

Library Council Meeting
Minutes
March 14, 2024
1330- 1510hrs
Microsoft Teams

Present: Jaclyn Chambers Page (Chair), Courtney Bayne (Vice Chair), Carol Richardson (Secretary), Amanda Sparks, Dominic Silvio, Elaine MacInnis, Erin MacPherson, Geoff Brown, Jackie Phinney, Jan Pelley, Joe Wickens, Joyline Makani, Julie Marcoux, Karen Smith, Kirsten Huhn, Kristy Read, Lindsay McNiff, Louise Gillis, Louise Spiteri, Mark Lewis, Melissa Helwig, Michael Vandenburg, Nicole Marcoux, Ratna Dhaliwal, Robin Bishop, Sai Chua, Scott MacPherson, Shelley McKibbon, Tracy Lenfesty

Regrets: Allie Fulford, Creighton Barrett, David Michels, Gina Coates, Hannah Rosborough, Hershman Ferando, James Boxall, Jason Flynn, Jennifer Adams, Katie MacAskill, Leah Unicomb, Linda Bedwell, Marc Comeau, Melissa Rothfus, Mick Bottom, Robin Parker, Roger Gillis, Samantha Adema, Sandy Dwyer, Sarah Jane Dooley

1. Territorial Acknowledgement

The Territorial Acknowledgement was read by Jaclyn Chambers Page.

Approval of Agenda

Motion: To approve the Agenda as circulated.

J. Phinney / K. Huhn

Carried

Introductions

No new members this month.

Approval of Minutes from meeting February 15, 2024

Motion: To approve the Minutes from the February 15, 2024 meeting as circulated.

E. MacPherson / R. Dhaliwal

Carried

2. Announcements

- The ABC Copyright 2024 conference registration is now open. The conference takes place in Halifax in June at the Weldon Law Building.

3. Senior Leadership Team Reports to Library Council

From several Senior Leadership Team Reports

I would love to hear more about the meeting with Student Services – mentioned in several reports. What seemed most promising?

This was just an initial meet and greet but it was a great opportunity to have the Senior Leadership Team and Student Services talk about what we do and where we might have some converging plans or thoughts. This also fosters collaboration and thinking about things like pop up services for student wellness in library spaces. This was a good way to make a connection and we hope to make similar connections with other groups on campus in the future. It was noted, Elaine met with Rick Ezekiel, Vice-Provost Student Affairs, and members of his Team regarding the Libraries partnering on the Student Leadership Summit so there will be more about this initiative soon.

Dean of Libraries Report

Were there any decisions, outcomes, and/or paths forward for Dal, coming from the Jan. 17th meeting you attended on “How to talk about Israel and Palestine”?

The main outcome was having that conversation with members of the Senior Leadership to acknowledge there are difficult conversations taking place on campus. As a result of these conversations, things are coming to Senior Leaders to

follow-up, respond to or be engaged in and learning about how best to model dialogue and facilitate dialogue and to keep our campuses safe for the Dalhousie community.

Do we have a timeline or update on when some positions may be posted?

Two separate meetings have been held with the Senior Leadership Team and Librarians discussing a range of questions and issues around librarian roles and how they relate to our organizational structure, work load, and assignments. A suggestion to have a special meeting of Library Council around looking at our roles plus the Dean would like to share with Library Council the position descriptions of two new roles. The first one will be a Black and African Nova Scotian Services Librarian posting with a support for the sciences and the other will be an external posting for the Killam Library whether it will be the Head of a physical location or expressed as Head of the discipline areas within Killam. The drafts that will be circulated for feedback will include the language for those options. It was noted, Laura Godsoe would be happy to review the postings with the Appointments Committee.

The Dean would like to share options/possibilities for the makeup of the Senior Leadership Team, keeping the number of members close to what it is now but noting the AD role left vacant by Sarah Stevenson needs to be filled since some of the current AD's are in extended roles and this isn't sustainable. The organizational structure of the Senior Leadership Team including a range of options was shared with the Senior Leadership Team for feedback and will be shared with Library Council for discussion and feedback.

Have you considered making the Black/African NS position a leadership position, such as Head of Killam (or subject areas), rather than having this position be a subject liaison?

This position was informed by earlier discussions and suggestions for an EDIA Librarian and it was initially considered at the leadership level but there is a real need to have a subject focus for the sciences and a focus on the Black African Nova Scotian community and research areas. This position was built on the same model as the Indigenous Services Librarian position.

What is the facility assessment & strategic priorities?

A number of facilities inspections meetings were set up with the Dean of Libraries, Hershman Fernando and other library staff to take a tour of the different library locations and get familiar with the spaces. This gives the Dean and Hershman an opportunity to see the spaces and get feedback from staff on how to improve the spaces (looking at the furniture etc) and then any major facilities management change requests or A & R requests can be submitted for improvements to the spaces. Another area to look at would be to figure out how we would apply our annual giving funds and targeted requests to make changes to our spaces.

Elaine MacInnis

- The Art exhibit is still happening at the MacRae Library.
- There was also a suggestion to have a poster competition at the Agricultural campus so stay tuned.

