

Library Council Meeting
Draft Minutes
June 23, 2022
1000-1127 hrs
Microsoft Teams

Present: Erin MacPherson (Chair), Leah Unicomb (Secretary), Carol Richardson (Recording Secretary), Amanda Sparks, Anne Matthewman, Donna Bourne-Tyson, Elaine MacInnis, Gail Fraser, Geoff Brown, Gina Coates, Gwen MacNairn, Hannah Steeves, Karen Smith, Kirsten Huhn, Lachlan MacLeod, Lindsay McNiff, Marc Comeau, Mark Lewis, Marlo MacKay, Melissa Helwig, Melissa Rothfus, Michelle Paon, Robin Parker, Sai Chua, Samantha Adema, Sandy Dwyer, Sarah Jane Dooley, Sarah Stevenson, Shelley McKibbon, Tracy Lenfesty

Regrets: Allison Fulford, Carlina Gillis, Courtney Bayne, Creighton Barrett, David Michels, Dominic Silvio, Jackie Phinney, James Boxall, Jan Pelley, Janice Slauenwhite, Jason Flynn, Joe Wickens, Joyline Makani, Julie Marcoux, Linda Bedwell, Linda Clark, Louise Gillis, Louise Spiteri, Mick Bottom, Roger Gillis

Guests: Dr. David Pilon, Dr. Raghav Sampangi

1. Territorial Acknowledgement

The Territorial Acknowledgement was read by the Chair of Library Council.

2. Approval of Agenda

Agenda was approved with the addition of "Spousal hire update" added under Other Business.

3. Approval of the Minutes (from April 28, 2022)

Motion: To approve the Minutes of the April 28, 2022 meeting as circulated.

SJ. Dooley / G. MacNairn

Carried

4. Campus Be Well Initiative

Thank you to Dr. David Pilon and Dr. Raghav Sampangi for their presentation to Library Council on the Campus Be Well Initiative.

Dalhousie Mental Health Forum

[Dalhousie Mental Health Forum | Student Health & Wellness | Dalhousie University](#)

A monthly, open forum for Dalhousie students, faculty and staff to inspire and unite stakeholders in students' mental health and wellness.

If you have any questions or comments, please contact BeWell@dal.ca.

5. Introductions

- New Library Council Members
- Recognition of Guests

There are no new Library Council Members or Guests.

6. Business Arising from the Minutes of April 28, 2022

Library Council Chair and Secretary is already on the agenda under New Business.

7. Senior Leadership Team reports and questions

Elaine MacInnis

The Indigenous Community Room with the Prosper Collection was officially opened on Tuesday, June 21 (National Indigenous People's Day) with the renaming of the space to Ko'jua Okuom.

Donna Bourne-Tyson

UniForum is a program run by a company called Cubane in Australia. They are working with universities including a few universities within Canada to help implement recommendations. It's a benchmark productivity exercise, looking at the activity they consider to be transactional across the university eg. service related transactions. They attempt to cluster these activities more centrally rather than within each faculty. Dalhousie already does some of this and will be moving forward with benchmarking.

Anne Matthewman

DalAnalytics and EMSI Burning Glass

How is the data informing the decision making?

The data is trying to discover the skills that students need to have in the workplace so they are prepared when they graduate. The data comes from many sources (government statistics, workplace information). Dal analytics are analyzing to have it applied to the curriculum. It was noted, some of us are already doing similar things so this may be an enhancement or a duplication.

Dal Reads book

Marlo MacKay is currently working with a publisher, but everything has been on pause until the launch of the new Indigenous Community Room.

8. Library Council Committee reports

No Library Council Committee Reports were received. A reminder to send your report for the September Library Council meeting.

9. New Business

Library Council Chair and Secretary term discussion

Motion: To change section 4.7 of the terms of reference of Library Council so that the Secretary can be a non-voting member and remove the term limit.

R. Parker / S. McKibbin

Amendment to the motion: Change section 4.8.4 of the Terms of Reference to ~~The Chair or Secretary~~ On behalf of the Chair, the Secretary may distribute documents pertaining to urgent matters arising at short notice electronically prior to noon of the day proceeding the session.

Discussion:

- It was suggested to have a Vice Chair with alternating terms.
- Have the Chair be a one-year renewable term.

Because quorum was not met at the end of the discussion in this section, a vote on the motion cannot be held at this time. The Chair will investigate having an electronic vote on the motion and the terms of the Chair. If needed, these items will be revisited at the September Library Council meeting.

10. Highlights from the Senate Report

The Senate Report is available on Brightspace [June 2022] 20220623_LC_RPT_SEN.

11. Other Business

Spousal hire update

The spousal hire process is not complete but Elaine is still accepting feedback. A separate meeting for succession planning will take place for the DFA Librarians sometime in July.

Question:

How do people feel about having a designated hire for the EDIA Librarian position?

