

Minutes  
Library Council Meeting  
December 20, 2018  
Room 2902: 10:00am-11:10am

Present: Gwen MacNairn (Chair), Melissa Rothfus (Secretary), Carol Richardson (Recording Secretary), Allison Fulford, Amanda Sparks, Ann Barrett, Brian Lesser, Courtney Bayne, Donna Bourne-Tyson, Elaine MacInnis, Erin MacPherson, Geoff Brown, Joyline Makani, Karen Smith, Lachlan MacLeod, Leah Unicom, Linda Clark, Linda Bedwell, Marc Comeau, Marlo MacKay, Melissa Helwig, Michelle Paon, Robin Parker, Sandy Dwyer, Sarah Stevenson, Shelley McKibbin

Regrets: Alice Stover, Anne Matthewman, Creighton Barrett, David Michels, Dominic Silvio, Gail Fraser, Hannah Steeves, Heather MacFadyen, Helen Wojcik, Jackie Phinney, James Boxall, Jan Pelley, Janet Hathaway, Janice Slauenwhite, Joe Wickens, Julie Marcoux, Karen Chandler, Lindsay McNiff, Margaret Vail, Mark Lewis, Michael Moosberger, Mick Bottom, Morning Star Padilla, Natasha Andrews, Roger Gillis, Sai Choi Chua, Sarah Jane Dooley

Treaty acknowledgment was read: "Dalhousie University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq. We are all Treaty people".

1. Adoption of Agenda

The agenda was approved as presented but the Terms of Reference discussion has to be deferred to the January 2019 Library Council meeting because it requires quorum.

2. Approval of the Minutes (from Nov 22, 2018)

The approval of the November 22, 2018 minutes also requires quorum so was deferred until January's Library Council meeting.

3. Business Arising (from the Minutes)

Library Council quorum "50+1 of voting members"

If we do not have quorum, we do not have to cancel the meeting but we cannot conduct business (e.g. no voting). A document was created listing all current Library Council members (52) and identifies each member as voting or non-voting.

Membership List:

Library Council Brightspace [LC Documents] LC\_Membership\_201812

Note:

This is a working document and will be updated as needed. (e.g. Kirsten Huhn will be added in February, so you can expect the revised file to be named LC\_Membership\_201902)

Discussion:

It was suggested we look at how Library Council defines quorum in the Terms of Reference with an eye to possible changes. Other definitions of quorum are used within the university. It was noted, anyone who is on special leave (eg. sabbatical, illness, etc.) is currently not expected to attend Library Council Meetings.

#### 4. Dal Libraries 2019 Survey - Linda Bedwell

The Dalhousie Libraries will be doing a benchmarking survey from the Australian company Insync.

- The survey will run from January 28 through February 17, 2019, and will be similar to the LibQUAL+ survey that was done by the Dalhousie Libraries in 2013. Those survey results showed that we were not meeting the users' space expectations. Since this last survey, we added two new spaces, the CHEB and WMLC.
- Did a follow up assessment study on access tools for faculty. Interviews were conducted with Faculty from Health and FASS, a report was compiled and one recommendation was to look at the link resolver SFX page.
- Carleton University is the only other university in Canada to do an Insync survey (November 2018).
- It is hoped, a test version of our survey will be available on January 7.
- Sample questions and the draft content were displayed. Some edits may be made to the survey.
- The survey is matched to LibQUAL as much as possible so there is data to compare.
- Library faculty and staff can take the survey, but they cannot win a prize.
- Victoria University in Australia also did this survey and their results are available on the Insync website: <http://www.insyncsurveys.com.au/>
- Insync will create a report but the libraries will be doing some of the analysis.
- Promotions are being done similar to the 2013 survey with an extra push to get as many people to contribute as possible.
- Some of the promotions will include Dal Tiger/Ag Ram, Incentive prizes, a promo video, etc.
- Deployment will include email invitations with a link to the survey, BrightSpace invitations with a link, pop-up's on LC computers, posters, book slips, etc.

Presentation Slides:

Library Council Brightspace [December 2018] 20181220\_LC\_PRS\_Insync

Timeline:

- Jan 28<sup>th</sup> – Survey launch date, book slips begin.
- Jan 28<sup>th</sup> to Feb 17<sup>th</sup> – email updates to staff re: response numbers.
- Mid March – Report from Insync (shared with staff and placed on webpage), further data analysis, and peer comparisons.
- Summer – SLT response to survey findings and ongoing updates to follow-up actions.
- Winter 2021/2022 – Run survey again?

