School of Information Management

INFO 6800 Archives
Winter 2012 | Mondays 5:35 to 8:25 | Rowe 5053

Instructor: Creighton Barrett
Office: University Archives and Special Collections, 5th Floor, Killam Memorial Library
Telephone: 902.494.6490
E-mail: Creighton.Barrett@Dal.ca
Office hours: Thursdays, 1:00 to 3:00, or by appointment
Course BLS site: http://www.dal.ca/bblearn

COURSE DESCRIPTION

This course will provide an overview of the issues and practices of archival science, with an emphasis on Canadian approaches. It will consider principles of acquisition, arrangement, description, reference and use of archival records, along with the management of archives and the relationship between archival work and other divisions of the information professions.

COURSE PRE-REQUISITES

INFO 5515 Organization of Information

COURSE GOAL

To give students a broad understanding of the core archival functions: acquisition, accession, appraisal, arrangement, description, preservation, and access, and an appreciation for how archives fit within the wider information universe.

COURSE LEARNING OBJECTIVES

This course has six main learning objectives:

1) To develop an understanding of the core archival functions and how they are practiced in contemporary Canadian archives;

2) To provide an overview of the reasons why documentary evidence and record keeping are important;

3) To examine the various roles played by archives in an organizational setting as a key component in information management and as a repository for research;

4) To explore the differences between organizational records and personal papers and the requirements of each from an archival perspective;

5) To develop an understanding of the relationship of archives to their communities and to other repositories such as manuscript and historical centres, libraries, museums, and documentation centres

6) To develop an understanding of the fundamental differences between archives and libraries and the interdependence of records management and archives in managing records

TECHNOLOGY USED

The course makes use of Dalhousie's online learning environment, BbLearn. Information systems used in routine archival functions will be discussed, demonstrated, and used during seminars and in-class exercises. The reading list is primarily comprised of articles published in online journals, some of which must be accessed through the Dalhousie Libraries' electronic journal databases.

INSTRUCTIONAL METHODS

The course will be delivered through a variety of instructional methods, including seminars, in-class discussions, online discussions, in-class activities, assigned readings, and assignments. A high level of student participation is expected.

LEARNING MATERIALS

The Course Schedule lists the readings for each week. The Course Schedule and the BbLearn course website contains links to some but not all of the

readings. Additional readings are listed in the Course Bibliography. Articles about current events in the archival community will also be shared and discussed throughout the semester.

ASSIGNMENTS

Seminar Presentation (15%) – Due dates throughout the semester

Archival Description Assignment (25%) – Due February 13, 2012

Archival Appraisal Report (20%) – Due March 5, 2012

Digital Preservation Report (25%) – Due April 2, 2012

Participation and In-class Exercises (15%)

Please refer to the assignment hand-outs for instructions on how to turn in each assignment. **Note: You will be required to sign a confidentiality agreement in order to gain access to unprocessed records at the Dalhousie University Archives and Special Collections.**

1. SEMINAR PRESENTATION (15%)

Due dates throughout the semester

A sign-up sheet for presentations will be available on the BbLearn course site. Presentations will take the form of a 500- to 750-word summary (approx. 2-3 double spaced pages maximum), which will be read aloud in class and discussed. Detailed instructions will be posted on the BbLearn course website.

2. ARCHIVAL DESCRIPTION ASSIGNMENT (25%)

Due Monday February 13, 2012

Create a RAD fonds-level description for a small fonds and item-level descriptions for photographs. Detailed instructions will be posted on the BbLearn course website.

3. APPRAISAL REPORT (20%)

Due Monday March 5, 2012

Conduct an archival appraisal on a small unprocessed fonds. Write an appraisal report that includes an evaluation of the materials, recommendations on which materials should be discarded and which materials should be retained, and an explanation of the appraisal criteria used. Detailed instructions will be posted on the BbLearn course website.

4. DIGITAL PRESERVATION REPORT (25%)

Due April 2, 2012

Create a report outlining the challenges with implementing a trustworthy digital repository for a major institution. Detailed information will be posted on the BbLearn course website.

