INFO 6850 Archives II
Week Six
http://hdl.handle.net/10222/64532

MULTI-LEVEL DESCRIPTION

What is the "ideal" display of a multilevel finding aid?

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AGENDA

- Announcements

- Review tax certification

- Introduce archival description assignment

- Discuss readings

- Series and item-level description exercises

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TAX CERTIFICATION

- Institutions must be "designated" by Minister of Heritage

- Institutions must prepare justification of outstanding significance/national importance

- Working with certified monetary appraiser(s)

- imX Communications case study

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ARCHIVAL DESCRIPTION ASSIGNMENT

- Byron Ulric Hatfield glass plate "magic lantern" slides

- Fonds/collection level description

- At least 25 item-level descriptions
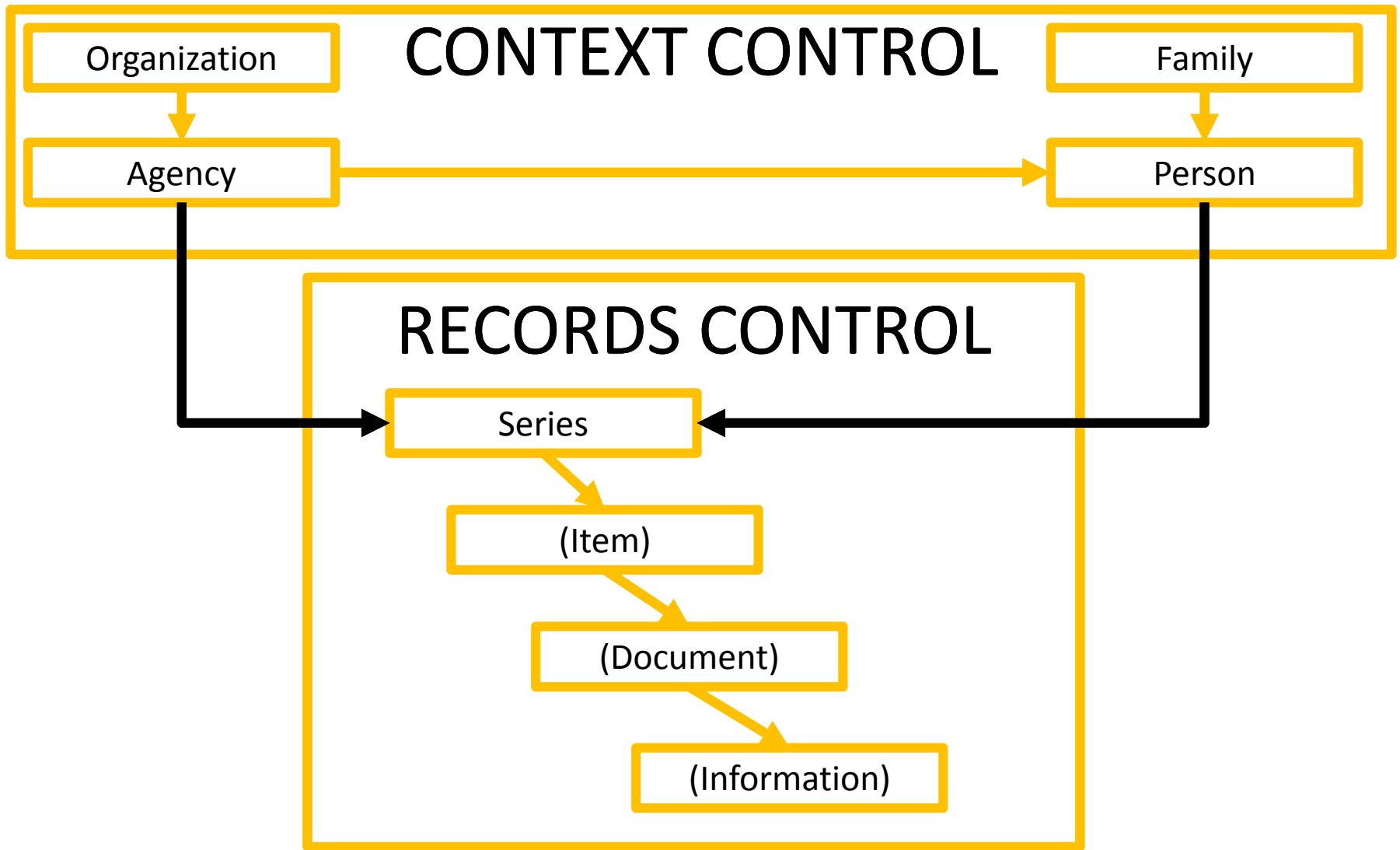
- ISAAR(CPF) authority record

MS-2-781_PB16_020.jpeg

MS-2-781, PB Box 16, Folder 20

CROSS-REFERENCE HEAVEN

Bob Krawczyk

- What is the Australian "series system" and how does it work?