Team:

- Linda Bedwell, Jackie Phinney, Jolene Reid, Lachlan MacLeod, Linda Clark, Marlo MacKay, Melissa Rothfus, Michelle Paon, Sandy Dwyer

Comments/Questions on Survey:

- Can we change “the library” to “entering the library”?
- Do we want a question under ejournals, asking about bibliographic management tools, such as what they use and what they prefer?

Linda asked attendees to send her any additional feedback by end of day Friday, December 21.

## 5. Bibliographic Management Update - Shelley McKibbin

The RefWorks Working Group is moving forward with plans to move away from our university-wide RefWorks subscription because it is no longer meeting the needs of our academic community. It has been decided to renew for 1 more year, expiring March 2020. This Group will now become the “Bibliographic Management Tools Team” and will soon begin assessing all the tools currently available. It was noted, we need to change our language and the messaging around the use of bibliographic management tools. We want to focus on choosing a tool that meets a user’s needs rather than promoting the use of Refworks.

### Key Points:

- The Team encourages staff to look at other tools available and incorporate the use of them into their teaching sessions.
- The Team is supporting the move away from RefWorks and discussing the timeline of migrating to other tools.
- The Team is planning educational sessions internally for subject liaisons that will include introducing other options.
- The Team will support our users with the products they are comfortable using for their own needs.
- The PowerPoint slides can be downloaded and modified to your own needs. Included in the slides are a list of free products plus products that have a cost attached, as well as products you don’t have to download onto your computer. For example EndNote costs but EndNote Online does not.

### Presentation Slides:

Library Council Brightspace [December 2018] 20181220\_LC\_PRS\_BibManagers\_v2

### Questions:

- Are we going to recommend using Mendeley?  
Mendeley is a free product that allows you to adjust your own privacy settings. It was noted, we previously went with RefWorks because of privacy concerns and we need to be aware of that issue when looking at the other products. RefWorks also allowed students who graduated to retain their account so they did not lose access to their stored bibliographic data. We will do our best to let patrons know a change is coming and will support them as much as we can.
- Does one of the slides address licensing copyright issues such as you can’t share certain PDFs?  
It is important to inform the patrons of their responsibilities around copyright. Lachlan MacLeod will create a couple of slides and Shelley will incorporate them into these PowerPoint slides.
- Are we doing a review of other available products and can we reinvest some of the money previously allocated to RefWorks to get a better product for Dalhousie students to use?  
Having access to this kind of tool is important to health and business PhD students. They need a lot of space and RefWorks gave them that space. It was suggested for the Team to do an evaluation of these products to see which ones will work best for undergraduates and which ones will work for graduate students because some of alternate products are not user friendly.

### Future Activities:

If anyone would like to join the Bibliographic Management Tools Team, please let Shelley and Elaine know.

## 6. Library Council – Terms of Reference – Donna Bourne-Tyson (annual review)

We need quorum to discuss this item so it was deferred to the January Library Council meeting.

## 7. Senate Report – Jackie Phinney

See her previously submitted Senate Report (below).

8. Reports to Library Council and discussion topics from previously submitted reports (below):

-Ann Barrett            -Janet Hathaway            -Michael Moosberger    -Anne Matthewman  
-Janice Slauenwhite   -Michelle Paon            -Donna Bourne-Tyson   -Marc Comeau  
-Sandra Dwyer        -Elaine MacInnis        -Marlo MacKay        -Sarah Stevenson

Donna Bourne-Tyson (report presented rather than submitted):

Her report addressed these three topics: student data, UNIWeb and PhD students at Dalhousie University.

- Further to the comments in Marc Comeau's report about using student data: Brightspace supports learning analytics and there are several relevant policies at the university related to privacy and use of student data for quality control. There is a line in the university calendar that explains this issue. Students are advised their data can be used by administrative units and the university calendar is considered to be a legally binding contract with our students. Donna wants this policy to be more explicit and has been working with a number of groups to take a previously developed template, revise it and get it approved for use at Dalhousie. It is hoped it can be put on BrightSpace for all students to see. Donna will share this draft with anyone who is interested in seeing it.
- Thank you to Ann Barrett and Melissa Rothfus for their help getting UNIWeb up and running. There will be an announcement coming out in mid-January. It was noted, the template we will be using comes from the University of Ottawa.
- The university is starting an initiative aimed at increasing our enrolment of PhD students. We have less than half compared to our U15 comparators. We are hoping to double our current number. It was noted, this initiative will have an impact on our services and our collections.

9. Announcements

No Announcements.

