

Library Council Meeting  
Minutes  
October 12, 2023  
1334- 1537hrs  
Microsoft Teams

Present: Jaclyn Chambers Page (Chair), Carol Richardson (Secretary), Allison Fulford, Amanda Sparks, Carlina Gillis, Creighton Barrett, Dominic Silvio, Elaine MacInnis, Erin MacPherson, Geoff Brown, Gina Coates, Hannah Steeves, Hershan Fernando, Jackie Phinney, Jan Pelley, Jason Flynn, Joyline Makani, Julie Marcoux, Karen Smith, Kirsten Huhn, Kristy Read, Leah Unicomb, Linda Bedwell, Lindsay McNiff, Louise Gillis, Marc Comeau, Mark Lewis, Melissa Rothfus, Melissa Helwig, Michael Vandenburg, Nicole Marcoux, Ratna Dhaliwal, Robin Bishop, Robin Parker, Roger Gillis, Sai Chua, Samantha Adema, Sandy Dwyer, Scott MacPherson, Shelley McKibbon

Regrets: Anne Matthewman, Courtney Bayne, David Michels, James Boxall, Joe Wickens, Louise Spiteri, Mick Bottom, Sarah Jane Dooley, Sarah Stevenson, Tracy Lenfesty

1. Territorial Acknowledgement

The Territorial Acknowledgement was read by Jaclyn Chambers Page.

2. Approval of Agenda

**Motion:** To approve the Agenda as amended.

E. MacPherson / N. Marcoux  
Carried

3. Introductions

No new members or guests.

4. Approval of Minutes from meeting September 14, 2023

**Motion:** To approve the Minutes from the September 14, 2023 meeting as amended.

R. Dhaliwal / J. Makani  
Carried

- Business arising from the Minutes of September 14, 2023

Request for answers on Uniforum update

**Action:** Jaclyn will contact Angela Scammell, the Senior Director of Uniforum, to ask if she could come to a future Library Council meeting to give an update on Uniforum. If time will not allow this, Jaclyn will ask if the questions from Library Council could be addressed in writing [**Update:** Angela Scammell will attend Library Council in December].

See budget update below

5. Senior Leadership Team Reports to Library Council

Allison Fulford

- There will be prints made of the portrait of May Best and distributed around Halifax. If Sexton is not successful in being the location to host the original portrait, they may be successful in getting a print.
- USD request has been approved. Thank you to Kirsten Huhn and Carlina Gillis for their work on this request.

### Kristy Read

- Some exciting things on the horizon eg. Dal Reads, Drag Storytime, Scary Story Reading at Sherriff Hall.
- The Libraries have been using Teams more to communicate to staff so there is a working group (Courtney Bayne, Mike Duggan, Michael Vandenburg and Kristy) to create some operational guidelines and communication guidelines for what is expected from staff with Teams. Stay tuned for more information.

### Mark Lewis

- Associate Deans Academic Council met and there will be changes to the certificate programs at Dalhousie. This may or may not have a direct impact on libraries. Any certificate program across the universities will have to increase their credit hour requirement from 9 to 15 (mandated by the Maritime Provinces Higher Education Commission (MPHEC)).
- Sessions that were done by the Learning and Teaching Team were in person. Registration was required and attendance was normal.
- Attended Fall Convocation.

### Elaine MacInnis

- Foot traffic in the libraries has increased from September 2022.
- Reference Services model is being discussed so an update will be provided at the November Library Council meeting.
- Dalhousie's Mawio'mi is next Wednesday, September 18. The table that was hand crafted by Jim and Cheryl Walsh will be blessed in the Kojua Okuom at 10:00am on that day.
- There is a student from the Signal at the University of King's College doing a story on Lorne Julien's art pieces. A story will be coming out soon.
- Attended Fall Convocation.

### Sandy Dwyer

- Busy with HR business since returning from vacation.

### Questions

*What is the rollout and implications for the different types of staff at the libraries for the new time recording system? Please share any information you receive with the libraries.*

There are no timelines on when the DFA will be moving to the new time recording system, but they eventually will be moved so continue using the AOR for now.

### Marc Comeau

- There was a problem with the room booking system displaying the given name in Banner not the first name used that people can alter themselves. ATS can't get to that active directory for that data field as of now but working with ITS to break it down and hopefully fixing it so two last names will not be displayed. It was noted, this is a significant issue and the work to fix this problem is important.