- What types of records are particularly suited to the series system?

- Why did the Archives of Ontario abandon the fonds as the primary level of arrangement for government records?

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CONTEXT CONTROL

Organization → Agency

Family → Person

Agency → Person

RECORDS CONTROL

Series → (Item) → (Document) → (Information)

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CROSS-REFERENCE HEAVEN

- Hierarchical nature of government organizations

- The "problem" of rapid administrative / organizational change

- No standards for archival arrangement

- No applied definition of "fonds-creating body"
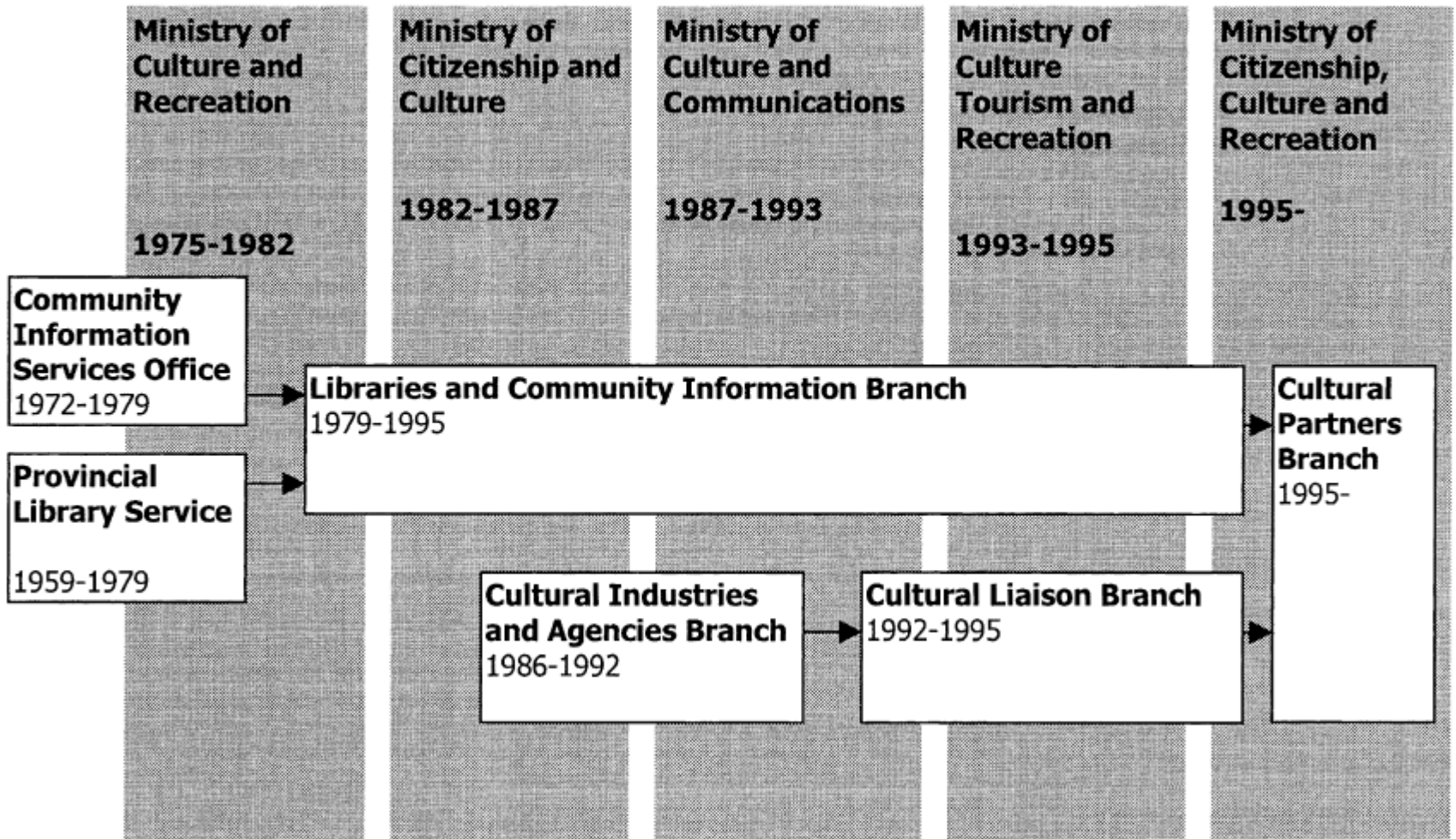
CROSS-REFERENCE HEAVEN