10. Any Other Business

Melissa Helwig and Robin Parker have received funding to do an evaluation of library research consultation sessions held at the Kellogg Library. This research project will be starting in January. Students will be given the option by email of filling in a survey and then three months later, receive a follow-up survey on the progression of their research skills.

The meeting adjourned at 11:10am.

## Senate Representative Report to Library Council – Jackie Phinney

December 2018

The most recent Dalhousie University Senate meeting took place on December 10<sup>th</sup>, 2018 in Theatre A of the Tupper Medical Building (with videoconference attendees in Truro and Saint John). The following report summarizes the major items discussed at the meeting.

After Senate addressed the Matters Arising from the last meeting, Ingrid Waldron gave a presentation on behalf of the School of Nursing on their efforts to make diversity and inclusion a reality. She noted that their overarching objective is to instill in learners an appreciation for various things that impact social identities and the well-being of diverse communities. Nursing has made strides in this area by re-developing their curriculum (during the 2015-2016 year), establishing committees, etc. She noted that new revised courses will give equal attention to race, cultural identity, etc. She also noted that Nursing has a long way to go, and many professors across Dalhousie are not as committed to addressing issues such as race in their courses.

This presentation was followed by the following separate motions:

- 1) *THAT the Senate approve the new Senate policy for Faculty Reviews of Academic programs, as presented.*

After a brief presentation and some discussion amongst Senate (including some remaining concerns over who was actually consulted in this process), the motion was carried.

- 2) *THAT the Senate approve the modifications to the admissions process for the Master of Applied Computer Science program, as presented*

After a brief presentation and discussion amongst Senate, the motion was carried

Motions were followed by a presentation which summarized the 200<sup>th</sup> anniversary events (given by Catherine Bagnell-Styles). She noted that Dal is only the 2<sup>nd</sup> of the U15 to reach this milestone. The goal of the initiatives surrounding the 200<sup>th</sup> was to put legacy projects into place and reflect on the past while dreaming about the future. She also noted that Dal's social media impressions increased by 30% during the past year, and the Dal 200 hashtag was used over 6000 times. Worth noting is the project came within budget. Catherine thanked Michael Moosberger for being one of the first volunteers, and noted the importance of including archivists in such initiatives.

The Presidential Transition Team followed this with an update on their work. The next acting President and Vice-Chancellor will be Peter Mackinnon for a 6-month period (by Board appointment). This team is not responsible for finding our next President, but for making the transition between Presidents smooth.

The Lord Dalhousie report was next to be delivered, and was presented by Norma Williams. The purpose of this report was to encourage people to attend the panel discussion that took place on December 10<sup>th</sup>, and to update on what's been done so far with this initiative. Worth noting is that this panel has met regularly over the past 2 years, and research has been conducted across many geographic regions. This work will continue even after the panel discussion that took place, and more community consultation will continue going forward.

## Chair reports:

- 1) Senator Kevin Hewitt gave his Chair of Senate report, where he noted that the SAPRC (Senate Academic Programs and Research Committee) has approved a major modification to the Pharm.D program.
- 2) The Chair of SAPRC discussed the upcoming review of programs, in particular the diversification of curricula to include more Indigenous content. Nursing will also be reviewed.
- 3) The Chair of SLTC (Senate Learning and Teaching Committee) noted that they will begin reviewing the student code of conduct, and the final report on the definition of a student will be coming soon.
- 4) The Chair of SPGC (Senate Planning and Governance) gave an update that Senate has struck an ad-hoc committee to examine academic freedom from non-bargaining unit members.

For the Provost's report, Senator Terry Balsler discussed how she has been meeting with different groups on campus, and has identified themes to focus on going forward. She noted that we need to think of enrolment as a collective effort between student affairs, faculties, and more. She also mentioned that Dalhousie is now in the Times Higher Education list of the top 150 international institutions, which presents opportunities for us but also challenges.

Report for Library Council by Marlo MacKay, Communications Coordinator  
November 22-Dec 18, 2018

