

Public Services Advisory Committee Meeting
September 16, 2008
G62, Killam Library

Present: Ann Barrett, James Boxall, Geoff Brown, Marc Comeau, Jane Duffy, Sharon Longard, Bill Maes, Mike Moosberger, Fran Nowakowski, Gwyn Pace, Michelle Paon, Helen Powell, Karen Smith

Regrets: Ian Colford

1. Announcements and updates from previous PSAC meetings

- from July PSAC – update on PSAC-sponsored Open Access mini-conference. Following is text of an e-mail sent to PSAC from Jane on July 29th:
 - “As part of the Library's Strategic Directions 2 and 4, Open Access initiatives have mightily informed the library's public services leadership profile for over a decade. Examples of this leadership include Kellogg Librarian Patrick Ellis (national OA activist for Health Sciences), Life Sciences Librarian Michelle Paon, (Chair, Institutional Repository Committee), University Archivist Michael Moosberger (Chair, Digital Initiatives Committee).
 - At the June 17, 2008 Public Services Advisory Committee meeting, the recommendation for the PSAC to sponsor a professional development event on Open Access Publishing was brought forward by Ann Barrett (Kellogg) and unanimously recommended by all members as a top priority for PSAC for 2008-2009. It was agreed that this event be not just library specific but open to the University Community as a whole.
 - The past few weeks, since our meeting, I have been doing some research into what such an event might look like and have consulted other research Libraries and external professionals on how they have provided this type of leadership at their respective institutions. In addition to the local Dalhousie talent (as above and others), I have found several Library experts from the ARL/SPARC community who would be glad to work with us on a number of permutations of Open Access professional development for Librarians and faculty in general. Patrick Ellis has also been exploring what might be done from the vast Health Sciences research perspective and has identified some key individuals on the national scene who could contribute to the broad institutional appeal of a Dalhousie Library event, particularly for researchers.
 - In light of PSAC's June 17 resolution to sponsor an Open Access event for 2008-2009 as well as the ever increasing profile of Open Access for Dalhousie University, I propose a day-long mini-conference open to all Dalhousie Community - with both hands-on (break-out) and speaker events at ***both*** Carlton and Studley campuses - in late November (or early December) 2008 within the following general parameters:
 - 1) Welcoming remarks - Patrick Ellis, Dalhousie University Health Sciences Librarian, Chair Committee on Medical Libraries (AFMC) and Co-Chair, National Network of Libraries for Health
 - 2) Changing Scholarly Communications and the New Research Landscape - (speaker/break-out facilitator TBA - for Librarians and researchers)
 - 3) creation of OA journal content for researchers - how, why, where? (speaker/break-out facilitator TBA)
 - 4) Scholarly Communication and the Library Subject Specialist (local panel or speaker/break-out facilitator TBA - for Librarians)
 - 5) Keeping your Author Rights - panel discussion (various TBA for Librarians and Researchers)

- 6) Role and Potential of the Campus Digital Repository - (speaker/break-out facilitator TBA for Librarians and Researchers)
 - 7) Open Access Showcase - overview of Dalhousie OA initiatives and brainstorming on next steps (speaker/break-out facilitator TBA - for Librarians and Researchers)
 - To organize this, I would propose a mini-conference steering committee of 5 PSAC members (minimum) with at least one member from Health Sciences, as well as Tina Usmiani to assist with communication. This steering committee would determine the mini-conference theme, program, speaker invitations, campus bookings for speakers and break-outs, registration, promotion and outreach plan. Please let me know by September 5 if you are willing to serve on this steering committee and the planning work will begin shortly after that.”
 - Jane advised that the following individuals have volunteered to sit on the steering committee: Geoff Brown, Marc Comeau, Michelle Paon, Helen Powell.
 - Next steps for the steering committee to be announced.
 - from July PSAC – update on organization of the “S – Drive” (Michael Moosberger)
 - Mike advised the Committee that a notice has been sent to all staff requesting their assistance in cleaning up this directory. He has asked staff to examine any items that they have placed in the S share directory and determine its relevance to them and their work. Any documents that are obsolete, irrelevant or of a personal nature should either be transferred to a personal directory or deleted. Mike has requested that staff complete their no later than Friday, October 31st. After the 31st, Mike will begin his own review and restructuring of the Share directory and will delete any items that he determines to be obsolete or irrelevant to the Libraries.
 - Discussion ensued on the clean-up of the s:/share/ drive. The share directory was and is intended to be used for staff across the Library system to share **current relevant** documents and is not intended to be used for long-term storage of files.
 - Announcement from University Librarian re Novanet Live Help
 - Bill reported that after a 4 year Novanet Live Help pilot project it was determined that it is time for Live Help to be permanently implemented. As a result the following motion was passed at the Novanet Board of Directors meeting on September 12th:
 - “That the Directors of the Novanet Institutions commit to administration, staffing, scheduling and marketing of Live Help, as described in the *Novanet Live Help Virtual Reference Service Annual Report September 2007 – April 2008.*”
 - At the next Novanet Board of Directors meeting the Directors will discuss how to staff Live Help. It is expected that each Director will have specific staff within their own institution to manage and participate in Live Help with a projected implementation date of September 2009.
 - Bill agreed that it would be appropriate for PSAC to begin discussing how Dalhousie could staff Live Help.
2. Update from PSAC WorldCat Local Sub-Committee (Ann Barrett, Geoff Brown, Marc Comeau, Gwyn Pace, Sarah Stevenson)
- Geoff presented the document “PSAC Brief – WorldCat Local Implementation for Dalhousie University Libraries” which was distributed to PSAC members.
 - When would be the best time to launch WorldCat Local?
 - this could take some time to implement as scheduling would need to be coordinated with OCLC. Much work would also need to be done by Novanet staff so scheduling would also need to be coordinated with them.
 - What collections / resources should be included in WorldCat Local?
 - core collection → Novanet database