- Michel Duchein and Peter Scott say a creator must have:

    - A legal identity

    - An official mandate

    - A defined hierarchical position

    - A sufficient degree of autonomy

    - An organizational structure
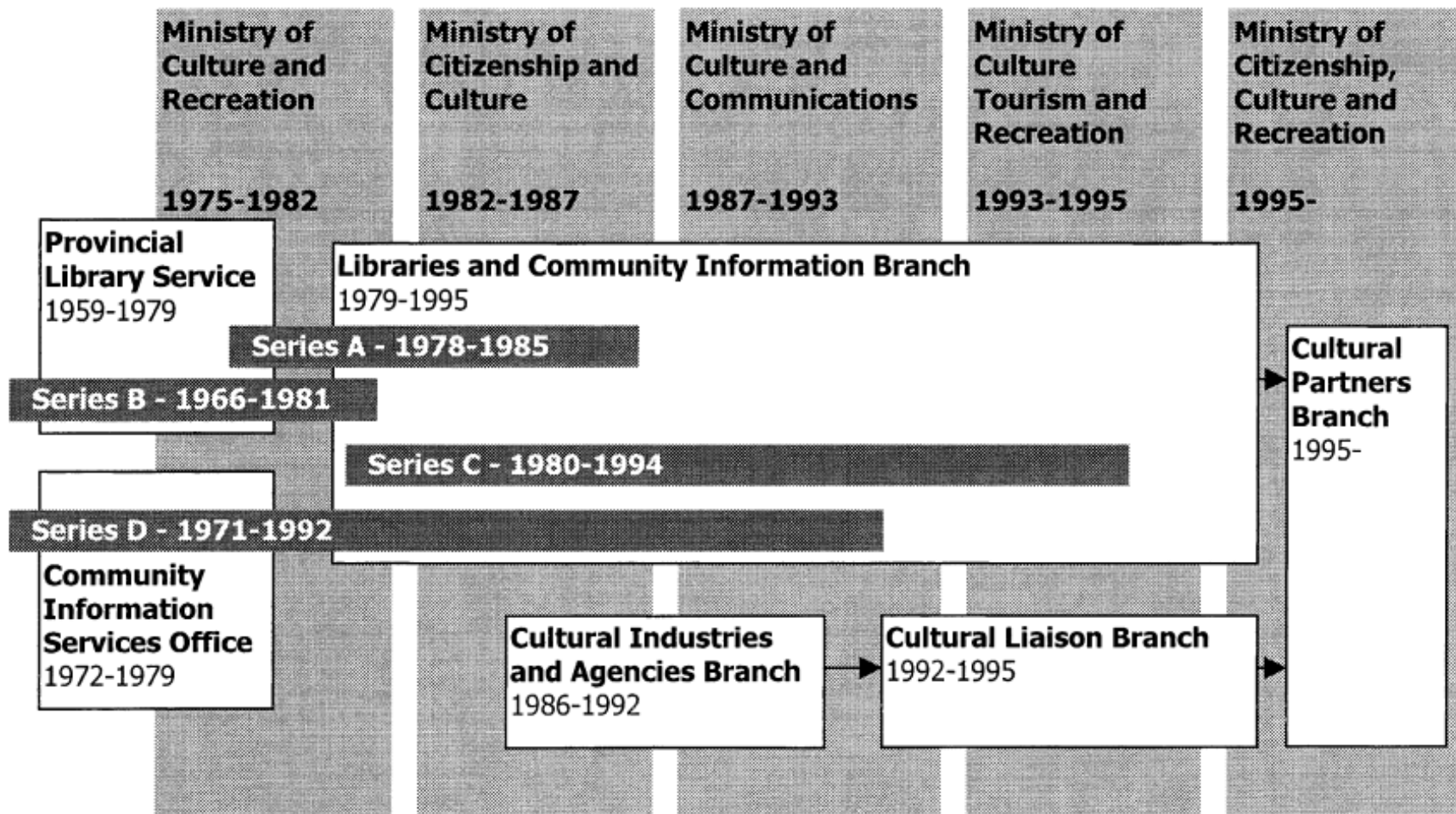
    - Independent record-keeping system

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CROSS-REFERENCE HEAVEN

- The "freaks of administrative stability" (e.g., Ontario Labour Relations Board) lead archivists to apply the concept of the fonds to difficult cases.

