

Library Council Meeting
Minutes
February 24, 2022
1000-1153 hrs
Microsoft Teams

Present: Donna Bourne-Tyson (Chair), Leah Unicomb (Secretary), Carol Richardson (Recording Secretary), Allison Fulford, Amanda Sparks, Anne Matthewman, Courtney Bayne, Creighton Barrett, Elaine MacInnis, Gail Fraser, Geoff Brown, Gwen MacNairn, Hannah Steeves, Heather MacFadyen, Jackie Phinney, Janice Slauenwhite, Jason Flynn, Joe Wickens, Joyline Makani, Julie Marcoux, Karen Smith, Kirsten Huhn, Lachlan MacLeod, Linda Clark, Lindsay McNiff, Louise Gillis, Marc Comeau, Mark Lewis, Marlo MacKay, Melissa Helwig, Melissa Rothfus, Michelle Paon, Robin Parker, Sai Chua, Sandy Dwyer, Sarah Stevenson, Sarah Jane Dooley, Shelley McKibbon, Tracy Lenfesty

Regrets: Carlina Gillis, David Michels, Dominic Silvio, Erin MacPherson, Gina Coates, James Boxall, Jan Pelley, Linda Bedwell, Louise Spiteri, Mick Bottom, Roger Gillis, Samantha Adema

1. Territorial Acknowledgement

The Territorial Acknowledgement was given by Donna Bourne-Tyson, who chaired in the absence of Erin, who is away due to a death in the family.

2. Approval of the Agenda

The Agenda was approved as circulated.

3. Introductions

- New Library Council Members

Welcome back to Louise Gillis, the new RDM Librarian for the Dalhousie Libraries. Louise started her new position this month.

4. Approval of the Minutes from meeting January 27th, 2022

The Minutes from the January 27, 2022 meeting were approved with the following amendments:

8. Digital Governance

~~Emer~~y Amarea Greenlaw is the project manager for the 21st Century Promise Strategic Plan.

11. Budget

- ~~Service and support areas, we are a hybrid.~~ Service and support areas: we are considered a hybrid because sometimes the Libraries' is considered a faculty and other times a support unit.

5. Business arising from the minutes

- Dalhousie's Digital Strategy

Donna has received expressions of interest from Jackie Phinney and Lindsay McNiff who will be added to the Committees under Pillar Two and possibly Pillar One. Also taking part in this project besides Donna are Marc Comeau, Anne Matthewman and Marlo MacKay. There is still room if anyone would like to put their name forward.

- Centres and Institutes

In a follow-up and to clarify, Centre's are created when only one faculty is involved and an Institute is created when more than one faculty are involved. There is an SAPRC Research sub-committee approval process that one must go through and they are both required to submit annual reports. This is a way for the Libraries to engage with that process if there are any concerns; Donna sits on both SAPRC and the Research sub-committee.

6. Senior Leadership Team Reports to Library Council

Motion: To put succession planning for the Resources Unit on the agenda for the next Library Council meeting to discuss the retirements that are forthcoming.

R. Parker / J. Phinney

Carried

Discussion:

- Staff are very aware of the amount of work the Resources Unit carries. The Manager of Acquisitions, Metadata and eResources and the Resources Management Librarian who will both be retiring this year have a lot of varied expertise and experience the Dal Libraries will lose.
- It was suggested to open up a conversation to talk about the needs of the Resources Unit and to talk about the possible creation of two positions from the duties that the current Manager, E-resources Access & Maintenance has (the duties of this position may be overwhelming). There are also concerns for the gap that will be left from the time these positions leave in the Spring until there are replacements.

7. Library Council Committee reports

- Library Council Faculty Procedures and Governance Working Group

The Library Council Faculty Procedures and Governance Working Group met a few times and have created a draft Terms of Reference. This group meets monthly and the documentation will be kept and be available to Library Council.

Motion: To approve the adoption of the draft Library Council Faculty Procedures and Governance Working Group Terms of Reference.

K. Huhn / M. Rothfus

Carried

8. New Business

- Libraries Executive Campaign Priorities

The Libraries Executive Campaign Priorities document is in Brightspace. Thank you to the Scholarly Resources Management Group (SRMG), Linda Bedwell, various Associate Deans, particularly Sarah Stevenson and Michelle Paon, Marlo MacKay, and Janice Slauenwhite for their input. This is the first time the Libraries have been included in the Capital Campaign with projects of this size (we have captured the attention of the President and VP). It was noted, this document is a living document that will be updated as required, and will be shared with others including potential donors as needed. Please send any suggestions/additions to the document to the Dean of Libraries. The Capital Campaign will be launched later this year and may take up to 3-5 years from the planning stage.

Questions/comments

- *Under Digitized Materials Acquisitions it mentions the library is supposed to secure 21 prioritized permanent digital collections. How did you come up with that number (21).*

SRMG prioritized a wish list of materials so to have a wide range of materials that may be of interest to potential donors and to help support efforts the university is making.

- It was suggested to look at budgeting for temporary librarian or staff positions for special projects such as collections projects.
- *Where does the expansion of the Killam rank?*
There was no ranking. Each Faculty were allowed to have a certain number of priorities. There is a document that showed all priorities listed by faculty.
- Libraries Strategic Plan
The current document had input from Library Council and will also be seeking input from all staff. The consultation draft will be taken outside of the Libraries to other units such as Associate Dean's Academic Council (ADAC), DSU, etc. The plan will be taking place officially after July 1 after the new Dean of Libraries has a chance to review the penultimate draft and make adjustments as they see fit. Thank you to Sarah Stevenson as committee chair, the Libraries Strategic Plan Committee and the Senior Leadership Team for their work on this project.

