

Item: Board of Governors Minutes, May 2002
Call Number: UA-1 53.3

Additional Notes:

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Dalhousie University Audit Committee

REPORT TO THE BOARD OF GOVERNORS

14 May 2002

The Audit Committee met on 9 May 2002 and dealt with the following business:

- Received updates on the financial operations of the University Club and on progress with the University's administrative computing systems;
- Discussed with KPMG, the University's auditors, the 2000-2001 management letter and the general audit plan for 2001-2001; and,
- Received and discussed the 2001 Annual Reports on Environmental Health and Safety and Radiation Safety, including the following highlights:
 - ▶ the University's excellent construction safety record over the past several years during a period of major activity;
 - ▶ the acquisition of three automatic external defibrillators;
 - ▶ the implementation of a Workplace Violence Prevention Program;
 - ▶ the final closure and demolition of Hancock Hall, which no longer provided an appropriate work or child care environment
 - ▶ the year's accidental injuries and days lost due to accidents;
 - ▶ the University's vigorous fire safety program; and,
 - ▶ no inspection orders received from and no outstanding issues with either the Department of Labour or the Department of the Environment.

(Copies of the Reports may be found at www.dal.ca/safety - click on "Dalhousie Program" or "Ionizing Radiation Safety")

Daurene Lewis, Chair



Dalhousie University Operations Committee

REPORT TO THE BOARD OF GOVERNORS

14 May 2002

The Committee met on 2 May 2002 and dealt with the following business:

- Received and discussed Report # XXIII from the Budget Advisory Committee, including an update on the implications for the 2001/02 and 2002/03 fiscal years of the recent faculty strike and its aftermath;
- Approved recommendations on fees to be brought forward to the full Board of Governors for approval, including:
 - ▶ 2002/03 tuition fees;
 - ▶ 2002/03 Law School auxiliary fees;
 - ▶ 2002/03 residence fees;
- Received a report on fund-raising activities and results;
- Received progress reports on the Howe Hall extension project (expected to be completed in June of this year) and on planning for the Faculty of Management Building;
- Reviewed and recommended for approval by the full Board projects to be funded out of Alterations & Renovations funds (\$1,861,000) and Facilities Renewal Funds (\$952,000); and,
- Discussed longer-term planning for the University, the need for a sustainable business plan, and related issues, and agreed to pursue the discussion in the fall.

John Risley, Chair



**Board of Governors Meeting
Dalhousie University
May 14, 2002**

Participating were:

Mr. James Cowan
Chair

Ms. Elizabeth Beale

Ms. Kristen Brown

Mr. Gerald Clarke

Hon. Lorne Clarke

Mr. Murray Coolican

Mr. David Craig

Mr. Charles Freeman

Ms. Johanne Galarneau

Dr. Lucy Ellen Kanary

Mr. Colin Latham

Dr. Daurene Lewis

Ms. Cathy MacNutt

Mr. Don Mills

Ms. Ann Petley-Jones

Dr. David Precious

Dr. Michael Shepherd

Dr. Alasdair Sinclair

Dr. Jim Spatz

Ms. Nancy Tower

Mr. Bruce Towler

Dr. Tom Traves

President

Regrets from: Mr. Wesley Campbell, Dr. Mohamed El-Hawary, Mr. Robert Radchuck, Mr. John Risley, Mr. Peter Stuart, and Mr. Jeff Woodbury.

Also participating were: Dr. Carl Breckenridge (Vice-President Research), Dr. Dale Godsoe (Vice-President External), Mr. Bryan Mason (Vice-President Finance and Administration), Mr. Eric McKee (Vice-President Student Services), Dr. Sam Scully (Vice-President Academic and Provost); Mr. Brian Crocker (University Secretary and Legal Counsel); Mr. Brian Christie (Executive Director, Institutional Affairs); Mr. Robert Carter (Director, Facilities Management), Ms. Ann Janega (Director, Public Relations); Mr. Darrell Cochrane (Controller, Financial Services); Mr. Peter Murchland (Manager, External Communications, Public Relations), and Ms. Sharlene Drake (Secretary).

1. Approval of Proposed Agenda

The agenda was approved as presented.

2. Approval of minutes for the April 23, 2002 Board meeting

The minutes were approved as distributed.

3. Report of the Chair

Mr. Cowan and Dr. Traves jointly presented the Governors' Awards which were established in 1992 by the Board of Governors to mark the 125th anniversary of the founding of the Dalhousie Student Union, and to recognize the fact that students contribute to the quality and vitality of the University, and the achievement of its mission, both through their academic accomplishments and through their involvement in other aspects of campus life.

Each year up to four awards are given to students for exceptional contributions or leadership in the extracurricular life of the University or in the area of community service, combined with very good academic records.

For 2002 the following students were chosen:

Joseph Chedrawe, Undergraduate Student, Faculty of Arts and Social Sciences was honored for his leadership in the Dalhousie French Society, the Diman Association of Canada, and in particular, in the establishment of a Golden Key International Honor Society at Dalhousie.