5. PARTICIPATION AND IN-CLASS EXERCISES (15%)

Throughout the semester

Participation in seminars, in-class exercises, and online discussions is mandatory. Detailed information will be posted on the BLS course website.

METHOD OF EVALUATION

Assignments will be evaluated based on three or four equally-weighted criteria. I will provide a breakdown of your mark for each assignment and comments on the style and substance of your written work. Basic writing skills will be factored into one or more of the evaluation criteria and commented on in the breakdown of your mark. See the assignment hand-outs for a detailed explanation of the method of evaluation used for each assignment.

ASSIGNING MARKS

Marks will be provided in letter grades that conform to the School of Information Management's Grading System:

http://sim.management.dal.ca/Courses/Grading_System.php

Please feel free to consult me if you have any questions about the grading of your work.

CLASS POLICIES

Class attendance is required in all MLIS courses and is included in the participation mark. Attendance records will be kept by the instructor.

Announcements are usually made within the first 10 minutes of class. All students are responsible for being in class on time in order to hear them.

Readings must be completed for the classes in which they will be discussed. It is the student's responsibility to keep apprised of changes to the class schedule. In most cases, more than two readings are assigned for classes, and students will be expected to read a minimum of two.

Participation in class discussions will be expected and should be conducted in responsible and respectful ways. At a basic level, this means regular attendance, discerning reading of the assigned texts, and collegial interaction with your peers. In-class discussions will continue on the course website. Student participation and engagement are critical to ensuring the material is adequately covered. Simple attendance of every class is not enough to guarantee a passing class participation grade.

Laptops will be permitted during seminars strictly for taking notes. Students will be asked to shut off laptops during in-class exercises unless the exercise requires the use of computers.

No food and drink are allowed in areas where archival materials are processed, stored, and accessed.

ACCOMMODATION POLICY FOR STUDENTS

Students with permanent or temporary disabilities who would like to discuss classroom or assignment accommodations should arrange to see me as early in the term as possible.

Students may request accommodation as a result of barriers related to disability, religious obligation, or any characteristic under the Nova Scotia Human Rights Act. Students who require academic accommodation for either classroom participation or the writing of tests, quizzes and exams should make their request to the Office of Student Accessibility & Accommodation (OSAA) prior to or at the outset of each academic term (with the exception of X/Y courses). Please see www.studentaccessibility.dal.ca for more information and to obtain Form A - Request for Accommodation.

A note taker may be required to assist a classmate. There is an honourarium of $75/course/term. If you are interested, please contact OSAA at 494-2836 for more information.

Please note that your classroom may contain specialized accessible furniture and equipment. It is important that these items remain in the classroom so that students who require their usage will be able to participate in the class.

ACADEMIC INTEGRITY

In general:

The commitment of the Faculty of Management is to graduate future leaders of business, government and civil society who manage with integrity and get things done. This is a non-negotiable in our community and it starts with your first class at Dalhousie University. So when you submit any work for evaluation in this course or any other, please ensure that you are familiar with your obligations under the Faculty of Management's Academic Integrity Policies and that you understand where to go for help and advice in living up to our standards. You should be familiar with the Faculty of Management Professor and Student

Contract on Academic Integrity and it is your responsibility to ask questions if there is anything you do not understand.

Dalhousie offers many ways to learn about academic writing and presentations; so that all members of the University community may acknowledge the intellectual property of others. Knowing how to find, evaluate, select, synthesize and cite information for use in assignments is called being "information literate." Information literacy is taught by Dalhousie University Librarians in classes and through online tutorials.

Do not plagiarize any materials for this course. For guidance on what constitutes plagiarism, how to avoid it, and proper methods for attributing sources, please see: http://academicintegrity.dal.ca/Student%20Resources/

Any paper submitted by a student at Dalhousie University may be checked for originality to confirm that the student has not plagiarized from other sources. Plagiarism is considered a very serious academic offence that may lead to loss of credit, suspension or expulsion from the University, or even the revocation of a degree. It is essential that there be correct attribution of authorities from which facts and opinions have been derived. At Dalhousie, there are University Regulations which deal with plagiarism and, prior to submitting any paper in a course; students should read the Policy on Intellectual Honesty contained in the Calendar or on the Dalhousie web site at:
http://www.registrar.dal.ca/calendar/ug/UREG.htm#12

Furthermore, the University's Senate has affirmed the right of any instructor to require that student papers be submitted in both written and computer readable format, and to submit any paper to a check such as that performed by anti-plagiarism software. As a student in this class, you are to keep an electronic copy of any paper you submit, and the course instructor may require you to submit that electronic copy on demand.