Even though EDIA is something everyone should be doing, we need someone leading the initiatives eg. programming, outreach etc, and give it the attention it deserves. It was noted, if there is a person who represents the equity seeking group, that person gets the hire.

Please think about this and send your feedback in writing to Elaine before the July Succession Planning meeting.

12. Announcements

- Thank you to everyone who attended the copyright presentations. The process is moving along so stay tuned.
- Thank you to Donna, Dean of Libraries, for her years of service with the Dalhousie Libraries. Best wishes in her retirement.
- If you are supporting students doing Knowledge Synthesis projects, please read the section under “Knowledge Synthesis space for learners” in the W.K. Kellogg Health Sciences Library / Research & Scholarly Communications Report for information on how to help.
- Lots of conference presentations and great research projects happening. Well-done everyone.
- Robin Parker is Co-chairing the Canadian Health Library Association (CHLA/ABSC) conference and will be looking for volunteers. The conference takes place from June 3-5, 2023.
- Thank you to Erin for a great year as Library Council Chair. And best wishes on your special leave. Also thank you to Leah for her two years of service as Secretary.

13. Adjournment

Next Meeting: Thursday, September 22, 1000-1200 hrs on Microsoft Teams

Report to Library Council

Anne Matthewman –June 2022

AD Learning and Teaching

ADAC

ADAC met on June 15th. There is an ongoing pilot project between DalAnalytics and EMSI Burning Glass to study labour market data to help in developing and supporting curriculum for the modern working environment. The Faculties involved in the pilot are Management, Computer Science and Agriculture. The Registry Office reported that enrollment statistics for the fall are strong but that the figure for new students, particularly international students, is down. CLT is holding an assessment retreat and a teaching dossier workshop in July.

Team

We will be meeting on June 27th. We will be discussing our role in the Digital Strategy.

Dunn Law Library

Check out Hannah Steeve's latest column in Slaw and have a go at the crossword.

<http://www.slaw.ca/2022/06/21/suggested-pairing-coffee-crossword/> Hannah will be going on sabbatical from July – June.

We have been working with the Dal Records Management Office to review files for archiving and disposal. There are years of files which need assessing. Thanks to our Supertemp employee Serena Mott who prepared the initial list of files. Serena was hired to assist us following Lisa Drew's retirement.

We have received permission to hire Serena as a Dalhousie temporary employee for six months. She will be working closely with me in administrative and financial functions and assisting at the service desk and with Alma functions as well. A permanent position will be posted later.

Since Linda Clark has been on leave, I have been managing all the financial work related to the Library. We have been managing to get the bills paid and recorded and I have had a lot of assistance from the folks in the Law School's finance office. Karen Tarum has also been working on this with me.

I have been attending meetings for the various parts of the Digital Strategy pillar #2. They have been introductory in nature. The pillar is People Centric so there will be roles for the libraries.

AD Library Services & Head, MacRae Library Report for Library Council June 2022

Copyright – Lachlan has now returned from the first portion of his parental leave. A huge thank you to Scott MacPherson for doing a wonderful job in the role in Lachlan's absence. The presentation and interviews for the new Copyright Librarian took place in early June. We hope to have an announcement related to this hiring process within the next few weeks.

Data & GIS Services - Local: Julie presented her Excel workshop series to a research lab involved in conducting Covid-related research. This was in addition to offering Excel workshops at the Research Summer Camp for Research Assistants, Teaching Assistants, and Grad Students.

National: StatCan has been conducting a *Census of Population* and a *Census of Agriculture* for many years - but has only recently initiated a new programme called the *Census of Environment*.

Over the next few years, the Census of Environment will deliver a comprehensive picture of Canada's ecosystems—starting with the extent of different types of ecosystems, measures of their condition, and ending with an analysis of the contributions these areas make to the economy and society.

<https://www.statcan.gc.ca/en/subjects-start/environment/census>

To accomplish this *Statistics Canada* is working closely with *Environment and Climate Change Canada* to find and use sources of data on ecosystems (including geospatial data). (G. MacNairn & J. Marcoux)

Document Delivery – Document Delivery staff at the Killam library recently bid farewell to our student assistant Aditya Busam and welcomed his very capable successor, Indu Munagapati (Masters in Applied Computer Science), to the Doc Del family. Aditya provided invaluable support to the department for the 2021-22 academic year and having graduated in May immediately went to a position with the Federal Government.

Document Delivery staff at the Killam recently rotated duties, which we had attempted only once since the Winter of 2019-20. Duty Rotation is something we did every 3 or 4 months prior to the COVID disruptions and allows staff to change their routine and keep things fresh and interesting. The department also benefits by having staff who are familiar with all aspects of the many Document Delivery processes.

The Novanet cutover from Aleph to Alma on May 16th has provided all the Dalhousie Libraries' staff with many challenges and we in Document Delivery look forward to the opportunities to enhance existing services we provide to our users by developing those features of Alma that allow for greater integration with other services we use (especially, Relais and RapidILL). (J. Wickens)

EDIA – Sandy and I presented at the DPMG conference (June 9th) on the Dal Libraries' EDIA initiatives, with a focus on services for students.