Thank you to Elaine for highlighting the IASSIST Conference. Congratulations to Louise Gillis and Julie Marcoux who are on the planning committee for IASSIST and received money to cover some of the workshops that will be taking place. Thank you to Jaclyn Chambers Page for the contributions she is making to the ABC Copyright Conference.

When will staff see the results of the Insync survey?

There were over 4000 responses received. The results will be shared once Linda Bedwell has returned from her leave and some analysis has been completed with the data. This item can be put on the agenda for a Library Council meeting in the Fall.

Kristy Read

Thank you to everyone who has been active in Libraries Connect that was recently launched.

Will the Library website be updated to reflect the new Dal look?

Yes it will be eventually. The Dalhousie homepage was taken on by Creative Services and faculties are responsible for their own websites including the Libraries so the Libraries' will be taking on that work too.

Sandy Dwyer

How is the search going for the Novanet Manager (answered by the Dean of Libraries)

The Dean is on the Search Committee. The position was posted in December and did not receive a good field of candidates so no acceptance of an offer. A call will be going out within the institutions to see if there is someone with the skills and experience to fill the role as a secondment. Hoping to have any responses from the institutions soon. There will be more discussions of possible options for the position going forward.

What is PCI training? (answered by the Elaine MacInnis)

The Libraries process credit cards and in order to be trusted with that process, staff must all complete training based on certain standards.

Melissa Helwig

The Canadian Agency for Drugs and Technology and Health cut six librarian positions and two library technician positions. This agency has a huge role to play in drug and technology approvals in Canada. They are an independent body that provides reviews of drugs, technology and healthcare. As that news rolled out, British Columbia College of Physicians and Surgeons closed their library. This is becoming a trend amongst medical libraries. Melissa will put more information in Libraries Connect.

Do you know why they are closing those libraries.

Melissa does not know but will share information from the Canadian Health Libraries Association (CHLA) to help explain. Melissa is willing to take questions at a future Library Council meeting.

Faculty of Medicine Accreditation Data Collection Instrument (DCI) Review Subcommittee.

Section 5.8 is the lead the library component of the medical accreditation group. Melissa Helwig, Jackie Phinney and Michael Vandenburg are part of a subcommittee to put together the accreditation documents needed and as part of the process finished the pier review portion. You are then supplied with an Independent Student Analysis (ISA). The initial response was submitted, pier reviewed and then the numbers are received on how the students view or value us and the numbers are very positive with rankings over 90%. Any numbers under 90% will be reviewed so changes can be made.

Please send any questions you have to the appropriate SLT member if they were not in the meeting to answer.

4. Highlights from the Senate Report

The most recent Senate meeting scheduled for March 11 was cancelled due to March break. The next meeting will be held on March 25. Shelley's term for the library's rep on Senate ends this June and nominees for a replacement are due by end of March. Meetings take place on the 2nd and 4th Monday of the month from 3:00pm-5:00pm (maybe shifting to once-a-month meetings). There is no requirement for the library representative to join a Senate Sub-Committee, but it is encouraged. If anyone is interested in being the Library Senate rep, Shelley and Jackie (current and former rep on Senate) would be happy to chat about the position. For more information, please refer to Library Council's Election Procedures for University Library Representative on Senate document in LC Brightspace under LC Documents.

The Dean of Libraries will circulate a call for interest and any volunteers should send their name to the Dean. It was noted, it's important that the Libraries have a voice and it's a chance to raise the awareness of what the libraries do.

5. Committee Review Round-up Cont'd

This item will be tabled to a future Library Council meeting.

6. Any Other Business

No other business.

7. Adjournment

The meeting adjourned at 3:10pm.

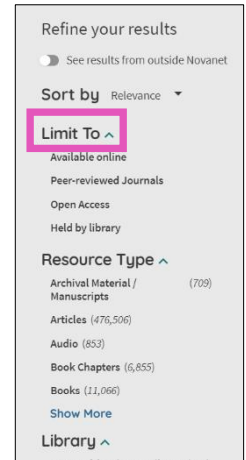
Submitted by: Allie Fulford

Date: March 14, 2024

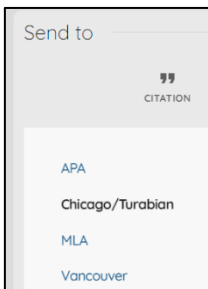
Quarterly News Highlights:

Six Primo Updates:

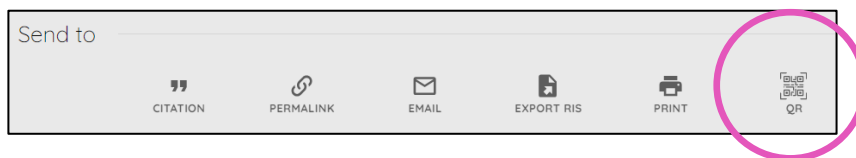
- I. As we know, after you do a search in Primo you can limit your results using the facets on the left-hand side of the screen. The old label, **Availability**, has been updated to **Limit To**. You can limit your results to: Available online, Peer-reviewed Journals, Open Access, Held by Library. Thanks so much to Lindsay for suggesting this user-friendly update.



