

Library Council Meeting
Minutes
May 27, 2021
1000-1159 hrs
Microsoft Teams

Present: Sarah Stevenson (Chair), Leah Unicomb (Secretary), Carol Richardson (Recording Secretary), Allison Fulford, Ann Barrett, Anne Matthewman, David Michels, Deborah Hemming, Donna Bourne-Tyson, Elaine MacInnis, Erin MacPherson, Geoff Brown, Gina Coates, Gwen MacNairn, Hannah Steeves, Heather MacFadyen, Jackie Phinney, Janet Hathaway, Janice Slauenwhite, Jason Flynn, Julie Marcoux, Karen Smith, Kirsten Huhn, Lachlan MacLeod, Linda Bedwell, Linda Clark, Louise Gillis, Marlo MacKay, Melissa Helwig, Melissa Rothfus, Michael Moosberger, Michelle Paon, Robin Parker, Roger Gillis, Shelley McKibbon

Regrets: Amanda Sparks, Courtney Bayne, Creighton Barrett, Dominic Silvio, Gail Fraser, James Boxall, Jan Pelley, Joe Wickens, Joyline Makani, Kellie Hawley, Lindsay McNiff, Marc Comeau, Mark Lewis, Mick Bottom, Sai Chua, Samantha Adema, Sandy Dwyer, Sarah Jane Dooley

Guests: Senate: Kevin Hewitt (Outgoing Chair), Louise Spiteri (incoming Chair)
Dalhousie Library Interns: Annalise Benoit, Elise Battson, Grace Bourret, Kendell Fitzgerald, McKenzie Young, Sam Schwanak, Vinson Li

1. Territorial Acknowledgement

Dalhousie University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq. We are all Treaty people.

2. Welcome New Members and Senate Guests

Welcome to Carlina Gillis to Library Council. Carlina recently joined the Resources Team as the Licensing Manager. Also welcome to Kevin Hewitt (Chair of Senate) and Louise Spiteri (Interim Senate Vice-Chair, Academic Programs) who are joining Library Council this morning.

3. Adoption of Agenda

The Agenda was adopted as circulated.

4. Library Council Terms of Reference Updates

a. Inclusion of Senate Chair

Thank you to Library Council for the opportunity to speak to the Chair of Senate at Faculty Council meetings memo found on Brightspace [20210527_Chair of Senate at Faculty Council Meetings].

Highlights:

- The process began in 2017 when a Committee was tasked to insert principles and values into the Senate Constitution. Since the incorporation of the principles and values, meetings were established with various groups eg. DFA (regular meetings with the Board Chair and Vice-Chair).
- What is the relation between Senate and Faculties as in the Senate Constitution? It is knowing the Faculties are Committees of Senate. This led to visits to many Faculty Councils following the 2017 memo and meetings with Deans.
- The September 2020 memo has arisen from the 30+ meetings and has been endorsed by the Senate Planning and Governance Committee. To date, all but 3 Faculty Councils have been visited. Senate would like Library Council to consider 5 recommendations but of course, some of these recommendations have already been

put in practice at Library Council eg. The Chair of Faculty Council be elected amongst its members.

History:

- The Dalhousie Senate adopted the practice of having the Chair being elected from among its members in the late 80s and that was an attempt to head off the faculty trying to organize themselves into a bargaining unit. In the end, both the Chair being elected among the members and the faculty union came into being. It was noted, this practice is only the case for a handful of Senates in Canada because most Senates have the President of the university as Chair. The practice at Dalhousie is a better separation of the oversight and governance of the operational or management roles. The other indirect benefit of this approach is the fact that individuals who are elected to Chair of Faculty Councils or Senate develop their leadership skills.

-The reason for the visit today is so that the Chair of Senate be named an ex-officio non-voting member of Faculty Council to help with the communication between Faculty Councils and Senate. This would allow a direct line to the Senate Chair and have a commitment to at least one visit per semester to Faculty Councils (do not want to be included in the membership list without participating). This would allow the Senate Chair to report on activities occurring at Senate and to hear from Faculty Council members on issues within the purview- of Senate. Reciprocal recommendation number 4 - Chair of Faculty Council should also be a member of Senate within the workload constraints of the membership. Could also offer the opportunity for that Faculty Council member to attend once a year to facilitate that two-way communication.

-Another recommendation is that Faculty apply EDI lens to their governance document and present any revisions to the Senate Planning and Governance Committee. And related, following the Senate ratification of the motion asking our committees to pay particular attention to advancing the recommendations in the various reports impacting black students and staff. This was the 5th recommendation arising out of the June 11 message to Senate.

-Louise Spiteri is the incoming Chair of Senate (one-year term) and Kevin Hewitt's term ends on June 30 (Terms are 3 years).

-It was suggested that the Chair of Senate attend one Library Council meeting per academic term. This would be a reminder that the Senate Chair should be engaged and Library Council ensure they are invited.

- A sentence could be added to the Terms of Reference to guarantee the invitation to Chair of Senate.
- ACTION: The Chair of Senate will be added to the Library Council listserv, Brightspace, and meeting invitations.
- DECISION: The Libraries' Senator is a member of Library Council and will represent Council to Senate. The Dean of Libraries (non-voting member of Library Council) is also a member of Senate.

b. Other Updates – Terms of Reference

1.1-2.4 – University Librarian has been replaced with Dean of Libraries.

3.6 – Council should be responsible for developing guidelines is replaced with Council should be responsible for the election of the Libraries Senator [**update:** Council should be responsible for the election of the Libraries Senator as specified in the Senate Election Procedures for Libraries].

4.5 – a sentence was added “Should there not be any candidates from among the voting members, a non-voting member may be elected Chair”. This is to correct what has been done in the past where a non-voting member has been elected as Chair eg. a member of the Senior Leadership Team.

Questions:

What is the rationale for ex-officio member status vs. observer or guest?

The only time the observer status has been in practice at Dal was when the DFA president was an observer on the board and was able to attend and receive materials for the session. The ex-officio is a practice elsewhere at the institution and consistent with practice. The difference with a guest is, a guest could vary and there is no consistency as to when and if the Chair of Senate will appear. Having the words in the governance documents means there is an obligation on the part of both the Council and the Chair of Senate. The observer status does not allow the member to participate. The Library Council Terms of Reference allow any library staff member to attend as an observer. Observers cannot participate. As an ex-officio member, the Chair can give a report and also can be involved in participation. Guests are only invited if they are to address Council on particular matters of the agenda.

In 3.6, one of the challenges we have with Library Council is its not quite the same as others Faculty Councils because it is not entirely composed of Faculty members (50%) and we do not have any student members so we can struggle with the distinction with some of the roles faculty members have and the wider group of staff and administrators.

Any faculty members of 50%+ appointment, are automatically on Council at the Faculty of Management (FoM). There are also voting staff members from NSGEU, DPMG and the Student Society. Staff members are voted in (small portion) and faculty are 2/3 membership. Staff input is very important to this group.

Library Council has a second document for the election of a senator that only allows DFA to vote. As noted above in 3.6, a reference will be included to the guidelines to the Senate Election Procedures.

We need to have a frank conversation as to why members have been unwilling to volunteer to serve as Chair of Library Council.

There are no incentives provided to take on this role and there is no workload reduction. The current chair does not feel that the task is onerous. A council member indicated that they felt the challenge was not the workload, but that the purpose and role of Council had drifted from the original intent. Until that is resolved, people are not willing to put their name forward. Library Council is not adhering to the vision some members had when it was first put in place. It remains an advisory body with very little decision-making authority. The role of Library Council needs discussion with the new Strategic Planning Process beginning and a search for a new Dean of Libraries in the near future. Geography was a factor for members based in Truro and Saint John. This has changed with technology with Teams providing a better auditory experience for all attendees

Motion: to accept the changes to the Terms of Reference with the applied cleanup of the document title for the Election Procedures for Library Senator.

L. MacLeod / S. McKibbin

Carried

The updated document can be found in Brightspace [LC Documents]
LC_ToR_20210526_GV14

5. Approval of the Minutes (from April 22, 2021)
File in Brightspace [20210422_LC_MIN_DRAFT_V2]

The Minutes from the April 22, 2021 meeting were approved as circulated

6. Dalhousie Libraries Interns – Introductions

- Annalise Benoit – Law Library

This will be the 3rd summer for Annalise working at the Law Library. She will be working with Hannah Steeves on a number of projects and hopes to be back on site soon.