Indigenous Services – A significant portion of our time over the last few weeks has been devoted to preparations for the launch of the Indigenous Community Room. Catherine Martin, Director of Indigenous Community Engagement, worked very closely with us on the planning for the event and we are very grateful

for her enthusiastic support of this project. She graciously loaned us her basket collection, along with a number of other culturally significant items, all of which are currently on display in the new display cabinets.

The launch was held on National Indigenous Peoples Day (June 21st) and started with a smudging and Traditional Mi'kmaq Welcome Ceremony by Elder Thomas Christmas, followed by a Welcome Song from Catherin Martin as she led the group into the room. Samantha was MC for the event, which included remarks by President Saini, myself, Samantha and Michelle.

We were pleased to have Ron Prosper in attendance, along with his wife and his brother Bob. Ron spoke at the event about his father, Jim Prosper, and how he collected the items that have been donated to the Dal Libraries. (Please see Michelle's report for more detailed information about the donation, as well as this great [Dal News article](#) written by Marlo.) A highlight of the event was the announcement of the name given to the room by Elder Tom - the **Ko'jua Okuom**. Ko'jua refers to a Mi'kmaq song that has a specific dance associated with it. The song is meant to encourage people to get up, dance and celebrate. Catherine Martin closed the event with the Ko'jua Song. She tried to encourage us to dance but there was only one person brave enough to give it a try. Catherine has suggested that one of the first workshops we should have in the Fall is a Ko'jua Dance workshop!

I am extremely grateful to the many people who had a hand in transforming the room, preparing the collections, and assisting with the event itself!

The Indigenous Program Planning Team met and are working through the guidelines for booking the Ko'jua Okuom. We hope to have the guidelines completed by mid July.

Samantha and I presented on Dal Libraries' Indigenous Services and Initiatives at the virtual APLA Conference on Wednesday, June 8th.

LiveHelp – Livehelp wrapped up on June 17th. A reminder that we will be continuing with single staffing shifts when we resume in September.

MacRae Library

- We were pleased to have a visit from Donna at the MacRae Library on May 27th. She brought treats and had an opportunity to visit with the staff over an extended coffee hour break prior to the Convocation ceremony. • SIM interns, Anne and Mansi, are visiting with us on the Agricultural Campus this week. While they are here they will have an opportunity to learn about the Faculty and the campus through various tours that Erin has arranged for them. In addition to their project work, they will be assisting with reference and research services support for the MacRae over the summer.
- We received word last week that our YCW Summer grant has been approved. This will allow us to continue work on various archival projects throughout the summer.
- A special Convocation ceremony for the graduates from 2020 and 2021 is scheduled for July 8th and the graduates will be gathering for their procession in the MacRae Library.
- Erin MacPherson begins her 6-month Special Leave on July 1st.

In addition to my regular meetings, I attended the following other meetings and events:

- The Faculty of Agriculture Convocation on Friday, May 27th.
- Presentations and Associate Dean meetings with candidates for the position of Copyright Librarian
- The Digital Strategy Goal 2.1 Kickoff Meeting
- The virtual APLA Conference
- Faculty Council
- Dal AC Academic Expansion Working Group
- AD/Heads Meeting earlier this week, with a focus on the collections budget allocation and system-wide projects for interns.
- All-staff event on June 20th.

Submitted by:

Elaine MacInnis

Associate Dean, Library Services & Head, MacRae Library

22 June 2022

Report to Library Council
Janice Slauenwhite
Manager, Financial & Physical Resources
June 2022

Facilities

- We are now collecting “people counter” statistics at all of our locations with the most recent additions being the Killam Library, the student learning commons entrance at the MacRae Library and the Sexton Library.

Finance

- Working on the 2022-23 budget, deadline for submission is June 30th.

Other

- With Donna, attended a meeting with HR to begin onboarding preparations for the new Dean.
- Attended candidate presentations for the Copyright Librarian position.
- Attended DPMG conference on June 9th.
- Assisted with arrangements for and attended the staff event on June 20th.
- Assisted with preparations for and attended the launch of the Indigenous Community Room on June 21st.

