

Library Council Meeting
February 27, 2020
10:00 – 11:40 am
Room 2902, Killam Library

Present: Donna Bourne-Tyson (Chair), Linda Clark (Secretary), Janice Slauenwhite (Recording Secretary), Ann Barrett, David Michels, Deborah Hemming, Elaine MacInnis, Erin MacPherson, Gail Fraser, Geoff Brown, Hannah Steeves, Jackie Phinney, Jan Pelley, Janet Hathaway, Joyline Makani, Kirsten Huhn, Lachlan MacLeod, Leah Unicomb, Louise Gillis, Mark Lewis, Marlo MacKay, Melissa Helwig, Melissa Rothfus, Michael Moosberger, Robin Parker, Sai Chua, Shelley McKibbon, Sandy Dwyer, Sarah Stevenson

Regrets: Allison Fulford, Amanda Sparks, Anne Matthewman, Courtney Bayne, Creighton Barrett, Gwen MacNairn, Heather MacFadyen, Helen Wojcik, James Boxall, Joe Wickens, Julie Marcoux, Karen Smith, Linda Bedwell, Lindsay McNiff, Michelle Paon, Roger Gillis, Sarah Jane Dooley

Absent: Dominic Silvio, Marc Comeau, Mick Bottom

Dalhousie University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq. We are all Treaty people.

1. Adoption of agenda
 - Approved as circulated
2. Minutes from January 23, 2020 approved as circulated
 - H. Steeves / K. Huhn
Carried
3. Business arising
 - None
4. Round table updates
 - Members commented on their favourite sign of Spring (e.g. birds singing, seeing robins, mud, birthdays, crocuses, more daylight at the end of the day, transition of seasons, etc.)
 - Jackie Phinney
 - i. Announced that she has been accepted into the 2020 CARL Librarians Research Institute cohort taking place at UNB Fredericton from June 15th – 18th.
 - Shelley McKibbon
 - i. Reported on three Scholarship@dal sessions on citation management coming up:
 1. Intro to Citation Managers: Beyond RefWorks – February 28th
 2. Using Zotero for Citation Management – March 6th
 3. Using Mendeley for Citation Management – March 20th

- Erin MacPherson
 - i. Melissa Rothfus and Erin had a good workshop with SURGE (Science Unleashed: Research Growing the Economy) last Friday. There were 13 attendees and they received lots of good feedback.
 - Gail Fraser
 - i. Resources staff are busy with Sarah discussing what will happen with the reference collection being moved from the Indigenous Community Room and how they will deal with it.
 - Joyline Makani
 - i. Deputy Minister of Education has signed a formal agreement with Joyline's research group.
 - ii. Teaching another cohort of the Academic Leadership Certificate.
 - David Michels
 - i. Grant writing.
 - ii. Anticipating a large stack of legal memos, needing marking, to arrive tomorrow.
 - Hannah Steeves
 - i. Lots of face-to-face time with students who are writing papers.
 - Kirsten Huhn
 - i. Very busy in Resources.
 - Janet Hathaway
 - i. King's steadily busy with a surge of activity at end of reading week as students returned to studying and writing papers.
 - Geoff Brown
 - i. Journal hosting project – *International Journal of Afro Centric Research* based out of the Delmore Buddy Day.
 - Linda Clark
 - i. Moving ahead with reviewing lists of titles and contacting faculty re cancellations.
5. NS Accessibility Legislation and the Dal Libraries: planning for implementation (Sarah)
- Accessibility is a Human Right.
 - Intent is to improve accessibility by removing existing barriers and preventing future barriers.
 - Covers these six areas: built environment, education, delivery of goods and receipt of goods & services, information & communication, public transportation & infrastructure and employment.
 - University-wide Accessibility Advisory Committee – Sarah is the Libraries rep on this committee.
 - Requirements – consult & learn; develop plan; finalize plan; begin implementation.
 - Timeline – act passed in September 2017; built environment assessment started in May 2018; announcement of post-secondary group started February 2019.
 - Libraries – what are we doing
 - i. Tutorials – Lindsay, Jackie and the Learning & Teaching Team are working on close- captioning our tutorials.

1. Usability features – need to ensure they are easy for individuals with visual disabilities to read.
- ii. Universal design for teaching and learning – Sarah waiting to hear from CLT and a few other groups.
- iii. Website – the platform is the responsibility of Communications & Marketing. We will need to look at LibGuides and how they work.
- iv. Electronic resources – what is an accessible format?
 1. None of our e-book platforms meet accessibility needs.
 2. Pdf is not an accessible format for an individual with low vision.
 3. Accessible format is the format the user wants to use.
 4. Ontario legislation – material that can't be reformatted -- rare books, materials found in Archives and Special Collections typically cannot be made accessible.
- v. Licensing agreements with some of our vendors may not allow us to make some software accessible (e.g. NVivo). We may need to make some decisions based on vendors who make their products accessible versus those that don't. Introduce concept with vendors, if not available get a clause in the agreement that allows us to create the format for our users as we need to.
- vi. Donna – college libraries in Ontario have created a database to all of the electronic resources they subscribe to and has all of the criteria for accessibility and the librarians are voluntarily going in and doing an audit title-by-title. There might be a way for us to participate in this eventually.
- vii. David M – in terms of resources vis a vis the courses they teach, they did play with closed captioning, have included full scripts. This is extremely time consuming.
- viii. Jackie – this is a lot of work as she and Lindsay have found out. They are two years in and about half way through our tutorials. They came up with a plan and are now relying on library assistants and interns to do the work. Attended a training session last winter by an accessibility consultant in Truro – key take away you can't set out doing this perfectly. Do the best that you can, don't go into it thinking you have to do all or nothing.
- ix. Donna asked Jackie if Lisa Schneider (Access Changes Everything) was the trainer at the session Jackie attended in Truro (Yes). Donna suggested we may want to think about bringing Lisa Schneider here to speak to Dalhousie or to the Libraries specifically. Gail attended the Halifax session and it was excellent.
- x. Gail – session she attended at OLA the speaker advised that accessibility legislation is down the road but accessibility is already covered in human rights legislation – you have to provide access now.
- xi. Donna – CLT offers a workshop on universal design for learning – people might be interested in taking this.