### Michael Vandenburg

- There have been intense preparations for the Integrated Planning Framework submission. Thanks to Hershan Fernando for the help with the tight timeline.
- Attended CRKN in Vancouver. This is an important organization to partner with because a significant amount of the Libraries acquisitions are done through CRKN. It was noted, Kirsten Huhn has been added to a Knowledge based Entitlement Subcommittee of CRKN. Congratulations Kirsten.
- Meeting regularly with the VP of Student Affairs to talk about the priorities of meeting students where they are and the libraries are seen as a good space to make that happen. Exploring bringing Student Affairs Services into the Libraries and will discuss this with the Senior Leadership Team to see what is possible in order to build a relationship with Student Affairs.
- Encourage staff to take time to read the Understanding our Roots Report. It will be the focus of the University in the months ahead.

- Will be attending the Retreat for University Senior Leadership Team in Millbrook. Thanks to Samantha Adema for pulling material together to support the work of the taskforce.

Questions:

*Wondering as we head into fall and virus season, according to some data, Nova Scotia has the highest rates of Covid transmission in the country. Is there any discussion of mandating mask wearing in shared spaces? Is that something you are aware of and would you be willing to receive requests to take to the proper channels?*

Nothing has come up at this point in meetings or chats but the Dean will follow-up and ask the question.

Melissa Helwig

- Great publications from various Team members eg. Louise Gillis, Lachlan MacLeod.
- Melissa's Qualitative Citation Study has finally been published.
- Robin Parker has been working on a paper for the LGBTQ+ Health Research Guide.
- Melissa Rothfus working on a Scoping Review on Nutritional Programming and Resources for People Living with HIV and AIDS in Canada.
- Jackie Phinney will be joining the Evidence-Based Library and Information Practice Journal as an evidence summary writer.
- The Open Education Resources grant at Dalhousie is open for submissions.
- The RDM Team has Terms of Reference to review and finalize.

## 6. Highlights from the Senate Report

The Senate Report is available on Brightspace [October 2023] 20231012\_LC\_RPT\_SEN

## 7. Budget update

The Dean of Libraries gave a more formal presentation on the Dalhousie Libraries budget for 2023-2024. A copy of the budget package will be posted in the Library Council Brightspace for further review from members of Library Council. It was noted, any follow up questions will take place at the November Library Council meeting.

## 8. Staffing and hiring update, including Head of Killam, Limited Term Subject Liaison & Alma Support Librarian, Science Librarian, EDIA Librarian

- Head of Killam posting – a number of people have provided feedback on the Head of Killam position and no significant changes will be made. The position will be posted very soon.
- Limited Term Subject Liaison & Alma Support Librarian – there has been an offer and acceptance for this position. The successful candidate is Kathryn McCaskill. Kathryn will start on November 9.

Question: *When the postings are listed as being capped at a particular level, should the selection committee scrap the Y value calculations and just screen everyone based on their overall qualifications for the position even if that might end up recommending for a first choice candidate who exceeds that limit.* If we have advice in the posting at a level at which a position is being posted, we can work to provide the candidates with the schedules that are attached to those librarian levels. It's up to the candidate to make a decision if they are interested in that role.

*If we recommend to hire someone whose Y value far exceeded say a librarian 2 then we would assume that candidate would not be eligible for that position.*

Yes they could. Each of those librarian levels have steps and then past the steps there are salary minimum and maximum. That is part of informing the candidate of the ranges and they will see the maximum, and will have to have an opinion based on their own assessment of their current salary expectations. There are negotiations that can happen there as well. The Y value calculation could be higher than the maximum but we wouldn't be able to go above maximum because of the Collective Agreement. It is acceptable for someone to accept a position that doesn't align with their Y value. We need to work to inform the potential candidate on the process so there are no surprises. It was

noted, we would not stop interviewing someone who is overqualified because we want the best fit for the position.

**Action:** Sandy with Michael will check in with Academic HR on if we can make an offer to someone who is overqualified?

- Science Librarian support – hoping to have a longer term plan for supporting the Sciences and the range of subjects covered through Killam appointed librarians. Preparing for long term postings but support and positions are two different things. It was noted, Sarah Stevenson’s position still has a salary draw.

EDIA Librarian – Hoping to post a position that is tentatively titled Black & African Nova Scotian Services Librarian modeled from the Indigenous Services Librarian position to support Black & African Nova Scotian students plus having liaison responsibilities for the sciences. Will be doing some minor edits to the draft position and then it will be shared with Library Council for feedback. Once those things happen, the position will be posted as soon as we are able. It was noted, this is a tenure track position.

Question:

*Much of the research on increasing diversity in organizations, including libraries, have emphasized that cohorts of designated hires is much more effective for recruitment and retention than single hires. Is that part of the discussion?*

It is part of the discussion. This position could take advantage of the Cluster Hire Program as well as a strategic priority and social responsibility advantage to having a position with that focus. There is also a temporary financial incentive from a cluster hire. There is a cohort that is currently being recruited and the libraries will be looking to participate in that process.