- II. The Harvard style has been removed from the list of citation styles available in the "Send to" box. There were errors with Harvard citations that could not be fixed and instead of offering our patrons consistently incorrect citations, the Dal Discovery Team decided to remove Harvard, hoping that the citation style may be improved in the future.



- III. There is a new little QR code, also in the "Send to" area of Primo records:



Patrons can take a photo of a Primo record, for example, to take down the call number of a book they need to find in the stacks.

- IV. Unpaywall integration: Katie McCaskill has enabled UnPaywall (the lowest level) for Primo, which went live the afternoon of February 29. When a search is run in Primo, open access resources should appear with direct links, as in the example below:



The View Online area will have both the subscribed access as well as the open access option:



The distinct open access link will allow members of the public, retirees, alumni, practitioners, and others, to access content off campus. We don't expect many access issues, but if you notice, or hear of, any issues/problems, please report them via [the e-Resources' ticket function](#).

- V. Thanks to Ratna's work, Canadian datasets are now findable in Primo, via Lunaris. Lunaris is Canada's national discovery service for multidisciplinary data from research institutions across the country. Datasets from over [90 academic, government, and research repositories](#) are available. Again, if you notice any errors, please report them at <https://util.library.dal.ca/eResource/index.php>
- VI. As it is important for our patrons to know what the Dal Libraries are purchasing, the Dal Discovery group is investigating having a new books' carousel and search feature on our Primo landing page, something like this page at the University of Aberystwyth, in Wales:
https://primo.aber.ac.uk/discovery/search?vid=44WHELP_ABW:44WHELP_ABW_VU1

Thanks to Katie for introducing this feature to the Dal DOG as we investigate further. Katie has also joined the Dal DOG team as part of her role as Alma/Primo Specialist.

- 2. Resources' Alma Implementation: In December 2023, the Resources' Team began to talk with representatives from Clarivate about implementing Rialto. Rialto is a cloud-based, unified monograph selection and ordering service available within Alma. Rialto comes with Alma at no extra charge and is only available to Alma customers. The purpose for implementing Rialto is to increase efficiencies in selection, ordering, and deployment of print and electronic monographs. Our Rialto implementation will start mid-late April 2024. Training for liaison librarians will begin late spring/early summer 2024.
- 3. The Scholarly Resources Management Group (SRMG) has been meeting since late fall making decisions on how to spend \$820,000 CDN in the system-wide fund, on resources for the Dal Libraries. Spending decisions have been made, in good time for invoices to be paid by fiscal end-of-year. Thank you to Carlina Gillis and to Kirsten Huhn for keeping this important one-time spending process organized and on track.
- 4. The moratorium on accepting gifts to the Dal Libraries has been extended to the end of June 2024. The Donations' Group, under SRMG, hopes to have its work on a new Donations Policy completed by June.
- 5. Sexton Library is purchasing new study furniture for the Library, using endowment funds. We asked our students for feedback on furniture options and aside from verbal comments, received 149 written ballots. We are proceeding with purchases and aim to have invoices paid by the end of March.

Announcements

- 1. Carlina Gillis has resigned from the Dalhousie Libraries after accepting a position with Dalhousie's Financial Services as Manager, Accounting (Research). She began her new position March 4. We wish Carlina all the very best. She was a caring colleague, and a terrific license manager and advocate for the Dal Libraries, always doing her best to negotiate prices and terms in our best interest.

Carlina's DPMG position as Licensing Manager will be replaced and steps are already being taken towards this goal.

2. Madison Gilfoy has successfully completed her six-months' probationary period. Madison is an outstanding and talented member of the Resources' Team. Congratulations Madison!
3. The Resources' Team had an all-staff meeting November 15. We had lunch together and spent much time talking about Resource Team goals for 2023/2024, the importance of workflows in Alma, and we created a workflow together (how to activate an ebook). Next steps include finalizing the list of all new Alma workflows necessary and completing the creation of these workflows.
4. My term as acting AD Resources/Head Sexton Library has been extended to June 30, 2024.
5. I am attending the Association of Architecture School Librarians' (AASL) conference in Vancouver, March 13-16.

Associate Dean, Library Services, Head, MacRae Library and Acting Head, Killam Library

Library Council Report

Submitted by: M. Elaine MacInnis

Date: 12 March 2024

Quarterly news highlights:

Access Services

- A number of Access Services Staff attended Novanet Day on February 23rd.
- Access Services managers have been attending Payment Card Industry (PCI) standards training and project meetings. Staff have also taken mandatory PCI training. (S. Dwyer)

Assessment

- The Library Survey (Insync) ran from January 29 to February 18 and we had over 4,000 responses! We will start to get the results of the survey in April. The two prize winners, both graduating students, were Angus Rhodes (\$500 Best Buy gift card) and Dana Melli (\$300 Visa gift card).

