

Library Council Meeting
Killam Library Room 2902
10 March 2015
10:00-11:27am

Present: Dominic Silvio (Chair), Sarah Stevenson (Secretary), Carol Richardson (Recording Secretary), Jennifer Adams, Ann Barrett, Linda Bedwell, James Boxall, Karen Chandler, Sai Choi Chua, Michele Charlton, Marc Comeau, Sandy Dwyer, Patrick Ellis, Gail Fraser, Allison Fulford, Melissa Helwig, Shelley McKibbon, Gwendolyn MacNairn, Joyline Makani, Anne Matthewman, Lindsay McNiff, Michael Moosberger, Phil O'Hara, Michelle Paon, Robin Parker, Janice Slauenwhite, Karen Smith, Alice Stover, Margaret Vail.

Regrets: Linda Aiken, Creighton Barrett, Donna Bourne-Tyson, Geoff Brown, Ian Colford, Mark Lewis, Heather MacFadyen, Elaine MacInnis, Oriel MacLennan, Erin MacPherson.

Absent: Sarah Jane Dooley, Jason MacDonald.

1. Adoption of the Agenda

The agenda was approved with one change: Michael Moosberger will report on *4.6 Archives Reproduction Policy & Fee Structure* as Creighton Barrett is unable to attend the meeting.

2. Approval of the Minutes of 10 February 2015

Ann Barrett asked for clarification on AUL reports. Should AUL reports also be included in Community Updates? It was suggested to have the reports separated into two sections: the AUL could report on their system-wide responsibilities under AUL/Library Heads Reports and the Assistant Heads could report on their respective library matters under Community Updates. It was also suggested that a report be provided to Library Council from the AUL if they are not going to be present at the meeting.

4.1 Privacy/Access discussion

Paragraph one. "respective access" should read "respectful access". This will be corrected in two places in the same sentence.

5.1.1 The word approvals should read accruals.

5.3 HR Director: Sandra Dwyer should read HR Director: Sandra Dwyer

3. Business Arising

3.1 Senator election scrutineers

Sarah Stevenson reported she needs 2 scrutineers for the Senator Election. The scrutineers cannot be nominees or nominators. Sarah would like one non-librarian member, and one librarian member of Council. Sandy Dwyer and Shelley McKibbon volunteered.

4. New Business/Presentations

4.1 Sabbatical report (Linda Bedwell)

Linda Bedwell gave a presentation on her research during her Sabbatical Leave. The three main topics were:

- Library as Place – student behaviour and preferences in Library Spaces
- Investigation of Library Assessment Structures at Peer Institutions, with Recommendations
- Personalized Assistance and Confidence-Building: The Libraries' Role in Student Retention

Linda reported the Assessment Team plan to meet twice a year.

4.2 User Experience & Assessment Committee Annual Report (Linda Bedwell)

The User Experience & Assessment Committee Annual Report was sent to members prior to the meeting. There were no questions for Linda.

4.3 Tri-Council Open Access Policy (Donna Bourne-Tyson/Michael Moosberger)

On the 27th of February the Tri-agency came out with a policy that will be funded by the Canadian Institutes of Health Research (CIHR), the Natural Sciences and Engineering Research Council of Canada (NSERC), and the Social Sciences and Humanities Research Council of Canada (SSHRC). The library was asked by the VP Research how the libraries are going to address the issue. Sarah Stevenson and Geoff Brown revised the Subject Guide for Open Access. Researchers have two options: an open repository (such as DalSpace) or Gold Open Access with the publisher. The library staff are available for consultation if needed. A blog post went out yesterday (March 9, 2015).

Question: Is there going to be opportunity for information sessions - yes, a little later in the year possibly. In the meantime, Geoff and Sarah are fielding the questions.