#### 9. Moving Library Council documentation

This item will be moved to the November Library Council meeting.

#### 10. New Business

Timing of sharing the Senior Leadership Team Reports

The Senior Leadership Team Reports are coming in last minute so it’s hard to review and engage with them before the Library Council meeting.

Suggestions: At a future Library Council meeting, can we discuss alternate arrangements such as emphasizing an item that warrants discussion. Is there something we can formalize? It was noted, the Dean would like to know what people would like to hear in advance and items that people would like to share in-person.

When the Senior Leadership Team (SLT) meets, perhaps sharing the agenda/minutes might be more useful and easier? Not everything that takes place at the SLT meetings are included in the SLT reports.

We used to have Library Council members provide updates. I would love to allow time for those, rather than SLT members reviewing what they already wrote. There's lots happening that's not getting captured through our reports.

Maybe a monthly presentation by a Library Council member.

**Action:** Set aside some time for an agenda building or brain storming session at a future Library Council meeting on what we are doing rather than using the standard agenda.

11. Announcements  
No announcements.
12. Question period  
No questions.

# Resources/Sexton Design & Technology Library | Library Council Report

Submitted by: Allie Fulford

Date: October 12, 2023

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## Monthly highlights (1-5 key events, meetings, etc.):

- Amanda Sparks, Gina Coates, and I hosted NSCC ITS students on October 3 and gave them a tour of the Killam Library and an introduction to the Dal Libraires. Thanks very much to Mick Bottom, Joe Wickens, and Robin Bishop for coming to speak to the students about the work of their teams.
- Sexton Staff members attended the Promoting Community Connections event on September 28 in the IDEA Building atrium. The open house is held each semester to showcase various student supports and services, as well as student societies, that are available at Dalhousie University and on the Sexton Campus.
- AF attended Engineering Faculty Council, September 21, and Architecture & Planning Faculty Council, September 27.

## Important news (Notable news with a University or Library-wide impact):

- Gina Coates and I met with Ellen MacIntyre on September 15. Ellen commissioned a painting of May Best Sexton as part of artist Jo Napier's [Great Women Portrait Project](#). May Best was an impressive woman. She attended MIT



in 1902 completing a degree in chemistry and met her husband, Frederic Sexton, first principal of the Technical College of Nova Scotia, while working at the GE Company. May Best championed technical education for women, equal rights and pay for women, women's right to vote, and worked for many causes, including the Red Cross during WW1, and provided support to soldiers and to those devastated by the Halifax Explosion in 2017. May Best died in 1923 at 43 and her legacy faded over time. Sexton Library is in the running to host the portrait of May Best Sexton.

- Financial Services has completed its review of the Libraries' USD exchange adjustment request and sent it for approval. This is great news and we owe many thanks to Kirsten and to Carlina for their careful work preparing the request.

## Announcements (staff acknowledgements, upcoming events, etc.):

- Ratna is back from her leave. The Resources' Team could not be happier to have Ratna with us again!

# AD Library Services, Head, MacRae Library & Interim Head, Killam Library- Report to Library Council

Submitted by: Elaine MacInnis

Date 11 October 2023

Highlights for September

Associate Dean, Library Services:

**Access Services** – Access Services in the Killam Library is now operating out of the Help Desk area for the next couple of weeks, as the retrofit project continues on the main floor of the Library.

On October 3<sup>rd</sup>, Allie Fulford, Gina Coates and Amanda Sparks provided a tour of the Killam Library to first year students in the Library Tech program at Ivany Campus of NSCC. The tour involved a classroom discussion of the Dal Libraries mandate, strategic directions, services and structure, and highlighted how graduates of the program are employed within the various units of our libraries. Many thanks to Joe Wickens, Robin Bishop and Mick Bottom for their contributions to the discussions.