- The series system separates "context control" from "records control"

- "Multi-provenance" series created by linking a series to multiple authority records

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LIBRARY ADMINISTRATION IN ONTARIO

RECORDS OF LIBRARY ADMINISTRATION IN ONTARIO

EVIDENCE AND INFERENCE

Jennifer Meehan

- What are some approaches to intellectual arrangement?

- What are some approaches to physical arrangement?

- Does an active relationship with a donor/creator change how archivists "infer" and "contruct" the relationships of a body of records?

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EVIDENCE AND INFERENCE

- Intellectual arrangement is process of "identifying and/or creating the contextual relationships of a body of records"

- Role and "historical standpoint" of archivist

- Necessity of using evidence

- Inference plays a large role in intellectual arrangement

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EVIDENCE AND INFERENCE

- Arrangement and description "produces a conceptual and physical entity – a processed collection – from different groups or accessions of records in various states of (in)completeness and (dis)array."

- "Making the leap from parts to whole is perhaps the biggest act of interpretation and representation involved in arranging and describing a body of records…"

USER-FRIENDLY FINDING AIDS

- What are the advantages of "single-level display" of archival descriptions? What are the advantages of full multilevel display of archival descriptions?

- How does single-level display allow for greater reuse of finding aid data?

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USER-FRIENDLY FINDING AIDS

- "The ability to access information digitally is changing the way that users access information about archival and other research collections."

- Expectation of "sophisticated search tools" and clear and understandable search results

- Archivists need to employ "user-centered design"

USER-FRIENDLY FINDING AIDS

BYU HAROLD B. LEE LIBRARY

Manuscript Collection Descriptions

Home / Search

Search

[   ] **Search**

Advanced Search »

Site N

Sea

> A

> Bro

> Abo

> Hel

> Adr

USER-FRIENDLY FINDING AIDS

USER-FRIENDLY FINDING AIDS

Manuscript Collection Descriptions

Home / MSS 7766 / Series 11 / box 18 folder 14 / New York Harp Ensemble copy of Sonata I by Cousineau

New York Harp Ensemble copy of Sonata I by Cousineau

Request a Digital Copy

Dates: 1973

- **Extent:** 1 folder

- **Creator:** von Würtzler, Aristid

- **Call Number:** MSS 7766 Series 11 box 18 folder 14

- **Repository:** L. Tom Perry Special Collections; Music Special Collections; 1130 Harold B. Lee Library; Brigham Young University; Provo, Utah 84602; http://sc.lib.byu.edu/

- **Access Restrictions:** Open to public research.

| Full Details | Admin Info |

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USER-FRIENDLY FINDING AIDS

Full Details | Admin Info

Languages and Scripts

English

Conditions of Use

It is the responsibility of the researcher to obtain any necessary copyright clearances. Permission to publish material from the New York Harp Ensemble records must be obtained from the Supervisor of Reference Services and/or the L. Tom Perry Special Collections Board of Curators.

Preferred Citation

New York Harp Ensemble copy of Sonata I by Cousineau; MSS 7766; New York Harp Ensemble collection; L. Tom Perry Special Collections; Music Special Collections; 1130 Harold B. Lee Library; Brigham Young University; Provo, Utah 84602; http://sc.lib.byu.edu/
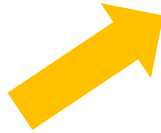
Genre / Form

Music--Scores.; Photocopies

0 Comments   **BYU Manuscript Collection Descriptions**   ① Login ▾

USER-FRIENDLY FINDING AIDS
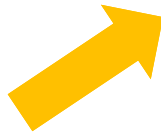
Collection Arrangement

Yellow highlight indicates current location in collection description

Box/folder in Series 11

box 18 folder 14 New York Harp Ensemble copy of Sonata I by Cousineau
Dates: 1973

box 18 folder 15 New York Harp Ensemble copy of Au Clair de la Lune by Cousineau
Dates: approximately 1960-1990

box 18 folder 16a New York Harp Ensemble copy of Concertino by Damase
Dates: approximately 1960-1990

Print View

Help with this Collection

Ask us a Question

USER-FRIENDLY FINDING AIDS

box 18, folder 13

von Würtzler, Aristid New York Harp Ensemble copy of Sarabanda by Couperin transcribed by Salz

box 18, folder 14

von Würtzler, Aristid New York Harp Ensemble copy of Sonata I by Cousineau, 1973, 1 folder

box 18, folder 15

von Würtzler, Aristid New York Harp Ensemble copy of Au Clair de la Lune by Cousineau, approxi

box 18, folder 16a

von Würtzler, Aristid New York Harp Ensemble copy of Concertino by Damase, approximately 196

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HOW DOES "AtoM" CREATE USER-FRIENDLY FINDING AIDS?