4.4 Strategic Planning Group update (Marc Comeau)

The first meeting of the Strategic Planning Group was last Friday (March 6, 2015). The group went through a lot of material. The group currently has a draft vision and mission statement. Marc will share the statement and the meeting minutes with Library Council through the listserv. Feedback closes tomorrow at noon.

4.5 Web Advisory Committee revised Terms of Reference (Margaret Vail)

The Terms of Reference have been updated and circulated to Council. Margaret Vail went over the highlights. The format is the biggest difference and there were a lot of standard points added, and the Chair of the Committee can now be any member elected by the committee. The AUL-Discovery has been added as an ex-officio member.

Amendment – In 1.3 there is a typo. Directory should say Director.

Terms of Reference accepted as amended.

4.6 Archives Reproduction Policy & Fee Structure (Michael Moosberger on behalf of Creighton Barrett)

The only unit in the libraries that have a document like this. We do the reproduction for our clients. It outlines the kind of services and cost. Archives is the only unit that charges for rights. This document may be used as a guideline for any unit providing reproduction services for clients. Final approval of this policy will come from SMT.

5. SMT reports

5.1 AUL/Library Heads reports

5.1.1 Patrick Ellis

AUL Responsibilities:

- There will be a notice distributed about the eBook Day happening on March 17 & 18. There will be vendors from ProQuest, Springer & Elsevier. A schedule is being organized. Elsevier & Springer have offered to do sessions for Research Deans and VPs. There will be a Lunch & Learn session hosted by ProQuest. There will be demonstrations by Elsevier, tables set up in each of the Libraries and they will be doing site visits.
- Kellogg Library
 - The Kellogg received news that they will be moving temporarily into the Chapter House space but there is no floor loading capacity so not all of the collection can move. Ann Barrett has been working on weeding the collection. There will be two service points for a year and at this point, Patrick doesn't know where the staff will be located because space is limited. Patrick asked for patience, help and support while the staff go through this transition. The move is expected to take place at the end of December and service will resume sometime in January.

5.1.2 Allison Fulford

AUL Responsibilities:

- New Novanet continues to evolve. The renamed tab labels (Find Online | Find in Library/Request | Details | Document Delivery & More | Browse the shelf) are now live in the production version, which better explain functionality available
- Dal's Discovery Team is working on making a WorldCat search available in New Novanet, including Document Delivery links.
- Sexton news:
 - Dave Benstead has resigned effective March 31, 2015.
 - Heather Koeller is retiring effective July 1, 2015.
 - Sexton Library now has a group study room available (A207), which can be booked via the Libraries' room booking system. Thanks to Marc Comeau, Margaret Vail, Michelle Francis and Michelle MacDonald for their help setting up this room.
 - Renovations to Sexton Library's lobby and Circulation/Reference area will begin sometime after exam period in April 2015.

5.1.3 Elaine MacInnis – regrets, no report

5.1.4 Anne Matthewman

AUL

- The primary focus of the Learning & Curriculum Support Team is student retention. They have been working on a joint report with the Access Services Team. The Access Services Team focused on a learner strategy.
- New joint initiative through CLT (International Learning Task Force). A few people have been approached to go on that task force.
- Anne reminded everyone of the continuing IL Conversation Group series.

Dunn Library

- The Dunn building experienced flooding during a recent storm, but the collection was not affected, just carpet and some furniture. The building renovations are continuing.