**Assessment** - Assessment priority #1 for 2023-2025 is to cultivate a culture of assessment. Step one (of three) is a focus on library data and this is being supported by a data inventory and guiding library data reporting. I have also been corresponding with three library survey vendors: ARL (LibQual Refresh), Insync, and Alterline (Library Life Pulse), conducting a survey comparison, and sharing these results with assessment colleagues across Canada. This was prompted by a proposal from SFU for a CARL survey consortium. (We are still awaiting a decision.) Here at home, I am awaiting a budget-based decision on a 2024 Libraries Survey. If this does not go ahead, then several other assessment projects are waiting and will be conducted. (L. Bedwell)

**Copyright** - Scott and Jaclyn are continuing their tour of Faculty Councils, with 9 presentations completed so far (Dentistry, FASS, Open Learning, Management, Computer Science, Health, Law, Agriculture, and Architecture and Planning). The presentations were well-received, and some interesting follow-up questions have been generated. Scott is reviewing the Copyright Office website for updates and issues, feel free to send him anything you may have noticed in your travels. (J. Chambers Page)

**Indigenous Services** – The Indigenous Program Planning Committee met on September 29<sup>th</sup> to work on programming for the Fall and Winter terms. We welcomed Stacy Allison-Cassin, Assistant Professor in the Department of Information Science, to the group. Plans include more beading workshops ([Remembrance Day pin](#) event now open for registration), a Wikipedia event, and hopefully another Apuknajit (Mid-winter Feast) in the New Year.

## People Counter Data Highlight

Daryl Atkinson has prepared a table to illustrate the foot traffic in our locations last month, compared to September 2022. This data supports the comments we are receiving from library staff that our locations are the busiest we've seen since COVID.

Location	Sep, 2022	Sep, 2023	Traffic Difference	
			(Count)	(Percent)
Kellogg LLC	8282	12537	4255	34%
Kellogg Tupper	2093	2789	696	25%
Killam*	16580	21831	5251	24%
Law	4782	7451	2669	36%
MacRae	2738	4234	1496	35%
Sexton	1638	1686	48	3%
WMLC	5633	6647	1014	15%

*\*NB: Killam's counter was not recording data from Sept 1 - Sept 11*

**Note** that the Killam Library data for this year is only from Sept. 12 – 30 due to the installation of a new digital camera in the Killam at the end of the summer.

**Reference & Research Assistance** - We are pleased to announce that LibAnswers Frequently Asked Questions (FAQs) are now live! The FAQs are currently located on the "Ask Us" website under "Frequently Asked Questions": <https://libraries.dal.ca/help/ask-us.html>. They may also be added to other pages in the future. In addition, those who manage Research Guides can add the FAQ widget to their individual guides (instructions here: <https://ask.springshare.com/libguides/faq/968>).

Thank you to the LibAnswers team for providing the foundation for this project: Sarah Jane Dooley, Jaclyn Chambers Page, Creighton Barrett, Julie Marcoux, David Michels, Melissa Helwig, Gina Coates, James Boxall, Jaclyn Chambers-Page and Elaine MacInnis. And thank you to the Access Services staff involved in providing initial input and feedback for the original FAQ list. Also, thank you to our interns Alison Brierley and Alissa Kossar for their role in expanding on this work, in particular working with the metadata and FAQs in the system. (E. MacPherson)

### Killam Library:

- At it's meeting on October 11<sup>th</sup>, the Reference & Research Assistance staff of the Killam Library met to discuss the Reference Services model and how it has been working. Based on staff feedback so far this term, as well as the numbers of students we're seeing in the Library this year, we will be making some changes to how we deliver reference assistance. Stay tuned for an update next month.
- I have been working on setting up Killam 5630 and 2616 in the LibCal Booking system. We have confirmation that these rooms are no longer in the Common Pool for classes so have returned to us for library bookings. Once they are set up in LibCal, the link will be shared with Library staff to book as needed for classes and events.
- I attended the FASS Faculty Council meeting on October 10<sup>th</sup>.
- I was pleased to attend the Installation of the new Chancellor and new President as part of Convocation on October 3<sup>rd</sup>.

### MacRae Library:

- The big news on the Agricultural Campus this month is the announcement about the departure of the Dean, Dr. David Gray. He is leaving at the end of October to take up the position of the inaugural Provost and Vice-President Academic of the University of Niagara Falls. He has been a positive and dynamic leader for the Faculty and Campus, and a huge supporter of the Library. He will be missed. The deadline for expressions of interest for the position of Acting Dean closed on October 10<sup>th</sup>. A search for the new Dean and Campus Principal will begin later this year.

- We were pleased to welcome Kristy and Hershman to the MacRae Library on September 20<sup>th</sup>. In addition to an opportunity to meet with and learn about each staff member's role at the Library, they were provided with a tour of the Library and the campus.
- Erin & Jaclyn presented to Faculty Council on October 10<sup>th</sup>, highlighting recent changes to resources and services from the Library.
- The MacRae staff held an in-person team meeting on October 4<sup>th</sup>, with each member providing an update on their activities. These meetings include all Dal Libraries staff that are based in the MacRae Library, including Carlina and Sean.