- Elise Battson - Archives
Will be working with Guy Lelievre and Courtney Bayne. Currently working on Records Management projects.
- Grace Bourret - Killam Library
Working on a Research Commons project with Ann Barrett and Elaine MacInnis. Also working on the Buildings of Dalhousie project.
- Kendell Fitzgerald – Kellogg Library
Working with Shelley McKibbon and Jackie Phinney. Currently working on the Buildings of Dalhousie project with Archives staff, McKenzie Young and Grace Bourret.
- McKenzie Young – Sexton Library
Been working at the Sexton Library since October with collection and reference responsibilities. Also working on the Buildings of Dalhousie project and the Research Commons project.

The Buildings of Dalhousie project is a series of pdfs available through Dalspace (Archives). The pdf's are being updated and uploaded to Dalspace so the most updated information is available.

- Sam Schwanak – Killam Library
Working on a number of projects including the eBook Accessibility project, updating the LibGuide to the new MLA format, tutorials for business tools and databases and an RDM project plus some smaller projects. The eBook Accessibility project creates a way to evaluate eBooks and their providers to figure out who we should buy books from in terms of the most accessible format with the ease of reading.
- Vinson Li – Kellogg Library
Revamping the Systematic Review LibGuide this past month and will continue to work on it the rest of the summer plus there will be other projects throughout the summer.

7. Business Arising

- a. Library Council Adhoc Committee on organizational structure and succession planning
Members of the Committee are Creighton Barrett, Linda Bedwell, Karen Smith, Shelley McKibbon, Robin Parker, Mark Lewis, Roger Gillis, Sarah Stevenson (ex-officio)

The Committee met twice, once on April 26 and on May 19. The meetings discussed the Scope (limited to organizational structure of Libraries and the recommendations to the Dean about structure and future needs). The next steps will be working on a set of questions to ask librarians eg. brainstorming exercise, themes to come, what is and isn't working, transparency. Next will be to develop questions for non-librarian staff.

- b. Library Senator
Thank you to Shelley McKibbon for agreeing to be the Library Senator. We look forward to Shelley continuing the strong tradition of regular reporting to Council.
- c. Library Council meeting recordings
There will be a note added to the Library Council Agenda to alert members that the meetings are being recorded for the purposes of minute taking. Recordings are available to the members for 21 days after the meeting takes place. The Recording Secretary deletes the recordings once the minutes have been approved at the subsequent meeting.

8. Update on Strategic Planning

The members of the working group are Samantha Adema, Linda Bedwell, Sarah Jane Dooley, Jennifer Lambert, Lachlan MacLeod, Erin MacPherson, Alex Nwankwo, Johnelle Sciocchetti, James Wilson, Sarah Stevenson (Chair), Donna Bourne-Tyson (ex-officio) and Anne Matthewman (adjunct).

Approximate timeline and activities (this is flexible). Their first meeting will take place soon.
 June – background reading, determine methodologies, external consultant, survey questions and run survey, survey analysis.

July – focus group questions, run focus groups, analyze data.

August – first draft of Strategic areas to the Senior Leadership Team (v 1.0), feedback, revisions, releasing draft (v 1.1) to all staff.

September – consultation with libraries’ staff, faculty/staff community users as needed (revision 2.0). Start to devise action plans with the Senior Leadership Team/unit then down to all staff groups.

October - finalize strategic directions, determine functional goals and executive sponsors. Releasing the final document.

It was noted, the methodologies are just examples and how they might fit in. There is still space on the membership for additional members.

9. Matters of Report:

a. Highlights from the Senate Report

The Senate Report is available on Brightspace [May 2021] 20210527_LC_RPT_SEN.

b. SLT reports to Library Council:

Ann Barrett	Anne Matthewman	Donna Bourne-Tyson
Elaine MacInnis	Janice Slauenwhite	Janet Hathaway
Marc Comeau	Marlo MacKay	Michael Moosberger
Michelle Paon	Sandra Dwyer	Sarah Stevenson

Questions/comments:

Michelle Paon

What concerns have come up with the Web of Science cancellation and how we can help.

There have been 24 first responses received and another 5 since the SLT Report was written. Some of the concerns are: fear of losing journal impact factors (these come from a different database (Journal Citation Reports) and is a separate subscription; used to using Web of Science and would have to take time to learn a new database; use Web of Science when doing systematic review work. Misunderstanding that Web of Science is non-commercial. It is part of a larger corporation known as Clarivate. Scopus is owned by Elsevier.

Are the people who raise concerns sent a reply and how are the answers going over with them.

No responses have been received but this took place at the end of term so may have been too busy to respond. The Truro campus had good communication with faculty, making sure they knew what both products entailed, including their ownership

There has been some discussion about various ways to offer faculty training for Scopus. For example, a cross-disciplinary webinar with liaisons from different faculties. It was noted, there is a training session for librarians with the vendor representative on May 28 from 1:00pm-2:00pm on Teams. Members who have completed the Scopus certification training indicated that it is worthwhile.

Donna Bourne-Tyson

Could you talk about the Revitalizing of the Killam Library – The Dalhousie Commons

Revitalization of the Killam Library has been discussed since at least 2003. A mock-up for a significant renovation including a large glass, jewel-like addition on the side of the Killam facing the Quad was done in 2007. Research since then of what you can do with a “Brutalist” library has been going on. There is only so much you can do to make a Brutalist building more people-centric, since the original design was intended to house and protect the books. The typical approach to renovating a Brutalist structure involves knocking one end off and adding a massive glass structure to allow light in. Preliminary pricing came from University of Toronto, where they just completed a similar renovation of the Robarts Library. The new airy, light-filled portion would focus on public areas such as study spaces, bookable group study space, a new Indigenous Community Center, the Lavender Door project (LGBTQ2SI+) and other student-focused programs. There would also be space for Grad Studies -- generally, office space would be in a less desirable area, perhaps in the original building. The old ‘bunker for books’ stacks areas and other functions would recede into the depths of the building. A nice idea would be to have Indigenous architecture for the design of the building plus it will be a green, sustainable design. The target is \$60 million, some from donors, some from Dalhousie and hopefully some from the government.

c. Round Table reports:

Roger Gillis

- Part of the OER working group. Grants have recently been handed out. This has produced more copyright questions but good to see the projects moving forward.
- York vs Access Copyright case was heard this past Friday in the Supreme Court of Canada. The outcome will have impact on fair dealing. It will take some time for the decision but it will be important to pay attention to. A fair bit at stake for post secondary education.
- Working on a self-directed course in Brightspace about copyright using materials from CARL and the University of Alberta. The course is open to anyone in the Dalhousie community and will be made available soon.
- Revamped the Research Bootcamp session on Copyright.
- Gave monthly Copyright instructional session with Lachlan. Good turnout.
- In the process of moving history liaison responsibilities to Samantha Adema.
- Recently attended the ABC Copyright Conference. Lots of good content.
- Starting to do a certificate on Linked data. Completed one on Resource Description Framework so far.
- Have a chapter coming out with the Association of College and Research Libraries on OpenGLAM and OER. This is concerning open access for the cultural heritage collection. It is currently undergoing an open review process.
- Special leave work: will be looking at linked data and cultural heritage collections and “Collections as data”. Also, examining issues around licensing and resources issues for cultural heritage.

David Michels

Articles coming up for publication:

- The first article was a reflective piece focussed on joy in a very broad sense in information behavior. Took this on to do as a reflection as a librarian, an information science researcher and a Christian.
- Two articles came out of the Religion and Diversity project (includes researchers from across the world) It focussed on religion on an ordinary day Researchers chose September 17 as the least religious day of the year and examined newspapers from that date for references to religion, and compared them globally. David was involved in the data collection. The data is housed in Dalspace. The papers will be included in upcoming issues of the Journal of Religion Media and Digital Culture.
- Co-authored two articles with Chris Helland from the Department of Sociology and Anthropology. One was on English Canada and how religion was recorded and how media treats religion, especially minority religions and emerging religious movements. The other

article focused on methodology and coding that was done with this project with a particular case study on new religion movements and how they were treated in our datasets.

Melissa Helwig

- Registration for WILU is open and will close in about a week. Thank you to Dalhousie, Saint Mary's University and Mount Saint Vincent University for making this happen. Thank you to Sandy Dwyer and Ann Barrett for allowing staff to help code spreadsheets so they can be automatically uploaded into the conference software. A special thank you to Echo Dyan at the Kellogg Library.

<https://wilu-conference.github.io/>.