- The network rollout has surpassed a significant hurdle in the last month and there's now a tentative schedule. The rollout is tentatively intended to rollout starting late October/early November and will take several months to complete. There is a lot of work to do between now and then so that timeline could easily shift once more. We will make sure to make everyone aware as we approach the rollout time.
- While most things on the network will continue to work as-is, we do have some network sensitive items that will require significant testing. Primarily those are our servers, which we have a plan for, and our electronic resources. We've reached out to the resources team to start planning a testing strategy. The one advantage that we have is that the network is intended to be rolled out on a building-by-building basis. So, there's an opportunity for us to collectively jump into the first building and conduct significant testing before the network rolls out any further. If anyone has any system they're responsible for that has been sensitive to network changes in the past, please let me know so that we can ensure that it's part of the early testing. Testing will be ongoing throughout the entire rollout so if something is missed in early testing, there will be an opportunity to address it later as well.
- I've taken part in several Digital Strategy kickoff meetings for different goals. ATS is looking to be involved in many of them as they intersect our work in many ways.
- We had a meeting with several stakeholder from Facilities to work through a better process for requesting the work we need done for classrooms. A lot of our work sits on the line between standard operational requests and full projects which are two entirely separate units within Facilities so the things we need sometimes can be difficult to sort.
- We've been working with Facilities on a significant screen replacement project for both Ondaatje and Scotiabank. Both screens needed replacement due to age and water damage, but it's a much harder job than what we normally deal with when replacing screens. For example, aside from how high they are, just to get the screen in the room is difficult. An exterior window from Ondaatje needed to be removed and then put back to get the screen in.
- Two RFPs have been awarded to complete AV renewals. The plan was to have the work done this summer, but the supply chain issue plaguing the globe will significantly delay that work.
- We're working on the Learning Commons renewals now as well there are a lot of machines that need to go in and come out.

Report to Library Council from Marlo MacKay, Communications Coordinator

May 27–June 23, 2022

General Updates

- Ongoing planning for ICR Launch event; wrote a story about the Prosper collection and a story about the launch event for Today @ Dal.
- Revamped the new Research Commons landing page with updated colours from the new Dal brand.
- Continued assisting with the inventory and reorganization of the IATUL website.
- Attended a Copyright Librarian candidate presentation
- Working on new Dalhousie branding roll-out.
- Working with Kirsten and the publisher re: unlimited simultaneous eBook access for the yetto-be announced Dal Reads title for 2022/23 academic year.
- Met with Heather Doyle to discuss Dal Reads and the New-to-Dal/Orientation program

Meetings & Events (highlights)

- SLT
- Library Council
- Communications Collective (formerly the Comms Planning Advisory Group) w/CMC and other comms colleagues across Dal)
- Indigenous Program Planning Committee
- Digital Strategy Goal 2.1 kickoff
- Dal Libraries fundraising meeting (with Donna and Advancement)
- DPMG Virtual Conference
- Dal Libraries social media communications team

Research & Scholarly Communications

Scholarly Communications:

Attended DRAC with Melissa Rothfus to discuss the Open Access Strategy from the Open Research Committee.

Attended meeting on updates to the SciVal Impact Module

UNIWeb Activities:

Co-chairing CRIS/RIMS RFP meetings, worked with procurement to set up demos for vendors, attended all demos, worked on evaluation materials, and have moved into sandbox phase.

Research Data Management:

Attended the bi-monthly meeting, and other RDM meetings

Welcome back Lachlan!

Other:

Attended the initial meeting for the Digital Strategy – Pillar 3

I have been invited to join the evaluation group for a Core Facilities Management RFP

Kellogg Health Sciences Library

Staffing updates:

Gail Fraser is retiring at the end of June 2022. She will be missed by all. In light of Gail's retirement, I have been doing some preparing and getting up to speed on how things will work going forward.

General updates:

Our annual ice cream social returned this year and was hosted outside.

Knowledge Synthesis space for learners:

Robin has created a Teams space for students working on knowledge synthesis projects this summer. The Teams space allows Robin and other librarians to address frequently asked questions, post methods resources, provide feedback on search strategies, and host weekly virtual co-working sessions to create a community of practice. Please mention to any learners you are working with and let Robin know if you would like to be added.

Planning is underway for the CHLA/ABSC 2023 conference to be held in Halifax. Robin Parker is co-chairing the conference with Alison Manley.

Research News:

Melissa R. and colleagues from the MSSU, Horizon Health, and UNB had their article, A descriptive study found low prevalence of presumed predatory publications in a subset of Cochrane reviews, accepted for publication in the Journal of Clinical Epidemiology.

Presentations at the annual CHLA/ABSC conference held in Niagara Falls & Online this year:

Parker, R. Opening the black box of Librarian instruction in Knowledge Synthesis Methods: Using Sociomaterial Theory to explore online teaching.

Parker, R. & Phinney, J. Reflecting and Adapting: Lessons Learned from Comparing Three Models of Program Delivery at a Distributed Medical School.

Phinney, J. Hancock, K., Rothfus, M., Helwig, M. Health Sciences Librarian Participation in Continuing Education Initiatives: A Scoping Review.

Paper/Poster Award at 2022 Hybrid Annual Meeting of the Medical Library Association:

LGBTQ+ health research guides: A cross-institutional pilot study of usage patterns

(authors Gregg A. Stevens, AHIP, University of Massachusetts Chan Medical School; Francisco J. Fajardo, PhD, MLIS, MPS, MA, Herbert Wertheim College of Medicine Medical Library; Martin Morris, Schulich Library of Physical Sciences, Life Sciences, and Engineering; Jessica Berry, Kansas City University; **Robin M. N. Parker, MLIS**, Dalhousie Libraries; Katie D. McLean, LIT, MLIS, AHIP, Nova Scotia Health).