6. Dalhousie Libraries position on Intellectual freedom

- Our draft intellectual freedom statement has been cribbed from the CFLA statement.
- Profession is in a difficult time; we are using the statement to defend ourselves against right-wing groups.

- Important for everyone to realize that the institution does not necessarily endorse the speakers that are on campus but are providing the space for these events to take place.
- We think it's a good idea for the Dal Libraries to have a statement rather than referring back to the CFLA statement.
- Donna is hoping that Library Council can come to a consensus on a statement that they feel is a defensible statement.
- Donna provided a link, in her report to Library Council, to a CAUL sponsored webinar by Jim Turk that is quite useful/interesting; it's about 1 hour. Mr. Turk is considered one of the Canadian experts on free speech and intellectual freedom.
- Discussion:
 - i. Lachlan – intent behind centre for free expression is good but he thinks the article has many issues – article is out-of-date, e.g. use of language.
 - ii. Joyline – need to differentiate what you mean by intellectual freedom vs censorship. People have the right to read, view, etc., whatever they want.
 - iii. David – statement as it is, is good, he likes it. He thinks the challenge becomes if we choose to then become the arbiters for what is right and what is wrong. Do we want to appoint an ombudsperson? Need clear guidelines on how we would make our decisions.
 - iv. Robin – statement alludes to both collections and speakers. Does the University have a statement regarding speakers on campus? If so, it doesn't make sense for the Libraries to have their own statement. Donna thinks the University has a similar policy on intellectual freedom and speakers on campus but she doesn't think they delve as deeply into the same things ours does. Robin suggested our statement refer back to the University's statement re speakers on campus and our statement should deal with collections, and other things that are unique to the libraries.
 - v. Donna feels one thing in favour of the Libraries statement being independent from Universities.
 1. If we link our policy with the University's, it may not serve us well in the future.
 - vi. Mark queried why we are calling this a statement as opposed to a policy. A policy is at the University level. Departments can't have policies but they can have guidelines, statements, procedures, protocols, etc.
 - vii. Generally, our statement would deal with our collection rather than our spaces as we typically don't rent our spaces for public presentations/speakers.
 - viii. Donna – slippery slope if we make ourselves the arbiters of what is good or bad. We should rely on the law and the courts and uphold those values.
 - ix. Joyline – our Collection Development Policy is necessary.
 - x. Jackie – do we have any kind of process in place regarding potential complaints received by a subject liaison? Donna suggested that a liaison would want to copy her/his appropriate Head and Donna on their response. Donna further recommended the liaison take the opportunity to discuss our collection guidelines with the individual.
 - xi. It's hard to distance your personal feelings from your professional duties.

xii. Follow-up discussion next month and possible approval.

7. Highlights from Senate report

- Senate has been involved in think tank sessions, there have been two so far. The last two Jackie has participated in have been great and she gave a shout-out to Marc Comeau for facilitating the sessions Jackie participated in – he did a great job.
- February 10th Senate meeting (Jackie was not at this meeting)
 - i. In November the Senate Honourary Degree Committee brought forth a new policy re who could be awarded an honorary degree. It was brought up after that the way it was written may have been excluding Band Chiefs and it wasn't clear whether or not they would be able to receive an honorary degree. Legal Counsel reviewed the policy and made some amendments. As a result, Senate revised the policy and passed a motion to approve new version that would not exclude Band Chiefs or potentially others who might have been excluded.
 - ii. Program proposal Feb 10th for new Masters in Occupational Science in the Faculty of Health. Motion carried and approved.
 - iii. Donna – FYI – There are 7 or 8 student senators who now attend Senate. One of the new senators wanted Senate to issue a statement in support of the Wet'suwet'en traditional chiefs and the blockades. The motion was defeated as it is not the business of Senate to deal with these types of issues.
 - iv. Kevin Hewitt, Chair of Senate meets with Deans annually. He met with Donna yesterday and Senate is trying to get to a point where faculty councils are not chaired by the Dean. Starting next year we should ensure the chair of Library Council is not the Dean.

8. Reports to Library Council

- Gail wondered if the University / Libraries have a policy regarding Covid-19
 - i. University has a team formed chaired by Chris Moore (Business Continuity). Right now the Team is concerned more that we have some students stuck in China and some students here who want to go back to China. The University is concerned this will affect enrolment. Contingency planning is ongoing, the University is likely to start looking at how they can provide services remotely. Brightspace and video conferencing will likely see an increase in use.

9. Any other business

- Melissa H – WILU 2020 registration open.
- David wondered if anyone else is doing the SCOPUS certification training (besides him).
- Jackie – DMNB will be celebrating its 10th anniversary this year. Jackie is not sure if any celebrations are being planned.

Senate Representative Report to Library Council

February 2020

The most recent regular meeting of the Dalhousie University Senate took place on February 10 2020. The following is a report that summarizes the highlights of this meeting.

*Note: J Phinney did not attend the February 10th meeting, but received an update on voting from the Senate Secretariat post-meeting. Notes in this report are taken directly from the meeting package.

Presentation: Exclusion amendments to Senate Honorary Degree Committee (SHDC) criteria and procedures

Background: Further to a query that was brought to the attention of the Chair of Senate in relation to band chiefs and their eligibility to be nominated for honorary degrees as per the Senate Honorary Degrees Criteria and Procedures, Legal Counsel office conducted research on this subject and has proposed amendments to the "Exclusion" section of the SHDC criteria and procedures document.