Copyright

- The Copyright Office has been offering a series of online "quickchats" on a variety of copyright topics this term; we have [one final session](#), featuring information on movie screenings, coming up on April 2 from 15:00-15:30, we would appreciate your help in spreading the word to increase participation!
- Registration is now open for the [ABC Copyright Conference](#) being held at Dalhousie's Weldon Law building. Jaclyn is chairing the planning committee and Scott is part of the logistics and local arrangements team, we would love to see you there!
- A [Code of Best Practices for Fair Dealing in OER](#) has recently been released by CARL and may be of interest to some of you. (J. Chambers Page)

Data & GIS

- The GIS Dashboard – developed by Thomas Zuberbuehler in collaboration with the GIS Team – is almost ready to be shared with our users! Have an exclusive look at the preview version of the Dashboard in its temporary location of <https://gis-dev.library.dal.ca/dashboard/>, and don't worry about any placeholder text you might find...
- Thanks to a lot of hard work, our ArcGIS products now work with named user accounts under a single sign on model. This means that our users no longer have to create special accounts to access ArcGIS products. Instead, they magically access ArcGIS using the same authentication method used to access other library databases or other Dalhousie resources. (J. Marcoux)

Document Delivery

- Efforts to develop interoperability between our main Interlibrary loans management system Relais and both OCLC WorldShare and Alma Resource Sharing (Peer to Peer) have advanced greatly with implementation imminent. Having these features in place will greatly enhance efficiency and ease of managing requests with partners who have moved to these services in recent years.

- It has been a busy academic year for Doc Del early figures have borrowing up about 14% over last year. Book loans have been especially brisk with an increase of about 23%. Lending is down somewhat (about 15%) but book lending is about the same as last year. (J. Wickens)

Indigenous Services

- I attended the NIKLA Gathering as a pre-conference session at OLA. I also attended the first in person/hybrid NIKLA AGM and was elected to the Council for a second term as an Institutional Member at Large.
- Apuknajit was celebrated with a Mid-Winter Feast on February 1st. We held simultaneous events in Truro (hosted by Erin and Jaclyn) and Halifax (hosted by Samantha). Gerald Gloade, Program Development Officer for the Mi'kmawey Debert Project, was the invited speaker.

Celebration space:

- Dalhousie Libraries fully participated in Love Data Week (February 12 to 16) by hosting a regional research guide on behalf of the Atlantic data community and by contributing several talks and workshops: James Boxall presented *The data I love is about change*; Julie Marcoux contributed three Excel mini-workshops on the topics of flash fill, XLookup, and conditional formatting; and Louise Gillis collaborated with Shelley Brown (Office of Research Services) and Karl Vollmer (ITS) to offer *RDM from all Angles*. In partnership with CAAL, Julie and Louise also organized *Gathering data about Indigenous gender and identity: what is missing from the numbers?* ([recording now available](#)), a webinar presented by Dalhousie professor Margaret Robinson.
- IASSIST and CARTO 2024 will be held from May 28 to May 31, 2024 in Halifax, and is now [open to registrations](#)! This will be an exciting week for anyone interested in data, as the DLI National Training is scheduled to be held in Halifax on May 27 and May 28, the Canadian Polar Data Workshop is being held at Dalhousie University from May 27 to May 31... and more to come!
- MacRae Staffing updates - Daryl Atkinson is on a 4-month secondment to ATS for Brightspace support. We expect him to return to the MacRae in June. We also wish Carlina well in her new position with Financial Services (Research).
- The 8th annual DalAC Student, Staff, Faculty and Alumni Fine Art & Craft Exhibit is underway at the MacRae Library. We celebrated the opening of the exhibit on Friday night (March 8th) with an excellent turnout. The Exhibit will be on display until March 28th.
- The MacRae Library will be holding a Research Poster Competition on Wednesday, March 27th from 6:00 – 8:00. All are invited to join us for this event. We are currently accepting submissions from all students on the Agricultural Campus, including diploma, certificate, undergraduate, graduate and post-doc students. This is a new initiative, spearheaded by Erin MacPherson and Jaclyn Chambers-Page, which we hope will be an annual event.
- Bookable Spaces in Killam – Killam 2616 and 2902 have been returned to us as bookable spaces for meetings and library instruction. They can be booked through the internal room booking system: <https://util.library.dal.ca/meetingroom/day.php?area=3&room=11>
- The Killam Library Deep Retrofit Project has moved to the 3rd floor. You will find members of the Killam Reference & Research Services team in various temporary locations: Carol is in Rm. 3103, librarians are booking G42 when working on-site and I am in the Office of the Dean, primarily working out of G12 on my Halifax days.