*Will be announced in the next issue of Hypothesis: The Journal of the MLA Research Section and via MLA Connect.

Attended:

- CARL/ABRC Academic Librarians Leadership Institute presented by the Gardiner centre at MUN (June 6 to 12, 2022)
- CHLA/ABSC Board Meetings
- Presented at CHLA/ABSC Annual General Meeting
- CHLA/ABSC annual conference (recordings)
- My last Health Sciences Research Ethics Board Monthly meeting, completed assigned reviews
- Faculty of Health Spring Full Faculty Meeting
- UMECC meeting (Med Curriculum meeting)
- Dr. Marble book launch
- KLMG
- RARA meetings
- SRMG

Resources

- Collections & Metadata Librarian position: Approval was received for the spousal appointment process to move to the appointments committee phase.
- Manager of Acquisitions & Content Management: The posting closed on June 10th. The selection committee consists of: Kirsten Huhn (Chair), Michelle Paon, Sandy Dwyer, and Krishna Sirivuri. We're hoping to have a new manager in the role by Sept. 1, 2022.
- During the Resources team transition period, Kirsten, Carlina, Denise and staff will be covering a variety of tasks that were previously addressed by Heather MacFadyen and Gail Fraser. A transition task document has been drafted and will be distributed shortly.
- It was a pleasure to participate in the June 21st opening of the Ko'jua Okuom and to meet the family of donor Jim Prosper. I was delighted to provide attendees with an overview of the collection that Mr. Prosper gifted to the Libraries, that included books related to Mi'kmaq/Indigenous history and culture, treaties, and Maritime and New England colonial history. Mi'kmaq-language bibles and hymnals and several treaties were also among the special items that formed part of the collection. The Resources team prioritized the cataloguing and processing of Prosper titles related to Mi'kmaq themes and authors, so that they could be located in the Ko'jua Okuom in time for the opening event. A number of Mi'kmaq-themed and authored books from the Killam stacks were relocated to the space as well. Kudos to all members of the Resources team who over the past two years played a role in preparing this unique collection for its new home in the Dal Libraries!
- Alma migration: Libraries' staff as well as users have been identifying electronic linking issues that have surfaced with the new platform. The Libraries' Resources team, along with their colleagues throughout the Novanet consortia are working to resolve these matters. I have drafted an update message that Marlo and I will complete shortly for distribution.
- Dal Reads - Working with the DalReads Committee, Kirsten and Marlo are working towards identifying ebook and audiobook licensing options for the upcoming DalReads book.

Sexton Library

- Following a number of stakeholder consultations from Dec. 2021 - Apr. 2022, the Faculty of Engineering has drafted a new strategic plan. They have circulated a survey to allow faculty, staff, students and community/industry partners to provide feedback.
- Allie Fulford provided tours of the Sexton Library and an overview of Libraries' services to candidates being interviewed for a faculty position in the School of Planning.
- Sarah Jane Dooley and Gina Coates attended the Atlantic Provinces Library Association (APLA) virtual conference.

I participated in the following meetings / attended events:

- Senior Leadership Team, Heads, Library Council, Libraries All-staff BBQ
- Update meetings: Associate Dean - Library Services, Resources Management team, Sexton Library team
- Scholarly Resources Management Group (SRMG)
- Indigenous Community Room (Ko'jua Okuom) - met with Planning Group to discuss upcoming opening.
- Copyright Librarian - attended presentations/participated in Associate Dean meetings with candidates.

- Faculty Council - Faculty of Engineering
- School of Planning Convocation Awards & Tea.
- Represented Libraries at the School of Information Management Convocation Awards & Breakfast

Vacation days: 7

Report to Library Council Sandy Dwyer Director, Libraries HR & Access Services June 2022

Libraries HR Highlights

Staffing

- The Manager, Acquisitions and Content Management (DPMG- ADMIN 5) posting closed on June 10th. The search committee members are Kirsten Huhn, Michelle Paon, Sandy Dwyer and Krishna Sirivuri.
- Interviews for the Copyright Librarian position took place the first two weeks of June.

Alma Implementation

Staff are continuing to learn and improve their skills with Alma. Problems and issues are being reported and addressed by either the Novanet Office or Ex Libris.

The Novanet Office has requested that we follow the following procedures when we discover issues/problems with Alma. Staff should report problem(s) to their Manager/Supervisor. If the manager is unable to fix, the manager should then check with their Service Group, if still no answer send to Novanet Office team who will fix or forward to Ex Libris for response. Chances are, some already have been asked by other institutions, and answered.

We are in the process of getting the Discovery Operations Team (DOG) up and running (probably early August). This group will look at the Primo VE interface changes. In the meantime please hold on to any interface changes that you would like to see happen and bring them to this group when it is formed. Anything that is truly broken should be reported following the process outlined above.