Motion: THAT the Senate approve the revised SHDC Honorary Degree Criteria and Procedures as presented

Motion CARRIED

Presentation: New Program Proposal: Master of Science (M.Sc.) in Occupational Science, Faculty of Health

Background: Further to the suspension of admissions to the current M.Sc.Occupational Therapy Post Professional program, this new program -Master of Science (M.Sc.) in Occupational Science is being proposed to replace it. There is a plan in place for all current students in the existing program and it is anticipated that the existing program will be terminated by December 2021.

The M.Sc. program in Occupational Science will inspire graduates from diverse undergraduate backgrounds to learn and apply occupational science theory, knowledge, and analytic skills as researchers and/or leaders to understand contemporary issues from an occupational perspective and to bring that perspective to policies, procedures and practices across settings in order to support participation of all persons in society to their full potential and to enable transformations in the organization of work and other daily occupations. This will be accomplished through the completion of program outcomes by the end of the program.

Motion: THAT the Senate approve the new program proposal for Master of Science in Occupational Science, Faculty of Health as presented.

Motion CARRIED

Along with the meeting on February 10th, Senators have also engaged in 2 think tank sessions (January 27th and February 24th) where a variety of topics were workshopped among small groups, including the changing needs of learners, "One Dal", instructor needs, and much more.

Respectfully submitted by Jackie Phinney

February 25th, 2020

W.K. Kellogg Health Sciences Library | AUL Scholarly Communications Highlights for Library Council, February 2020

Kellogg Health Sciences Library:

- **Signage:** New Welcome and branding signage is in place in the Kellogg Library in Tupper and the Kellogg Learning Commons in CHEB
- **After Hours Card Access Report:** Dalcard provided one year of usage data for card access to the Kellogg Library in Tupper. This service has been in place for a little over 18 months and seems to be going well and is popular with students. A brief report was drafted summarizing activity.
- **Dr. T. J. Murray Books:** More books from the Jock Murray collection have arrived and are being processed. A large number of the Classics of Medicine Library series have arrived and a display is being developed of these materials in the cabinets in CHEB.
- **Covidence:** A webinar was arranged by Robin Parker on “Managing literature for reviews: Covidence software information session”. It ran on February 18 and had 27 in attendance and the recording will be available for soon those who missed it.
- **New PubMed:** There is a new PubMed interface being rolled out this year. The legacy version is still available, but the new interface is starting to be default. An overview of searching in the new version is available here: <https://youtu.be/8BdJGo1jfA>
- **Staffing changes:** Alanah White has joined us since Denise Irving moved to Resources. Thanks to Scott MacPherson who has been filling in for the past number of weeks and for his assistance with the Dr. Murray collection.
- **NSHA Librarian Educator - Yarmouth Site:** The successful candidate for this position that supports the Yarmouth site of the Dalhousie School of Nursing in addition to being the NSHA Librarian for the Western region was Kristy Hancock. Kirsty has started in her new position already.

Scholarly Communications:

- **Open Educational Resources (OER) Grant:** This grant is funded in partnership with the Dalhousie Libraries and Centre for Learning and Teaching. It will provide support for Dalhousie educators who are interested in adapting or creating an Open Educational Resource (OER), or who would like to investigate the impact of their use of OER on student learning at the course, department, or faculty level
- **OER Lecture:** “Thinking about OERs beyond cost savings”, a public lecture by Brett McCollum from Mount Royal University. In the session, Dr. McCollum shared results from his own experience redesigning courses to motivate improved reading habits and familiarity with course terminology and communication styles. He also discussed his experience participating in the OER community, his strategies for re-engaging students with their textbook, and his research that shows it is peer relationships — more so than course content — that incentivizes good reading habits
- **Scholarship@Dal Libraries series:** The sessions for this term are now available for registration on the Library Events Calendar. Details of dates and registration are:

- [Scholarship@Dal Libraries - Introduction to Citation Managers: Beyond RefWorks](#)
 - [Scholarship@Dal Libraries - Using Zotero for Citation Management](#)
 - [Scholarship@Dal Libraries - Using Mendeley for Citation Management](#)
 - [Scholarship@Dal Libraries - Introduction to GIS](#)
 - [Scholarship@Dal Libraries - Data Management: Getting Started](#)
- Sessions offered by Dal Libraries staff for the [Open Science Series](#) in partnership with the SURGE Team
- **Getting Started with Data Management Planning**
Presenters: Erin MacPherson, MLIS, Research Data Management Librarian and Melissa Rothfus, Scholarly Communications Librarian, Dalhousie University.
 - **Make a name for yourself: Establishing your professional identity and managing author rights.** **Presenters:** Melissa Rothfus, Scholarly Communications Librarian and Geoff Brown, Digital Scholarship Librarian, Dalhousie University.
- **Ethical Digital Data Management Toolkit:** This webinar, offered by RDC/DRC featured presenter Chandra Kavanagh, Ethics Officer, Health Research Ethics Authority. She demonstrated four simple tools to help Research Ethics Boards (REBs) evaluate the risk level of data and determine if researchers have taken the appropriate steps to ensure their data is appropriately managed throughout its lifecycle, from collection to destruction. Her toolkit is being considered for implementation here at Dalhousie.