Finance & Physical Resources- Library Council

Report March 2024

Submitted by: Hershano Fernando

Date: 14th March 2024

Quarterly news highlights

- ✓ Please check the end of FY deadlines & reach me if you need support- https://dal.sharepoint.com/sites/financial-services/SitePages/2023-24-fiscal-year-end-dates-info.aspx?_ga=2.267620941.2139260609.1709564639-1773463706.1690887438&_gac=1.36835348.1707135855.EAlalQobChMI9KnezpiUhAMVGI9HAR3toAB1EAAYASAAEgLNfD_BwE
- ✓ Budget of the 24-25FY will see a 1.75% cut due to reduced government funding. Our operating budget is mostly taken up by salaries and benefits, with a small portion left for professional development, travel, and office expenses. Balancing the budget will require careful decision making across all operations funds and may impact on our opening hours and ability to post positions.
- ✓ Facility assessments & strategic priorities – Dean’s office has been conducting facility assessment visits to understand requests and to make a list of requests. This list will help to prioritize requests and understand the most appropriate sources of funding for each request (eg. Advancement, SIF, A&R etc.)
- ✓ Retrofit update – The retrofit project is at Phase 3 with one part of the floor under construction till 15th April and the rest of the floor will be under construction from 15th April till the end of June 2024. Please find attached the latest project plan for more details.
- ✓ Planned May 2024 Power shutdowns - Please be advised that Facilities Management is planning a regular High Voltage Maintenance Project and FM will be shutting power to all of Carlton and Studley Campuses May 17-20 (the Victoria Day weekend). Please see the agenda below.
 - Overview of Planned Shutdowns for May 17 – 20th
 - Anticipated outage between 36 and 48 hours
 - Buildings on both campuses will be closed except for those with emergency power. Limited access
 - Sexton & MacRae Campus not impacted

Issues arising for Library Council discussion or awareness: N/A

Celebration space (staff acknowledgements, upcoming events, etc.):

Thanks to everyone who has supported me during my first 6 months at Dal libraries and looking forward to working closely with everyone during FY24-25.

Communications Library Council Report

Submitted by: Kristy Read

Date: March 12, 2024

Quarterly news highlights (max. 10 bullet points):

- Libraries Connect launched January 22 and since then there have been 65 posts and 86 replies, and 470 reactions. 111 users have been actively checking and/or using Libraries Connect. This is a fantastic start and I hope we can continue to share knowledge and information that is helpful.
- Hosted 5 training sessions for Libraries Connect so far and will continue to create opportunities for learning as we get more feedback from staff and as new features roll out.
- The 2022-2023 Dal Libraries annual report has been published and is [available on our website](#).
- Helped to plan and host the Apuknajit mid-winter feast in the Ko’jua Okuom; provided support for linking up with the MacRae library to livestream guest speaker Gerald Gloade.
- We hosted a successful in-person reading of *The Boat People* with Sharon Bala on February 8 for Dal Reads. The event, held in the Wallace McCain Learning Commons, drew an engaged crowd – read the full write-up in [Dal News](#).
- Dal Libraries partnered with the Office of Equity and Inclusion, the US Consul General, Tribe Network, and African Nova Scotian Justice Institute to screen “John Lewis: Good Trouble” on February 27. The film screening was followed by a Q&A with the film’s director, Dawn Porter, who was thoughtful and generous with her time – answering many questions from an engaged student audience.
- Attended Dal’s Communications Collective conference day, which brought together 100+ communicators from across Dalhousie to talk about current issues and Dal’s strategic priorities.
- Attended Novanet Day and sat with the communications officer from St. FX libraries; made a plan to connect re info sharing and best practices.
- Worked with Melissa Rothfus to edit an article on [open access publishing](#) she and Catherine Gracey wrote in response to a request from Dal for Times Higher Education’s Campus news platform content.

Celebration space (staff acknowledgements, upcoming events, etc.):

- Big thank you to Michael, Sandy, Hershan, and Amanda who helped with the Dal Reads author event when I had covid.

ATS Library Council Report – March 14, 2023

Marc Comeau – Director, Academic Technology Services

- The Instructional Technologies team was able to get Turnitin in place in Brightspace to serve as our new text matching (formerly known as plagiarism detection) software. We thank our colleagues in the Legal Office for their support throughout this effort.
- Participated in an engaging SLT retreat at the MacRae Library.
- Participated in a meeting for senior leaders of the Libraries and of Student Services. There were significant areas of collaboration identified and we'll be working with them on some initiatives in the future.
- Attended Apuknajt, the mid-winter feast in the Ko'jua Okuom at the Killam.
- Was part of a hiring committee for the MedIT Manager of IT Services
- I've joined the intake working group of the Information Steering Governance Committee. This working group helps to determine what initiatives need to go through ISGC or go through a more direct process for approval. ISGC is a core part of Dalhousie's digital governance.
- Attended Novanet Day
- Am a member of the End Point Policy Review Board at Dal which will be an important role in the coming months. This group reviews changes to the endpoint management policies at Dalhousie.
- I've also joined the CARL AI Task Group

Associate Dean Learning and Teaching / Chief Law Librarian Library Council Report