The PowerPoint presentation is available on Brightspace [February 2022] Consultation draft
6.1_Dalhousie_Libraries_Strategic_Plan_2022_2026.

Highlights:

- Incorporated any feedback received into this presentation.
- Followed the University Plan with the Five Pillars (Exceptional Student Experience, etc.) adding Goals, Objectives, Implementation development and Examples for each pillar.

Questions/Comments

- *In the first pillar and under the 1st goal, there is a lot of things about tools and technologies but don't see a lot about people. Does that come under something else. It would be nice to see those who support those tools reflected here.*
It is believed they are reflected later on but good to keep this on top of mind. It was noted the 2nd Strategy is the people's pillar and the human component is essential and is given priority.
- *The word sustainability is used a lot. What does that mean in terms of the Strategic Plan?*
This word is also used a lot in the 21st Century Promise and the Digital Strategy. It should be taken in the sense of environmental sustainability, financial sustainability and human resources sustainability. Human Resource Sustainability refers to having enough people to do the work.
- *Can we put something somewhere to the affect that the technology should be serving the people not the people serving the technology.*
This is reflected further on and also a key tenet of the Digital Strategy.
- *"Barrier free" is referred to not having any accessibility or financial or geographic barrier to preclude participation. It was suggested to just use the word accessible.*
- *Why not use "integrated". People know what that means.*
- *Culture of Wellness rings a little hollow if there are not enough people in the department to do the work or run a program.*
- *Is there ways to increase diversity like partnering with programs to try to encourage people in under-represented groups for library training. Is there space to include this in the plan or in a future plan?*
This probably falls under implementation than strategic but will take this under advisement.
- *Would like examples in the internal version of the Strategic Plan for staff.*
- *Add data to information literacy in the second bullet under 4.2 to read "information and data literacy".*
- *Change AtoM to Archives catalogue.*

NEXT STEPS:

Please send any feedback/comments to Donna or Marlo and that information will get sorted into Draft version 6.2. Deadline for feedback would be March 10.

- Instruction statistics on LibInsight

The presentation is available on Brightspace [February 2022] Instruction_LibInsights

Highlights of the presentation:

- We can only analyze data that was entered in the dataset: some people put in data in batches, some people skip optional fields, etc.
- We limited our exploration to the period of April 2017 to February 22, 2022.
- These numbers give an idea of reality, but they're not the whole picture, need context.
- It is not only librarians who put in information into the dataset.
- Data is available to anyone who has access to the dataset.
- Instruction sessions were displayed by year, day of the week, by month, by faculty, by length of session, by audience and number of attendees (2017-2022) and from May – October by Library.

Recent changes to the form where you enter data to the dataset:

- A question was added to the dataset to address whether you were presenting synchronously or asynchronously. A mix of both was added as well for those instructors that do both for a class.
- Date of instruction session – if session is entirely asynchronous you put in the launch date of the session.
- And put 0 participants for asynchronous sessions – numbers may vary depending on the date and we don't report these numbers to CARL. If you are keeping track of participants in an asynchronous class, you are probably reporting it in other areas.
- Added a few departments and faculties eg. Faculty of Open Learning and Career Development based on a few suggestions from people that consistently have to select "Other". If you feel you need a faculty/department added, please send the name along to Lindsay.
- Other future changes will include "duration" and "type of session".

The Reference and Research Assistance dataset will be talked about in the Reference and Research Services Team meeting on February 28. Any changes may have to be discussed with Linda Bedwell if it interrupts the data. Julie would be willing to present on the Reference and Research Assistance dataset at another Library Council meeting.

Please reach out to Julie Marcoux if you would like any help with pivot charts or if you have data questions.

9. Highlights from the Senate Report

The Senate Report is available on Brightspace [February 2022] 20220224_LC_RPT_SEN.

10. Other Business

- *At the next library town hall meeting, scheduled for March 14, are we getting an update on any changes to the Covid restrictions.*
The Dalhousie Libraries can't make any long range plans until we hear from the university and what they plan to do. As soon as we hear what the university's plan is we will pass that along.
- Doing reference meetings virtually. Will it be okay to continue doing this?
Yes. We will have to step back and see what services we are providing now that is working as good or better than before, including virtual meetings. Just because we implemented something due to COVID doesn't mean we need to stop doing it when the pandemic is over.

11. Announcements

- Update on Copyright Librarian position
Moving forward with contacting ABC for approval for the committee composition, then will need to know the name of Chair of the Selection Committee and then the position will be posted.

- Dalhousie Libraries Intern interviews
Intern interviews for Killam, Sexton and MacRae (3 - multi-disciplinary positions) will occur the week of March 7. The Kellogg Health Sciences Intern interviews are happening this week.
- Tomorrow is Rachel Moore's last day as Archives Assistant for the NS LGBT Seniors Archive.
- Aleph Tech Freeze is in 7 weeks.

12. Adjournment

The meeting adjourned at 11:53am.

Report to Library Council

Anne Matthewman –February 2022

AD Learning and Teaching

ADAC

There was an ADAC meeting on February 2nd. During that meeting there was an update on the Grade Distribution Review Process and the need for faculties to design their own processes while referring to the larger policy. An annual review to be submitted to SLTC is required. A survey regarding experiential learning is to be distributed to faculties.