Respectfully submitted,
Ann Barrett

Report to Library Council
Anne Matthewman – February 2020

AD Learning and Teaching

ADAC: I attended ADAC meetings on February 5th and 26th. At the meeting on the 5th, the Council reviewed the terms of reference for the Innovation and Entrepreneurship Academic Committee. This is a cross-faculty committee responsible for overseeing the development and delivery of academic content related to innovation/entrepreneurship at Dalhousie. The Provost also attended part of the meeting in order to discuss her priorities for 2020. These include: consistency in criteria and evaluation of curriculum proposals, streamlining the curriculum process, ensuring EDI is included across the curriculum, fostering cross-faculty initiatives and collaborations, and revisiting the budget allocation strategy. She is also interested in systems alignment and a reboot of Dalhousie's web presence. Topics at the meeting on the 26th included discussion of the Academic Leaders Certificate and the McCall MacBain Scholarship for graduate study at McGill. There was also discussion of a more holistic review of teaching beyond the SRIs. This might include peer assessment and observation of teaching and teaching materials.

Future of Teaching and Learning Self-Study Group:

I was unable to attend the last two meetings of this group. However, there is a meeting on February 27th which conflicts with Library Council. I will be attending that meeting.

OER Focus Groups:

I will be participating in the selection process for the CLT/Libraries Grant for development of OER at Dalhousie.

Team:

The team met on January 23rd. Currently our members are Melissa Helwig, Michelle MacDonald, Allison Fulford, Deborah Hemming and Louise Gillis. Members of the team discussed projects on their agenda and both Louise and Deborah indicated that they have started teaching sessions in place of Lindsay and Julie. Allie has been working with English for Academic Purposes and the Transition Year Program as well as visiting the International Centre. Other projects on the go include the reading group, Blind Date with a Book, and Scholarship at Dal. Melissa updated the team on the ongoing planning for WILU. We also discussed planning for Research Bootcamp.

Dunn Law Library

Many thanks to Hannah Steeves and Louise Gillis who taught a session on using data in legal research for my Advanced Legal Research earlier this week.

Annaliese Benoit will be our summer student again this year. She will be assisting with reference and circulation as well as working with Hannah on BEPress. Annaliese is enrolled in the joint JD and Master of Information program and is currently a student assistant at the Law Library.

The Law Library recently acquired an account with Perma. cc which is an archiving site for legal and academic citations to weblinks. Students in Legal Research and Writing and in Advanced Legal Research are required to create Perma.cc links for their citations. Additionally, the Supreme Court of Canada requires that lawyers provide permanent links in their materials. Information about Perma.cc is available at <https://perma.cc/>.

The Law Library is finalizing the purchase of Proview LMA for its Thomson Reuters loose-leaf subscriptions. This is an online platform. We will have 127 titles available on the platform as well as retaining high demand reserve copies in print as well (42). We have also cancelled 11 titles and reduced

the number of copies on 6 titles. Thank you to Lachlan MacLeod for assisting us in reviewing the contract and thanks also to Linda Clark who has been the leader in this project.

Dean of Libraries Highlights February 2020

Senior Administration: There was a workshop held on January 28th, hosted by the VPRI, entitled *Knowledge Mobilization Workshop for Senior Administrators: "Is Your University Ready for Impact?"*, delivered by Dr. David J. Phipps, Executive Director, Research & Innovation Services, York University and Network Director, Research Impact Canada. "There is a growing global conversation on research impact, but it plays out differently in different countries. In Canada, impact is a function of knowledge mobilization/translation strategies in research funding applications. Impact – both social and scholarly - is also increasingly featured in institutional planning, but are institutions ready to support the socioeconomic impacts of research?", according to the session description.

The session presented the *Institutional Impact Healthcheck* <https://www.emeraldpublishing.com/resources/institutional-impact-health-workbook/> that assesses the state of "impact readiness" for the university. "It allows institutional self-assessment based on five impact criteria: commitment, connectivity, co-production, competencies and clarity. Once the self-assessment is complete, the tool identifies areas for institutional development." This workshop led to interesting discussions about bibliometrics with the Dean of Computer Science, as well as SciVal, and various Canadian and world rankings.

Budget Update: The annual Multi-Year Budget meeting took place on February 13th, and was a productive, useful discussion. The Finance Office confirmed that the USD Reconciliation funds will continue to be provided indefinitely.

Other Highlights:

Research Data Canada: I attended RDC's National Data Services Framework Summit February 5-6th in Ottawa to discuss best practices in research data management (RDM) in Canada. Some discussions included:

- what minimal requirements define an National Data Service (NDS);
- what works best at the institutional, provincial, regional, national, and international levels;
- existing Canadian NDSs, both machine and human services, that provide either models for, or operational examples of NDSs;
- key gaps not articulated in either the Research Data Management Roadmap;
- priorities going forward.

More information is available on the NDSF 2020 page of the [RDC website](#). The [notes document created by attendees](#) is also accessible on Google Docs. CANARIE hosted a Research Data Management Workshop in the days leading up to the Summit on February 3 – 4. Those presentations are available on the RDM Workshop page of the [CANARIE website](#).

Novanet: The Novanet Board voted on January 23, 2020 to eliminate fines for overdue items. This will not include Reserve items or some equipment loans. There will still be charges for lost items. The Access Services Committee is working out the details. I hope Novanet can make an announcement about this in April, likely for a soft launch over the summer and an official start in September. Please consider this confidential information until Novanet makes an announcement.

CAUL-CBUA: The CAUL-CBUA Board meeting included a discussion of recent intellectual freedom debates taking place in the profession, and the recent webinar presentation by Jim Turk of Ryerson University, which is available here: <https://caul-cbu.ca/sites/default/files/Intellectual%20Freedom%20-%20Simple%20in%20Theory%2C%20Difficult%20in%20Practice.mp4> . The Board affirmed the shared values articulated in the CFLA-FCAB Statement on Intellectual Freedom <http://cfla-fcab.ca/en/guidelines-and-position-papers/statement-on-intellectual-freedom-and-libraries/>.