Submitted by Mark Lewis for March 14, 2024

Associate Dean Learning and Teaching

- Attended ADAC (Associate Deans Academic Council) meetings bi-weekly. Topics have included: AI, New Provost, MS Intune, Use of Grades (surprisingly complicated), SRCC feedback, Student Code of Conduct and Certificate programs. ADAC also had a session with Rachelle McKay of CLT, Educational Developer (Indigenous Knowledges and Ways of Knowing) on Indigenizing the University.
- Attended Faculty of Grad Studies (FGS) Academic Priorities and Planning Committee (APCC) on January 9, February 12 and March 12. Considered changes to Dalhousie University Certificate Framework in order to align with Marime Provinces Higher Education Commission (MPHEC) Framework and APCC Guide to Course Proposals. Also considered course and/or program changes in: History, Pathology, Dentistry, Architecture and Planning, Pathology, Biology, History, Computer Science, Engineering, Information Management.
- Learning and Teaching team is working on a draft “Terms of Reference” for the Learning and Teaching Team, best practice guidelines for Asynchronous instruction, considering changes to the Lib Insight inputs and preparing for the Research Camp.

Dunn Law Library

- Interviews and public presentations for the Reference and Instruction Librarian are occurring on March 11, 12 and 14 (which I why I might be a few minutes late arriving at LC today).
- This is my first report since Jennifer Adams returned to us so I’m happy to report she is in place and we are happy to have her.
- I’m also happy to welcome Jodie Walker to the Law Library in the role of Acquisitions & Access Assistant effective March 4, 2023
- A few members of the Law Library hit the holiday road during reading week to visit the MacRae library to look at layout/furniture as we recently received a donation from an alumnus that we are going to be putting towards upgrading some of our furniture and using that as a spur to rearrange our layout.

Associate Dean Research and Scholarly Communication / Head of W.K. Kellogg Health Sciences Library Library Council Report

Submitted by: Melissa Helwig

Date: March 14, 2024

Quarterly news highlights:

UNIWeb has wrapped up at Dalhousie as of January 2024. The UNIWeb support team (Ahmed, Carlye, Jason, and Melissa R) has done an excellent job of supporting users in the wrap-up of the tool and communicating with the UNIWeb system administrators.

The ATS team has worked with ITS and my research portfolio team members in the past year to enable Single sign-on to [Borealis](#) and [ORCID](#). This work has involved several system upgrades, and we are pleased to have this streamlined for Dal users.

Melissa Rothfus presented to the FASS Faculty Council on Open Access and the Author Processing Charge options provided by Dalhousie Libraries. The [APC page](#) has been updated to include a number of the new options, and she has been working with interns to ensure these latest deals are communicated to the Dalhousie Community.

My work on the Faculty of Medicine Accreditation Data Collection Instrument (DCI) Review Subcommittee A finished in December. We are in the next review stage as the Independent Student Analysis (ISA) data has been released and added to our DCI submission. Jackie and I have reviewed the ISA data and will be addressing any needed changes to our DCI submission.

Our Young Canada Works Library Intern, Francis Toole, has worked with us since early November. Their term wraps up at the end of March. They have been working on an environmental scan of consumer health training opportunities and day-to-day tasks of providing reference support, including knowledge synthesis support, group work on the Kellogg Reference training project, supervised information literacy sessions with the physician assistant program, and other day-to-day tasks. Thank you to Francis.

As past president of the Maritime Health Libraries Association/Association des bibliothèques de la santé des Maritimes (MHLA/ABSM), I have been working with the current president of MHLA/ABSM and the president of the Newfoundland Labrador Health Libraries Association to facilitate a merger of the two chapters of CHLA/ABSC. This process has rolled out over the last two years, and we are excited to see the final vote on a new constitution/by-laws and other core documents at our spring meeting in April.

DalSpace upgrade: Carlye, David, Geoff, Jason, Melissa R, and Jason have been working through testing scripts for the DalSpace upgrade. We will look at timelines for the launch of the upgraded DalSpace in the upcoming month. Stay tuned for more communication on this.

As usual, I attended the following meetings: CHLA/ABSC & MHLA/ABSM, UNIWeb support team, research data management, Dal Libraries Heads meetings & Senior Leadership Team, Faculty of Graduate Studies Faculty Council, Faculty of Health Faculty Council, Faculty of Medicine Undergraduate Curriculum Committee, Health Sciences library committee, and KLMG.

Publications and other news has been added to Libraries Connect.

Dean of Libraries Library Council Report

Submitted by: Michael Vandenburg

Date: 2024-03-13

Quarterly news highlights (max. 10 bullet points):