We are getting to the point now where we say good bye to the Ex Libris Consultant Support Team and move to a ticket system. There is a checklist that the Novanet Office goes through with the Consultant Team and that determines if we are ready to move to the ticket system.

Professional Development

I attended the APLA conference from June 7th – 10th. I also participated in the preconference workshop, *Wellbeing 101*, with the Canadian Mental Health Association – PEI Division.

I attend the Dalhousie Professional and Managerial Conference (DPMG) on June 9th. Elaine MacInnis and I presented during the Lightening Talk part of the conference. Our presentation was, “EDIA in the Dalhousie Libraries: Creating a Positive Student Experience”.

I completed the course, “Rethinking Gender: Trans Inclusive Spaces and Practices. The course can be accessed at the url below: <https://nolan-s-school-805b.thinkific.com/courses/DAL-rethinking-gender-trans-inclusive-spacesand-practices-0401> **Other**

Donna and I set up the Indigenous artifacts in the cabinets in the Indigenous Community room. I also worked with Janice and Marlo to set up the furniture for the ICR opening on June 21st and attended the event.

As a member of the University’s Healthy Workplace Collaborative I, along with other committee members, screened submissions from across campus for the Healthy Workplace Award and voted on the winning submissions.

Participated in the planning of and attended the staff BBQ held on June 20th.

Participated in the Digital Strategy Pillar 2: People Centric Goal 2.1 Kick Off on June 1st and put my name forward to be part of the group on objective 2.1.3 - *Creating a plan to educate managers on the importance of ongoing training and support for staff.*

As usual participated in all my regular meetings: Heads, Access Services Managers, Alma Stakeholders, Alma Implementation Steering Committee, Novanet Weekly Alma Project meetings with Ex Libris, Senior Leadership Team, Library Council, Health & Wellness Committee, Human Resources Integration Team (University- wide), and the Healthy Workplace Collaborative (University Committee).

Library Council Report: 23 June 2022

AD Archives, Records Management, Special Collections | Head of Killam: Sarah Stevenson

Archives, Records Management & Special Collections (ARMSC)

Highlights of the month:

The Archives and Records Management divisions had their annual meeting last week. This is an opportunity for each of the staff to share up to three highlights of their year, state their goals for the coming year and ensure that any concerns/roadblocks are identified in the operations.

Of note – since the return to campus the Archives staff have answered 263 email queries (many of them involving extended interaction with the requester) and had twenty-four in-person visitors for research appointments. (This is comparable to some of our busiest librarians!)

Agricola Archives in Truro:

Last year's Young Canada Works intern is returning on a second grant to complete the project that was started last summer. This time, the intern has been trained in the AtoM system and will be adding last year's work to the database.

I also presented my goals for the coming year which revolve around the theme of preparing for changes in personnel. Some of our longest-serving staff are starting to make serious plans toward retirement, we're welcoming Roger Gillis to the unit next month, and I expect to move on from the Associate Dean role this time next year. The benefit of having so much institutional memory, is, well, folks just know stuff. The trick is to have mechanisms in place that allow new team members to benefit from that institutional memory as quickly as possible.

LIPCC, Interns & Practicum students:

Sadly, intern Hailey Frenette had to return home due to some unexpected family circumstances. She hopes to rejoin the multidisciplinary interns in the fall. The Library Heads discussed some more system-wide project ideas earlier this week, with potential new work for the remainder of the summer and into the fall and winter semesters.

Head of Killam Collections:

The Killam acquisitions budget was largely finalized during the Heads meeting on Monday. Kirsten Huhn is following up on some quirks in the Killam funds to ensure we have the correct valuations. I have also identified print volumes that can be deaccessioned due to the purchase of several ejournal backfiles. This is a mammoth project for both the Killam stacks and basement storage areas. Kirsten and I will be meeting after mid-October (when the aftermath of the Alma migration has calmed down) to prioritize the lists and determine, with Access Services, how to implement the deaccessioning plan.

Subject liaisons:

The Killam-MacRae science liaisons (minus the vacationing Michelle Paon) had a couple of group meetings to look at our instructional roles with the Integrated Science Program (1st year), Erin MacPherson's upcoming leave from MacRae and ways to support the new MacRae librarian, and thinking

ahead to the vacancies in science liaison roles when Gwen MacNairn and Michelle retire later this year. Part of the result of these conversations is a project for the Multidisciplinary interns to explore various ways of sharing instructional tools, developing template or a 'bank' of examples for each of the disciplines that can be used for teaching.

Selected meetings:

- Heads meeting June 20
- NS LGBT Seniors Archive Community Advisory Committee meeting June 7
- Scholarly Resources Management Group May 31
- Selection and arrangement of various Prosper titles for ICR Opening on June 21
- Indigenous Program Planning meeting June 6
- FASS Faculty meeting May 10
- Killam Reference & Research Services June 7
- Senior Leadership Team June 22
- APLA Conference June 8-10
- Copyright candidate presentations June 1, 6

Respectfully submitted,

Sarah Stevenson

King's College Library Report to Dalhousie Library Council, June 2022
Tracy Lenfesty, University Librarian

Summer projects

Our usual summer schedule began three weeks late because of staff and summer student illness.