Loaded Ladle: Like other colleagues, I volunteered at the Loaded Ladle, with a crew from HR, Student Affairs and the Faculty of Science. It is easy to drop in for a shift there, and I recommend the experience to all Dal Libraries colleagues.

AD Library Services & Head, MacRae Library
Highlights for Library Council
February 2020

Library Services

Access Services – The Novanet Access Services Committee was meeting this week to discuss a transition plan for the move towards eliminating fines for regular overdue materials. Further details will be coming soon.

Advanced Reference & Research Services - this year's Scholarship @ Dal Libraries series is underway with sessions on both Zotero and Mendeley as well as a an Introduction to GIS taking place in the month of March.

Assessment – Linda has assembled a list of 52 outstanding recommendations from the past four years of assessment reports. Elaine will be working with SLT members to provide updates for these recommendations. The Indigenous SIFT report will be brought to council next month, following review by SLT. The Sexton Faculty Interview Report is with ATS for input regarding technologies requested by faculty. Insync data analysis is ongoing. "Quick reports" containing Insync data for all libraries have been given to the Heads; a quick report for Instruction has been given to Anne; other quick reports will follow, including response data for underrepresented student groups. Killam questionnaires and touchstone tours data analysis is conducted as other projects await input from other units.

GIS & Data Services – Created and distributed a new issue of our newsletter, Layers06 - which highlights and promotes data literacy and new learning opportunities. This activity is a collaborative effort with contributions made by all members of the team. Special thanks to Donna and Marlo, for their support.

Indigenous Services – The Indigenous Services Librarian position is now posted with a closing date of March 9th. We are hoping for a July 1st start for the position. Plans are underway to transform the JJ Stewart Room in the Killam Library into a new Indigenous Community Room for Halifax. Sarah is leading the project to review the collections currently in the space. Plans for the space include replacing furniture with more flexible options, purchasing glass display cases to house indigenous art and artifact collections and redesigning the ventilation to accommodate smudging in the space. The Indigenous Community Room would allow us to offer programming such as workshops on smudging and blanket exercises as well as guest lectures and other indigenous focused events. When not booked for events, the room would be available for studying. The North American Indigenous Games are coming to Halifax (and Dalhousie) in July and we'd ideally like to have the room transformed by that time. However, the ventilation renovation will take more time.

LIPCC – A reminder that the deadline for Co-Lab project proposals is March 1st. If you have any ideas for a project please talk to the intern supervisor in your library/department.

MacRae Library

“Fab Four” Book Launch – A book launch by four authors from the Business and Social Sciences Department of the Faculty of Agriculture was held on Wednesday, February 5th at 1:00 p.m. in the MacRae Library. The launch was well attended and there was great discussion after the readings.

Flood – On January 30th we experienced flooding as a result of a burst pipe in the staff work area on the middle floor. As most of the collections had been moved up off the floor there was minimal damage to collections. Approximately 5 boxes of unprocessed material were damaged.

New eBook Resource – The MacRae Library recently acquired a number of new ebooks packages to support the Faculty of Agriculture. Of particular note is *Sustainable Development Goals Online*. This is significant because the Faculty’s recent Strategic Plan is aligned with the United Nations Sustainable Development Goals.

Resources for the VetTech Hospital – As part of their accreditation, the hospital is required to have ready reference resources available in the hospital, either electronically or in print. The MacRae Library will be focusing appropriate resource purchases in ebook format and Erin has been working with the faculty of the program to prepare a list of core resources for the hospital to acquire to meet the requirements.

Zillig Digitization Project – The donor’s family has approved our plan to work on digitizing content in the Edith Zillig Sheep Fonds. We will be drafting a summer student assistant position to work with the collection and the project will be funded by the donor.

Other Meetings & Events

- Andrea Stewart and Debbie Costelo toured the MacRae Library on January 24th with a focus on the new Student Learning Commons.
- I attended the Killam Liaisons meeting on February 4th to talk about the Indigenous Community Room Project.
- I had my regular meetings with both the Campus Principal & Dean and the Associate Dean Academic.
- I attended the Faculty Council meeting of the Faculty of Agriculture on February 11th.
- I attended the CAUL-CBUA Winter 2020 Forum on EDI as well as their webinar on Essential Copyright Exceptions for Students & Faculty.
- I will miss the March Library Council meeting as I will be attending the Spring Meeting of CNI (Coalition for Networked Information) in San Diego.

University of King's College

Library Council report

February 2020

Library

The Library was closed on George III Day, Friday, Feb. 7, and Nova Scotia Heritage Day, Monday, Feb. 17. Hours were reduced during Reading Week, Feb. 18-21.

Otherwise, the Library has been busy with the routine activities of the academic year.

A display of Blind Date with a Book titles was set up near the Circulation desk during the week of Valentine's Day.

About 80 high school students from Nova Scotia International Baccalaureate schools visited the Library on Feb. 18, Theory of Knowledge Day hosted by King's.

Conservation work is being done on rare books that are regularly used for tutorials or placed on display.

Archives

The Archives supplied historic photographs and materials for a University event in the Wardroom on Feb. 5 commemorating the 100th anniversary of the fire that burned down the main building of the University in Windsor, Nova Scotia, which has stood for 130 years. The fire was a pivotal event in King's history, ultimately resulting in King's forming an association with Dalhousie and relocating to Halifax.

An exhibit about the fire of 1920 was set up in the McCain Gallery on the lower floor of the Library.

University

Dr. Kim TallBear, Canada Research Chair in Indigenous Studies, Technoscience & Environment, University of Alberta, presented the third annual MacLennan Lecture in the History of Science and Technology to an overflow crowd on Jan. 30. Her talk, "Decolonizing (≠Reconciling): Science, Technology, and Indigenous Relations," explored the role of science and technology in restoring good relations, resources, and governance capacity to Indigenous nations and communities.