This was an also update on the progression of work with the Third Century Promise and the Digital Strategy. Verity Turpin and Angela Siegel are responsible for the first pillar in each. Both pillars are concerned with excellence in teaching and learning. ADAC members were asked to consider what the priorities should be and how they might contribute. These pillars are particularly relevant to the work of the Libraries and to the Learning and Teaching Team in particular.

ADAC also met on February 23rd. Items on the agenda included a review of the network renewal project for Dalhousie which is a massive effort designed to security and reliability across the system. It will be software defined. The project is expected to begin May/June and will take at least 6 months to rollout to all Dalhousie buildings on all campuses. Another item of interest was the introduction of the Holistic Evaluation of Teaching website put together by CLT: <https://www.dal.ca/dept/clt/holistic-evaluation-of-teaching.html>.

Team

Members of the Team will be presenting on instruction statistics at this meeting. Thanks to Julie and Lindsay for putting together the presentation and thanks to everyone for contributing their statistics. Over the next months we will be turning our minds to the Syllabus Repository and to the teaching and learning pillars in the Third Century Promise and the Digital Strategy.

Dunn Law Library

We recently welcomed Serena Mott, an NSLC library technician grad, on a temporary basis while we determine how we will fill the position left by Lisa Drew when she retired. Serena is assisting at the service desk and helping with other projects.

The repairs in the Law School are progressing well and we hope to be back in the classrooms soon. It will probably be a graduated return to the spaces.

I am a member of the School's Academic Committee. We have been working on possible changes to the first year curriculum and there have been several consultations with faculty and students. I am also a member of the Canadian Association of Law Libraries' Scholarships and Awards Committee. This is a busy time of year as awards deadlines occur. We recently introduced the Emerging Leader Award which will be given for the first time this year.

Library Council Update – Dean of Libraries Selected February 2022 Highlights

Overview

- Members of SLT often note initiatives with which I am also involved, and I try not to duplicate in these brief comments. I would also like to preface my notes below with a huge *thank you* to everyone in the Dal Libraries, for being so dedicated and making incredible progress on many fronts.

Within Dalhousie

- With deep sadness, I note the passing of our former colleague Phil O’Hara. Phil joined the Dal Libraries’ team in 2013 when management of Dalhousie’s Learning Management System came to the Dalhousie Libraries from Dalhousie’s Integrated Learning Office (ILO). Phil brought with him tremendous experience and a passion for providing the best service possible. Under Phil’s visionary leadership, Dalhousie implemented our first learning management system, Blackboard, and a team of instructional technologists was developed to support online learning. A natural mentor, Phil’s influence can still be felt by those he worked with. He retired from Dalhousie in 2014.
- I presented our 2020-21 Annual Report at SLTC – the response was very positive both in terms of the report (noted as attractive, informative, worth reading) and also the services of the Libraries over the past year (highly regarded, heavily used, essential to the work faculty are doing).
- The search processes continue for the Vice-Provost Analytics and Planning, the Vice-Provost Student Affairs, and the Director and Curator of the Art Gallery; I’m serving on the committees for the first and last of these and participated in Deans’ sessions for the VP Student Affairs.

Consortia

- The CAUL-CBUA Strategic Plan and associated Resourcing documents were approved by the Board. I’ve attached them to this report.

Associations and Boards

- CARL and CFLA have developed a very useful paper on Controlled Digital Lending (CDL) for comment by the community: https://papers.ssrn.com/sol3/papers.cfm?abstract_id=4031054. Two of the co-authors, Mark Swartz from Queen’s and Josh Dickison from UNB presented at the CAUL-CBUA Board meeting on CDL.
- CFLA has reviewed their Intellectual Freedom statement and provided a few supplementary documents: <http://cfla-fcab.ca/en/guidelines-and-position-papers/statement-on-intellectual-freedom-and-libraries/> and CARL will be presenting a statement later this spring as well, hopefully in time to discuss at the June meeting of Library Council.
- Dal has been approved as part of a 3-year sensitive data pilot that the Alliance has launched, featuring enhancements to FRDR, new governance and policy development. The Libraries will lead, in partnership with the VPRI, REB, ITS and others.

AD Library Services & Head, MacRae Library

Report for Library Council

February 2022

Access Services

- Access Services team members Amanda Sparks, David Ryan, Gina Coates, Darlene Taylor, Gordon Ashley, David Michels, Daryl Atkinson, Leah Unicomb, Joe Wickens, Jennifer MacIsaac, Echo Dyan and Sandy Dwyer all attended the Alma Workshop last week.
- Various Access Services staff continue to be busy testing the data that migrated to Alma and preparing for training staff on Alma.
- Libraries and library spaces are returning to “regular” (same as fall 2021) hours on Feb. 28th.
- Killam Access Services welcomed new staff member Kelsey MacGillivray on February 23rd.
(S. Dwyer)

Data & GIS Services

- **LEARNING OPPORTUNITIES** - We offered a series of light-hearted sessions to support International Love Data Week (on Feb 14-18): James did Geospatial Data on Monday; Gwen did Data Literacy on Tuesday; Lachlan did RDM on Wednesday; and Julie did Secondary Datasets on Thursday. Choi has worked with Engage Nova Scotia and there is now a "classroom version" of the 2019 Nova Scotia Quality of Life Survey which can be used without prior approval from REB. It has already been used in two different courses during this Winter Term. And Jen successfully finished her Winter series of the GIS Lunchless Learn sessions.
- **DATA** - The first major release of the 2021 Census of Population is now available. The new Canadian population is almost 37 million (up from 35 million in 2016). Other highlights include for the first time in the census since the 1940s, the population of the Maritimes grew at a faster pace (+4.7%) than the Prairie provinces (+4.6%). The only regions of Canada to see population decline from 2016 to 2021 were Newfoundland & Labrador plus the Northwest Territories. The [Census page](#) of the Data and Statistics LibGuide has been updated with links to select 2021 Census of Population data products and documentation.
- **GIS** - The ECCE & GIS Advisory Committee met online. We have representation from five Faculties and six Student Associates. Highlights include: Jen taking a training course for Using LiDAR Data with ArcGIS; Thomas has the external portal ready for testing; and James will be supporting this year's App Challenge.
(G. MacNairn & J. Marcoux)