### Announcements:

- On Wednesday, October 18<sup>th</sup> @ 10:00 a.m. we will be welcoming the new table, crafted by Jim and Cheryl Walsh, with a blessing in the Ko'jua Okuom. The 18<sup>th</sup> is also the annual Mawio'mi and we encourage everyone to take part in this amazing celebration of Mi'kmaq culture and ceremony!

# Communications | Library Council Report

Submitted by: Kristy Read

Date: 2023-10-12

## Highlights:

- The Dal Reads program has confirmed this year's selection and is working on budget approval from the President's Office. Once approved, the Dal Reads Advisory Committee will proceed with a launch plan, an author reading event plan for early 2024, and other possible programming.
- We are in the initial planning stages of a Drag Storytime for Dal Libraries. With the recent protests and counter-protests in September in Halifax and across the country, it's extremely timely and critical to support the well-being of our 2SLGBTQIA+ communities and to create supportive, diverse, and healthy spaces for discovery, exploration, and learning. The event will feature a story time with a local drag performer and followed by a discussion panel with subject matter experts from Dal's faculty and research community. It will be open to faculty, staff, and students. We will provide an update when more information is available.
- We are planning a scary story reading in the Victorian Lounge in Sherriff Hall on Monday, October 30. This event will be presented in partnership with the Writers' Federation of Nova Scotia and will feature three local storytellers. This was formerly an annual event; the last event was in 2019. Stay tuned for more details coming soon.
- New copyright posters are available and will be provided to each library and learning common to post above each printer and scanner.
- If you need me, I'll be in ATS office 3607 for the next month during the closure of the Office of the Dean for the Killam Library Retrofit!

## Academic Technology Services Library Council Report – October 2023

### Marc Comeau – Director, Academic Technology Services

- A significant problem was identified with the room booking system. It was displaying “Given Name” rather than “First Name Used”. This is a serious issue and we’ve put in a patch that largely addresses the issue. We’re not able to see the “First Name Used” field through Active Directory but there is a field for “displayName” that sort of does the same thing. Unfortunately, it concatenates the “First Name Used” with the last name so for now, until we can sort things out, names will show up in the room booking system as “First Name Used” “Last Name” “Laast Name” format, repeating the last name. We’re also beginning a review of our systems to see where else this problem may exist.
- We spent some time with our colleagues in the Registrar’s Office and ITS to work through the issues that affect the Banner/Brightspace integration and Infosilem. There are no easy answers to the issue as of yet, but we’re working on developing procedures to minimize impact now that all sides better understand the various impacts in each area.
- I’ve rejoined working group 2 of Pillar 2 of the Digital Strategy as a co-lead. Mick helped shape some ideas for the work in my absence, but since then the work of other groups has shifted the landscape. This working group’s focus is to improve how we connect people to the various supports, training and resources that surround our digital tools.
- I’ve spent time assisting ITS with a search for a Threat Management position within their Information Security Team. It’s been a very useful effort allowing for some back and forth with ITS over how security intersects with the Libraries’ needs.
- The Help Desk has been struggling with students losing access to wireless unexpectedly. This seems to be related to an automated system that’s protecting the network from denial of services attacks. The information flow isn’t where it needs to be yet to provide timely support to students and others so we’re working with ITS to see what’s possible.
- We’ve been working with Hershan extensively to help him get up to speed on the ATS portion of the Libraries budget. It’s particularly complex at this point in time due to a couple of years’ worth of carry forwards due to supply chain issues in the Classroom Technologies area, multiple, overlapping SIF funds intertwined with a few base funding increases in other areas.
- That work has flowed into other work that’s been contributing to the new Integrated Budget Planning submission for the Libraries.

# Associate Dean Learning and Teaching / Chief Law Librarian Library Council Report

Submitted by Mark Lewis October 11, 2023

- Attended ADAC (Associate Deans Academic Council) September 20<sup>th</sup>, item of note is changes that will be need to made to Certificates at Dal to stay online with Maritime Provinces Higher Education Commission (MPHEC) requirements. MPHEC released a new framework for certificates and diplomas in March of 2023, the result is minimum credit hours for a Certificate increases from 9 to 15. This is not likely to have a direct impact on Dal Libraries, but you might see programs/faculties, shifting course requirements around to meet these guidelines. One positive of this change is the Certificate programs submitted to MHHEC will now be eligible for student loans.
- Attended Faculty of Graduate Studies – APCC (Academic Programs and Curriculum Committee) - October 10<sup>th</sup> – where changes to courses and programs in Master of Science in Occupational Science (MScOS) and Master of Periodontics (MPerio) and a curriculum change in Oceanography were addressed.
- Per Lindsay McNiff, Learning & Instruction Librarian: In Fall 2023, the Dalhousie Libraries offered a short series of webinars to the Dal community.