School of Journalism students in the News workshop regularly publish serious news stories on The Signal, the J-School's platform. <https://signalhfx.ca/>

- Janet Hathaway, Interim University Librarian & Archivist

University of King's College

Report to Library Council

Janice Slauenwhite

Manager, Financial & Physical Resources

February 2020

Financial

- With Donna and Marc met with Senior Admin reps regarding the Libraries Integrated Budget plan
- Submitted request for additional Equipment & Furniture Allocation funds

Facilities

- Met with representative from Facilities Management to discuss potential for smudging in JJ Stewart Room (have subsequently submitted a service request asking for a cost estimate for an initial design (schematic) and renderings).

Other

- Met with Elaine and Sandy to develop draft disaster team responsibilities
- Met with Donna, Marlo, Sandy, Sarah and Mike to begin discussions re Killam's 50th anniversary celebration
- Met with Donna, Elaine, Sarah, Michelle and Marlo to discuss Indigenous Exhibit selections
- Attended the all staff meeting on February 21st
- On February 27th will be participating in the webinar "Trans & Gender Non-Conforming Inclusion in Libraries".

ATS Library Council Report - February 27, 2020

Marc Comeau – Director, Academic Technology Services

- We've been allocated \$850,000 of one-time funding for classroom technology renovations for summer 2020. This is a substantial increase over last summer's one-time allocation of \$500,000. The RFP is open and waiting for proposals from vendors. Once we have the results and have made a selection, we'll be publishing the finalized list of rooms being renovated. There's still a bit of uncertainty with our list until we get firm pricing.
- NVivo has had an early release to faculty and staff through software.dal.ca. We are working on providing automated access for grad students as well, but we still have some technical hurdles to clear. We are also still developing our own experience with the platform. We chose to do an early release with limited support because there had been so much pent-up demand.
- The Future of Teaching and Learning Self-Study group that I'm co-leading with Angela Siegel held a Senate think-tank session this week. There were seven tables which took a closer look at some of the topics that our team has been discussing these past couple of months. There were a lot of good ideas that will be incorporated into our report next month.
- Jason Flynn will be returning to ATS as our new Manager of Operations. Jason worked with us as a Systems Administrator for a number of years and brings a lot of experience in IT operations to his new position.
- James Wilson from MedIT will also be joining ATS as our new Video Conferencing Coordinator. Many of us have worked with James in the past as we coordinated events in the CHEB building. He's always been great to work with so we look forward to the opportunity to work with him in a greater capacity.

Report to Library Council from Marlo MacKay, Communications Coordinator
January 23–February 27, 2020

- Attended two meetings of the Health & Wellness Committee
- Assisted with the application for a wellness grant for the Dalhousie Libraries
- Created Dal Reads shortlist (currently out to students for feedback)
- Attended lecture by Kim TallBear: Decolonial Sexualities
- Finalized arrangement for milestone event
- Wrote messaging for NVivo rollout
- Attended two planning meetings for the Indigenous Knowledge & Access symposium with LAC and SIM (April 22)
- Submitted Dal Libraries' update to the APLA newsletter
- Volunteered at the Loaded Ladle with other members of the Health & Wellness Committee (Sandy, Guy, Cassandra)
- Worked on promotions and assisted with some arrangements for Brett McCollum lecture
- Attended a meeting of the Web Advisory Committee
- Attended the CAUL-CBUA webinar: Intellectual Freedom – Simple in Theory, Difficult in Practice
- Worked on promotions for Scholarship @ Dal series, Open Science series (with SURGE), and Covidence webinar
- Produced (layout and edits) *Layers 06* (GIS & Data newsletter)
- Met with planning committee to discuss Killam's 50th anniversary
- Attended regular meeting of the SLT
- Attended the CAUL-CBUA winter forum: Equity, Diversity, and Inclusion
- Promoted new Brightspace support service out of the Sexton Library
- Assisted with arrangements for all-staff meeting
- Assisted with promotions for upcoming Elizabeth Bishop event
- Attended all-staff meeting
- Assisted with promotions for Fair Dealing Week
- Arranged promotions for Freedom to Read Week
- Attended webinar: Trans and Gender Non-conforming Inclusion in Libraries

Michael Moosberger

Associate Dean - Archives, Special Collections and Records Management & University Archivist

12 December 2019 – 27 February 2020

Associate Dean - Archives, Special Collections and Records Management

- Attended SLT and Heads meetings as well as my monthly meetings with Donna.
- Attended Information Risk Management Working Group meetings.
- Continued to participate on conference calls for the DPWG and the NHDS and also with LAC on the Planning Committee for the Indigenous Access and Knowledge Symposium.
- Completed the YCW Summer Student grant application for the digitization of the Board of Governors and Senate minutes.
- Met with Creighton Barrett to discuss the progress of his sabbatical research and the impact he anticipates it will have on the Libraries' digital preservation initiatives.
- Authorized Karen Smith to use the unspent funds in the Kipling Endowment for the purchase of the 1937-39 published edition of Rudyard Kipling's works. This is last complete set of Kipling's works that Kipling was directly involved in editing.
- Served as host for the Libraries' All-Staff meeting on February 21st.

University Archivist

- Took minutes at the University Records Committee meeting held on December 12th, 2019.
- Continued to meet with Courtney to discuss a number of records management related issues.
- Attended meetings of the Information Risk Management Working Group.
- Met with Courtney to plan the Archives' Clean-Up Days on February 18th and 19th.
- Continued to attend meetings and provide ongoing consultations with Jacquie Gahagan and the LGBTQ community in establishing an LGBTQ Seniors Archive as part of the Dal Archives' holdings and for the planning of a small exhibition to highlight the collections sometime this year.
- Continue to meet regularly with the two contractors hired under the Provincial Archival Development Program to process the backlog in the Archives in order to monitor their progress which is on target to complete the work on time and on budget.
- Attended a meeting to begin planning for the celebration of the Killam Library's 50th anniversary this year.