Document Delivery - The work of Document Delivery continues to be steady as we move through February. Our staff are, for the most part, back on site and resuming many of their regular workflows. Joe Wickens has been involved with some testing of Alma's ability to facilitate resource sharing and we anticipate that our staff will become more involved in learning various aspects of Alma as we advance closer to training and “go live” dates.

There has been some communication recently with several Quebec libraries which have migrated their document delivery activities to OCLC's newer platform, Tipasa. This has led to some messaging issues and our staff is staying on top of developments in order to ensure that our communication with these suppliers can be easily maintained.

We are pleased to note that there are a growing (though still small) number of libraries in the US and Canada who are able to lend e-books. Marlyn has developed a set of procedures for requesting and receiving these loans. (L. Clark)

Indigenous Services – Work is underway to develop a collections policy for items to be housed in the Indigenous Community Room. We met with Joyline last week to seek her advice. A meeting has been scheduled to iron out the final details related to setting up the space for use. We met with Dr. Andrew Medeiros regarding items he is considering loaning to us for display and the logistics pertaining to the loan. Samantha and I attended the first

AGM for the [National Indigenous Knowledge & Language Alliance](#) (NIKLA) on February 1st. We volunteered to serve as the At Large Institutional Member on the Council.

Springshare Tools - All LibGuide owners have been added to a Team called "LibGuides meets Alma migration" where they can access reports of links that will/may break with the Alma migration on May 17th. We have confirmed that links to Novanet Classic will break and we are still trying to determine what will happen with Primo links. (L. McNiff)

Other Library Services Updates

People Counters – The training for the Genetec system was postponed a couple of times but was finally held on February 22nd. We've had our first glimpse at the data but we are working out some issues with query thresholds and we are waiting on the data from two cameras that are not yet configured in the system. We hope these issues will be resolved in the next couple of days. Our aim is to provide monthly reports for each location but we will be able to query specific days/times as needed.

MacRae Library

- The MacRae Access Services & Resources staff participated in the recent Alma workshops.
- Leah and I met with Carla Britten, the new Ombudsperson, to work out arrangements for her monthly visit to the Agricultural Campus. Carla will be on Campus the first Monday of the month and will make use of the DASA shared office when on campus.
- We have been working with Marlo on two banners for the MacRae – a general MacRae Library banner, as well as one for the Multicultural Centre, to highlight what is in the Centre.
- Courtney and Guy visited campus on February 11th to assess the academic records contained in the vault in Cumming Hall, in preparation for moving the records out of the vault. Jennifer also gave them a tour of the archival and museum collections in the MacRae.
- The Vaccination Clinic in the MacRae Library will be wrapping up this week as demand has declined.

Meetings & Events

- I continue to be involved in meetings discussing library hours as COVID restrictions ease.
- I attended the Dalhousie-Horrocks National Leadership lecture by Dr. Carla Hayden, Librarian of Congress.
- I attended the Alma Q & A session on February 11th.
- I attended the following other events and regular meetings:
 - Senior Leadership Team Meeting
 - Dal Libraries Service Point Committee (DLSPC)
 - Dal's GIS & ECCE Advisory Group
 - Open Research Committee
 - LIPCC meeting
 - Reference & Research Services Team
 - Dal Libraries' EDIA Committee
 - SRMG
 - Monthly Town Hall
 - Regular one-on-one meetings with my Team members and fellow members of SLT.
 - Academic Leaders meeting for the Faculty of Agriculture
 - Faculty Council meeting for the Faculty of Agriculture
 - Regular meeting with the Campus Principal and Dean, Agriculture
 - Regular meeting with the Associate Dean Academic, Agriculture

Submitted by:

Elaine MacInnis

Associate Dean, Library Services & Head, MacRae Library

23 February 2022

Report to Library Council
Janice Slauenwhite
Manager, Financial & Physical Resources
February 2022

Facilities

- Continue to attend regular project meetings for the Howe Hall tunnel upgrade
- Met with Facilities Management to review the electrical outlet design for the installation of electrical outlets in the mezzanine, Sexton Library

Finance

- attended a Faculty Administrators Forum meeting

Other

- With Elaine and Sarah met with Dr. Andrew Medeiros to discuss the loan of some of his Inuit art collection for display in the Indigenous Community Room.
- Attended a meeting to begin discussions on planning for carpet replacement and painting in Killam G80 (Music collection space).
- Attended an Academic Staff Relations Forum meeting
- With Elaine, received training on the People Counter software

ATS Library Council Report – February 24, 2022

Marc Comeau – Director, Academic Technology Services

- I've been invited to participate in weekly updates on the new network that ITS is working on. It's a huge project that has a very broad scope. They are still consulting with stakeholders, including the Libraries as they begin their planning stage. There will be more information to come as they determine how things are going to work.
- I've been attending many meetings related to a new Physics and Chemistry building that's being developed. There are a number of AV related issues that will need to be worked out.
- The Dean of Libraries search has been relatively quiet for the last few weeks but is ramping up quickly right now.
- I've been asked to help with some of the work on Pillar 1 of the Dalhousie Strategic Plan by Angela Siegel. I look forward to contributing to the effort.
- We're doing some strategic work within ATS to ensure that we're aligning our efforts with the Digital Strategy.
- We're working with the Privacy Officer to streamline processes as there's been a significant increase in the need for Privacy Impact Assessments.
- We've worked with Dal Analytics to get Dalhousie surveys out to students through Brightspace.