Finally:

If you suspect cheating by colleagues or lapses in standards by a professor, you may use the confidential email: ManagementIntegrity@dal.ca which is read only by the Assistant Academic Integrity Officer.

COURSE SCHEDULE

Note: this schedule is subject to minor changes throughout the semester)

Week One (January 9, 2012) Introduction and Basic Archival Concepts	
Objectives:	- Understand course goals, objectives, and expectations - Become familiar with basic archival concepts and functions - Explore the relationships between archives, libraries, museums, and records management
Week Two (January 16, 2012) Brief History; Acquisitions and Accessioning	
Objectives:	- Become familiar with methods of obtaining physical, legal, and intellectual control over archival materials - Examine strategies for archival acquisitions - Explore the relationships between donors and archival repositories
Due:	Sign up for seminar presentations
Required Readings:	Thomassen, Theo. "A First Introduction to Archival Science." *Archival Science* 1(4) (2001): 373-385. Doi:10.1007/BF02438903. Coles, Laura. "Chapter 3: Bringing Material into your Archives: Acquiring, Appraising and Accessioning." In *A Manual for Small Archives.* Vancouver: Archives Association of British Columbia, 1988. http://aabc.ca/media/6069/manualforsmallarchives.pdf. Millar, Laura. "Discharging our debt: The Evolution of the Total Archives Concept in English Canada." *Archivaria* 46 (1998): 103-146. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12677/13846. Johnston, Ian. "Whose History is it Anyway?" *Journal of the Society of Archivists* 22.2 *(*2001): 213-229. Doi:10.1080/00379810120081154.
Optional Readings:	Samuels, Helen Willa. "Who Controls the Past?" *American Archivist* 49.2 (1986): 109-124. http://archivists.metapress.com/content/t76m2130txw40746/fulltext.pdf Frost, Eldon. "A Weak Link in the Chain: Records Scheduling as a Source of Archival Acquisition." *Archivaria* 33 (Winter 1991-1992): 78-86). http://journals.sfu.ca/archivar/index.php/archivaria/article/view/11800/127

Week Three (January 23, 2012) – Arrangement and Description	
Objectives:	- Introduce theoretical concepts of archival arrangement - Explore practical challenges presented by arranging archival materials - Introduce best practices and standards for archival arrangement and description
Activities:	Seminar presentations and archival arrangement exercise (Killam 2616)
Required Readings:	Cook, Terry. "The Concept of the Archival Fonds: Theory, Description, and Provenance in the Post-Custodial Era." The Archival Fonds: From Theory to Practice (1992) 31-85. *Archivaria* 35 (1993): 24-37. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/11882/12835 . Eastwood, Terry. "Putting the Parts of the Whole Together: Systematic Arrangement of Archives." *Archivaria* 50 (2000): 93-116. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12767/13959. Zelenyj, Dan. "Linchpin Imperilled: The Functional Interpretation of Series and the Principle of Respect des Fonds." *Archivaria* 42 (1996): 126-135. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12161/13168. Canadian Council of Archives. *Rules for Archival Description: Statement of Principles.* Ottawa: Canadian Council of Archives, 2008. http://www.cdncouncilarchives.ca/RAD/RAD_Principles_July2008.pdf
Optional Readings:	MacNeil, Heather. "Trusting Description. Authenticity, Accountability, and Archival Description Standards." Journal of Archival Organization 7 (2009): 89-107. Doi: 10.1080/15332740903117693.
Week Four (January 30, 2012) – Arrangement and Description	
Objectives:	- Examine the Rules for Archival Description - Become familiar with the structure and organization of archival finding aids - Explore challenges and implications of archival description
Activities:	Seminar presentations
Required Readings:	Bearman, David A., and Richard H. Lytle. "The Power and Principle of Provenance." *Archivaria* 21 (1985-1986): 14-27. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/11231/12170