The sessions were held online via Teams, and were delivered by Creighton Barrett, Louise Gillis, Erin MacPherson, Shelley McKibbon, Lindsay McNiff, and Jackie Phinney. They were not recorded, but the presenters made their slides available to participants afterwards. Registration was administered through LibCal, and participant feedback was gathered using Microsoft Forms. The webinar series was promoted on Dal Libraries' social media by Kristy Read.

Here are the registration and attendance statistics for Fall 2023:

Session title/instructors	Date/time	Registration	Attendance
<b>Welcome to the Dal Libraries</b> (Lindsay McNiff & Jackie Phinney)	Thursday, Sept. 7, 10-10:45am	25	14
<b>Welcome to the Dal Libraries</b> (Lindsay McNiff & Jackie Phinney)	Monday, Sept. 11, 2-2:45pm	11	5
<b>Introduction to Archival Research</b> (Creighton Barrett)	Tuesday, Sept. 12, 11am-12pm	13	6
<b>Researching for the Literature Review</b> (Erin MacPherson)	Wednesday, Sept. 13, 10-11am	22	8
<b>Citation management with Zotero</b> (Shelley McKibbon)	Wednesday, Sept. 10-11am	25	15
<b>Researching for the literature review</b> (Louise Gillis)	Monday, Sept. 18, 2-3pm	19	6
<b>Introduction to Archival Research</b> (Creighton Barrett)	Wednesday, Sept. 20, 1-2pm	9	1
<b>Citation management with Zotero</b> (Shelley McKibbon)	Thursday, Sept. 21, 2-3pm	17	6

\*Note the difference between registrations and attendance is normal.

Webinar instructors are going to be meeting in November to discuss the program.

Dunn Library

- Collections/Access Librarian final Ts are being crossed and i's being dotted. Formal announcement should follow soon.

- Legal Research and Writing course began on October 6<sup>th</sup>, a few weeks later than usual owing to changes in the law school 1L curriculum.
- Took part in Alumni weekend on Saturday, October 23<sup>rd</sup> for tours of the law school. Spoke to several alumni recounting the Law Library from pre-fire (which we didn't start) times.

## W.K Kellogg Health Sciences Library | Research & Scholarly Communications

Highlights for Library Council, October 2023

Submitted by: Melissa Helwig

### Research & Scholarly Communications

#### General updates:

From Melissa H:

I am co-chair of hospitality for Access 2023 being hosted in Halifax the week of October 23. I have been attending meetings and working with Katie Puxley on tours and other details for the conference.

I am enrolled in the Academic Leadership Certificate program at Dalhousie which means I am in class some days and most Thursday evenings as well as attending group project meetings.

I am continuing to work with Dr. Jennifer Bain, Allison Kincade, Karl Vollmer on Pillar 3.

#### Scholarly Communications:

The Open Education Resources (OER) Grant is open again and members of the Scholarly Communications as well as CLT will be citing on the selection committee: [https://www.dal.ca/dept/clt/awards\\_grants/Grants/OER\\_Grant.html](https://www.dal.ca/dept/clt/awards_grants/Grants/OER_Grant.html)

#### Research Data Management:

The RDM team met in September and team members reviewed an updated term of reference which will be finalized at the November meeting.

Louise Gillis along with Shelley Brown (ORS) and Karl Vollmer (ITS) attended the Research Data Management Community Workshop at Waterloo: <https://uwaterloo.ca/research-data-management-community-workshop/>

Dalhousie people are now able to log into Borealis using the Dalhousie Single Sign on and no longer must create a separate Borealis account. For more information: <https://blogs.dal.ca/libraries/2023/09/new-sign-in-to-borealis-data-repository-with-your-dal-credentials/>

#### Research news:

Congrats to Louise Gillis & Lachlan Macleod on their chapter in the new RDM in the Canadian Context book. Their chapter is titled: "Supporting Reproducible Research with Active Data Curation" and is co-authored with Sandra Sawchuk from MSVU. The full titled of the book and access info is: Research Data Management in the Canadian Context: A Guide for Practitioners and Learners, (English edition) has been officially published as of September 30, 2023. The textbook, published in the Pressbooks platform can be accessed at: <https://ecampusontario.pressbooks.pub/canadardm/>

Robyn L. Traynor, Wusiman Aibibula, Kristian B. Filion, Samuel A. Stewart, Ingrid S. Sketris & **Melissa Helwig** (2023) Measuring the Uptake of Pharmacoepidemiologic Research Through Qualitative Analysis of Citations: A Case Study from a Canadian Network of Researchers, Science & Technology Libraries, DOI: 10.1080/0194262X.2023.2242430 <https://doi-org.ezproxy.library.dal.ca/10.1080/0194262X.2023.2242430>

# Kellogg Health Sciences Library

## General updates:

The hiring process was completed and we are in the final hiring stages for a YCW Library Intern.

