

**Committee Annual Report to Library Council
Dalhousie University Libraries**

Period Covered: July 1, 2019 to June 30, 2020

Committee: Libraries Internship/Practicum Coordinating Committee (LIPCC)

Chair: Sarah Jane Dooley (Sexton)

Membership: Ann Barrett (Kellogg), Sandy Dwyer (Director, Libraries HR), Louise Gillis (Killam), Deborah Hemming (Killam), Elaine MacInnis (Associate Dean, Library Services & MacRae), Erin MacPherson (MacRae), Shelley McKibbon (Kellogg), Michael Moosberger (Archives), Hannah Steeves (Law), Sarah Stevenson (Killam)

Summary for 2019-20

▪ **Summer Shine Series**

Summer Shine 2019 was combined again with the Libraries Welcome Reception for the School of Information Management (SIM). The event took place on Sept. 3, 2019, 1:15pm – 3:15pm. Presentations and reception were held in the Grad Pad.

▪ **Libraries Blog Featuring Interns**

Our interns were highlighted on the Libraries' blog in a series of blog posts during the summer of 2019.

▪ **Dalhousie Libraries Internships (May 2019 to April 2020)**

- Archives
 - Mitchell Jabalee
- Dunn Law Library
 - Annalise Benoit
- Kellogg Health Sciences Library
 - Conor Falvey (May 2019 – September 2019)
 - Becky Morell (May 2019 – July 2020)
 - Allison Patton (hired September 2019)
 - Cora-Lynn Munroe-Lynds (hired September 2019)
- Killam Library
 - Nicole Marcoux
 - Nicole Slipp

- Alyssa Gallant (hired September 2019)
- Lauren Skabar (hired September 2019)
- Sexton Library
 - Liz McElroy
 - Molly Coyle (hired September 2019)

▪ **SIM Practicum Feedback Session**

On October 18, 2019 SIM hosted a luncheon for student employers. Janet Music (new Program Chair) and Sandra Toze (Director) wanted to show their appreciation and get feedback on recent practicum placements from the employer’s perspective. Sarah Jane Dooley and Sarah Stevenson were in attendance.

▪ **Dalhousie Libraries Practicums 2020 (SIM & NSCC Students)**

Unfortunately, due to the impact of COVID-19 all 100-hr SIM MI practicums were waived and NSCC Library Technician student practicums were cancelled.

This year we received three proposals for the 100-hr SIM MI practicum, of which two were matched with a student before the waiver announcement.

SIM’s Janet Music and Sandra Toze presented the benefits of the 100-hr practicum for SIM MI students to Library Council on June 24.

▪ **Co-Labs Retired**

LIPCC retired the *Co-Lab* collaborative intern projects model and replaced it with a system-wide projects model. System-wide projects will be directed and prioritized by members of the Libraries Senior Leadership Team (SLT) as informed by the Dalhousie Libraries Bridge Strategic Plan and COVID-19 Reassessment.

▪ **Summer Internships 2020 (SIM MI Students)**

Due to the impact of COVID-19 the start date for summer internships was delayed. Interns will begin working remotely and full-time on July 6 for a period of six consecutive weeks.

▪ **Intern Enrichment 2020**

LIPCC is in the process of planning an abbreviated enrichment program for summer 2020. Content will be delivered online via Microsoft Teams and/or Brightspace. To best prioritize the enrichment sessions, the Committee surveyed the interns in early June.

▪ **Intern Enrichment on Brightspace**

The Intern Enrichment program on Brightspace remains active and includes a calendar of events and relevant documentation for each enrichment session.

In addition to Intern Enrichment content, supplemental and value-added content was added this year, including but not limited to freely available online conferences, webinars and other relevant resources.

▪ **LIPCC Documentation**

- *Dress code for Interns* created
- *Best Practices for Intern Supervisors* document revised
- *LIPCC Guide for Committee Chair(s)* revised

Respectfully submitted,

Sarah Jane Dooley
Chair, LIPCC