Geoff Brown

- Busy with open textbooks.
- Serving on the Council of Atlantic University Libraries OER Committee.
- Reviewed grant applications at the regional level and awarded 5 grants so there will be a lot of open textbooks coming out over the summer.
- Canadian Business Communication for Success, a Dalhousie project, has just ramped up. This has been a good primer in the sorts of questions authors may have.
- Lots of questions about how open textbooks get put together.
- Pressbooks software hosts open textbooks and other Dal libraries publishing projects. ATS and David Miffen set up Google analytics to collect usage data from the Dalhousie Pressbook site. Geoff configured a dashboard to make sense of some of the data we've been capturing.
- Already host 2 open textbooks on our Dalhousie platform eg. Environmental Science Canadian edition. Since February over 2400 readers and over 4000 sessions. Introduction to Psychology and Neuroscience textbook from Dalhousie is actively used in a first year course. It has over 7300 readers and over 26,000 sessions since February.
- Producing a number of digital manuscript projects from 1940s and 1960s and getting steady readership. These have been really useful because in house print materials would not be used as much.
- Healthy Populations Journal, released first issue in May on Dal OJS platform. A number of additional issues for existing journals on the platform eg. Dallaire Institute's for Children Peace and Security.

Melissa Rothfus

- With the help of a practicum student we have an OER LibGuide. Working with Marlo to publicize this guide.
- Four conference presentations to give during s coming up.
- Involved in supporting an initiative that have RAs go around and assist faculty members in getting an OrcID cleaning up their Scopus author profiles and getting Google Scholar accounts. Refer any questions outside of your own liaison area to Melissa Rothfus.
- Welcomed a new nursing cohort into the program in May. Modified the information literacy curriculum by producing some new videos.
- Possibility of doing a survey tailored to our needs on predatory publishing at our campus. Some institutions in the U.S. are doing one. Waiting on other institutions in Canada.

Linda Bedwell

- Interesting during the pandemic working with data collected through assessment method prior to the pandemic and then trying to make recommendations post pandemic. As we know from what we see with our study spaces and the student demands for more access, our study spaces have been very important to them. When looking at the booking data a few months ago, it showed we were near 100% booked in terms of the study rooms but seeing the activity data when users were releasing their booking, others were grabbing the spot up almost immediately. It showed that the users were monitoring the booking system in order to get a space.
- Feedback button was fun to work with particularly working and being a member of SEET and having a discussion about the comments received and acting on so quickly especially on the spaces. Some comments were forwarded to SLT so the need for space was addressed right away. Would like to see the same attention and responsiveness to assessment happen in the same way going forward.
- There are still some ongoing issues apparent in the feedback that continue to need attention eg. the usability of the study room booking form, the search and access functions - these are not meeting the needs of our users.
- First year students were not making any complaints about our services, resources or spaces. This makes you wonder and Linda hopes to do a project looking at the usage data that have IDs attached and send over to Analytics to give us the demographics. This would be to see if first year usage and engagement with the libraries have dropped compared to other students during this pandemic year because that affects how things are going to be in the fall. We have 2 first-year cohorts to familiarize with the library. If you would like to help with this project, please contact Linda.
- Back into the Insync data to gather recommendations to help with the strategic and organizational planning. There are sobering findings when analysing the data for under-represented student groups. Sharing with Library Council next month.
- Looking at the Insync data seeing the history going back to the LibQual data findings. We are doing really good things but acknowledging historically, we still need to improve on some. We are rock stars in some areas/departments eg. Document Delivery, online help, frontline services but there are other areas not so much eg. spaces, search and access features, interdisciplinary students and students with disabilities are falling through the cracks.

10. Other Business

Reminder that the Library Council Chair and Secretary terms are coming to an end next month. Please put your name forward if you want to be considered for either of these positions. Sarah and Leah are happy to answer any questions from prospective candidates.

11. Adjournment

Next Meeting: Thursday, June 24th, 1000-1200 hrs on Microsoft Teams

W.K. Kellogg Health Sciences Library | Scholarly Communications

Highlights for Library Council, May 2021

Kellogg Health Sciences Library:

- **Staffing News:** Intern Kendell Fitzgerald began working with us in May and is joining Vinson Li who is continuing intern.
- **Refresh of the Systematic Review LibGuide:** Vinson is working on drafting a major refresh of the popular [Systematic Review Libguide](#).
- **Covidence Training webinar:** The vendor offered a training session and [the recording is now available](#). This session includes a live demo providing an overview of the systematic review workflow, review types supported and time saving tips with templates and extraction.
- **Access to study and exam space:** There have been three separate requests for study space, or space from individuals to take exams, since our library spaces have closed due to the pandemic. We have made accommodation for these requests.
- **Evidence Synthesis Institute for librarians:** Is now accepting applications between until June 11th. More information is available at <https://z.umn.edu/ESInstitute> This institute is fully funded by the IMLS and there is no charge for accepted applicants. The Institute is aimed at library staff supporting evidence syntheses in topics outside of the health sciences
- **Renovations to the College St. entrance of the Tupper Building:** This entrance is now blocked off for renovations, which means both book returns, and curb-side pickup, are impacted. Books should be returned to one of the other libraries that have an external book drop. Curbside pickup is being offered via the Kellogg Emergency Exit which is also on College St. a few meters down from the main entrance.
- **AFMC Spring Meeting:** This meeting of librarians from medical schools across Canada took place in May to discuss issues of common interest.

Scholarly Communications:

- **Refresh of the Scholarly Communications LibGuide:** Kendell will be working on drafting a major refresh of the Scholarly Communications Libguide.
- **OER Libguide refresh** - SIM Practicum student Sarah Maddox worked on a refresh of the [OER LibGuide](#) and it is now published for all to use.
- **Research Commons Initiative:** Activities continue and we are in the final stages of designing the main landing page which will incorporate and revise the existing [Research page](#) on the Libraries website. Intern Grace Bourret is working on drafting content.
- **UNIWeb Activities:**
 - A meeting was held with Proximify to discuss new developments and future priorities.
 - Our project manager Calan Walker has left Proximify and we met Calan's replacements.
 - Update to our instance is coming which will require some system down time.
 - Minor revisions to the Medicine, Management and Engineering ARs are underway.

Respectfully submitted,
Ann Barrett

Report to Library Council
Anne Matthewman – May 2021

AD Learning and Teaching

ADAC

The majority of discussion at the last 2 meetings (May 5th and 19th) has been on the Return to Fall. There are many protocols and guidelines for registration and return to campus. The fall schedule will be available May 25th and registration begins on June 6th. The Covid-19 webpages and communications are being redesigned with a focus on safe return to campus. There are also advising protocols for students who are unable to return to campus. An advising decision tree has been developed by the Registrars' Office and the Student Accessibility Centre.

Other topics of discussion during May included updates from key units including the libraries, CLT, Student Affairs, ITS, and the Registrars Office. Library Council members may be interested in some of the workshops being offered by CLT over the summer.

On May 5th there was a presentation from Jenny Baechler regarding entrepreneurship and experiential learning. This is a provincially funded program. Dalhousie is participating in a project on developing a framework and process of collecting experiential learning data. Kings and SMU are also working on projects.

Accessibility – Teaching and Learning Committee

The new Chair of the committee is Tereigh Ewart from CLT. The committee is still waiting for data from the student survey and focus groups are coming up soon. At its meeting on May 7th the committee heard from Quenta Adams regarding the operation of the Student Accessibility Centre. The focus of the Centre is on how to achieve equity for students requiring accommodations. For example, the Centre purchases assistive technology devices and helps ensure culturally responsive pedagogy (CRP).

Team

The WILU conference is coming up at the end of the month and I want to commend the planning committee and sub-committees for all the work they have been doing to ensure the conference will be interesting and educational as well as accessible to as many groups as possible. Registration is still open, and I encourage you to attend. Currently there are 170 registrations.

The Learning and Teaching Team met on May 25th. We had an excellent discussion about LibAnswers and how we could use it to our advantage. It is a big project, and we will be making some suggestions soon. Thank you to Sarah Jane who joined the conversation. We also started discussing reference service models and how they may change as we move forward after the pandemic. We discussed a team approach to create training modules on Scopus for faculty members. We will be reaching out for ideas and help with these projects. Deborah reported that Research Bootcamp is in its 4th week with 332 registrants from many locations.

I have attended a number of other meetings over the past month including Copyright Advisory Committee, Weekly Town Halls including chairing the one on 3rd, the presentation of the candidate for the AD/Head of Kellogg position, AD/Heads planning meeting for the fall, and SLT meetings.

Dunn Law Library

I attended a seminar on Google Scholar presented by OpenCon. It focussed on how Google Scholar finds and verifies open access articles.