We have a total of three summer students, one full-time and two part-time. Our full-time student spends the morning on the circulation desk and is also responsible for mail and shipping, shelving, processing books, retrieving ILL items, and other clerical tasks. In the afternoons I have been working with her in the King's Archives. We have been sorting and recycling some materials (keeping 2-5 copies) and shifting the stacks. The end goal is to have a more precise "map" of the archives which will help me in retrieving materials for researchers more efficiently. Our second summer project is to sort through and backup thousands of digital images (more recent photographs) and to scan approximately 14 finding aids and make them accessible via MemoryNS. I have been working with a student and receiving excellent training from Lisa Snider of CNSA.

Archives

Requests for archival materials has been very high this month. This is due to a history master's student who has been conducting extensive research in our collection.

Novanet

Novanet snags continue. We have been working with Bill Slauenwhite and his team to find ways for the King's Library to maintain its own presence separate from Dalhousie. Let me clarify: King's and Dal are linked tightly together and we are grateful for the support we receive. However, ALMA does not treat King's as a separate institution for pickup when patrons request materials, which is causing confusion and does not reflect reality. We are hoping for a workaround from the Novanet team. Circulation staff are finding it challenging that they cannot help patrons with renewals from other libraries. Library staff are rewriting manuals for our student assistants and updating links in our Lib Guides.

HR

King's specific reclassifications for staff are scheduled to be rolled out this summer. I expect some staff will receive raises. I expect the Library's budget will be adjusted accordingly. I recently received a draft of the King's Remote Working policy for comment. One member of the library staff is already participating in a flex-time/hybrid work week. The new policy is sufficiently broad that I do not expect to have to revisit this arrangement.

Donations

We receive inquiries about donations quite frequently and are currently working with four donors and substantial book lists (over 500 items) for selection.

Website

I am beginning to work with staff to rethink and hopefully plan a slight redesign of the King's Library's website.

Office Space

King's has made several new hires in the past three years and office space is at a premium. There are long-term plans to expand office space on campus but the need is immediate. I was approached by Dr Sarah Clift (VP) who asked if we could share our space. After some negotiation with the VP and consultation with Library staff I agreed to host the King's Chapel administrator into the Library Staff Area. There is sufficient space, and the position does not require significant storage or support – meetings take place elsewhere and the employee often works offsite. I hope this arrangement will be beneficial for the Library, the Chapel, and the College.

Meetings

CAAL Annual Meeting

Novanet Board of Directors

King's Faculty

Academic Integrity and Contract Cheating symposium hosted by SMU

King's Sexualized Violence Policy Implementation and Advisory Committee

Informal meeting with staff at the Dalhousie Accessibility Centre (assistive technologies)

Library Council Update – Dean of Libraries Selected June 2022 Highlights

Overview

- This will be my final report to Library Council as Dean of Libraries, and the report is being submitted rather late, after a busy and very memorable week. I want to thank every member of Library Council for their dedication to the Dal Libraries and Dalhousie. It is difficult to express how much in awe I am of everything that you do, and how grateful I feel to have worked with all of you and everyone in the Dal Libraries for the past eleven years – such exceptional colleagues. It has been an honour, and I thank you from the bottom of my heart for the opportunity.

Within Dalhousie

- I've had introductory meetings with Rick Ezekiel, our new Vice-Provost Student Affairs, and with Sonia Beattie, Vice-Provost Planning & Analytics, and they are going to be great colleagues for the Dal Libraries. Follow up meetings are being planned to introduce them to others within the Libraries.
- Working with CIO/AVP ITS Jody Couch and Project Manager Allison Kincaide, the Digital Strategy Implementation continued, with the first meetings being held for three of the four working groups within Pillar 2, the People-Centric pillar. Thanks to the many Dal Libraries colleagues who have joined one or more working groups, and for the important work you will be doing. The Digital Strategy is featured in today's Town Hall update from the President.
- I attended six convocation ceremonies and had the pleasure to see several honorary doctorates bestowed, including the one for Chief Terry Paul. See more about the hon docs: https://www.dal.ca/academics/convocation/spring_grads/history_traditions/honorary_degree_recipients/hon_degree_2022.html. The Dean of Libraries continues to be introduced as part of the platform party, which is a nice way to remind all graduating students (and their loved ones) that we consider all graduates to be Dal Libraries graduates. The number of platform party members introduced has been significantly reduced, since it isn't views as adding to the experience for most convocation guests.
- There was a Deans' Retreat held on Tuesday, May 31st to review governance, and goals and objectives for the coming three years.
- At a regular Deans' Council meeting, there was a second presentation about Uniforum by our Vice-President Administration & Finance Gitta Kulczycki. I also attended a meeting of the CARL directors at institutions who are already working with Cubane on the Uniforum process.
- I was pleased to attend a virtual Resources All Staff meeting and to be able to thank the team in person for the successful Alma implementation and all of the tremendous work that went into it. While not everyone saw it, the cake at our All Staff BBQ also noted the achievement of the Alma migration.
- I also was able to get up to the MacRae Library on May 27th for a visit, the first in a long time, in advance of the convocation ceremony. It was wonderful to see our wonderful Truro-based colleagues in person again!
- As members of SLT have noted, the launch of the Ko'jua Okuom (formerly known as the Indigenous Community Room) was held on National Indigenous Peoples Day (June 21st) and started with a smudging and Traditional Mi'kmaq Welcome Ceremony by Elder Thomas Christmas, followed by a Welcome Song from the Director of Indigenous Community Engagement, Catherine Martin. Samantha Adema did a fantastic job as MC for the event, which included remarks by President Saini, Elaine MacInnis, Samantha and Michelle Paon. The event also celebrated the donation of the Prosper Collection, and we were pleased to have Ron Prosper, Lorna Prosper and Bob Prosper in attendance.