Report to Library Council from Marlo MacKay, Communications Coordinator
January 28–February 24, 2022

Online Teaching

An inventory of the online teaching website has begun. Connected Classrooms, the monthly newsletter that began during the pandemic and centered on online teaching, is in the midst of a re-brand as topics broaden and a section about updates from Senate (as they relate to learning and teaching) is added.

My Mother's Ashes

In partnership with the Dalhousie Art Gallery, I am assisting with the presentation of an intervention by Kim Morgan, an artist and professor at NSCAD, called *My Mother's Ashes*. From the promotional postcard: "This temporary intervention is part of *Kim Morgan: Dust Disruptors*, an ongoing open-ended performative project, involving a series of mobile inflatable objects printed with enlarged scanning electron microscope images of dust and ash samples taken from human bodies and their immediate environment. For further information, go to artgallery.dal.ca/kim-morgan-dust-disruptors"

The soft launch of this presentation will occur on February 24 and the official event will happen at a soon-to-be-finalized date in March.

Dal Reads

The Dal Reads event on February 10 with Francesca Ekwuyasi and Cooper Lee Bombardier on the topics of bees and beekeeping and books and writing was well-attended and extremely interesting. Thanks to Lindsay McNiff, James Wilson, and folks from the Writers' Federation of Nova Scotia for the Zoom advice.

The Dal Reads Committee met a few weeks ago to discuss title suggestions for 2022/23. A short list is in the works.

Literary Events

The day after Valentine's Day we partnered with the Writers' Federation of Nova Scotia to present The Secret Admirers' Society with six local authors. We started with an author reading a passage from a work by a writer they admire, and then that author would read a passage from an author they admire, and so on.

We were joined by Donna Morrissey, Nicola Davison, Stephens Gerard Malone, Sherri Fitch, Andre Fenton, and Abela Beloved Green. Each participant was very moved by hearing their words being read by the author who had selected their work. The authors that were featured at the event were not promoted in advance, so it was a surprise for the audience as each author was revealed.

COVID Planning

Attended several meetings related to the roll out of hours with the goal of getting back to fall 2021 hours by the end of February. All locations that haven't already will be going back to fall 2021 hours on February 28.

General Tasks

I've also been kept busy working with Mick to significantly update lecture capture page on the online teaching website, contributing to the penultimate draft of the Dal Libraries strategic plan, submitting the Dal Libraries' update for the APLA bulletin, and keeping up with all the HR announcements.

Meetings (highlights)

- SLT
- Library Council
- Web Operations Working Group (Dalhousie-wide)
- Dalhousie's Web Advisory Committee
- Comms Planning (with CMC)
- Dal Libraries' EDIA Committee
- DPMG General Meeting
- February Communications Officers' Community Call (CARL)

W.K Kellogg Health Sciences Library | Research & Scholarly Communications

Highlights for Library Council, February 2022

Kellogg Health Sciences Library

Staffing updates:

Gail Fraser will be retiring this summer. She will work until the end of June to get staff over the first days of the Alma migration, and then take vacation during July and August.

General updates:

Intern interviews for 2022-2023 are being conducted by Jackie Phinney and Melissa Rothfus.

Current Kellogg intern, Vinson Li, was the recipient of the Dalhousie-Horrocks National Leadership Fund scholarship presented at a ceremony following the Horrocks lecture delivered by Librarian of Congress, Dr. Carla Hayden.

Jackie Phinney has authored a LibVine blog post on the new BMJ case reports transformative agreement:

<https://blogs.dal.ca/libraries/2022/02/new-journal-subscription-to-bmj-case-reports-with-100-author-processing-charge-discount/>

Research news:

Anna MacLeod, **Robin Parker**, Lara Varpio; Introduction to the JGME Literature Review Series. J Grad Med Educ 1 December 2021; 13 (6): 797–800. doi: <https://doi.org/10.4300/JGME-D-21-00945.1>

Hemming D, **Phinney J.** Mentoring Library School Interns at a Distance: Insights Gained from a Remote Community of Practice. Partnership January 2022; 16(2):1-6. Available from:

<https://journal.lib.uoguelph.ca/index.php/perj/article/view/6654>

Attended:

- CHLA/ABSC Board Meetings
- Meeting with MHLA/ABSM board
- Health Sciences Research Ethics Board Monthly meeting
- AFMC meeting
- Health Sciences Research Ethics Board meeting, completed assigned reviews

Other:

- Completed external librarian promotion review for University of Ottawa
- Completed follow up peer review for JMLA article

Research & Scholarly Communications

Scholarly Communications:

An educational session focused on graduate students and organized through an invitation from the Faculty of Graduate Studies: Scholarly Communications and Copyright for Graduate Students – March 3, 2022 with Lachlan

MacLeod and Melissa Rothfus: <https://www.dal.ca/faculty/gradstudies/current-students/professional-development/gradpd.html>

Open Research Committee: Working with sub-group Melissa Rothfus and Philippe Mongeon on Open Access documents.

The Open Scholarship Survey has launched and will run until February 25. All faculty (including librarian) and graduate student researchers are invited to participate. The survey is run by Kelloggers Melissa Rothfus and Louise Gillis along with Erin MacPherson and Lachlan MacLeod.