On May 25th, I attended the annual business meeting of the Canadian Academic Law Library Directors' group. It was interesting to hear how the different law libraries weathered the pandemic with some staying open and others not opening at all. Each of the libraries had to purchase e-materials and now

there are concerns regarding budgets going forward. During the past year librarians participated in online teaching of LRW and ALR but several schools are planning to move back to in-class teaching in the fall. Other topics of discussion included a discussion of the SPARC Report on library vendors and surveillance systems, various digitization projects, and CARL statistics.

The Canadian Association of Law Libraries virtual annual conference is being held over the next two weeks.

Given the extension of the lockdown, we are in a holding pattern with on-site staffing for the next few months. Currently we have a couple of staff on-site to look after our curbside pick-up service and process mail. We have had several discussions on staffing for the summer and safe reopening in the fall.

Hannah and Mark participated in the IB&M pre-law session for incoming Indigenous and Black Nova Scotian students during May.

Strategic Initiatives Fund

- The SIF proposal for online teaching and peer evaluation software, captioning and course building temporary staff, and other online learning requirements was approved, and Marc's team is beginning to implement with support from Sandy and Janice.
- The SIF proposal for a Digital Strategy Project Manager, to work out of the Provost's Office, was also approved and will be reporting to Leanne French in the Vice-Provost Planning & Analytics with support from Josh Leon, Chris Moore, members of the Digital Strategy Steering Committee and me. Thanks to Sandy for providing HR support for this appointment process as well.
- As noted in my last update, your suggestions are welcome for SIF proposals for the next round in the fall.

WILU 2021

- Looking forward to the WILU conference coming up, co-hosted by Dalhousie, Mount Saint Vincent University and Saint Mary's University: <https://wilu-conference.github.io/>
- Thanks to Melissa Helwig for co-chairing the steering committee with Heather Sanderson, Shelley McKibbin for serving on the six-member steering committee, and Anne Matthewman and others in the Dal Libraries for your support.

Capital Campaign Proposals

- Here are the three initiatives put forward by the Libraries; every faculty was asked to submit the top three priorities as part of the Capital Campaign being put together for the University. The information below is excerpted from a longer form and companion FAQ.
- Thanks to Marlo MacKay, Sarah Stevenson, Michelle Paon, and Siobhan Doherty (Advancement) for writing and editing, Elaine MacInnis, Linda Bedwell and several assessment project teams for the underlying assumptions, SLT members for input at various stages, and the Resources Team and SRMG for compiling the list of one-time e-resource titles.
- These brief proposals will be developed further by those of us in the Libraries, working with Facilities Management, Advancement and others, if they make the cut and are included in the Campaign. The 'revitalization' of the Sexton Library could take the form of a significant renovation, the inclusion of a learning commons in a new building, or the construction of a stand-alone library building, based on further needs analysis in discussion with stakeholders.

1. Revitalization of the Killam Library – *The Dalhousie Commons*

a. **Fundraising goal:** \$60M (*Likely \$40M if we have government and university support available*)

e. **Project description (please provide a brief 2–4 paragraph description):**

- *Libraries create big thinkers -- creative, productive digital citizens, able to sustain lifelong learning journeys. The Killam needs to expand to better support digital Dalhousians, to provide an expanded suite of academic and research services supporting student academic success in a new and technologically enhanced environment that encourages self-directed active learning and digital literacy.*
- *For the Killam expansion (or the open-heart surgery to revitalize the heart of the campus), we would include the Faculty of Graduate Studies in the Killam, an Indigenous Community Room (with ventilation for smudging), a space for the Lavender Door Project (a project of Dal's Queer Faculty & Staff Caucus), a much-needed expansion of the research spaces for archival and rare materials, and a mix of individual and group study spaces.*
- *The space would allow light to flood into what is now a dark 'bunker for books' and provide for the natural and inevitable growth of the research collections and student body. The architecture could incorporate Indigenous architecture and the best of sustainable, green design.*
- *The Killam Library is currently a well-loved learning hub on campus with over 10,000 visitors a day, the revitalization project will allow us to not only increase the number of visitors but*

create a space that is more functional and can meet the needs of its users. The 1960s architecture and space has not kept up with the pace of technology and the learning styles and needs of our student body and campus researchers. Improvement of the space will create a more accessible and user-friendly environment. The Killam Library is one of the 32 libraries in Canada to hold the title of a U15 research library based on its capacity, collections, size and expertise of our librarians, and our space should reflect that.

- *We currently have effective working relationships with ITS and Student Affairs and have begun building relationships with the LGBTQ and Indigenous communities. The Revitalization of the library will allow us to build on these partnerships and forge new partnerships with Graduate Studies and researchers.*

2. Revitalization of the Sexton Library

a. Fundraising goal: Undetermined

e. Project description (please provide a brief 2–4 paragraph description):

- *Considering its role in educating professionals in the cutting-edge fields of Engineering, and Architecture and Planning, Dalhousie University's Sexton campus requires a larger and contemporary library that reflects innovation. To respond to the needs of students, faculty members and community-based professionals, it should incorporate technology-intensive learning commons workspaces and library services; multiple technology-enabled group study rooms of various sizes and capacities; and a mix of individual and collaborative spaces.*
- *For the Sexton Library, currently completely closed due to a lack of ventilation, there is troubling student survey data expressing a very high level of dissatisfaction with the space. Students have articulated their dissatisfaction with the Sexton Library space via responses to a standardized academic libraries' survey (conducted Jan-Feb 2019), student focus groups, and via an informal campus town hall event and on-campus comment board.*
- *This new library will build on the current strengths of our other facilities but more importantly will build on the strengths of the students who use them. It will allow more individuals to have common learning spaces as well as access to more resources to help them in their studies. Considering its role in educating professionals in the cutting-edge fields of Engineering, and Architecture and Planning, Dalhousie University's Sexton campus requires a larger and contemporary library that reflects innovation. To respond to the needs of students, faculty members and community-based professionals, it should incorporate technology-intensive learning commons workspaces and library services; multiple technology-enabled group study rooms of various sizes and capacities; and a mix of individual and collaborative spaces.*

3. Digitized Materials Acquisition

a. Fundraising goal: \$1,954,000 (spend down). Various collections (21) ranging from \$20,000 - \$280,000

e. Project description (please provide a brief 2–4 paragraph description):

The acquisition of 21 collections to enhance our library offerings for students, faculty, staff and our community members.

Digitized Archival Material and Rare Books

- *USC Shoah Foundation Visual History Archive (ProQuest)*
- *Eighteenth Century Collection Online (ECCO) II (Gale)*
- *Early European Books (ProQuest)*
- *Archives of Sexuality & Gender (Gale)*
- *Slavery & Anti-Slavery: A Transnational Archive (Gale)*
- *Colonial America (Adam Matthew)*
- *East India (Adam Matthew)*
- *19th Century Collections: Science, Technology, and Medicine, 1780-1925, Part 1 and Part 2 (Gale)*

Digitized Book Collections

- *Kirk-Othmer Encyclopedia of Chemical Technology (Wiley)*
- *Jewish Studies ebooks (Project Muse)*
- *Native Studies ebooks (Project Muse)*

- *African Studies ebooks (Project Muse)*

Digitized Journals

JSTOR Collections: JSTOR is a not-for-profit organization that digitizes and provides access to current and back issues of humanities and social sciences journals

- *JSTOR Arts & Sciences IX*
 - *JSTOR Arts & Sciences X*
 - *JSTOR Arts & Sciences XI*
 - *JSTOR Arts & Sciences XII*
 - *JSTOR Arts & Sciences XIII*
 - *JSTOR Arts & Sciences XIV*
 - *JSTOR Arts & Sciences XV*
 - *Times Literary Supplement (TLS), 1902-2019 (Gale)*
-
- *Currently we have several digital collections, which are readily accessible to students, faculty, staff and community but are not up to date and our physical collections are more challenging to access for these groups.*
 - *These collections are primary source documents that are vital to the research interests to the faculty and graduate students. Enhancements will save travel time, research time finding the documents; indirectly it contributes to the sustainability goals. It will also support the curriculum across the institutions for all levels of students. Each collection builds on areas of focus for the university and our researchers.*
 - *This project increases access for individuals who use the library services at Dalhousie and gives them the most up to date information to assist in their studies and research. The impact made by purchasing these collections will help us to maintain our goal of being the best resource on campus for our community. This initiative will support the academic mission by supporting the needs for teaching and learning among our students and researchers.*
 - *The work done in the libraries supports all faculties across campus with giving students and researchers resources and space to work. Each specific digital resource will have an impact on certain faculties more than others, for example, the JSTOR collections will be most helpful to our Arts & Social Sciences students, researchers and faculty.*

AD Library Services & Head, MacRae Library
Report for Library Council
May 2021

Access Services – I'd like to officially congratulate Amanda Sparks on being the successful candidate for the role of Manager, Access Services at the Killam Library. I know she will do great things with this new opportunity.