The next meeting of the Maritimes Health Libraries Association will take place on October 27th. The Fall CE is open to anyone and is workshop on [Writing your library philosophy](#).

From Melissa H:

I attended the Canadian Health Libraries Association Board meetings in Toronto on October 4 & 5.

I am working on finalizing a report on Health Library Services with Joanne Hodder (NSHealth Libraries) & Darlene Chapman (IWK Library).

I am on a Faculty of Medicine Accreditation sub-committee that meets monthly to review accreditation documents. As part of this, I have also been attending CACMS prep workshops (Part 1 in May, Part 2 – this morning)

## Resource News:

The McGraw Hill Access Medicine app has been tested in-house and will be promoted to students as an additional option for reading core medical texts

Members of the Kellogg team will be attending an upcoming product demo of Neurosurgical Atlas. If anyone else at Dalhousie Libraries would like to attend, please let Shelley McKibbon know, and she can forward the invite.

## Research news:

Stevens, G. A., Morris, M., **Parker, R. M.**, Fajardo, F. J., Brody, E. R., & McLean, K. (2023). LGBTQ+ health research guides: a multi-institutional analysis of usage patterns and user information needs. *Journal of the Medical Library Association*, 111(4), 762-773.  
<https://jmla.mlanet.org/ojs/jmla/article/view/1661>

Mannette, J., Zhang, Y., **Rothfus, M.**, Purdy, C., Tesfatsion, W., Lynch, M., Hamilton-Hinch, B., Williams, P., Joy, P., & Grant, S. (2023). Exploring current nutritional programming and resources available to people living with HIV or AIDS in Canada: A scoping review. *JBI Evidence Synthesis* 21(10), 2022-2081. <https://doi.org/10.11124/JBIES-22-00168>

Jackie Phinney has been invited to join the Evidence-Based Library and Information Practice (EBLIP) journal as an evidence summary writer, after responding to a call and submitting a test article for review.

## Attended:

- CHLA/ABSC board meetings
- MHLA/ABSM Board Meeting
- UNIWeb support team meetings
- Research Data Management meetings
- Dal Libraries Heads meeting & Senior Leadership Team meetings
- KLMG meeting
- Faculty of Graduate Studies Faculty Council meeting
- Project Management from Chaos to 30,000+ Strategically Managed Tasks a Month (October 11).

# Dean of Libraries Library Council Report

Submitted by: Michael Vandenburg

Date: 2023-10-12

## Monthly highlights (1-5 key events, mee5ngs, etc.):

Sept 21 – A\*ended a mee/ng to review several op/ons to improve Mi'kmaq placemaking at the Killam. Mee/ng outcomes included a decision about the loca/on on the building's exterior where Lorne Julien's Seven Sacred Teachings circular art panels will be mounted and where Tayla Paul's Peaked Cap sculpture will be located. Thanks to Elaine and Sam for moving these projects forward and engaging with many campus and community stakeholders to bring us to this point.

Oct 3-6 – A\*ended CRKN Fall Mee/ng in Vancouver. Highlights included a breakfast mee/ng with deans and researchers from ins/tu/ons par/cipa/ng in a CFI Innova/on Fund proposal to transform infrastructure for working with Canadian heritage digital collec/ons. Stacy Allison Casson at the Faculty of Management is a member of the proposed researcher team suppor/ng this project, and support from the library can help priori/ze the proposal with our VPRI. During the mee/ng I was appointed chair of the Scholars Portal Journal Extension Commi\*ee, which will be a nice way for me to con/nue with work with Scholars Portal I begun during my /me at Queen's and OCUL.

The Killam library retrofit is proceeding slightly ahead of schedule and work is now being done on the ground floor including the Killam Library Service Point, music collec/on and Dean's office. I am temporarily situated in Marc Comeau's office in the ATS suite on the 3<sup>rd</sup> floor. Thanks Marc! It's been nice to walk through the building to my temporary office and see all of the student ac/vity on the 2<sup>nd</sup> and 3<sup>rd</sup> floors.