	Duranti, Luciana. "Origin and Development of the Concept of Archival Description." *Archivaria* 35 (1993): 47-54. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/11884/12837.
	Duff Wendy, and Verne Harris. "Stories and names: Archival Description as Narrating Records and Constructing Meanings." *Archival Science* 2.3/4 (2002): 263-285. Doi:10.1007/BF02435625.
	Canadian Council of Archives (2001). Chapter One: General Rules. In *Rules for Archival Description.* http://www.cdncouncilarchives.ca/RAD/RAD_Chapter01_July2008.pdf.
Optional Readings:	Meehan, Jennifer. "Rethinking Original Order and Personal Records." Archivaria 70 (Fall 2010): 27-44. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/13294/14605.

Week Five (February 6, 2012) – Arrangement and Description
Objectives:	- Examine current and emerging practices for archival processing - Become familiar with information systems used to create multi-level archival descriptions - Examine authority control in archival information systems
Activities:	Seminar presentations and archival software exercise (computer lab)
Required Readings:	Meissner, Dennis, and Mark A. Greene. "More Product, Less Process: Revamping Traditional Archival Processing." *American Archivist* 68.2 (2005): 208-263. http://archivists.metapress.com/content/c741823776k65863/fulltext.pdf. Cox, Richard. "Revisiting the Archival Finding Aid." *Journal of Archival Organization.* 5.4 (2007): 5-32. Doi:10.1080/15332740802153245. Krawczyk, Bob. "Cross Reference Heaven: The Abandonment of the Fonds as the Primary Level of Arrangement for Ontario Government Records." *Archivaria* 48 (1999): 131-153. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12720/13899.
Optional Readings:	Deodato, Joseph. "Becoming Responsible Mediators: The Application of Postmodern Perspectives to Archival Arrangement and Description." *Progressive Librarian* 27 (Summer 2006): 52-63. http://libr.org/pl/PL27_summer2006.pdf.

Week Six (February 13, 2012) – Archival Appraisal
Objectives:	- Understand the fundamental concepts of appraisal theory

	- Apply theoretical concepts of appraisal to archival records
Activities:	Seminar presentations and archival appraisal exercise (Killam 2616)
Due:	Archival processing assignment
Required Readings:	Duranti, Luciana. "The Concept of Appraisal and Archival Theory." *American Archivist* 57.2 (1994): 328-344. http://archivists.metapress.com/content/pu548273j5j1p816/fulltext.pdf.
	Cook, Terry. "Macroappraisal in Theory and Practice: Origins, Characteristics, and Implementation in Canada, 1950-2000." *Archival Science* 5.2/4 (2005): 101-161.
	Tschan, Reto. "A Comparison of Jenkinson and Schellenberg on Appraisal." *American Archivist 65.*2 (Fall-Winter 2002): 176-195. http://archivists.metapress.com/content/920w65g3217706l1/fulltext.pdf.
	Library and Archives Canada. "*Appraisal Methodology: Macro-Appraisal and Functional Analysis. Part A: Concepts and Theory,"* prepared by Terry Cook. Ottawa: Library and Archives Canada, 2001. http://www.collectionscanada.gc.ca/government/disposition/007007-1035-e.html.
Optional Readings:	Eastwood, Terry. "Reflections on the Goal of Archival Appraisal in Democratic Societies." Archivaria 54 (2002): 59-71. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12855/14080.

Week Seven (February 20, 2012)

Reading Week:	No class – enjoy the break!

Week Eight (February 27, 2012) – Archival Appraisal

Objectives:	- Introduce various archival appraisal methods - Examine historical and contemporary challenges presented by archival appraisal
Activities:	Seminar presentations
Required Readings:	Bailey, Catherine. "From the Top Down: The Practice of Macro-Appraisal." Archivaria 43 (1997): 89 -128. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12177/13188.
	Couture, Carol. "Archival Appraisal: A Status Report." *Archivaria* 59 (2005): 83-107. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12502/136

24.