A meeting has been scheduled with Alumni Services for June 7th to discuss borrowing card options for Alumni with the elimination of the Alumni Benefits Card.

As we are getting accustomed to during this pandemic, the last month was definitely "a year" to remember. When Library Council last met we were still operating with in-person bookings and were even looking to expand access to International Baccalaureate students. However, the rising cases in HRM, and throughout the province, prompted a series of changes to access services over the course of the month:

April 23rd, 2021

Community Research Workstations – Stations were **CLOSED** to Off Campus Borrowers (OCB) until further notice.

On April 27, 2021

We closed all open Dalhousie Libraries sites for **in-person bookings** and Curbside Pickup until further notice. We continued to provide laptop loans to students.

April 30, 2021

Curbside Pickup Service

- Restored (**April 29, 2021 afternoon**)
- Available to all library users – including Alumni and OCB

Study Spaces – were made available to Faculty of Medicine Students.

Limited on-campus study spaces available for Med students with an urgent need for study space.

- Began on Monday, May 3, 2021 – ended on May 6, 2021 as it was not being used.
- Running from 9–4 every day (except for this Saturday due to an exam for medical students)
- Location: CHEB only
- This limited service was approved by Occupational Health and Safety.

May 7, 2021

Curbside Pickup Service -

- Suspended until further notice

Laptop loans

- Continuing

Study Spaces

- No more bookable spaces
- All closed –including CHEB (closed May 6, 2021 as CHEB spaces not being booked)

May 14, 2021

Curbside Pickup Service

- Restored (**as of May 17, 2021**)
- Locations – all Libraries
- Available to all library users – including Alumni and OCB

(E. MacInnis & S. Dwyer)

Assessment - The Killam Question Slips & Touchstone Tours Highlighted Findings and Recommendations report is with Elaine & Sarah for preview before submission to SLT. Currently developing recommendations from the Insync survey data. These will assist with strategic planning as well as organization and succession planning and, of course, for improving our services, resources and spaces. A report for the Libraries & Brightspace Support Feedback button September 2020 - April 2021 is now complete. Also investigating options for an online whiteboard that allows anonymous interactions for assessment purposes as well as group consultations regarding organization and succession planning and return to campus (for Health & Wellness Committee), and other team/committee-based activities. Attended a CARL Canadian Library Assessment Workshop session and an EBSCO Panorama webinar.

(L. Bedwell).

Copyright

- Lachlan and I both recently attended the ABC copyright conference (online – May 5 -7), with lots of great sessions on copyright literacy initiatives, updates on copyright advocacy activities, changes to the Public Domain, and more.
- Consultation on various copyright issues with students, staff, faculty continues with some copyright clearance e-reserve requests for summer and spring terms ongoing.
- There has been an increase in questions related to copyright and Open Educational Resources (OER), particularly around Creative Commons licenses. This largely stems from faculty members who received grants as part of the OER grants initiatives and are now navigating copyright issues related to the creation of their OERs.
- The *York v. Access copyright* case will be heard by the Supreme Court of Canada on May 21st. The outcome of the case will have significant implications for fair dealing in the Educational Sector, although the judgement from the court may not be rendered for some time after hearing the case in May.
- I am nearing completion on creating a self-directed course for copyright based on the [CARL copyright modules](#) and [Opening up Copyright modules](#) in Brightspace. This course can be taken by any Dalhousie staff, faculty, and student, and provides an introduction. If you're interested in early access contact Roger.
- The copyright module is now available as part for the upcoming [Research Bootcamp sessions](#). The module is geared towards graduate students, but feel free to sign up for the copyright session (and other sessions!) if interested .
- We have continued to hold monthly online copyright instructional sessions about Copyright and online learning - the most recent one being held on May 19th.

(R. Gillis)

Data & GIS Services – Our institutional license for using ArcGIS software products has been renewed for 21/22. We have also been working with the Office of Research Services and Engage Nova Scotia to license the use of their provincial Canadian Index of Wellbeing dataset for Dalhousie researchers. ENS is an NGO helping Nova Scotians "create the future we want by building relationships, understanding, skills, and collaboration". The ENS documents describing the Nova Scotia Quality of Life Survey are available online at <https://engagenovascotia.ca/ns-quality-of-life-Initiative>, Julie transformed four of her data workshops ("Finding Canadian data & statistics" and 3 Excel workshops) into

asynchronous modules in Brightspace for this year's Research Bootcamp. (J. Marcoux & G. MacNairn)

Document Delivery

- We are very grateful for the assistance of our NSCC intern Becca Davison. She has been a quick study and is helping in many areas of the Document Delivery workflow.
- Since this most recent lockdown, Joe has again been doing the lion's share of the onsite DD work. This week he will be assisted by Becca and two of our C-5 staff. For the time being we are restricting our numbers to just two onsite staff in Document Delivery.
- Mail service was somewhat irregular during the month of May but seems to be improving somewhat lately.
- The CAUL Document Delivery Group's Annual General Meeting is taking place on Wednesday May 26.
- Several DD staff are registered to attend some of the virtual sessions offered by the OCLC Resources Sharing group. The program is normally organized at an in-person conference, but this year are being offered as WebEx sessions scattered throughout May and June. As expected, many of the sessions involve reviews of COVID-19 measures taken by Document Delivery staff to maintain services during times of remote work and limited access to physical materials.

(L. Clark)

Equity, Diversity & Inclusivity – The EDI Committee held a joint meeting with the Health & Wellness Committee. We invited Jalana Lewis, Dalhousie's Director of African Nova Scotian Community Engagement, to talk about her new role and to begin to discuss ways we can work together. Our regular EDI meeting is scheduled for mid June.

Indigenous Services

- Five new Indigenous Studies courses have been approved (when they will be offered is TBA). Margaret Robinson is also currently putting together a search committee to hire a Mi'kmaw language instructor for this fall.
- Four Seasons of Reconciliation is a new online course that will be available to Dalhousie faculty and staff this June. The program is designed to "promote a renewed relationship between Indigenous Peoples and Canadians through transformative learning about truth and reconciliation".
- Samantha, Louise, and Lachlan have completed their OCAP course.
- June is National Indigenous History Month and June 21st is National Indigenous Peoples Day. We are currently in the process of creating a Libguide, promotional materials, and possibly some events (currently being discussed with other parties).
- Our interns, Grace and Sam, have been tasked with helping us complete an Indigenous Data Sovereignty Libguide.

(S. Adema)

LiveHelp

- **LiveHelp SIM Practicum Student** - Sarah Jane wrapped up her work with Kydra Mayhew, LiveHelp SIM practicum student. Kydra created two separate LiveHelp training manuals, one for providers, and another one for site coordinators. Once finalized, these documents will be made available to providers and site coordinators.

- **LiveHelp Wiki Survey** - The Novanet LiveHelp Team of Site Coordinators have identified a review of the LiveHelp Wiki as a priority. A survey was sent to service providers on Monday, May 17 and closed on Wednesday, May 26. Based on survey results, coordinators anticipate undertaking work on the wiki to improve its functionality.
- **LibraryH3lp Chat Client Features** - LiveHelp Site Coordinators are in the process of reviewing some underutilized features in the chat client. These include, but are not limited to, a chat concierge and templates. The chat concierge is an auto-response that appears when a patron is waiting longer than a couple of minutes during peak times. Templates, on the other hand, will provide key institutional information directly within the chat client at the point of need, rather than the need to refer to the wiki. An implementation date has not yet been set for these features
(S J Dooley)

Research Data Management

- We've established an RDM Institutional Strategy Working Group and are preparing an RDM Bridging Plan (updates to reflect the release of the Tri-Agency RDM Policy, and progress on the roadmap section of the current strategy).
- Donna, Erin, Louise, and Sam were interviewed by University Affairs regarding the Tri-Agency RDM Policy and Research Data Management at Dalhousie.
- Erin and Louise took part in a panel discussion on RDM Institutional Strategy Development at CARA National, the annual meeting of the Canadian Association of Research Administrators on May 10th. The session had over 200 attendees.
- Sam Adema, Lachlan and Louise finished their OCAP course.
- Louise did a guest lecture for INFO 6290: Managing Research Data, and prepared an RDM module for Research Bootcamp.
- We continue to meet with researchers interested in Dataverse and the DMP Assistant, and to participate in RDM related conferences, webinars, committees and conversations.
(L. Gillis)

MacRae Library

- The majority of the MacRae team is working from home. Leah and Daryl have been going in to provide curbside and laptop loans, as well as document delivery. They have also been working on some ongoing projects. Jennifer and Erin W. are continuing to work on resources and archives work from home.
- We have an NSCC Library Technician student, Ryan Terry, with us til June 3rd on his work term. He has been helping with tasks related to continuing services during the recent building closure and is getting exposure to the various aspects of working as a library tech in an academic library.
- Erin MacPherson has been working closely with the Resources team and faculty from Agriculture to address some of the faculty member's concerns related to the cancellation of Web of Science.
- Erin M. attended the most recent meeting of Academic Leaders on my behalf. The focus of this particular meeting was on course modality.
- We have received tentative approval of our YCW summer grant for work in the archives, pending supplemental funding that is anticipated to be announced by the federal government in early June.