Stephen Giles, Undergraduate Student, Electrical and Computer Engineering Department was honored for his achievements as a canoeist, including membership in Canada's Olympic paddling team and a World Championship in the C-1 1,000 metre event in 1998, and for his participation in a variety of community service activities based upon his role as an Olympic athlete.

Ryan Sommers, Graduate Student, Department of Community Health and Epidemiology was honored for his active role in community health, in particular his service with the Cobequid Community Health Board and as co-chair of the Capital Health Community Health Board Council of Chairs.

Marianne Stanford, Graduate Student, Department of Microbiology and Immunology was being honored for her initiative in establishing the Let's Talk Science Program at Dalhousie, an outreach program that uses graduate student volunteers to interest elementary school students in science.

Mr. Cowan then welcomed new DSU President and former Board Member Ms. Johanne Galarneau and elected representative Ms. Kristen Brown to the Board

4. Report of the President

Dr. Traves did not provide a report.

5. Report from the Dalhousie Student Union

Ms. Galarneau noted that the new executive began their term on May 1 and had been very busy since that time.

She noted that:

- renovations were underway at the Student Union Building so that the building will be better able to serve the needs of students.
- Frosh Week preparations were underway.
- students are concerned about the ever increasing cost education and feel that due to the escalating costs, education at Dalhousie is becoming inaccessible to many students.

6. Reports of the Standing Committees

- **Audit Committee**
The report was accepted as distributed.
- **Operations Committee**
The report was accepted as distributed.

7. BAC XXIII Report

Professor Joan Conrod, Chair of the Budget Advisory Committee, provided an overview of the report which included enrolment related budget allocations (ERBA), budget planning, facilities renewal, and tuition fees. She stressed that the Budget Advisory Committee members were unhappy recommending both the budget cuts and tuition fees increases which were necessary to achieve a balanced budget. Professor Conrod also reported that the BAC will be bringing forward a strategic plan for future consideration and discussion.

8. Fees 2002/2003

- **Tuition fees**
Following discussion, Ms. MacNutt moved and Ms. Beale seconded a motion THAT, based on the recommendation of the Operations Committee with the support of the Student Relations and Residence Committee, the Board of Governors approve the 2002 - 2003 tuition fees as presented in the schedule as attached and incorporating the following adjustments:
 - (a) an 8% tuition fee increase in all programs and the international differential fee; and,

(b) an increase in the auxiliary fees for facilities renewal to \$20 per term for full-time students and \$7 per term for part-time students.

The motion carried.

- **Student Services Fee**
Mr. G. Clarke moved and Mr. Towler seconded a motion THAT the Student Services Fees for 2002 - 2003 be approved as presented. This schedule is attached. The motion carried.

- **Student Union and Student Society Fees for 2002/03**
Mr. G. Clark moved and Ms. Galarneau seconded a motion THAT effective for September 2002, The Board Of Governors approve the following fees:
 - (a) The fee for the Student Union Health Insurance Plan be increased from \$111 per year to \$150 per year for full-time students;
 - (b) The Occupational Therapy Society fee be increased from \$7 per term to \$28 per term for full-time and part-time students;
 - (c) A fee for the Bachelor of Management Society be established in the amount of \$15 per term for the fall and winter terms for full-time and part-time students.The motion carried.

- **Auxiliary Fee - Law School**
Mr. G. Clarke moved and Mr. Craig seconded a motion THAT, based on the recommendation of the Operations Committee, with the support of the Student Relations and Residence Committee, the Board of Governors approve a \$1000 auxiliary fee applicable to full-time students in the LLB program (pro-rated for part-time students) commencing in 2002-2003. The motion carried.

9. Residence rates for 2002-2003

Mr. G. Clarke moved and Ms. Beale seconded a motion THAT based on the recommendation of the Operations Committee and the Student Relations and Residence Committee, the Board of Governors approve the 2002-2003 Residence Room and Board Rate Schedule as attached.

Based on concerns about the increased costs to students for tuition fees and room and board, Mr. Freeman moved and Ms. Brown seconded an amendment THAT students be provided with an opt-out option for the RESNET portion of the fees. The amendment was defeated.

The motion carried.

10. Student Assistance Program Allocations for 2002-2003

Mr. G. Clarke moved and Mr. L. Clarke seconded a motion THAT the proposed 2002-2003 schedule for Student Assistance Program allocations be approved as presented in the attached schedule. The motion carried.

11. Alterations and Renovations and Facilities Renewal Projects

Ms. MacNutt moved and Mr. L. Clarke seconded a motion THAT, based on the recommendation of the Operations Committee, the Board of Governors approve the proposed allocation of funds for 2002-2003 facilities renewal projects (\$952,000) and Alterations and Renovations projects (\$1,861,000). The motion carried.

12. Trimester Report

Based on a request at a previous meeting, the full report was distributed to Board Members. The conclusion of this report was that a trimester system was not going to contribute to solving the problems faced by the University with regards to deferred maintenance expenses and the costs of the physical plant.

The meeting then moved to an *In Camera* session where Dr. MacInnis provided a report on issues and trends within the Faculty at Dentistry and Dr. Chris Moore was reappointed for one additional year as Acting Dean, Faculty of Science effective 01 June 2002.

Don Mills
Honorary Secretary

James Cowan
Chair