Please see Elaine's and Michelle's reports for more. The leadership contributions of Sarah Stevenson, Marlo MacKay, Janice Slauenwhite, Sandy Dwyer and those named above were noted during the event, and many other Dal Libraries colleagues worked very hard to make the vision a reality. The creation of the Ko'jua Okuom and the new Prosper Collection are achievements that everyone in the Dal Libraries can share as a point of pride.

Consortia

- The CAAL-CBPA Spring Board meeting took place at Dalhousie – we met in the Mona Campbell meeting room 3207, with eight members in person and ten online. The room worked very well for a hybrid meeting, and thanks to the great support from Graham Denham in ATS.
- Associate Vice-President Research Jennifer Bain has been appointed to CRKN's inaugural Researcher Council. Her presence will add great value on the Council and also strengthen Dalhousie's relationship with CRKN, our most important consortial partner.
- Novanet held a quarterly Board meeting on June 2, 2022. The review of the funding formula model has been put on pause until next year; more consultations will be done in advance of the next modelling exercise.

Associations and Boards

- In 2020, CARL has developed the [CARL OA Toolkit](#); it's now linked from the [Open Access](#) page which has been slightly updated.
- As a member of the Board and the program committee for last week's IATUL conference in Miami, it was a pleasure to attend the hybrid conference and see it proceed quite smoothly. Hybrid conferences are significantly more expensive to run than either in-person or online conferences, but the model offers the most flexibility to members during times when travel is still difficult for many <https://iatul2022.miami.edu/>. It was a pleasure to spend the week in the company of our colleague Dominic Silvio, who has also attended IATUL conferences in the past. I would encourage others to consider joining one of the IATUL special interest groups, and to attend an upcoming fall seminar or annual conference.

Senate Representative Report to Library Council

13 June 2022

The most recent meeting of Senate took place on Monday, 13 June 2022. This report describes highlights of the meeting.

Steps to Make Diversity and Inclusion a Reality

Presenter: Marty Leonard, Dean, Faculty of Graduate Studies

Activities from the past year were focused on success for Mi'kmaw and African Nova Scotian students. Looking at creating a more equitable admissions process. Part time PhD recently approved by Senate also addresses access. Scholarships will be available to part time students as well. Two new scholarships (for Indigenous and African Nova Scotian students) have been created. Revamped website to make applications and scholarship process more transparent. Working on creating adjunct committee membership roles for elders, etc.

Interim Chair's Report:

Presenter: Senator Spiteri

Thanks to senators and to retiring secretary of Senate.

President's Report:

Presenter: Senator Saini

Dal research funding: \$240M including collaborations with other organizations. Glad to attend convocation in person. Congratulations to all students. Glad to have been sworn in officially as President. Cox Institute reopened on Agriculture Campus (after fire.) Thanks to all who worked to restore it. Thanks to Senator Grey (Dean and Principal) for leadership.

Awards to Dal for innovation, including for the Pass/No Pass option for GPA-neutral grades when needed. Thanks for everyone's commitment and work through the past year.

New Program (SAPRC) Proposed New Program – Bachelor of Arts (Major and Honours) in Black and African Diaspora Studies:

Presenter: Isaac Saney.

Black and African Diaspora Studies, new major. First of its kind in Canada, interdisciplinary as well as trans-disciplinary. Appreciates institutional and upper administration support for the program. Preparing the full program proposal. Cluster hiring may be used to hire faculty for the program, this will be part of the proposal. Hope to have hires in place for June 2023, hoping to move forward in a timely fashion as well as meticulously developed. Committee continues to work. Excitement over this program within Canada as well as internationally. Proposals for possible collaboration on research are exciting.

Next meeting: Monday, 12 September 2022.

Respectfully submitted,
Shelley McKibbin