Meetings & Events

- The CAUL-CBUA Indigenous Knowledge Committee held a special meeting on May 14th focused on developing the strategic plan goals and objectives for the 2021-2022 CAUL-CBUA Strategic Plan. The work will continue at our next meeting on May 28th.
- Held a meeting with a number of key faculty members who teach GIS, the GIS Team and ATS to discuss the need for a outward-facing portal for GIS projects.
- Served on the Selection Committee for the Manager of Access Services, Killam Library
- Served on the Selection Committee for the Associate Dean, Research & Scholarly Communications and Head, Kellogg Library.
Met with Janice, Sandy, Jerry Aguinaga and Joe Marando to discuss contact tracing options for the Fall.
- The Goods & Services Accessibility Working Group continues to meet twice a month and is starting to draft our group's Sub-Plan.
- Attended weekly meetings with intern, Grace Bourret, and Ann Barrett regarding the Research Commons project.
- I attended the following other meetings and events:
 - o Senior Leadership Team
 - o AD/Heads
 - o Copyright Update (x2)
 - o Copyright Advisory Committee
 - o Scholarly Resource Management Group
 - o Regular one-on-one meetings with my Team members.
 - o Regular meeting with the Associate Dean Academic
 - o Service Evaluation & Enhancement Team (SEET)
 - o Faculty of Agriculture annual Awards event
 - o Dalhousie University Community Checkin
 - o Ex Libris Leganto Demo: Overview and Q & A

Report to Library Council
Janice Slauenwhite
Manager, Financial & Physical Resources
May 2021

Facilities

- Attended regular project meetings for the Howe Hall tunnel upgrade

Finance

- Finished year-end process
- Submitted an application for funding from the Student Employment Program to assist with salary costs for student assistants
- Starting to work on the 2021-22 budget

Other

- Attended various SLT meetings
- Attended President's Forum on April 28th
- Attended presentation by the candidate for the position of AD Research & Scholarly Communications and Head, Kellogg Library

University of King's College Library and Archives
Dalhousie Library Council Report
May 2021

Library

Soon after the Library's summer hours began on April 26, the COVID-19 third wave circuit-breaker resulted in the Library closing for two weeks. The Library resumed serving patrons on May 25. One staff member is in the building on Tuesday and Thursday mornings to receive deliveries from the Metro book truck and loan books by curbside pickup.

The planned photo opportunities for graduating students that were to have been held inside and on the front steps of the Library on April 26-27 were cancelled. King's will loan a gown and hood to graduates by mail so they can take grad photos wherever they live.

University

Encaenia 2021 will take place on May 27 with a celebratory video for graduates.

President Bill Lahey is optimistic about a return to classroom teaching in September if vaccination rates are high.

King's is inviting the College community to participate in a [summer book club](#). Three titles selected by Faculty members will be discussed: *The Wind in the Willows* by Kenneth Grahame, chosen by Dr. Simon Kow; *Motherhood* by Sheila Heti, suggested by Dr. Sarah Clift; and *The Case of the Murderous Dr. Cream: the Hunt for a Victorian Era Serial Killer* by King's Journalism professor Dean Jobb, selected by Professor Stephen Kimber.

Respectfully submitted,

Janet Hathaway
Interim University Librarian & Archivist

- Attended multiple COVID planning meetings with SLT
- Facilitated Q&A follow-up session for staff with Dalhousie social worker Hazel Ling – difficult conversations
- Attended Advancement Resources Day 1: Development Skills for Deans and Academic Leaders
- Coordinated Dal Libraries convocation greetings video
- Created mock-up of new Research landing page
- Wrote script for a promotional/launch video about the digital strategy
- Co-produced two issues of *Connected Classrooms*
- Met with Sam Adema and Elaine MacInnis to discuss Indigenous Peoples Day planning
- Along with Donna Bourne-Tyson, Louise Gillis, Erin MacPherson, Sam Adema, and Michele Charlton, met with a reporter writing a piece about the tri-agency RDM policy for University Affairs
- Attended the presentation by the candidate for the position of Associate Dean Research & Scholarly Communications & Head of the Kellogg Library
- Met with the other members of the communications subcommittee of the Academic Quality Team (AQT) to discuss broadening focus of online teaching newsletter and website as we move toward a more in-person fall with blended learning approaches
- Attended a regular meeting of the Web Advisory Committee
- Met with some colleagues from CLT to discuss upcoming updates to online teaching website/folding in of some content from Going Online Together
- Attended the EDI Committee meeting with guest speaker Jalana Lewis
- Along with Donna Bourne-Tyson and Michelle Paon, attended a Dalhousie stakeholder interview with designers and researchers from Domain7, who are working with Dalhousie to re-design the new dal.ca
- Along with Deborah Hemming, met with the Executive Director of the Writers Federation of Nova Scotia to discuss the annual Raddall reading
- Worked with Johnelle Sciocchetti to develop a social media promotions plan for the Libraries
- Guest chaired a meeting of the Health and Wellness committee
- Got my Pfizer shot!

Report to Library Council

May 27, 2021

Submitted by Michelle Paon, Associate Dean Resources & Head of Sexton Library

Associate Dean Resources

During the past year, Resources staff have diligently worked on a series of time-sensitive initiatives: compiling lists of free resources, arranging the purchase of essential ebook packages, identifying streaming video sources and purchasing films as single-title licences vs. multi-title collections, activating links to multiple new products, reviewing untold numbers of catalogue records as part of the Alma cleanup, sorting and appraising a large book donation, and juggling Resources responsibilities along with Access Services tasks at multiple Dal Libraries sites (and these are just a few examples of the tasks on their checklists). Sincere thanks to Resources team members for their tenacity during a very challenging period!

Although faced with unprecedented resource demands during 2020-21, the Resources Management team added substantial holdings to the Libraries collections while maintaining a balanced budget. The team engaged in ongoing forecasting and assiduous checking of the Collections budget expenses, exchange rates, and renewal prices, and regularly consulted with the Dean of Libraries and the Scholarly Resources Management Group (Heads and designates), to arrive at a healthy fiscal year-end. Recognizing the complex and demanding nature of Collections budget processes, I congratulate the Resources Management team for an outstanding year!

In recent weeks, the Resources team has completed 2021-22 budget forecasts for system-wide resource licenses and for the subscriptions purchased by individual libraries. In addition, Heather MacFadyen prepared and submitted to Financial Services the Libraries' request for the US dollar reconciliation. Also initial monograph budget allocations were prepared and sent to Heads for distribution to liaison librarians/subject selectors. This allocation provides partial funds until the Libraries receive a response to the request for reconciliation funds.

On May 3rd, [Carlina Gillis](#) joined the team as Resources Licensing Manager, and since then has been meeting with Heather MacFadyen and Kirsten Huhn for initial orientation and training. I met with Carlina to introduce her to the Libraries organizational structure and the Associate Dean team areas of responsibility, and to provide an overview of the Libraries relationships with faculties and departments throughout the university.

Web of Science database cancellation

The Dalhousie Libraries currently subscribe to two major multi-disciplinary abstracting & indexing databases: Web of Science and Scopus. After a careful comparison of content, functionality and cost, the Libraries will cancel the Web of Science database in 2022, since it duplicates the content and functionality from Scopus and from other subject-specific databases. Liaison librarians/selectors met with the Resources team on April 13th to provide input on the cancellation. In the lead-up to the cancellation, the Libraries want to know more about any unique researcher uses of the product, in order to manage the transition and find solutions for instances where Scopus and subject databases are not viable alternatives.

On April 29th, the Dean of Libraries alerted Deans Council, the Dalhousie Research Advisory Committee (DRAC) and the Associate Deans Academic Council (ADAC) of the cancellation, inviting them to circulate the message to their faculty members. On May 3rd, liaison librarians/selectors were asked to distribute the same message and request input (to Library.Collections@dal.ca) on aspects of Web of Science (apart from searching for articles) that were critical to their research programs. The deadline for input was May 21, and we received 24 responses. We will be taking a closer look at the range of concerns and determining how they can be addressed.