- Worked on planning and promotions for the upcoming Agricultural Campus art show hosted in the MacRae Library.
- With staff from ATS, working on technology workarounds to do a Dal Reads call with the author in California in the Scotiabank Auditorium (without video conferencing equipment).
- Met with Michelle Paon, Amanda Sparks and from Creative Services Brenna MacNeil to plan signage for the exterior of the Sexton Library.
- Revised the Classroom Technology web page to improve layout/readability.
- Revised the Killam building directory.
- Met with the Dal Reads committee to do title selection for next year's program.
- Assisted with creating a new donor letter.
- Met with the Disaster Management Planning team.
- Updated the Dal Libraries entry in the Academic Calendar.
- Attended the Dal 200 wrap up event.
- Designed a donor bookplate for Jock Murray collection in concert with the donor.
- With Linda Bedwell, created the Insync survey promotions plan and the first round of promotional posters.
- Coordinated a new all-staff photo on the Quad.
- Assisted with Christmas party preparations and fundraising efforts at the party.
- Created Dal Libraries holiday eCard.
- Attended the monthly SLT meeting.
- Met with Creative Services to work on the Dal Libraries' annual report.
- Worked on promotions for an upcoming literary event.
- Made new arrangements to reschedule the open textbook launch in January.
- Worked on preparations for the annual staff milestone event in February.
- Organized the annual Killam Library tree trimming.

Library Council Report: 20 December 2018

AUL Research/Head of Killam: Sarah Stevenson

## **AUL Research**

### Research Data Management Dalhousie Team:

Melissa Rothfus (Kellogg) and Sarah Davis (Sexton) have joined the team. They have provided helpful feedback about the Liaison's toolkit which we plan to release in 2019 in conjunction with a Liaisons Research Data Management education event. The planning for that event will begin in earnest in January. The event itself will take place after Collections Analyst Librarian/Environmental subjects liaison Kirsten Huhn begins her employment with Dalhousie Libraries on February 5, 2019.

Erin MacPherson gave the 4<sup>th</sup> online webinar in the Scholarship@Dal series which was an introduction to Data Management. The feedback from the session was that she gave an excellent presentation. Thank you Erin. Thank you to Melissa Helwig for coordinating this series, providing instruction on the Zoom application, and being the moderator for Erin's session.

We will be re-running the Portage RDM survey after the InSync survey at a time in consultation with the Assessment Coordinator. This is a modification of the survey we previously attempted with very poor results. The previous survey was limited to Science, Computer Science and Engineering faculties. Since then, Erin has collated the three Portage surveys into one question set suitable across all faculties. UNB will be running the same survey next semester, and MUN will be asking the same questions in a slightly different format. We are sharing our documentation (question sets, ethics applications etc) with other interested CAUL institutions. Melissa Rothfus provided helpful updates to our previous REB application.

- CAUL DPSC committee meeting December 6<sup>th</sup>.

I am currently reviewing feedback from the All Staff meeting consultation on the Strategic Plan update.

### Head of Killam

- Heads meeting November 26<sup>th</sup>. This meeting was focussed on HR skills.
- Strategic Resources Management Group meeting November 26<sup>th</sup>. Follow-up on Cambridge package analysis, streamlining System-wide Electronic Access Fund approvals.
- KLSP meeting November 28<sup>th</sup>, with a focus on gift processing procedures with Heather MacFadyen. This presentation and discussion resulted in some changes to our gift shelf procedure that will better serve the needs of the liaisons and the Resources team. The Killam is a regular recipient of unsolicited donations.
- UNIWeb administrators workshop December 11.
- 6 month check-in meetings (voluntary) with two librarians with a focus on their Annual Report goal progress.

I have also been catching up on Annual Report documentation from last summer with the goal of having it all completed prior to the Christmas break.

### Other:

Completed collections purchases for General Science and Environmental Science funds. Finalized purchasing scheme for Computer Science Springer ebooks (with Lecture Notes in Computer Science) package. Sent finalized shelf list for QA 76 range (with circulation data) to the Faculty for their assistance with recommendations for deaccessioning. Attended Environmental Science program December meeting. Completed review of duplicate journal holdings for Killam Basement Print collection and JSTOR holdings and made recommendations for discard of print holdings. The Killam basement storage was full as of October 2018.

## University of King's College

### Library Council report

December 2018

#### Library

Student use of the Library increased significantly over the past month as the end of term approached.

The Library started extended hours on Nov. 25, before examinations began, remaining open until 2 a.m. every night until Dec. 15. In addition to the many King's students who used the Library late into the night, several Dalhousie students also made use of the quiet study space. Extended hours ended at 2 a.m. on Dec. 16.

A group of 30 Atlantic university registrars toured the campus and visited the Library's Treasure Room on Dec. 7.

Archives queries from King's administrators and faculty and off-campus patrons were answered.

#### University

The University's Sexualized Violence Awareness, Prevention and Response Policy was approved by the Board of Governors on Dec. 6 and will be implemented by September. Students prepared the first draft and were heavily involved throughout the writing of the Policy.

