

Library Council Meeting

Minutes

January 18, 2024

1330- 1532hrs

Microsoft Teams

Present: Jaclyn Chambers Page (Chair), Courtney Bayne (Vice-Chair), Carol Richardson (Secretary), Allison Fulford, Amanda Sparks, Carlina Gills, Creighton Barrett, David Michels, Elaine MacInnis, Erin MacPherson, Gina Coates, Hershan Fernando, Jackie Phinney, Jan Pelley, Jason Flynn, Jennifer Adams, Joe Wickens, Joyline Makani, Julie Marcoux, Karen Smith, Katie McCaskill, Kirsten Huhn, Kristy Read, Leah Unicomb, Lindsay McNiff, Louise Gillis, Marc Comeau, Mark Lewis, Melissa Helwig, Melissa Rothfus, Michael Vandenburg, Mick Bottom, Nicole Marcoux, Ratna Dhaliwal, Robin Bishop, Sai Chua, Samantha Adema, Sandy Dwyer, Sarah Jane Dooley, Scott MacPherson, Shelley McKibbon, Tracy Lenfesty

Regrets: Dominic Silvio, Geoff Brown, Hannah Rosborough, James Boxall, Linda Bedwell, Louise Spiteri, Robin Parker, Roger Gillis, Sarah Stevenson

1. Territorial Acknowledgement

The Territorial Acknowledgement was read by Jaclyn Chambers Page.

Approval of Agenda

Motion: To approve the Agenda as circulated (**Please note:** Any Other Business was added as number 10 after the agenda was approved).

K. Huhn / S. McKibbon

Carried

Introductions

No introductions this month.

Approval of Minutes from meeting December 14, 2023

Motion: To approve the Minutes from the December 14, 2023 meeting.

R. Dhaliwal / E. MacPherson

Carried

- Business arising from the Minutes of December 14, 2023
All business arising will be covered further down in the agenda.

2. Announcements

- Sarah Jane Dooley will be leading a wellness session on February 14. The theme is heart-based around forgiveness. More to follow by the Health and Wellness Committee.
- The Author Reading event for Dal Reads is February 8 from 6:00pm-8:00pm in Room 264, Wallace McCain Learning Commons. It was noted, Kristy is happy to start a book club conversation in the All Staff Teams site.
- Blind date with a book will take place on February 14 at all Dal Library locations.

3. Highlights from the Senate Report

There was no written report available this month. The meeting focused on the External Review of Senate and Bi-cameral Governance and the election for a representative for the Vice-Chair for Academic programs (Senior Senate position).

4. LibInsight instruction dataset 2022-2023 Report presentation (Learning & Teaching Team)

Julie Marcoux gave a presentation on behalf of the Learning and Teaching Team on the LibInsight Instruction dataset 2022-2023 Report. Some of the documents for the presentation can be found in the Library Council Brightspace.

Questions/Comments:

- *What are the reasons for not all librarians participating? It would be better if the data was fully represented by everyone.*
In the past, there has been a perception that nothing has been done with the data that has been collected but it is hoped now that the data is being reported, there will be more participation.
- *How does the data inform our practice.*
The distribution of complement and how subject areas are distributed amongst the liaisons would be helpful.
- *Are we interested in simplifying the data form if this means it will encourage others to participate. Could we only use 3 or 4 essential fields to collect and the other field be optional? It would be a smaller dataset but better response.*
Yes this may be an option since so much of our teaching is not related to a faculty. There could be widgets to focus on certain fields for instruction.
- *If you are not making fields mandatory, you are creating more unreliable data. There are efforts to get it down to scale but don't know if that's the solution.*
After consulting with Linda Bedwell, we can sit down and look at the fields.
- *We need to think about what this data is being used for. What is cool and interesting and what is actually going to be used in decision making might inform what needs to be mandatory.*
Some of the data is for CARL so some fields may be needed.
- *What is the purpose of CARL stats? What is the benefit to submitting stats to CARL?*
The data comes in handy when reviewing programs and looking at comparators eg. looking at library hours or creating reports for accreditations or used for decision making.
- We need to capture what is meaningful.
- It would be nice to be acknowledged for the reuse of asynchronous content and count it in the data. This will be an ongoing conversation.

Thank you to Julie for creating the immaculate spreadsheet that was prepared to create the data. The Learning and Teaching Team are looking for comments and feedback, so please send an email to Mark Lewis if you have any questions or concerns. Please also include an email to Mark with a follow-up for the questions in the Library Council meeting chat.

Next steps: changes to the dataset.

5. Practical Ideas Exercise Pt. 2

Shaping Library Council

- Exercise Pt. 1

There were 3 themes created from the information collected from Exercise Pt. 1 at the Library Council meeting in November 2023 plus one additional theme called reflections added by the Dean to make a total of 4 themes.

- Exercise Pt. 2

Jaclyn will send the Padlet link to Library Council members so more comments can be added. The link will be live for another week.

6. UniForum meeting preparedness

What does closure look like to you?

- When it comes to doing evaluations and assessment, allowing for the opportunity for input and feedback into the process is helpful. Being informed of what's happening is important. A library rep is needed to make it a two way dialogue.

There will be a presentation component to the January 22, 2024 UniForum meeting with Angela Scammell.

7. Any Other Business

Actions Implemented in Year 1 – Equity

The Dean and Sandy Dwyer represent the Libraries in the Employment Equity Group. There are quarterly reporting requirements about activities the libraries are doing to meet the priorities that the university has established under employment equity.

- ***Dal Libraries*** started pay equity analysis and will follow up with total compensation to complete the required pay equity processes identified in DFA collective agreement.

There is no update available at this time.

- ***Dal Libraries*** following up on feedback about structural racism and workload, including participation on equity related staff and faculty caucuses.

The Dean receives feedback in regard to structural racism within the libraries and concerns on how this relates to workload. The Dean is having conversations with unions and others looking at how to move forward making sure the workload is equitable. The Dean is committed to having discussions with librarian groups on how to understand workload and other topics relating to librarian roles and changes to the organizational structure.

It was suggested to have equity as a topic at the next All Staff meeting.

8. Adjournment

The meeting adjourned at 3:32pm.