To raise awareness of the [Scopus database](#), Melissa Rothfus has arranged [refresher training](#) to liaison librarians and subject selectors on May 28th. Additional Scopus training sessions will take place in the coming months.

A [Donations/Gifts Working Group](#) has formed to review the Libraries [Gift Guidelines](#) and consider developing more structure around decision-making related to donations. The group met on April 27th and includes S. Stevenson, A. Barrett, M. Moosberger, K. Smith, L. Clark, P. Laughler, H. MacFadyen, E. MacInnis and me.

Samantha Adema and I met twice to make selections related to a recent donation of Indigenous-themed books.

Consortial Licensing News



The Canadian Research Knowledge Network (CRKN) is a national consortium that negotiates the subscription price and licensing terms of more than 50 database and ejournal packages on behalf of 80+ Canadian academic & research libraries. As a CRKN member, the Dal Libraries **ELSEVIER** benefits from the significant savings that CRKN realizes through group buying. Over the past year, following lengthy negotiations with the publisher Elsevier, [CRKN was successful in signing a three-year ScienceDirect license](#) that reduces subscription costs by 12.5% and provides discounts on author processing charges (APCs) for open access articles. The APC discount of 20% applies to both hybrid and gold open access journals. (Note: *Cell Press*, *Lancet*, and some other society-owned journals are excluded.) The details on how to receive the APC discount are [available on the Libraries' Open Access guide](#), and CRKN have confirmed that Elsevier will provide the discount retroactive to January 1, 2021. [adapted from Libraries blog contribution by Associate Dean Ann Barrett.]

SAGE journals A few months ago, I reported on the new [CRKN transformative licensing agreement with the publisher Sage](#). Depending on the Sage journal title, it provides the researcher with either a waiver (100% discount) or a potential 40% discount on the open access author processing charges. A recent CRKN report indicates that from Jan-Mar 2021, fifteen Dal researchers benefited from the Sage waivers / discounts, publishing open access articles while realizing savings that totaled more than US\$39,000 in APCs. Authors were affiliated with the Faculty of Health, the Departments of Medicine, Orthopaedic Surgery, Pediatrics, Surgery, Electrical & Computer Engineering, Mechanical Engineering, Psychology & Neuroscience, the School of Business, the School for Resource & Environmental Studies, and the School of Social Work. This is very good news for Dal faculty, whose research will be freely accessible to a world-wide readership, with no or reduced APC costs.



A reminder to scholars that the Dal Libraries is now a supporting member of [Open Book Publishers \(OBP\)](#) initiative, founded at the University of Cambridge in 2008 - a platform for and source of freely-available scholarly monographs. Benefits include opportunities for Dal faculty to publish on the platform free of author processing fees, and access to downloadable PDFs of the books.

The [OBP member list](#) includes McGill, McMaster, MUN, UBC, University of Ottawa and York University, among others.

Web Advisory Committee (May 17th meeting)

- We welcomed Associate Dean Ann Barrett, who outlined proposed modifications to the Libraries' Research page to allow it to serve as the landing site for the Research Commons webpages.
- It's now official - Marlo MacKay is the Dal Libraries Web Publisher. Krishna Sirivuri offered to serve as Assistant Web Publisher and was confirmed by acclamation. Our thanks to both Marlo and Krishna for their willingness to assume these roles during what will be a very interesting year (or two) of Dal.ca web renewal.
- The Dal Web Renewal team asked the Libraries to update its list of web authors/editors. Marlo and I brought this list to the Heads/Associate Deans, who consulted with their teams to confirm web author names, and revise and streamline the list. I notified former web authors of the list update and circulated the list to all Libraries staff, so that teams would be aware of whom to contact to request page revisions.

- On May 20th, Donna Bourne-Tyson, Marlo and I participated in an interview with [Domain7](#), the creative agency that is working with the Dal Web Renewal team.

Novanet Alma migration: I attended the Alma Migration Road Show presentation by Novanet Director Bill Slauenwhite. Later in the month, along with a number of guests, Elaine MacInnis and I attended an Alma Steering Committee meeting to hear a very interesting presentation related to change management.

Sexton Library

I extend my thanks to the Sexton Library team, who have remained flexible in adjusting to staffing changes, study space limitations, and achieving a balance between on-site/off-site tasks. As permitted by COVID restrictions, staff have provided curbside pickup of laptops and books, study space check-in, filling Novanet and Document Delivery requests, and working on eReserves, to name a few of their tasks. The service continuity that they have provided to both Sexton faculty and students and the broader Dal community is greatly appreciated!

Sexton Library alternative study space experienced a delay in completion of the audiovisual upgrade work. On a related note, we also learned that due to the recent COVID shutdown, the Faculty of Engineering had closed the Design Commons study spaces until further notice.

- I distributed to liaison librarians the initial monograph budget allotments for the Sexton Library.
- I prepared a reference check form for a candidate in response to request from Libraries hiring committee.
- Kellie Hawley led the Sexton Library staff meeting on May 6th.
- After a short break in April/May, MLIS intern MacKenzie Young has rejoined the Sexton team.
- Sarah Jane Dooley enrolled in the Centre for Learning & Teaching's workshops on "Developing a Teaching Dossier", as she works towards the completion of the Faculty Certificate in Teaching & Learning.
- Sarah Jane Dooley and Allison Fulford attended the Dal Conference on University Teaching & Learning.
- [Dr. Hany El Naggari](#) (Department of Civil & Resource Engineering) has been appointed as the new Faculty of Graduate Studies Associate Dean - Student/Supervisor Relations.

NSIS Librarian: I prepared the NSIS Librarian annual report and participated in NSIS Annual General Meeting.

During the month, I participated in the following meetings / attended events:

- Senior Leadership Team (4); Heads; Library Council; Libraries Town Hall (4); Dal Community Check-In
- Update meetings: Dean of Libraries (2); Associate Dean Services
- Update meetings: Resources Management Librarian; Collections Analysis Librarian; Resources Management
- Scholarly Resources Management Group (SRMG) - Chair; Preservation Committee
- Faculty of Graduate Studies Faculty Council (2); Faculty Council - Engineering
- Candidate presentation - Associate Dean Research & Scholarly Communications/Head of Kellogg Library
- Council of Atlantic University Libraries (CAUL) Collections Committee (2)
- Dalhousie School of Information Management Alumni - Annual General Meeting
- [Enhancing Digital Access to Course and Library Materials](#) - Leganto & RapidILL (Choice Webinar)
- [Controlled Digital Lending & the Internet Archive's Open Libraries Program](#) (Internet Archive webinar)
- [Accessibility in LibGuides](#) webinar (Speakers: Maggie Neilson & Vincent Grovestine, Acadia University)
- *Open Access Publishing for Canadian Gov't Science Researchers* (True North Science Boot Camp webinar)

Vacation: 7 days

Libraries HR Highlights

Staffing

- Interviews for the Library and GIS Developer position are completed. An offer to our top candidate is being finalized.
- We are in the process of setting up interviews with the shortlisted candidates for the vacant Library Assistant C5 position. Search committee members are Kellie Hawley (or Gina Coates), Carl Harvey, Amanda Sparks, Denise Irving and Sandy Dwyer.
- Amanda Sparks was the successful candidate for the Manager, Access Services (Killam). Congratulations Amanda!
- Interviews for the Instructional Support Technician & Captioning Coordinator 12-month term will take place the first week of June. Search committee members are Mick Bottom, Michelle McDonald, Mike Duggan and Sandy Dwyer.
- A posting for the Library Services Weekend Supervisor (C5) position at the Kellogg Library closed on May 21st. Search Committee members are Jan Pelley, Gail Fraser, Alex Nwankwo and Sandy Dwyer.

EDIA

Jalana Lewis, Dalhousie's Director of African Nova Scotia Community Engagement, was a guest speaker at the Libraries EDI Committee meeting on May 20th. Members of the Libraries Health & Wellness Committee also attended. Jalana talked about her role and the initiatives she is involved in and how these support African Nova Scotia students, staff and faculty. Members of the committees look forward to collaborating on Libraries' related initiative in the future.

Alma Implementation Steering Committee

1. Highlights from the April 21st meeting of the Alma Implementation Steering Committee:

OCLC Reclamation

Alma will match our data using the OCLC match point. To make this affective we need to have the most up to date OCLC numbers in our catalogue. We currently report our additions and deletions to OCLC nightly so while our records are pretty good there are still a lot of records with multiple OCLC numbers that need to be cleaned up. The OCLC reclamation will likely start mid-summer and take approximately six weeks. We plan to have it completed before the Alma test load. There will be some down time when new cataloguing will have to be paused.