Books by three King's alumni are on the *Globe & Mail's* Top 100 book list for 2018: Shauntay Grant's *Africville*, Lezlie Lowe's *No Place to Go*, and Harley Rustad's *Big Lonely Doug*.

In a new partnership between King's and University of Calgary's Faculty of Law, students admitted to King's Foundation Year Program will be provisionally pre-admitted to Calgary's Faculty of Law. Students will have an advantage in the applicant pool but will still need to maintain scholarship standing throughout the remainder of their degree at King's and Dalhousie, plus meet all other admissions requirements.

As Academic Integrity Officer for King's, I have handled 11 matters in the past month.

- Janet Hathaway

## **Report to Library Council**

Submitted by: Michelle Paon, Interim Associate University Librarian Resources & Head of Sexton Library for the meeting of December 20, 2018

### **Associate University Librarian Resources**

- Fair Price Initiative - Many thanks to the librarian review teams who performed additional analysis on the journal datasets. The decision has been made to renew the subscription to the *Cambridge* journals package. We expect to make a decision about the *Oxford* package in January. We will continue analysis of the remaining four packages during 2019 with updates to follow.
- Elaine MacInnis and I co-chaired the first meeting (Dec. 7) of the system-wide Disaster Management Plan team. Team members include: Linda Clark, Kelly Casey, Sandy Dwyer, Leah Unicom, Jan Pelley, Karen Smith, Amanda Sparks, Alice Stover, Graham Perkins, Carol Richardson, Janice Slauenwhite, Marlo MacKay, and Donna Bourne-Tyson. Our first goal has been to update a Holiday Contingency Plan document that will be used by all Dal Libraries. Team members are also ensuring that disaster response bins are located in each library. The longer-term goal is to prepare a system-wide Dal Libraries' disaster management plan, using as a base the Killam Library's disaster management plan. Updates and enhancements to the document will address needs of all library spaces across the system.
- Scholarly Resources Management Group (SRMG) - chaired meeting (Nov. 26).
- Met with H. MacFadyen and Courtney Sutton to discuss the criteria for the Unit Proposal Assessment for New and Major Modified Academic Programs.
- Met with Morning Star Padilla and Heather MacFadyen - discussion on ways to address faculty requests regarding how to include Indigenous content in courses.
- Met with Heather MacFadyen, Marc Comeau and reps from Resources and ATS for technical update.
- Making preparations for orientation of our new Collections Analysis Librarian, Kirsten Huhn, who will begin work on February 4, 2019.
- Assisted H. MacFadyen with short presentation at Resources All-staff meeting (Nov. 21<sup>st</sup>).
- Participated in cross-Canada phone conference meeting with the Modifying Acquisition Practices group.
- Regular update meeting with Resources Management Librarian (Dec. 3).

### **Head - Sexton Library**

- Meeting with Dean of Architecture & Planning Christine Macy, Gwen MacNairn, and Jenn Strang re. potential opportunities related to GIS support. Phone discussion with J. Strang re. history of GIS instruction and support provided to CIVL 3830: Surveying & Applied Geomatics.
- Communication with L. Bedwell/M. MacKay re. Insync poster content.
- Met with L. Bedwell to provide tour of new Idea Building and Design Building.
- Met with L. Bedwell and A. Sparks to discuss options for Sexton Library space assessment.
- Met with M. MacKay re. new Welcome signage for Sexton Library.
- Sexton staff met with H. MacFadyen to discuss planning for the upcoming arrival of a gift of books and serials from a prominent Canadian architect.
- Sarah Davis has uploaded to DalSpace all files from the Royal Architectural Institute of Canada's (RAIC) Journals digitization project: <https://dalspace.library.dal.ca/handle/10222/74279>
- Sarah Davis has been working with Linda Bedwell and Lachlan MacLeod on analysing the data recorded from service point interactions.
- Jason Lee and Sarah Davis participated in two training sessions on Access to Memory (AtoM).
- David Ryan completed his 8-week contract with the Sexton Library in late November, but has been retained to work casual for a period in December to assist with a short-staff situation. We are grateful for his contributions to Access Services during the Fall term.
- Sarah Jane Dooley will return from sabbatical in January 2019.

- Sexton Library - displays re. Transgender Day of Remembrance, and 16 Days of Activism against Gender-based Violence.
- A height-adjustable table and a second black and white printer were installed in the library.
- Sexton staff meeting (Dec. 4) and holiday luncheon at local restaurant (Dec. 14)
- On Dec. 5<sup>th</sup>, Sexton Library invited students to enjoy some edible “holiday cheer” at a treats table that we set up near the library entrance. It was well-appreciated!
- Attended École Polytechnique Memorial Service, Sexton campus.
- Patricia Manuel has completed a five-year term as Director of the School of Planning. In Jan. 2019, Ahsan Habib will become the new Director.