- Prepared and delivered presentations related to doing archival research in the Dal Archives for SOSA 3403 Qualitative Methods and HIST 3302 History and Technology on February 4th and 5th.
- Attended a number of bi-weekly Archives' Team Meetings.
- Prepared and am beginning to review the applications for the Archives' Summer Intern job posting.
- Prepared a YCW Post-Graduate Internship application. If successful the primary focus of the project will be to apply the DalCLASS retention and disposition schedules to the existing unprocessed university records held in the Archives.
- Oversaw the completion of 12 monetary appraisals for materials donated to the Archives in 2019. The total appraised value of these collections was \$45,762.35.
- Responded to a number of enquiries related to the donation of private and university-related archival material to the Archives. These included:
 - Mary Vingoe

Report to Library Council

February 27, 2020

Submitted by Michelle Paon, Associate Dean Resources & Head of Sexton Library

Associate Dean Resources

Resources Licensing Manager position: During the past month, the selection committee has continued its discussions and conducted candidate reference checks.

Web Advisory Committee: With the fall term resignation of former chair Shelley McKibbon, a new Chair and Web Publisher are needed. The committee met in early February, however, at that point there appeared to be no members prepared to take on either position. I have agreed to chair the committee on an interim basis. For the time-being, committee member Alex Wojcik (ATS) has offered to attend meetings of the campus web team to serve as a liaison between the two groups, while Marlo MacKay will respond to questions related to revisions to Libraries' webpage information. The positions of Chair and Web Publisher offer potential opportunities for individuals to take leadership roles with regard to maintenance and future development of the Dal Libraries website. If you have an interest in serving as Chair or Co-chair of the Web Advisory Committee or as Web Publisher, please let me know, and I'd be happy to chat about either role.

Resources Workflows - Proposed Indigenous community space, ground floor, Killam Library
Met with Sarah Stevenson, Kirsten Huhn, and Gail Fraser for preliminary discussions about the upcoming transition of print reference materials from the ground floor Stewart Room and the related Resources workflows that will support the subject liaisons involved in the project.

Electronic Resources & Libraries (ER&L) Conference (March 8-11, 2020): CAUL has arranged for a number of Atlantic campus locations, including Killam Library room G42, to serve as videoconference sites so that CAUL members may attend select conference sessions. In addition, ER&L sessions will be recorded and made available online to CAUL members at a later date. Janice Slauenwhite and Gail Fraser have collaborated on local arrangements /session selection. More information in the coming weeks.

Ontario Library Association (OLA) Super Conference, Toronto, Jan. 29th – Feb. 1st

Resources team members Gail Fraser and I attended a variety of [OLA sessions](#), many of which are available online by clicking on: day > time > title > presentation. My favourites were:

- [Audible, Perceivable, Navigable, Accessible Digital Library](#) (Jan. 29th @2:00pm): E. Jurczyk & H. Rana provided an overview of how the University of Toronto Libraries provide resources in accessible formats. They advised that libraries should engage in discussions with all vendors about accessibility needs/features.
- [Dreaming Together: Creating an Indigenous Library Space & Reading Collection](#) (Jan. 29 @2:50pm): As part of TRC initiatives and via a student retention grant, Brock University set out to create an Indigenous-themed borrowing collection on the library's ground floor.
- [Canadian Bibframe Readiness Task Force](#) (Jan. 31st@ 9:00am): Launched by Library of Congress (LC) in 2012, Bibframe is a framework for linked-data resource description that will eventually replace MARC. In fall 2019, the Canadian Readiness Task Force prepared a [plain-language description of Bibframe](#). They also ran a Canadian library survey that revealed that most

respondents were unfamiliar with the framework. This sets the stage for further efforts to raise awareness and provide Bibframe training.

Head - Sexton Library

- We're delighted to announce that starting February 17th and for the balance of the Winter term, Brightspace support service will be available in the Sexton Library on Wednesday afternoons from 1:30pm – 3:30pm. Many thanks to Marc Comeau and Michelle McDonald for discussions that led to this new service and to Marlo MacKay for promotional materials.
- The Sexton Library hosted its first-ever Blind Date with a Book event on February 12th. The carefully- wrapped packages and intriguing descriptions piqued the curiosity of many patrons, a number of whom selected books for checkout. Thanks to the Sexton Library team for their creativity and hard work in preparing the books and the display.
- The Sexton Library celebrated African History month with a display of books and posters related to Africville and relevant history topics. Thanks to Sarah Davis for preparing the display.
- In early February, Cassandra Larose volunteered at the Loaded Ladle along with several Dal Libraries Health & Wellness team colleagues.
- Librarian Sarah Jane Dooley is enrolled in the Centre for Learning and Teaching studio course "Accessibility in Online Teaching". The sessions provide a grounding in the principles of Universal Design for Learning as well as hands-on experience in creating accessible course materials.
- In early February, Jason Lee and his wife welcomed a new baby girl into the family (much to the delight of their son!). Jason will be on leave for a number of weeks, returning in mid-March.

Liaison:

- Provided brief Sexton Library orientation to 50 NSCADU undergraduate students.
- Selected ebooks/books on Oceanography and Indigenous Studies monograph funds.
- Prepared library collection assessment for proposed Oceanography graduate course.
- Participated in Killam Library liaisons' meeting (Feb. 4th).
- Participated in meeting to review the Legacy of Hope Foundation's travelling exhibits about residential school impacts on First Nations, Metis, and Inuit.
- During recent trip to Toronto, visited Royal Ontario Museum to see the work of Indigenous artist Jane Ash Poitras and the exhibit "Sovereign Allies".
- As NSIS Librarian, prepared monthly report and participated in February NSIS Council meeting.