UNIWeb Activities:

UNIWeb was renewed for a one-year period following the completion of the original three-year contract. This shorter renewal period provides us with an opportunity to issue a tender, managed by the Dal Libraries (co-leads Jason Flynn and myself), to gather system requirements from users and potential users as part of the needs analysis.

Research Data Management:

The team is partnered with the GIS/Data team to plan sessions for Love Data Week 2022 in February, to learn more about the week: <https://blogs.dal.ca/libraries/2022/02/love-data-week/>

On February 9 a number of representatives from Dalhousie Libraries and the Office of Research Services met with representatives from SSHRC. The focus was on Dalhousie's Institutional Strategy for RDM and we were congratulated for our leadership among Canadian universities in establishing a high level of preparation to comply with the Tri-Agency RDM Policy.

Attended:

- FRDR Sensitive Data Pilot Project info session
- Everything you always wanted to know about funding vital OS infrastructure or the SCOSS 3rd pledging round - organized by SPARC Europe and SCOSS

Report to Library Council (combines Jan and Feb 2022)

February 24, 2022

Submitted by Michelle Paon, Associate Dean Resources & Head of Sexton Library

I'd like to thank everyone for their kind messages during my father's recent illness and passing. My family and I very much appreciate your support.

Resources

The Resources team is in the midst of several succession-related changes:

As of January 1st, Kirsten Huhn assumed a number of the Resources Management Librarian responsibilities and will gradually transition to full responsibility for the role by July 1st. Also as of January 1st, Heather MacFadyen began to work a Reduced Workload Arrangement (RWA) at 66% of full-time (Tues/Wed/Thurs) under terms specified by the DFA Collective Agreement. Heather will retire at the end of June, but due to vacation days, her last day of work will be in mid-May. Work is underway to prepare the position description for a new Resources librarian appointment.

Gail Fraser, the Manager of Acquisitions, Metadata and eResources has announced her intention to retire in September 2022 (last day of work June 30th, followed by vacation). Having been employed with the Dal Libraries for a remarkable 40+ years, Gail has been a leader in the move from card catalogues to electronic library management systems. She is much-admired for her ability to troubleshoot eresource issues, a talent that stems from her long-standing experience of multiple electronic library databases and vendor platforms. Work is underway to revise the position description for this Resources manager role.

During the past two months:

The Resources Team reviewed and analyzed budget information to prepare and submit the 3rd Quarter Budget Variance report.

The Scholarly Resources Management Group met twice to discuss potential year-end purchases. Recent news of transformative agreements and waivers of publisher article processing charges (APCs) was also discussed. APC updates are listed on the Libraries' Open Access libguide.

In the past few years, the Libraries have provided support for two SCOSS (Global Sustainability Coalition for Open Science Services) three-year funding calls - the first for Sherpa/Romeo and the second for PKP (the Public Knowledge Project). The Libraries have recently agreed to support a third SCOSS round, this time pledging funding to DSpace software (which the Libraries use to provide the DalSpace repository).

The Resources team and Sarah Stevenson completed a survey from the US-based Ithaka research team that focused on streaming media acquisition practices in academic libraries.

With regret, the Dalhousie Libraries placed a one-year moratorium on accepting gifts of physical materials (books, journals, CDs, and DVDs) from December 2021 to January 2023. This pause in accepting gifts will provide time to process the materials already generously donated, to address space constraints and to migrate to a new library management system. This moratorium does not affect the University Archives, which is still able to receive donations. If you have questions about this temporary change, please contact Library.Collections@dal.ca.

4 Seasons of Reconciliation PD course: At mid-January, 773 individuals had registered. Of those, 217 faculty and staff had fully completed the course, another 149 were at some percent of completion. All others (407) were registered, but had not yet started the course.

In a wonderful collaborative effort that engaged the Libraries' Services, Resources, ATS, and Dal IT teams, the Libraries are now able to provide alumni login access to five licensed databases: Taylor & Francis Journals, Sage Journals, Duke University Press Journals, Sage Research Methods, and IntelLex Past Masters. To assist and direct alumni who may not know their Dal NetID, Dal IT added instructions to the relevant webpage: <https://password.dal.ca/reset/noDalID.php>. Marlo will soon update the Libraries' Alumni Services webpage to reflect the new alumni access. Thanks to all who have contributed to making this service a reality!

North/Nord Shared Print Initiative - At the February meeting, the Steering Committee welcomed Sheila Laroque, University of Saskatchewan Liaison Librarian for Indigenous Studies, who along with the Network Coordinator, will co-chair North/Nord's Indigenous content project stream. (Samantha Adema is a working group member on this project.). As co-chairs of the Canadian University Press project stream, Scott Gillies and I met with the Network Coordinator to discuss a draft project plan. The Government Documents stream is scoping out a project that will use a subset of Greenglass data from the recent National Overlap Study (federal government documents).

Discovery - Dal Libraries website

Our thanks to Young Canada Works (YCW) Website Renewal Intern Christina Cheung, who completed a six-month contract with the Libraries in early January. Their primary task was to prepare a content inventory of the Libraries webpages. Many thanks to Marlo MacKay for her excellent work in supervising the intern and for her patience in preparing the multiple reporting documents required by YCW. Thanks to Janice Slauenwhite for her assistance in the submission of final payroll documentation.