Dean of Libraries

- Jan 17 - Our Common Ground: How We Talk about Israel/Palestine – Dal Libraries partnered with Student Affairs, the Office for Equity and Inclusion, and Human Rights and Equity Services to arrange a session for Dalhousie senior leaders led by Dr. Mira Sucharov, professor of political science at Carleton University in Ottawa, and Dr. Omar M. Dajani, professor of law at the McGeorge School of Law, University of the Pacific, in Sacramento, California. Mira and Omar have led several successful sessions for universities in Canada and the United States modelling how organizations can facilitate discussion about challenging topics, particularly Israel and Palestine. The goal of the session was to help leaders navigate and facilitate conversations that are already happening on campus, and to consider how we might offer a similar session to members of the Dal community.
- Jan 19 – Joint meeting of Senior Leadership Team and Student Affairs leadership meeting – Rick Ezekiel and I arranged this meeting to connect our teams and brainstorm around areas of potential collaboration.
- Feb 5 – Dal Reads event with Sharon Bala – I was pleased to introduce Sharon Bala, author of *The Boat People*, to our Dal Reads author reading event. We're in our 15th year this year. Launched in 2009, the program brings all of us in the Dalhousie community together to read the same book and take part in related programming. The event was well attended by an engaged audience of students and faculty. Many thanks to Kristy Read for leading the Dal Reads committee and organizing this event, and to all library staff who helped to support or attended the program.
- Feb 22 - SSHRC Expert Panel on the Aid to Scholarly Journals – I was invited to participate on a panel discussion providing input into SSHRC's program for providing financial support for scholarly journals. Topics included a discussion of the merits of diamond Open Access, the issues with author processing fees and embargoes, the value of PIDs and ORCID, and the challenges of raising awareness of existing library infrastructure supporting scholarly communications in the social sciences and humanities.
- Feb 27 - Senate Honorary Degree Committee – I recently joined this committee, and this first meeting I attended was to review nominations for 2024 honorary degrees at Dalhousie. It's inspiring to read nomination packages for individuals who've had a big positive impact on our university and community.
- Feb 27 - John Lewis: Good Trouble – In partnership with the Office of Equity & Inclusion, U.S. Consulate General, African Nova Scotian Justice Institute (ANSJI), and the Tribe Network with US Consulate in Halifax, Dal Libraries hosted a film screening of *John Lewis: Good Trouble* followed by a discussion panel with director, Dawn Porter. It was wonderful to have the director engage in conversation with Dal students interested in the issues raised in the documentary, and in documentary filmmaking itself. Barbara Hamilton-Hinch facilitated the discussion and provided an excellent summary and wrap-up of the event.
- Feb 28 - CAAL-CBPA Resource Sharing Committee Meeting – I've joined this committee as the CAAL-CBPA Board Liaison. Thanks to Joe Wickens for effectively representing Dalhousie on this group.
- March 4 – Provincial Priorities Discussion - Dal senior leadership met with key leaders from the Province of Nova Scotia provincial priorities and explore opportunities for collaboration in areas of alignment. This was a great opportunity to hear directly from provincial leadership about their substantive areas of focus over the immediate

and medium term as we continue to unpack how Dalhousie can best leverage our research and academic capacity in ways that serve our communities. I participated in a breakout session on AI and the province's digital future.

- March 4 – First meeting of Inter-university Services working group established by Kim Brooks and led by Jody Couch to explore how we can respond to the province's call for universities to work together to reduce the cost of administrative initiatives by 5%.
- March 5 - From Vision to Action: Advancing African Nova Scotian Strategy – In collaboration with the President's Office, the African Nova Scotian Working Group and Advisory Council provided an update on our implementation of the African Nova Scotian Strategy recommendations, and facilitated discussion with Dalhousie's senior leadership about how to more sustainable initiatives that support African Nova Scotian students, staff and faculty. The session was led by Led by Quenta Adams, Co-Chair of the Dalhousie African Nova Scotian Strategy; AVP Student Engagement and Success in Student Affairs, and Michelle Williams, Co-Chair of the Dalhousie African Nova Scotian Strategy; Assistant Professor in the Schulich School of Law, and Provost Fellow (African Nova Scotian Strategy).
- March 6 - Library / Finance meeting re: Acq and ATS budget structure – Library staff from the Dean's Office, Resources and ATS met with Mary-Ann Rowlston and Yuliya Pischanker from Financial Services to review changes to Dal Libraries budget structure proposed by Finance. The proposal would see Library Acquisitions and ATS funds pulled into separate budgets for ease and simplification of their management by both Finance and Libraries. The meeting included a review of the proposal from Finance including implementation timelines and implications for our FYE processes and budget management, as well as an opportunity for us to surface any questions we need to answer in deciding whether to go ahead with one or both for this FYE. The proposed changes seem manageable and align with our own goals of simplifying our budget management and bringing it into alignment with best practices. We are planning to proceed with these changes as we load budgets in the new fiscal year.
- Novanet Board – My work on the Novanet Board has recently been focused on the search for new Manager. Sandy Dwyer and I are on the search committee, led by Novanet Chair, Catherine Arseneau from CBU. The manager position was posted in December and did not result in the position being filled. Directors have now been asked if there are individuals in our institutions who we would support taking on the role as a secondment.