Novanet Alma Day

Amy Lorencz (SMU), Margaret Vail (St.FX) and Emily Cooke (AST) have been setting up a schedule, deciding on type and content of sessions, and contacting presenters. Novanet Day is on track for August 24th, 25th and 26th.

Alma Roadshow

Bill will be arranging his second Alma roadshow at your institutions in May. If needed he can do more than one at your institution. These will be online with an information session followed by a question and answer session.

Onboarding/Migration Timeline

Onboarding calls schedule:

Week of May 24: Onboarding Overview call

Week of June 7: Basecamp introduction call

Implementation form due

Week of June 21: 3rd party integrations call

Implementation form review call

Week of June 28: 3rd party integrations form due

Week of July 5: Authentication form due

Getting to Know Alma recordings completed by all

Week of July 12: Migration meetings start - Advisory and Steering to attend these sessions

Introduction to collaborative networks

Collaborative Q&A

Migration process overview

Aleph Q&A

Network Zone discussion

Week of Sept 20: Implementation Kickoff

2. I arranged for Bill Slauenwhite, Manager, Novanet to present his Alma Roadshow 2 at our Townhall on May 10th. A recording of this presentation is available through the chat.
3. Members of the Alma Implementation Steering Committee were asked to complete a questionnaire, "Alma and Discovery Implementation Form", on behalf of their Library(ies). Thank you to everyone I asked who provided information to help me complete this form. At the Alma Implementation Steering Committee meeting, on May 19th, we reviewed our answers, as a group. The completed form from each of the institutions will be submitted to Ex Libris prior to our first Alma/Primo VE project onboarding call which will take place on Wednesday, May 26th.
4. Also at our May 19th meeting we had a presentation on organizational change management from Marsha Nettle, Consultant, Core HR Consulting LTD.

Library Council Report: 27 May 2021

AD Planning | Head of Killam: Sarah Stevenson

AD Planning

Ad-hoc Organization & Succession Planning Committee – sub committee of Library Council

Members: Creighton Barrett, Linda Bedwell, Roger Gillis, Mark Lewis, Shelley McKibbin, Robin Parker, Karen Smith, Sarah Stevenson (ex-officio)

First meeting was held on April 26. The group is focussed on organizational structure as the Libraries enter a period of significant recruitment. At their second meeting, the group engaged in brainstorming exercise to capture the questions they would like to ask their librarian and staff colleagues. The results of that meeting are being refined into a workable format. The goal is to have a report of recommendations to the Dean of Libraries by November 2021.

LIPCC:

The interns started on May 10th. Records Management was able to make a hire recently and that person started after the others. The first “Enrichment” session, Bibliometrics, with Melissa Rothfus took place during their first week and was well-received. The interns will be attending the May 27th Library Council meeting as guests.

Strategic Planning for Libraries – Strategic Directions for next 5 years

At the time of writing (Friday May 21) the recruitment for the Strategic Planning Steering committee is nearly complete. One or two positions have yet to be confirmed.

Membership to date: Donna Bourne-Tyson (ex-officio), Sarah Stevenson (Chair), Samantha Adema, Linda Bedwell, Sarah Jane Dooley, , Jennifer Lambert, Lachlan MacLeod, Erin MacPherson, Alex Nwankwo, Johnelle Sciocchetti, James Wilson.

Initial meetings will be set up as soon as the membership is finalized. This committee will begin its work by looking at the performance of the last Strategic Plan. The University Strategic Plan, *Third Century Promise* will be released to the entire Dal community in mid-June.

Both the Library Council Organization & Succession Planning committee and the Strategic Planning (Strategic directions) steering committee will be seeking engagement from across the Libraries in the coming months.

Head of Killam

Things have been a bit quieter on the Head of Killam front since last meeting. I have been engaged in discussions with Michael Moosberger, Donna Bourne-Tyson, Sandy Dwyer, Courtney Bayne and Creighton Barrett about the organizational structure in the Archives and Records Management group. The Killam librarians are contemplating what the return to campus may look like for each librarian. The librarians are also getting interns Grace Bourret and Sam Schawanke oriented to the Killam subject areas.

Selected meetings & events

- Interviews for Manager (3 candidates), Access Services (Killam)
- Donations Working Group (April 27), SRMG (May 3)
- Dalhousie Community Check-in with President Saini (May 4)
- Faculty of Science Council, FASS Faculty meeting
- NS LGBT Seniors Archive Community Advisory Committee monthly meeting (May 5)
- Senior Leadership Team & Heads meetings
- Dean of Science candidate presentations (3 candidates) (May 18, 20 & 21)
- Community Sector Council of NS series: Decolonizing the Learning Journey: Decolonizing Education: Nourishing the Learning Spirit (May 4); Reconciliation Action Acceleration: From Head, Heart and Hand (May 11)

Respectfully submitted,

Sarah Stevenson

Senate Representative Report to Library Council

May 2021

The most recent meetings of the Dalhousie University Senate took place on April 26th and May 10th 2021. This report will describe the highlights of these meetings:

Opening Presentation

Richard Devlin (Law) discussed the compulsory constitutional law course in the faculty. He discussed that in 1989 they started a Black/Indigenous students initiative, that graduated many of these students. Law has hired several Indigenous colleagues over the past decades, and in 2016 they hired a high-level position to consult on Indigenous matters. They have continued to include Indigenous content in courses and continue to provide support to faculty members who want to provide Indigenous content. Indigenous Law is a course that was also added, and this past year they created a certificate in Aboriginal and Indigenous law.

Presentation: Steps to Make Diversity and Inclusion a Reality

Keisha Jefferies (PhD Nursing student) discussed the School of Nursing's Black students' program, which unfortunately no longer exists. With the end of that program, numbers of graduating Black students have gone down. The current climate is that less Black students are getting in, and there are experiences of racism (perpetuated by faculty and staff). Keisha also noted that there is a huge strain amongst the faculty.

Sarah-Ann Upshaw gave an overview of the PLANS program, and the various admissions support and scholarships they provide. The summer programming opportunities are provided to students in junior high/high school to give them a sense of what health programs are available to them, including those programs for students who have attended previously and are looking for more support on transitioning into post-secondary.

Hannah Asprey gave an overview of the Indigenous Health in Medicine program (created in 2016). Hannah discussed the mandates and various partnerships and talked about summer programs and how they have also been part of the curriculum refresh, along with partnership with Dalhousie Medicine N.B. for different committees and initiatives.

Motions for Approval:

Code of Student Conduct Review

The Chair of Senate Learning and Teaching Committee (SLTC) gave an update on the code of student conduct review work that's been done at the subcommittee level, and conversation then opened to Senate.

Motion: THAT Senate approve the revised code of conduct and the implementation plan, as presented... **Motion CARRIED**

Student Ratings of Instruction Policy Review and DSU Student Ratings of Course Content Proposal

The Chair of SLTC gave an update on work that's been done in this area, and there was much discussion that ensued.

Motions: THAT Senate approve the proposed revisions to the Student Ratings of Instruction Policy, as presented; and

THAT Senate approve the Student Ratings of Course Content as presented; and

THAT Senate approve that the recommended block of Student Ratings of Course Content survey questions be added to the Student Ratings of Instruction and integrated into the Student Ratings of Instruction Policy in time to collect data from the Fall 2021 term

The motion was split due to feedback from Senators, and was carried

Draft Policy for Academic Unit Consolidation, Renaming, Establishment, Transfer and Termination (AUCRETT)

Presented by Kevin Hewitt, he began by providing background information on the number of meetings surrounding this policy and then moved on to discuss this policy and the details involved.

Motion:

THAT the Senate approve the draft policy and procedures...

Motion CARRIED

Chair's Report:

Several policies and initiatives are being dealt with before the Senate year can be closed out, including the holistic evaluation of teaching and sexualized violence policy. Also noted that Dal's strategic plan has been approved.

President's Report:

President Saini opened by noting that this is still a difficult time for our personal and professional lives. President Saini commended everyone on the success of the Winter semester, and said he is hopeful that they will turn a corner soon.

VP Research Report:

Dr. Alice Aiken discussed the restrictions in the context of the Return to Research plan. She disclosed various impressive numbers including research income, Canada Research Chairs, Fellows, etc. at Dal this year. She also provided details on the strategic direction for the university, including a focus on cleaner research and Dal's leadership role in research areas that are relevant to the pandemic.

Respectfully submitted by Jackie Phinney

May 26th, 2021