I attended the following meetings or sessions:

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|--|---|
| ○ Libraries’ Senior Leadership Team          | ○ Bibliographic Management Review Team    |
| ○ Library Heads                              | ○ Faculty Council, Engineering (2)        |
| ○ Library Council                            | ○ Farewell Reception for Dr. Florizone    |
| ○ Update meetings (2) - University Librarian | ○ Dal 200 Wrap-up Party                   |
| ○ Update meetings (2) - AUL Services         | ○ Dal Libraries Holiday Party/staff photo |
| ○ Dal Libraries 2019 (Insync) Survey Team    | ○ NSIS Council meeting (Dec.)             |

### **TRC Calls to Action**

Visited new Indigenous art exhibits - Art Gallery of NS - works by Kent Monkman and Jordan Bennett.

**Report to Library Council**  
**Sandy Dwyer**  
**Director, Libraries HR & Access Services**  
**December 2018**

Our efforts to fill the SIT2 Systems Administrator position ended in a failed search and we have now submitted a new employment requisition in order to repost the position in the New Year.

We are in the process of making an offer, to the successful candidate, for the System Developer (SIT2) temporary position to backfill Margaret Vail.

The posting for the Manager of Academic Technology Operations closed on Monday, November 19, 2018. Search Committee Members are Marc Comeau, Director ATS, Ian Taylor, Director, MedIT Technology Services, Suzanne Sheffield, Director, Centre for Learning and Teaching and Sandra Dwyer, Director Libraries HR. We have shortlisted and will be setting up interviews after we return from the holiday break.

The ER to permanently hire an additional Instructional Support Technician (SIT1) in the Academic Technology Services department has been approved and the posting will go up after the holidays.

David Ryan has been re-hired as a temp, from December 3, 2018 – March 31, 2019, to help cover sick leaves. He is currently covering at the Sexton Library. Omar Alqatami has been working as a temp at the Kellogg since October 27, 2018 to backfill a sick leave there.

## AUL Library Services & Head, MacRae Library Highlights for Library Council December 2018

### **AUL Library Services**

**CNI** – Marc Comeau and I recently represented the Dal Libraries at the Fall Meeting of the Coalition for Networked Information in Washington, DC. I attended many interesting sessions, including ones on geospatial data, copyright data, protecting privacy on the web and digital lending. The closing plenary was delivered by the Director of the National Library of Medicine., who discussed how they will accomplish the goals of the NLM's Strategic Plan for Data Science.

**Disaster Planning** – Michelle Paon and I are co-chairing the Disaster Management Planning Team. Further details are contained in her report.

**Document Delivery** – We have been working with ATS staff to address ongoing issues with the Dal Libraries connections to Relais. Meetings have been held between ATS and Relais staff in an attempt to resolve these issues and troubleshooting is continuing.

**GIS & Data Services** – When time permit, Lachlan will be working with the GIS & Data Services team. It was felt that this was a good fit for Lachlan given his previous work experience with the ARDC. He has recently attended DLI training. We are exploring options for providing some on-site GIS services on the Sexton campus (one half or full day per week). Once details are worked out we will provide an update and begin promotions.

**LibCal** – We will be running a trial of the LibCal product from Springshare in the month of January. LibCal is a calendaring, event management and appointment scheduler tool. Melissa Helwig, Shelley, Marlo and Julie will be doing the initial experimenting with it. If there is anyone else with a keen interest in this tool please let me know.

**Patron Load** – errors were detected in recent testing and have been reported to ATS staff. They have made adjustments to the load based on the reported errors. The testing will continue until we're confident the patron load is free of issues but we hope to have it operational early in the new year.

### **MacRae Library**

- **Cox Fire Update** – A memo was sent to the campus community on Wednesday advising that the renovation of the building affected by the fire in June will not be completed until 2020. However, by the end of the summer we will vacating the former Sears location in the mall and arrangements are being made to accommodate the faculty, staff and grad students, along with the lab spaces, back on campus. There will be some temporary and permanent moves in this process. These measures will reunite our faculty, staff and students back on the Agricultural campus. Twenty small cubicles for graduate students will be relocated to the area outside of my office. This is a temporary arrangement but we feel this is a good fit for the Library, given our already close relationship with our grad students.
- **Faculty Strategic Planning** – The Faculty of Ag is in the process of developing its new strategic plan.
- **Landscape Architecture Pre-accreditation** – Erin MacPherson and I had the opportunity to meet with the external reviewers for the Landscape Architecture program. We toured them through the MacRae Library and discussed library resources and services related to the LA program.
- **NCTR Hub Space** – Morning Star and I visited the Millbrook Cultural & Heritage Centre and purchased Mi'kmaq crafts (baskets, a drum, etc) for the NCTR Hub space. We have also identified the furnishings required for the space and have started the procurement process. The hope is to have the new furnishings in place for the February 5<sup>th</sup> launch.