Sexton Library

- Library Services Manager Gina Coates and I met to discuss and prepare the Sexton Library 3rd Quarter Budget Variance report. Gina and I also met for three update meetings.
- Allie Fulford prepared the library report for the School of Planning accreditation review. Allie & Sarah Jane Dooley collaborated to prepare the library report for the Faculty of Engineering's accreditation review. Many thanks to the Resources team & Janice Slauenwhite for providing relevant information for the reports!
- Sexton Library has purchased two new databases that are now activated: [Pidgeon Digital](#) (200+ talks/interviews with architects) and [Inspiration from DETAIL Verlag](#) (full-text database with photos, drawings, plans, and technical information sourced from DETAIL magazine). Both databases are listed on the [Architecture Library Guide](#).
- Dal Libraries interns MacKenzie Young and Vinson Li were presented with the Norman Horrocks Leadership Award at a February 1st lecture in honour of Dr. Horrocks. Both interns are enrolled in the Dal Master of Information program. Congratulations MacKenzie and Vinson!
- Facilities Management replaced broken window levers in the library's Service and staff areas and caulked exterior windows facing the harbour, which we hope will reduce leakage during heavy rain.

Report to Library Council
Sandy Dwyer
Director, Libraries HR & Access Services
February 2022

Libraries HR Highlights

Staffing

- Kelsey McGillivray was the successful candidate for the Library Services Assistant position (Killam). She will start in this position on February 21st. Kelsey comes to us from the Mount Saint Vincent Library where she has been working as the Evening and Weekend Supervisor.
- Julianne Steeves has been hired for 12-months to temporarily backfill Phil Laugher's Library Services Assistant position. She will begin in this role on March 1st. Julianne comes to us from the Mount Saint Vincent Library where she has been working part-time as a Research Help Assistant.
- We are in the process of screening the applicants for the two Library Services Supervisor positions at Sexton Library. The search committee members are Gina Coates, Carlina Gillis, Alex Nwankwo and Sandy Dwyer.
- We are also in the process of screening the applicants for the Instructional Support Technician (SIT 1) 12-month term position that closed on January 28th. Search committee members are Mick Bottom, Michelle McDonald, Mike Duggan and Sandy Dwyer.
- Nadine Day-Boutilier has accepted a temporary assignment to the role of Instructional Support Technician. Nadine will be in this role from April 1, 2022 – March 31, 2023. We are in the process of finding a temporary replacement for her Library Assistant position.
- Jolene Reid has accepted an extension, until March 31, 2023, to her temporary assignment to the position of Instructional Support Technician.
- Eric Rountree and Bennet McNutt have also accepted extensions of their current term positions as Instructional Support Technicians until March 31, 2023.

Alma Implementation update

The Novanet Office held two well attended Q&A sessions the week of February 7th – 11th.

The Alma Remote Workshop was held from February 14th – 18th.

Library Council Report: 24 February 2022

AD Archives, Records Management, Special Collections | Head of Killam: Sarah Stevenson

LIPCC:

LIPCC met to discuss the final version of the internship posting and the Q&A session about the internship ad for the SIM students. There were 9 applications for the multidisciplinary positions. The Heads of Sexton, MacRae and Killam are meeting February 23rd to discuss the logistics of this new arrangement.

Strategic Planning for Libraries – Strategic Directions for next 3 years

SLT has been engaged in refining the draft strategic plan feedback into the consultation draft to be presented at the February meeting. (Consultation draft distributed late afternoon Tuesday February 22).

Archives, Records Management & Special Collections (ARMSC)

On February 1, I officially became the AD ARMSC. It has been a whirlwind month with my first official meeting of the Archives and Records Management teams, a re-introduction to the Preservation committee, getting settled in the 5th floor office (now welcoming visitors) and my first orientation meetings with individual team members. Michael Moosberger left me a detailed transition document and everyone has been gracious with their time and expertise. Last week I started to meet individually with team members to get a sense of their work, their interests and their advice. While my time in this role is shorter than the usual appointment, some goals are beginning to take shape. Last Friday's wild wind and rain could be seen as a kind of baptism into this role when the 5th floor windows began to leak. Many thanks to student assistant Elizabeth Carbonneau and Dianne Landry for noticing the water. We were able to contain the damage to approximately 20 photographs (damaged, but still usable) and some wet carpet. My previous experience with wet books in the Killam was very transferrable to this situation. Many thanks to the disaster management crew of Annette Amenta, Elizabeth Carbonneau, Dianne Landry, Phil Laughner and Creighton Barrett.

Head of Killam

Music collection space:

The purpose-built shelving for the music scores was installed in room G70 in early February. The next major development for the music collection area will be new carpet and fresh paint this summer. To make room for that, the vinyl collection will be moving to G69. Other parts of the collection are being reconfigured. When the bookshelves are re-installed, they will be spaced to leave the 42" gap needed for accessibility requirements.

Year-end collections spending:

The Killam liaisons have been hard at work on their monograph budgets in the last month. There is also a plan in place for the acquisition of several Elsevier journal backfiles with any monies remaining on March 1st. This will help reduce the overcrowding in the Killam stacks. Liaisons are also working on another round of reference weeding to reduce the collection to fit the shelving in the Legacy Space.