Archives, Special Collections, Records Management

- Feb 27 – Employee Appreciation Week – Thanks to Karen Smith for participating in the "Dalhousie Behind the Scenes" event and opening our Kipling Collection in McDonald Hall to visitors.
- The Archives has been engaging in an exercise with all staff to set priorities for working with university collections. Priority collections for project work this year include records of the Senate and student records. Establishing projects to work on these collections will help maintain a focus on university records along with all the great work being done to support and build our collections of private records.
- Jan 10 – Creighton Barrett arranged a meeting with Patti Bannister and Heather Allen from the NS Provincial Archives. The purpose of the meeting was to make a connection for me, and to discuss how the Council of Nova Scotia Archives Cooperative Acquisition Strategy applies to situations where individuals or groups wish to donate materials to more than one archive in the province.
- March 8 - Records Management staff met with Resources staff to review DalClass definitions Libraries Collections and Acquisitions records (IM30, IM31 & IM32). These meetings provided me with excellent insight into the kind of engagement our Records Management team have with units across campus to understand the operational work of units and help develop structures and strategy for capturing and managing university records related to their work.

Issues arising for Library Council discussion or awareness:

- On Jan 18 and Feb 15, I led Senior Leadership Team meetings with librarians to discuss a range of issues related to librarian positions and workload, and the organizational structure of our senior leadership team. Topics included next steps for the Head of Killam position, a proposal for a Black and African Nova Scotian Services librarian position that would include responsibilities to support the Faculty of Science, and options for adjusting the structure of our senior team. I will share more information about these roles and options for our structure with Library Council as soon as possible and am working with Jaclyn ChambersPage to organize an upcoming Library Council meeting focused on discussing and receiving input on these items.

Celebration space (staff acknowledgements, upcoming events, etc.):

- Please consider visiting the Protests and Pedagogy: Archival Afterlives and the Sir George Williams University Affair exhibit in the Tupper Link before March 26. Dr. OmiSoore Dryden, the James R. Johnston Chair in Black Canadian Studies, brought this exhibit to Dalhousie with support from Dal Libraries and the Dalhousie Art Gallery. Thanks to Melissa Helwig and Hershman Fernando for supporting OmiSoore, and to all library staff who helped make the exhibit possible in a flexible way on a short timeline.
- I've enjoyed visiting the Kellogg, CHEB, Sexton, and Killam with Hershman over the last two months and taking the opportunity to meet and catch-up with people working across our locations and units. It's been useful to look at our locations through the eyes of the people who spend the most time in both our public and staff spaces, and to get your feedback about priorities for space changes and improvements. I am grateful to work with so many knowledgeable and passionate people who bring such excellent skills and experience to their work. Thank you for welcoming me and sharing your knowledge with me on these visits.

Libraries Human Resources Library Council Report

Submitted by: Sandy Dwyer

Date: March 8, 2024

Quarterly Highlights:

- On January 9th I took part in the Library Works webinar “Nurturing Your Resilience to Avoid Burnout: Maneuvering Through Stress, Appreciation Disparities, and Workload Demands.
- In January I took part in PCI training.
- January 12th took part virtually in a Libraries Senior Leadership Team Retreat at the MacRae.
- Participating as a member of the search committee for the Novanet Manager position to replace Bill Slauenwhite who is retiring. Other search committee members are Catherine Arsenault, Dean, Library and Cultural Resources, CBU and Michael Vandenberg, Dean of Libraries, DAL.
- Participated in a Dal Libraries and Student Affairs senior leadership team meeting on Friday, January 19th to learn about each other and to explore opportunities for collaboration on programming, service delivery, etc.
- February 1st assisted with the set up and attended Apuknajt Mid-Winter Feast in the Ko’jua Okuom.
- February 8th helped set up for and attended the Dal Reads Event.
- February 20th attended the all staff meeting.
- February 23rd attend Novanet Day at the Prince George.
- Continue to attend the following monthly meetings retro fit meetings, SLT, Heads, Human Resources Integration team (HRIT), Healthy Workplace Collaborative, Access Services Managers, Libraries Health 7 Wellness Committee and the quarterly University Employment Equity Leads.

Staffing news

- Scott MacPherson was the successful candidate for the Copyright Specialist position. He officially began in his new role on December 1, 2023.
- The competition for our vacant Library Services Supervisor position at the Kellogg Library ended in a failed search. We are attempting to fill it as a one-year temporary assignment opportunity and are seeking expressions of interest from among our current staff.
- Carlina Gillis has resigned from her role, as the libraries Resources Licensing Manager effective March 1st, to start in a new position with the University. The job description is in the process of being updated/revised and we hope to have the position posted as soon as possible.
- Jodie Walker has left her role as a Library Services Assistant at the Killam Library to take a similar role, but with more resources responsibilities, at the Law Library. Jodie started in her new role on March 4th.

upcoming events

- The Libraries Health & Wellness Committee has organized Wellness Wednesdays again for the winter term. Watch weekly for the topic and a link to join!
- From March 11th-30th I will be participating in the program - Library Management Skills Institute 2: The Organization.
- There were thirty-two applications for the Workplace Wellness Grants program. Along with other members of the University’s Healthy Workplace Collaborative, I will be reviewing and assessing the thirty-two applications to decide on which departments will be receiving grant money this year. The committee will be looking for applications with a wide impact for as large a group as possible or deep impact if the group is smaller. We have up to \$35,000 that we can allocate this year. (the standard \$25,000 committed to Workplace Wellness Grants, an additional \$10,000 will be provided from the Organizational Health budget).