**W.K. Kellogg Health Sciences Library | AUL Scholarly Communications**  
**Highlights for Library Council**  
**December 2018**

**Kellogg Health Sciences Library:**

- 1) **Cannabis and Health Libguide:** This new guide was developed by Robin P, Melissa H and Hannah Steeves at Dalhousie and Katie McLean at NSHA. It is aimed at health practitioners and students as well as patients and members of the public. The guide is also brand for both institutions. <https://dal.ca.libguides.com/cannabis>
- 2) **Health Sciences Library Committee Meeting:** Fall meeting was held on November 26<sup>th</sup> in the Kellogg Conference Room.
- 3) **Collection assessments completed or in process this term:**
  - a) NURS5630 - Integrated Professional Practicum for Registered Nurse (RN) Prescribing (P) Certificate
  - b) NURS5733 - Pharmaco-Therapeutics for Registered Nurse (RN) Prescribing (P) Certificate
  - c) Proposed changes to the MSc offered by the Department of Community Health and Epidemiology.
  - d) Proposed Psychiatry Research PhD
  - e) Proposed modification to Graduate programs in Medical Neuroscience
  - f) Proposed new course in Structural Biology, to be cross-listed as BIOC 4703/5703 and CHEM 4703/5703
  - g) Accreditation report for the School of Occupational Therapy
- 4) **CAUL licencing for Cochrane Library (GEOIP):** Meeting with NSPL was held that included Lynn Summers, Cynthia Holt, Joanne Hodder, Ann Barrett and Dyan Bader. Future meetings to be held with other potential partners.
- 5) **MMIs:** Melissa H, Robin P and Jackie P all participated as interviewers in the Faculty of Medicine Multiple Mini Interviews (MMIs) this year. This all day event is an integral part of the admission process to the medical program at Dalhousie and it uses many short independent assessments, typically in a timed circuit, to obtain a score of each candidate's soft skills. The thank you message to those who acted as interviewers from the organizers was fun so I though I'd share it.

2 Days, 2 Sites, 336 Applicants, 140 Interviewers, 100+ Student Volunteers and Staff make for 1 successful MMI Weekend!

A sincere THANK YOU to all! Each and every one of you (that means you too Spare Interviewers and SPs!) had an important role in the success of our MMI weekend. Each individual's engagement, enthusiasm and professionalism helped to make this critical part of our admissions selection process a remarkable event!



- 6) **Young Canada Works:** Application has been submitted but we will not hear the outcome till March 2019 at the earliest.

- 7) **Dr. Jock Murray book donations:** First set of books have arrived and are in process. Marlo and Jock have developed an attractive bookplate.
- 8) **Branding at the Kellogg Library Learning Commons in CHEB:** Has been installed, more signage and branding to come.
- 9) **Congratulations:** to all our Kellogg Holiday Contest participants and winners. (Melissa R, Jan, Kathy, Denise, Brian, Echo, Nadine and Penny). Each year the Kellogg library staff celebrate with a little holiday contest. This year's contest theme was: "Designing a Bed and Breakfast for Hansel & Gretel's Christmas visit."



#### Scholarly Communications:

- 1) **Liaison morning with a Scholarly Communications theme:** Thank you to speakers and organizers Melissa Helwig, Melissa Rothfus, Geoff Brown and Gwen MacNairn. The session was excellent and discussion was valuable. There will be a follow up event in the coming year with an in-depth hands on training on SciVal – at the request of attendees.
- 2) **Thesis file name correction project:** Underway in anticipation of further harvest testing in the spring
- 3) **Scholarship@Dal Libraries series:** the final two sessions for the term were offered and received fairly good attendance (15-20 per session) <https://dal.ca.libguides.com/c.php?g=705911&p=5022639>
  - Copyright and Author Rights (Roger Gillis, Nov 23)
  - Intro to Research Data Management (Erin MacPherson, Nov 30<sup>th</sup>)