- AtoM has used "single-level" display since its inception

- AtoM is the only open-source application that fully supports RAD

- As of Version 2.2, the application supports PDF downloads of complete finding aids

SFU ARCHIVES

Fonds MsC 148 - Betty Krawczyk fonds

Title and statement of responsibility area

Title proper	Betty Krawczyk fonds
Title notes	• Source of title proper: Title is based on provenance
Level of description	Fonds
Repository	Simon Fraser University Special Collections and Rare Books
Reference code	MsC 148

Dates of creation area

Date(s)	• 1970-2013 (Creation)
	Creator
	Krawczyk, Betty Shiver
	Place
	British Columbia

Physical description area

Physical description	3.6 meters of textual records and other material

🖨 Reports

Export

⬆ Dublin Core 1.1 XM

⬆ EAD 2002 XML

Finding aid

⬆ Download

Related subjects

BC Thesaurus »
Environment
BC Thesaurus » Law
justice

*Related people and
organizations*

Krawczyk, Betty Shive
(Creator)

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SFU ARCHIVES

SFU **Simon Fraser University Special Collection Rare Books**

Finding Aid - Betty Krawczyk fonds (MsC 148)

Generated by Access to Memory (AtoM) 2.2.0 Printed: July 28, 2015
Language of description: English
Rules of Archival Description.

SFU ARCHIVES

File 2 - [Prison records]

Betty Krawczyk fonds » Legal records and related materials » [Prison records]

Title and statement of responsibility area

Title proper	[Prison records]
Title notes	• Source of title proper: Title based on contents of file.
Level of description	File
Repository	Simon Fraser University Special Collections and Rare Books
Reference code	2

Dates of creation area

Date(s)	• 2000-2004 (Creation)