Hobbs, Catherine. "The Character of Personal Archives: Reflections on the Value of Records of Individuals." *Archivaria* 52 (2001): 126-135. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12817/14027.

Library and Archives Canada. "*Appraisal Methodology: Macro-Appraisal and Functional Analysis. Part B: Guidelines for Performing an Archival Appraisal on Government Records*." Prepared by Terry Cook. Ottawa: Library and Archives Canada, 2001. http://www.collectionscanada.gc.ca/government/disposition/007007-1041-e.html.

Optional Readings:	Heald, Carolyn. "Are we Collecting the Right Stuff?" *Archivaria* 40 (1995): 182-188. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12104/13097 Bailey, Catherine. "Turning Macro-Appraisal Decisions into Archival Holdings: Crafting Function-based Terms and Conditions for the Transfer of Archival Records" *Archivaria 61* (Spring 2006): 147-179. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12539/13683.

Week Nine (March 5, 2012) - Preservation

Objectives:	- Introduce basic concepts in preservation management planning - Explore the relationship between archival facilities and core archival functions
Activities:	Seminar presentations and tour of Dalhousie University Archives and Special Collections
Due:	Archival appraisal assignment
Required Readings:	Canada Council of Archives. *Basic conservation of archival materials*: *A guide.* Ottawa: Canadian Council of Archives, 2003. Retrieved from http://www.cdncouncilarchives.ca/public_free.html *[Chapter 1 - Getting Started and Chapter 4 – Care].* Pym, Bob. "Building Collections for All Time: The Issue of Significance." *Australian Academic & Research Libraries* 37.1 (March 2006): 61-73. http://www.alia.org.au/publishing/aarl/37.1/collection.buildings.pdf. Larsen, Poul Steen. "Books and Bytes: Preserving Documents for Posterity." *Journal of the American Society for Information Science* 50.11 (1999): 1020-1027. doi:10.1002/(SICI)1097-4571(1999)50:11<1020::AID-ASI7>3.0.CO;2-R. Teper, Jennifer Hain. "An Introduction to Preservation Challenges and

	Potential Solutions for Scrapbooks in Archival Collections." *Journal of Archival Organization* 5.3 (2007): 47-64. Doi: 10.1080/15332740802174183.
Optional Readings:	Library of Congress. "Caring For Your Collections." Washington D.C.: Library of Congress, 2010. http://www.loc.gov/preserv/careothr.html.
	Adelstein, Peter Z. "IPI Media Storage Quick Reference." Image Permanence Institute (2004). http://www.climatenotebook.org/MSQR/MSQR.pdf.

Week Ten (March 12, 2012) – Electronic Records and Digital Preservation

Objectives:	- Become familiar with current issues and challenges with archiving electronic records
	- Discuss implications of electronic records on traditional archival theory
	- Introduce the OAIS reference model and criteria for trustworthy digital repositories
Activities:	Seminar presentations
Required Readings:	*Digital Preservation Management: Implementing Short-Term Strategies for Long-Term Solutions*, online tutorial developed for the Digital Preservation Management workshop, developed and maintained by Cornell University Library, 2003-2006; extended and maintained by ICPSR, 2007-on. http://www.icpsr.umich.edu/dpm/.
	Duranti, Luciana. "From Digital Diplomatics to Digital Records Forensics." *Archivaria* 68 (2009): 39-66. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/13229/14548.
	Kenney, Anne R. and Nancy Y. McGovern. "The Five Organizational Stages of Digital Preservation," in *Digital Libraries: A Vision for the Twenty-first Century*, a festschrift to honor Wendy Lougee, 2003. http://quod.lib.umich.edu/cgi/t/text/text-idx?c=spobooks;idno=bbv9812.0001.001;rgn=div1;view=text;cc=spobooks;node=bbv9812.0001.001%3A11.
Optional Readings:	Cunningham, Adrian. "Good Digital Records Don't Just "Happen": Embedding Digital Recordkeeping as an Organic Component of Business Processes and Systems. *Archivaria* 71 (Spring 2011): 21-34. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/13329/14628.
	Swan, Alma, and Leslie Carr. "Institutions, Their Repositories, and the Web." *Serials Review* 34 (2008): 31-35. doi:10.1016/j.serrev.2007.12.006.