Plans are underway for content for the winter term.
- 4) **Wikipedia edit-a-thon:** We had an inquiry from MEOPAR, the marine risk research network headquartered at Dal. After seeing our posting they were keen to sponsor another edit-a-thon in their field.
- 5) **Bill Freedman Book Project:** The event to launch the Bill Freedman was delayed due to power outage. The rescheduled date is January 10, 2019 3:00-4:00 in the Biology Lounge of LSC <https://digitaleditions.library.dal.ca/environmentalscience/>
- 6) **FASS and Digital Initiatives:** Following concerns expressed from FASS about websites hosted by ITS there have been a number of meetings to discuss ways forward. A follow-up email was sent out to all faculty at FASS and there will be a review of existing websites in the new year.
- 7) **UNIWeb:** A number of training sessions have taken place for administrators. More training will be coming in the new year. A job description has been drafted for 6 month contract Uniweb Support person.
- 8) **OER:** Several OER meetings have taken place and another scheduled. CAUL has an OER Forum planned for Tuesday February 26, 2019, more information coming on this in the new year.
- 9) **Working Group for Institutional Repositories (ORWG - CARL)** Planning is under way with the Working Group for Institutional Repositories (CARL) for a workshop next spring. A save the date will be going out soon.

Report to Library Council – Marc Comeau  
ATS Report – November and December 2018

- Through some work completed during the fall reading week, we're set to expand our Panoto (lecture capture) installation base into the Rowe building. This is a follow-through on the work done there in the summer.
- We are also working on ingesting the 2016 census aggregated dissemination area (ADA) and dissemination area (DA) pdf maps for Nova Scotia's 18 counties (CD) to the Dal Dataverse. A total of 1,658 Nova Scotia DA maps were provided by Stats Can via a special request.
- We've been working to support our AVP Academic's efforts to create an early alert system to help at-risk students.
- I went to the CNI meetings last week and attended several excellent sessions. There were some great perspectives on sustainable models for digital scholarship, patron privacy through our websites, and a particularly engaged session on RA21 (a proposed new authentication method being pushed by publishers).
- The Archivemata project, along with other pending projects is going to push us to expand our local storage capacity. We're going to be adding somewhere around 100 TB of space on our SAN to support library initiatives.
- The extra space will buy us some time to work out our long-term storage strategy which we'll be addressing in the new year.
- We will be working with teams in Truro in the new year as they work to move some of their space from the Sears Mall space back to their campus.
- We spent some time with the Academic QA Manager from the Provost's office to discuss where and when ATS fits into the Review of Programs Proposals.
- We are working to bring Daedalus (Program Mapping Software) back into a functioning state. Some changes to the underlying frameworks have broken it and we're still working to sort out a solution.

## **Report to Library Council**

**Anne Matthewman - December 2018**

### **AUL Learning and Teaching**

#### OER meetings:

The planning team (Libraries and CLT) met most recently on December 6<sup>th</sup>. During November members of the team viewed TopHat's Open Access platform. Although it has good technological capabilities there are questions about its cost and sustainability. The group is currently looking at what is available across various platforms and is also looking at ways to help librarians use and develop open education resources. The Co-Chairs will meet with the new Provost in January to determine her thoughts about OER at Dalhousie.

#### ADAC:

The most recent ADAC meeting was held on December 5<sup>th</sup> and it featured a visit from the new Provost, Teri Balsler. The focus of the session was on student retention, support and building resiliency. The group discussed student support services beyond first year. Provost Balsler also talked about preparing students for life-long learning. Finally, she talked about indigenizing the curriculum and making sure it fits into the central plan of the University. She indicated that she wants the Provost's office to support faculty, students, and the curriculum in a holistic way.

ADAC members also reviewed the proposed academic dates for 2019-2020 and had a presentation on the definition of a student. Right now, there is no broad definition of a student.

The team's recently scheduled meeting was cancelled due to the bad weather on November 29<sup>th</sup>. We will meet in February as scheduled.

### **Dunn Law Library**

Our librarians recently participated in several interviews and job presentations for new faculty at the Law School. We are always particularly interested in their research areas and how our library will be able to support that research.

Hannah, David and I have been busy marking assignments for the 1<sup>st</sup> year legal research classes. I will begin teaching Advanced Legal Research in January.

We will welcome Mark Lewis back from his leave in January and wish good writing to David Michels who will be embarking on a six month leave. We are fortunate to have a third-year student who has been assisting on the reference desk and will continue to do so while David is off.

The Law Library had extended hours over the exam period. On December 20<sup>th</sup> and 21<sup>st</sup> we will close at 4:00 p.m. and then we will remain closed until January 2<sup>nd</sup>.