Access Conference planning is s//l underway with final details being confirmed before the it begins on October 23. My own role in organizing the conference has been fairly limited and focused on securing sponsors. I'm happy that we are able to support conference a\*endance by a number of Dal Libraries staff. The program is strong and I hope to a\*end as much as possible. Of par/cular note is a session by our own Phil Laugher, Roger Gillis and Creighton Barre\* who will be presen/ng on a preserva/on project they are working on with the Fountain School of Performing Arts.

Much of my /me since the September Library Council mee/ng has been taken up with prepara/ons for our

Integrated Planning Framework submission due today. Integrated planning submissions were suspended during COVID so this is the first /me in several years that the university has undertaken this process, and my first /me with it at Dalhousie. The process itself is significantly changed since it was last used, and has been developed to work with our emerging budget model. Several members of SLT have contributed to our prepara/ons, and Hershan in par/cular has been fully immersed in coming up to speed with the libraries budget in order to prepare variance reports, mul/-year budget scenraios and carry forward plans.

## Important news (Notable news with a University or Library-wide impact)

Sept 20 – Par/cipated in a Data Governance Commi\*ee working session to establish roles and responsibili/es in related to data governance at Dalhousie. It's important to have library representa/on in this process given our key role in managing informa/on and records within the university.

Oct 10 – Dalhousie released the Understanding our Roots report from the Task Force on Settler Misappropriation of Indigenous Identity (<https://www.dal.ca/dept/vpei/reports-resources/understanding-our-roots--task-force-onsettler-misappropriation-.html>). The report includes recommendations surrounding the disruption of false claims of Indigenous identity, membership, and citizenship at Dalhousie University and is intended to serve as the basis for future Dalhousie

University policies related to the verification of Indigenous identity, citizenship, or membership. Thanks to Samantha Adema who aided in the information gathering supporting the work of the task force.

## Announcements (staff acknowledgements, upcoming events, etc.)

Next week from Oct 18-21 Dalhousie and King's will host the Universities Studying Slavery (USS) conference in Halifax (<https://ussconference.ca>). Dal Libraries is proud to have helped sponsor this conference which will focus on the topic of slavery, reparations and education in African Nova Scotia, Canada and beyond. Registration for the conference remains open.

For those who are able to I encourage you to attend the 18<sup>th</sup> annual Mawio-mi on Oct 18. This year's Mawio'mi is especially important to the library as we will be blessing a new table in the Ko'jua Okuam made by Jim and Mary Walsh.

# Libraries HR Library Council Report

Submitted by: Sandra Dwyer

Date: October 12, 2023

## Monthly highlights

- Continuing to attend regular Dalhousie University Infrastructure & Sustainability Initiative Killam Library (EPC) Project - Coordination Committee Meetings and addressing issues, such as staff moves, ensuring that there are minimal service interruptions, pre-work walk throughs with the contractors; etc.
- A significant portion of my time this month has been devoted to confidential HR matters, job descriptions and job classification reviews, and HR processes related to recruitment and payroll.
- With the roll out of the new leave management system I have frequently been called upon to help staff navigate the new system, to troubleshoot and to use my “superuser” powers to make corrections to leave reports or to complete them for those staff who are absent during reporting periods.
- Worked with Michael and Hershan on various HR related sections of the Integrated Plan Submission.

Senate Meeting 25 September 2023

Master of Physician Assistant Studies—approved by Senate in July. Seats for African Nova Scotian and Indigenous were doubled (to 6 from 3) for each category. Does not need re-submission to Senate. Sean Anderson (Medicine) spoke to the changes. First students should arrive in January 2024. Discussion and consultation on admissions issues led to decision to increase the number of seats reserved for Indigenous and Black or African Nova Scotian students.

Presentation: Steps to make Diversity and Inclusion a Reality.

Shannon Johnson, Centre for Psychological Health

- Provide “in house” training for PhD students
- Address unmet needs in NS
- Aligns with province’s Office of Addictions and Mental Health

Serves patients aged 5+, low income/no insurance coverage. Not specific definition of low income, patients will be referred by care providers.

Will provide assessment and treatment.

Senate Chair report:

Call was sent out for membership for teaching awards committee chairs. Senators are asked to please consider volunteering.

President’s report:

Installation of President and Chancellor is upcoming. President’s gown is a project for Costume Studies students so by June it should be a completed project.

SPGC: Faculty of Management and of Computer Science, joint academic unit (College of Digital Transformation) has been created. Discussion of proposal.

SPGC: In-camera status of Senate committees. Suspension of in-camera status (6.5a) has been extended through Fall term of 2023. To maintain this, Senate constitution needs to be revised. Request for continuation of suspension (open to non-member Senators as observers.)

Motion to extend this suspension *passes*.

Next meeting: 23 October 2023

Respectfully submitted,  
Shelley McKibbon