Selected meetings & events

- ICR collections development Feb 1, 17
- SRMG meeting Feb 10
- LIPCC Jan 31, Q&A with SIM students about intern postings Feb 8
- OLA Superconference Feb 1-5
- Dalhousie-Horrocks National Leadership Lecture: Library Engagement in a Pandemic & Post Pandemic Virtual World (Dr. Carla Hayden) Feb 1
- SIM Open Classroom: Antiracism and Decolonization in Information Professions
Feb 9: "Hidden Voices - The Plurality of Provenance & the Deconstruction of Colonial 'Truth'" with Jesse Boiteau, Senior Archivist, National Centre for Truth & Reconciliation

Feb 16: "Identity Captured in the Archives" with Elder Harry Bone, Elder Florence Paynter and Raymond Frogner (Head of Archives) from the National Centre for Truth & Reconciliation

- Archives & RM team meeting Feb 9
- Preservation Committee Feb 11
- NS LGBT Seniors Archive Community Advisory Council meeting Feb 1
- Faculty of Science Faculty Council Feb 10; FASS Faculty meeting Feb 8

Respectfully submitted,
Sarah Stevenson

Senate Representative Report to Library Council 14 February 2022

The most recent meeting of Senate took place on Monday, February 14, 2022. This report describes highlights of the meeting.

Steps to Make Diversity and Inclusion a Reality

Presenter: Andrew Rau-Chaplin, Dean, Faculty of Computer Science

Dr. Rau-Chaplin presented on the "We Are All CS" initiative, started in 2018, that aims to increase diversity in computer science (a field he described as over 50% White, over 40% Asian and over 80% male.) Underpinning the program is the awareness that tech, particularly software, is not neutral-- it reflects its designers. Increasing diversity in Computer Science is a way to address that issue. "We Are All CS" first focused on recruiting and retaining more female students via outreach, recruitment, scholarships, and first year peer mentoring in cooperation with the Women In Tech Society. Female student enrollment has gone from 12% of the program to 23%, with more work to do. Scholarships are now being launched to target Black and Indigenous students.

Interim Chair's Report:

President's COVID-19 Science Advisory Committee -- In response to a query at the January 10, 2022 Senate meeting, below is an update on the membership of this Committee:

- Jerry Aguinaga (co-chair), Executive Director, Environmental Health and Safety
- Lynn Johnston (co-chair), Professor, Division of Infectious Diseases
- Lisa Barrett, Assistant Professor, Division of Infectious Diseases
- Gaynor Watson-Creed, Assistant Dean of Serving and Engaging Society
- Scott Halperin, Professor, Division of Infectious Diseases, Department of Pediatrics, Department of Microbiology and Immunology
- Todd Hatchette, Professor, Department of Pathology and Laboratory Medicine, Chief, Division of Microbiology and Immunology, Division of Infectious Diseases
- Joanne Langley, Division Head, Infectious Disease, Professor, Department of Pediatrics, Department of Community Health and Epidemiology
- Christy Simpson, Head and Associate Professor, Department of Bioethics

President's Report:

Vaccination Mandate and Transition Planning -- Dal continues to consult with Public Health and the provincial government on this. As of 17 January 2022, 97% of the Dal/King's community has registered in Campus Check, and 98.8% of them are fully vaccinated. After May 1, 2022, Dal will require proof of full vaccination.

We continue to consult closely with Public Health and the provincial government, ensuring full alignment with the postsecondary framework that applies to all of Nova Scotia's universities and colleges. As of January 17, 2022, 97% of the Dalhousie/King's community has registered in Campus Check, with 98.8% fully vaccinated. Dalhousie is moving to a proof of full vaccination requirement after May 1, 2022. Individuals who were compliant with fall testing, or who have an approved accommodation, are permitted to self-test for the winter term. The Student Accessibility Centre continues to manage all student accommodation requests and is working with a small group of internal human rights/legal experts, including the Accessible Employment staff.

President Saini reported undergraduate applications for 2022-23 are up 4.9% compared to last year, and applications to graduate programs are up 23%. Applications from Canadians and Permanent Residents are up, while international applications are down compared to last year.

Questions:

Will the vaccine mandate include new hires? Yes, and this will be included in postings. (Frank Harvey)

Will in-person hiring interviews be resumed? Yes. (Frank Harvey)

Items for Approval:

Motion: That Senate waive, for the 2022 winter term and the 2022 summer term, the requirement for a medical certificate to verify a student's absence due to illness.

This proposed waiver was based on recommendations from Public Health officials and Dalhousie's inability to guarantee access to health care for all students. A waiver of the requirement for a medical certificate to verify an absence due to illness was provided initially from March to August, 2020. Senate has approved several extensions up to the end of the 2021 exam period. In January, 2022, a request was received that the waiver be extended until the end of the 2021-22 academic year. The Senate Learning and Teaching Committee (SLTC) considered this request at its meeting held on February 2, 2022 and recommended it to Senate for approval.

Motion CARRIED

Presentation: Dalhousie University Accessibility Plan

Presenters: Jasmine Walsh (AVP Human Resources), Quenta Adams (Director, Student Academic Success, Student Affairs), Just MacDonald (Assistant Dean, Equity & Inclusion, Faculty of Health), Leanne French-Munn (Assistant Vice-Provost, Planning & Strategy)

In a recent survey, 23.6% of Dalhousie respondents self-identified as having a disability. The top barriers identified by respondents were:

- Vehicle access and parking
- Entrances and doors
- Signage
- Interior and exterior ramps

Nova Scotia is the third Canadian province to adopt accessibility legislation, with a goal of full accessibility by 2030. Accessibility fits into all five Pillars of the current Dalhousie strategic plan.

Question:

Will the province offer funding to improve accessibility? Possibly, but as this needs to be a priority for Dalhousie, it should be built into the operating budget. (Jasmine Walsh.)

General question period:

Question about Nursing clinical education (placements being made in long term care) -- the question will be addressed by the Senate Learning and Teaching Committee and was not addressed at this meeting.

Respectfully submitted by Shelley McKibbon
24 February 2022