Professional Development

- CAUL webinar on Intellectual Freedom with speaker Jim Turk
- CAUL Forum on Equity, Diversity & Inclusion (second half of the forum)
- ACRL-Choice webinar: *Creating References Using Seventh Edition APA Style*.

Report to Library Council
Sandy Dwyer
Director, Libraries HR & Access Services
February 2020

References have been completed on the top candidate for the Resource Licensing Manager (ADM 5). We are waiting for final approval from Talent Management to move forward with an offer.

Jason Flynn, who many may recognize as a former member of the ATS team, is the new Manager, Academic Technology Operations. Jason has been working in ITS, as their Senior Storage and Systems Technologist, for the past couple of years. He will begin in his new position on March 2, 2020.

The System Developer (SIT2) position was reposted and closed on February 23, 2020. We are in the process of reviewing and short-listing the applicants. Search Committee members will be Marc Comeau, Jason Flynn, Ann Barrett and Sandy Dwyer.

James Wilson is the successful candidate for our Video Conferencing Coordinator position. James comes from MedIt where he has been the Audio Visual Technician/Conference Resource Coordinator since 2010. He will start in his new position on March 9, 2020.

Interviews for the Instructional Technologies Architect (SIT3) position have been scheduled for the week of March 2nd – 6th. Search Committee members are Marc Comeau, Jason Flynn, Suzanne Sheffield and Sandy Dwyer.

The Copyright Coordinator position, backfill for Lachlan MacLeod's upcoming leave, was posted internally for Dal Libraries staff only. The competition closed on February 6, 2020. Candidates will be short-listed and then interviewed after Roger Gillis returns from leave. Search committee members are Roger Gillis, Elaine MacInnis and Sandy Dwyer.

To celebrate the giving spirit of George Munro and Munro Day, on February 4, 2020 Cassandra Larose, Guy Lelievre, Marlo MacKay and Sandy Dwyer, members of the Libraries Health & Wellness Committee, volunteered at the Loaded Ladle as part of the Growing Communities Series which is a partnership between Human Resources & the Dalhousie Professional & Managerial Group (DPMG). The Loaded Ladle is a kitchen and meal service in the Student Union Building that provides accessible, sustainable, locally-sourced free food on the Dalhousie campus. Now running for ten years, the Loaded Ladle operates during the academic year and serves up to 180 free meals a day, 4 days a week.

On February 18, 2020 several members of the Libraries' Equity, Diversity & Inclusion committee participated in the CAUL-CBUA Forum on Equity, Diversity, and Inclusion that was held at the CHEB.

Members of both the Libraries Health & Wellness Committee and the Equity, Diversity & Inclusion Committee, will be attending the webinar, "Trans & Gender Non-Conforming Inclusion in Libraries on February 27, 2020. An invitation to participate went out to all Libraries' staff.

Library Council Report: 27 February 2020

AD Planning | Head of Killam: Sarah Stevenson

AD Planning

Accessibility 2030:

The Dalhousie University Accessibility Advisory Committee has monthly meetings scheduled to the end of June. Next meeting is Thursday February 27. More to be covered in the presentation.

OLA Superconference January 29-31 in Toronto.

I attended one session about breaking down barriers to library work for people with disabilities. ([link to slides](#)) which provided an overview of disability and accommodation. I also attended sessions about print accessibility and a focus group on electronic accessibility with one of our vendors. One of the best sessions was hosted by two University of Toronto librarians. ([link to slides](#))

I also attended the Dalhousie SIM alumni reception and enjoyed catching up with former graduate coordinator Judy Dunn and some former Killam interns.

Head of Killam

Indigenous Community Space (Halifax):

In support of Indigenous Services initiatives led by the Associate Dean Library Services, the JJ Stewart Room will be getting a makeover to become the Halifax Indigenous Community Room. The first Community Room, established in the MacRae Library, is well-used, and intent was always to have an Indigenous Community Space on the Halifax campus as well.

Currently the JJ Stewart room is home to the Killam Reference Collection. In preparation for this change, the Killam subject selectors are doing a major evaluation of the current collection with the goal of reducing the print collections by two-thirds. The Kellogg and Law libraries have already streamlined their print reference collections, as have many of the U-15 libraries. The goal is to complete the streamlining by the end of May in hopes of a soft launch of the Community Space for National Indigenous Day (June 21) or the North American Indigenous Games during the third week of July. (Dalhousie is one of the host sites for the Games.) The refurbished room will have display cases for artifacts and touring displays, smudging facility, and flexible furniture for events. When not in use for events, the room will be available to all library users.

Killam 50th anniversary

For those of you who missed Library *Jeopardy* at the All-Staff meeting February 21, the Killam was officially opened in March 1971. However, the building was open for use the previous October (1970) Marlo and I are co-chairing the Killam 50th anniversary committee. We're kicking things off with a brainstorming session next Thursday March 5, 8.30-10.30am in the Archives & Special Collections reading room. The Archives staff will be providing some materials to encourage your ideas for how to

celebrate the Killam birthday. All are welcome to attend. Video conferencing arrangements have been made for remote attendees.

Selected meetings & events:

Weekly meetings for Indigenous Community Space preparations

Feb 11 - FASS Faculty meeting -

Feb 13 - Faculty Council Science

Feb 13 – SLT

Feb 12 – grad orientation for SRES students switching to thesis option

Feb 21 - All Staff Meeting

Respectfully submitted,

Sarah Stevenson