Week Eleven (March 19, 2012) – Reference, Outreach, Access, and Privacy

Objectives:	- Explore practical issues involved with archival reference and access services
	- Discuss strategies for archival outreach
	- Introduce access and privacy legislation
Activities:	Seminar presentations
Required Readings:	Cox, Richard. "The Concept of Public Memory and Its Impact on Archival Public Programming." *Archivaria* 36 (1993): 122-135. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/11939/12897
	Dearstyne, Bruce W. "Archival Reference and Outreach: Toward a New Paradigm." *Reference Librarian* 26.56 (1997): 185-202. doi: 10.1300/J120v26n56_14
	Gilbert, Jay. "Access Denied: The Access to Information Act and Its Effect on Public Records Creators." *Archivaria* 49 (Spring 2000): 84-123. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12740/13923
	Weir, Christopher. "The Marketing Context. Outreach: Luxury or Necessity?" *Journal of the Society of Archivists* 25.1 (2004): 71-77. doi: 10.1080/0037981042000199160.
Optional Readings:	Timms, Katherine. "New Partnerships for Old Rivals: The Development of Integrated Access Systems for the Holdings of Archives, Libraries, and Museums." *Archivaria* 68 (Fall 2009):67-95. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/13230/14549.

Week Twelve (March 26, 2012) - Ethics	
Objectives:	- Introduce basic concepts surrounding archival ethics
	- Examine professional codes of ethics
	- Become familiar with ethical challenges facing contemporary archivists
Activities:	Seminar presentations
Required Readings:	Jimerson, Randall C. "Archives for All: Professional Responsibility and Social Responsibility." *American Archivist* 70.2 (2007): 252-281. http://archivists.metapress.com/content/5n20760751v643m7/fulltext.pdf
	Zinn, Howard. "Secrecy, Archives, and the Public Trust." *Midwestern Archivist* 2.2 (1977):14-27. Republished online at: http://www.libr.org/progarchs/documents/Zinn_Speech_MwA_1977.html
	Association of Canadian Archivists. *Code of Ethics.*

	http://archivists.ca/content/code-ethics
	O'Toole, James. "Archives and Historical Accountability: Toward a Moral Theology of Archives." *Archivaria* 58 (Fall 2004): 3-20. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/12476/13586
Optional Readings:	International Council on Archives. *Code of Ethics*. http://www.ica.org/5555/reference-documents/ica-code-of-ethics.html

Week Thirteen (April 2, 2012) – Archives Management and Emerging Issues	
Objectives:	- Become familiar with current and emerging issues in the archival community - Explore some of the challenges encountered in the management of archives - Discuss strategies for grant writing and fundraising
Activities:	Seminar presentations
Due:	Digital preservation report
Required Readings:	Caron, Daniel J. and Andreas Kellerhals. "Supporting Democratic Values Through a Relevant Documentary Foundation – An Evolutionary Complex." *Archivaria* 77 (Spring 2011): 99-134. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/13332/14634 Shilton, Katie and Ramesh Srinivasan. "Participatory Appraisal and Arrangement for Multicultural Archival Collections." *Archivaria* 63 (Spring 2007): 87-101. http://journals.sfu.ca/archivar/index.php/archivaria/article/view/13129/14371. Greene, Mark A. "The Power of Archives: Archivists' Values and Value in the Postmodern Age." *American Archivist* 72.1 (Spring/Summer 2009): 13-41. Accessed September 5, 2011. http://archivists.metapress.com/content/k0322x0p38v44l53/fulltext.pdf.
Optional Readings:	Greene, Mark A. "MPLP: It's Not Just for Processing Anymore." *American Archivist* 73.1 (2010): 175-203. http://yalearchivalreadinggroup.pbworks.com/f/Greene.pdf. Anderson, Scott, and Robert B. Allen. "Envisioning the Archival Commons." *American Archivist* 72 (2009): 383-400. http://yalearchivalreadinggroup.pbworks.com/f/archivalcommons.pdf.