Physical description area

Physical description	0.2 cm of textual records

🖨 Reports

Export

⬆ Dublin Core 1.1 XML
⬆ EAD 2002 XML

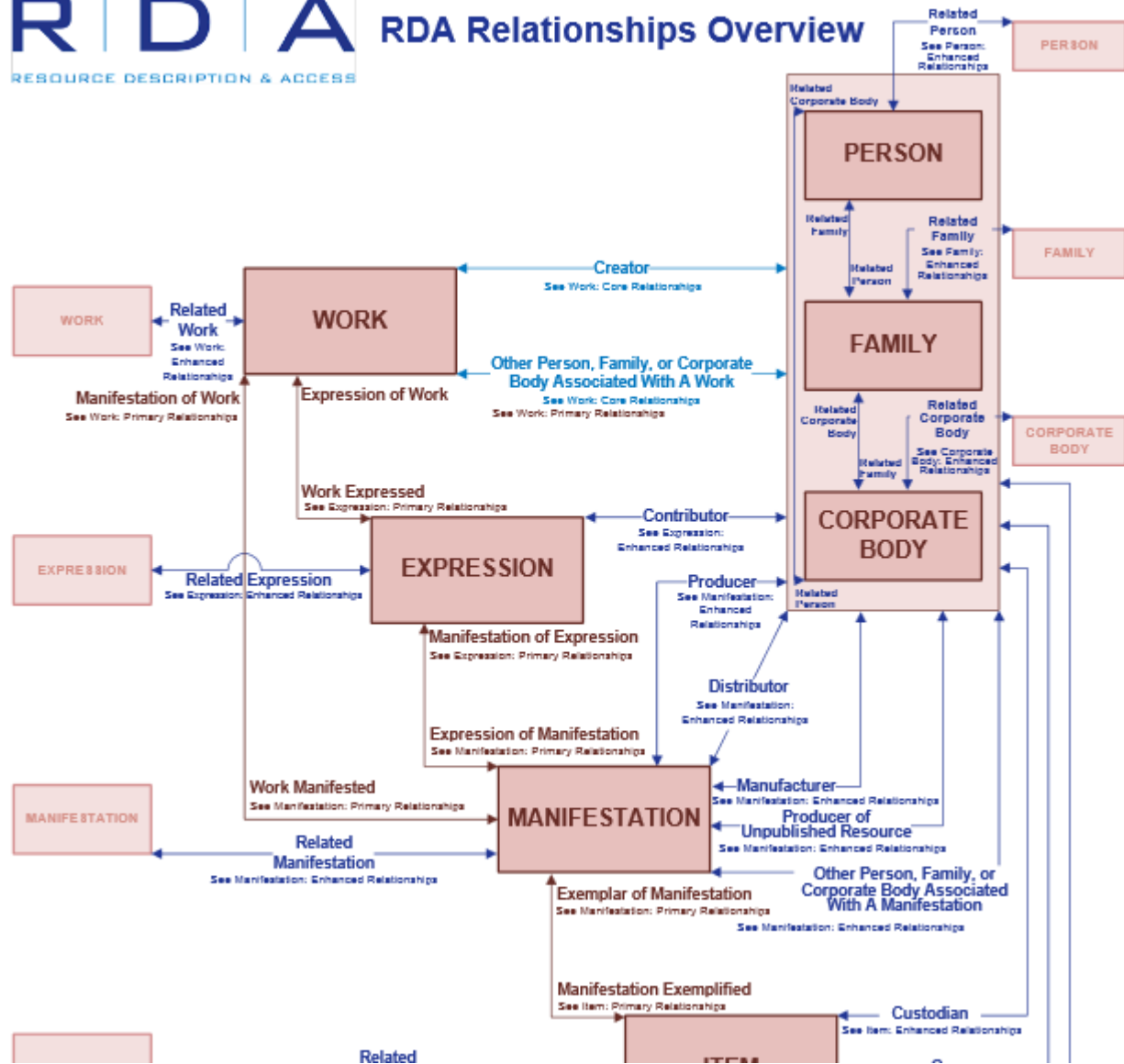*Physical storage*

Archival box - standard:
MsC 148 - Box 5 folder 5

DEVELOPING ARCHIVAL STANDARDS

- What does physical description mean in a digital world?

- What are the three key changes that have occurred since RAD was introduced twenty-five years ago?

DEVELOPING ARCHIVAL STANDARDS

- Chapter Nine of Rules for Archival Description: "Records in Electronic Form"

- Description of "born digital" records vs. description of records that have been digitized

- Relationship to RDA's "entity" concepts?

RDA Relationships Overview

DEVELOPING ARCHIVAL STANDARDS

- Canadian Council of Archives "Canadian Committee on Archival Description"

- International Council of Archives

- Society of American Archivists

- What is the next step?

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READINGS

Krawczyk, Bob. "Cross Reference Heaven: The Abandonment of the Fonds as the Primary Level of Arrangement for Ontario Government Records." *Archivaria* 48 (1999): 131-153. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12720/13899.

Meehan, Jennifer. "Making the Leap from Parts to Whole: Evidence and Inference in Archival Arrangement and Description." *American Archivist* 72, no. 1 (Summer 2009): 72-90. http://archivists.metapress.com/content/kj672v4907m11x66/fulltext.pdf.

READINGS

Daines, J. Gordon and Cory L. Nimer. "Re-Imagining Archival Display: Creating User-Friendly Finding Aids. Journal of Archival Organization 9, 1 (2011): 4-31. DOI: 10.1080/15332748.2011.574019.

Dancy, Richard. "Developing Archival Standards." *Archivaria* 78 (Fall 2014): 171-174. http://journals.sfu.ca.ezproxy.library.dal.ca/archivar/index.php/archivaria/article/view/13503/14832.

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IMAGES

Slide 10: "Library Administration in Ontario," Figure from Bob Krawczyk, "Cross-Reference Heaven: The Abandonment of the Fonds as the Primary Level of Arrangement for Ontario Government Records." *Archivaria* 48 (1999): 131-53 (p. 139).

Slide 11: "Records of Library Administration in Ontario," Figure from Bob Krawczyk, "Cross-Reference Heaven: The Abandonment of the Fonds as the Primary Level of Arrangement for Ontario Government Records." Archivaria 48 (1999): 131-53 (p. 141).

IMAGES

Slides 17-22: Screenshots of Brigham Young University Library's Manuscript Collection Descriptions: http://findingaid.lib.byu.edu/.

Slide 24-26: Screenshots of Simon Fraser University Archives' "SFU AtoM" site: http://atom.archives.sfu.ca

Slide 29: RDA Relationship Overview: http://www.rdatoolkit.org/backgroundfiles/RelationshipsOverview_10_9_09.pdf

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