5.1.5 Michael Moosberger

AUL Responsibilities

Digital Scholarship and Scholarly Communications

- Presented findings to SMT on the question of Dal joining the Hathi Trust. It was recommended to SMT that the Dal Libraries not join at this time due to the high financial cost of membership, the additional commitment of staff time required as part of membership. We have a more than adequate institutional repository and technology infrastructure, which is not the case for the lone Canadian institution who is a member at this time.
- Attended a meeting related to the digitization of material from Special Collection's Kipling Collection. As a result of this meeting Michael has undertaken research related to the purchase of an oversized book scanners which would be required for use in the Kipling digitization project and other future projects. Quotes have been received from four different companies for a variety of models. This information will be used as background for the preparation of a formal RFP for the purchase of a scanner in the new fiscal year.
- Worked on the Libraries' response to the Tri-Agency's Open Access Publications Policy with Donna Bourn-Tyson, Sarah Stevenson, Geoff Brown and Michele Charlton. New component of Open Access Subject Guide and LibVine Blog post have been prepared.
- Scholarly Communications Group met with Donna, the Dean of Graduate Studies and members of FASS over concerns related to the accessibility of on-line theses and dissertations and the negative impact this accessibility is having on some graduates who wish to get their theses or dissertations published.

Research

- Presented with Donna at Dalhousie Research Advisory Committee on Libraries' Research Data management initiatives.
- Attended SciVal and Pure implementation meeting with Donna and others. Looks as though Pure will not meet some of the core functional requirements needed by senior administrators and faculty and is likely not to be pursued as a faculty research management option. Subsequent meetings in the month were held to discuss the use of Memorial University's Yaffle platform as a research support system and also the re-opening and continued development of the Libraries' Scholars@Dal initiative.
- Began the process of resurrecting Library Council's Research Advisory Committee. First meeting will be held on March 26th.

Archives and GIS Services

- Prepared the Unit's 2015/16 Business Plan and Budget.
- Reviewed and provided revisions to the University Librarian on the draft University Records Management Policy.
- Met with each of the Data Librarian candidates to discuss their views of their role with GIS Services.

- Met with the Provost as a member of the Environmental and Sustainability Working Group to present our draft Final Report and to discuss the next steps in the approval process.

5.2 LITS Director: Marc Comeau

- Great open house last month with over 40 people in attendance. Thank you to everyone who came.
- Michelle MacDonald was the successful candidate for the T8 Learning Technologies Specialist position in LITS. The position will encompass Learning Management training and Blackboard support.
- LMS announcement should be coming out today or tomorrow. (March 10 or 11, 2015)

5.3 HR Director: Sandra Dwyer

- Sandy is working with Michelle McDonald on a Skillsoft workshop/presentation to show staff how to use Skillsoft and to also showcase some of the courses that are available and would be relevant to library staff. Sessions will be set up at each of the libraries according to interest and demand.

5.4 University Librarian's Report – regrets, no report

6. Community updates

Ann Barrett

An email with full details for the Research Bootcamp for distribution to faculty and their research assistants will be coming soon.

Lindsay McNiff

On Thursday, April 9, from 12:30-2pm at the Halifax Central Public Library, Kristin Hoffman, Head of Research & Instructional Services at the D.B. Weldon Library (University of Western Ontario), will be giving a guest lecture discussing her research on librarians in the role of researcher. Registration is required. Lindsay will forward the details to Library Council.

Robin Parker

Robin is working with her colleague (Sarah Visintini) on a project to do a systematic review entitled "Supporting Curriculum Changes Through Evidence Syntheses: A systematic review of embedded research programs in Undergraduate Medical Education." They will be presenting at the Dalhousie Conference on University Teaching and Learning in April.

Janice Slauenwhite

The ergonomic assessment furniture has been ordered (chairs, keyboards, footrests). Carol Richardson was lucky enough to be the first person to receive the keyboard and footrest so if anyone would like to see them, please drop by Carol's office.

Linda Bedwell & Melissa Helwig

The Libraries Recommendation report was submitted to the Retention Strategy Teams. Linda attended the Intervention team meeting, and Jennifer Adams attended the Learner-Centred meeting on behalf of Melissa. The consultant also received the report and will be on campus for team meetings the week of March 16. The final Dal report will be released soon.

Karen Smith

The next CLCP reading takes place tonight (March 10) in the Special Collections reading room. James Raffan is the guest, speaking about his new book, *Circling the Midnight Sun*.

7. Other Business - none

8. Next Meeting: 14 April 2015, 10-11.27am Killam 2902