- local collections, e.g. DUASC. After some discussion the Sub-Committee determined it would be too difficult at this stage to include collections housed in DUASC as OCLC would need to create their own records of what is in the collection
- CONTENTdm database
- DSpace → OCLC not currently able to accommodate DSpace installations.
- Who should participate at this stage of implementation? Dalhousie only? Novanet? CAUL?
 - understanding is that this will be a Novanet purchase with customization to happen at the institution level. Dalhousie will have its own administrative login and profile so that customization of WCL view is possible.
- What priorities, e.g. types of access/services must WorldCat Local enhance?
 - needs to enhance discovery of and access to our resources regardless of format or location
 - Document Delivery → WCL does not currently work with Relais (could possibly use SFX for document delivery function).
 - Gwyn advised that she has been in discussions with Relais who will be working with OCLC in the hopes of getting Relais to work with WCL
- What priorities for research and development must be in place?
 - the incorporation of local sources into WCL such as DalSpace, DELI
 - develop a direct connection with Relais
- What constraints, if any, attend systems inter-operability issues for WorldCat?
 - WCL is not able to directly search
 - SFX OpenURL resolver
 - no connections for most citation databases
 - DSpace
 - Relais
 - MeSH
- Bill Maes pointed out that the constraints are actually upgrades to what we already have.
- He reported that Novanet has been given approval to get us in the queue with OCLC for implementation.
- The issue between OCLC and Relais should be sorted out sooner rather than later.
- The sub-committee needs to give some thought on how to publicize the acquisition of WorldCat Local
- It will likely be up to each institution to implement rather than having a Novanet-wide committee

3. E-Reserves – the University of Calgary model

- All three Dalhousie libraries are moving towards e-reserves.
- Gwyn reviewed the document that she had distributed to PSAC members.
- After discussion of this model it was suggested that Gwyn, Ann Barrett and Helen Powell meet to discuss any concerns or recommendations from their respective libraries.
- Bill queried whether Gwyn had spoken with the University's Copyright Officer and pointed out that at Dalhousie it is up to each department to seek copyright clearance rather than the Copyright Officer doing this on their behalf.
- It was decided that the Copyright Officer should be asked to attend the meeting with Gwyn, Ann and Helen.
- Update to be provided at the October PSAC meeting.

4. Web page issues and updates

- Marc Comeau reported that as of September 1st Ann Barrett and Mike Moosberger each have received the statistics for their web sites that they had requested. This information will be provided on a monthly basis. Any other staff interested in receiving statistics for their web sites should contact the Systems group.

- Other Systems issues
 - request for full SFX interface into journal search – due to constraints this will be not easy and may not be possible. Marc and Fran propose that the two links each for journals and books from “Find Information” on our home page each link to just one page. It was requested that PSAC members review this and send comments to Marc. The URLs in question are listed below:
 - <http://www.library.dal.ca/Find/Journals/>
 - <http://www.library.dal.ca/Find/?find=journals>
 - <http://www.library.dal.ca/Find/Books/>
 - <http://www.library.dal.ca/Find/?find=books>
 - search function from the home page
 - Quick Search or wait for WorldCat Local
 - don’t do Quick Search but put “find information” on home page
 - Systems staff don’t have time to do this right now but could possibly look at it in January
 - Suggestion → small group meet to look at this search feature to provide feedback to Marc for his group to consider for future development
 - DalSpace
 - theses material for Grad Studies is now online -- Marc and his staff had determined that the current version of DalSpace would not work. As a result DalSpace was upgraded and the theses were loaded into DalSpace.
 - Helen queried the availability of a licence agreement/clearance form to be completed by individuals or groups depositing material to DalSpace. Michelle advised that there are forms available which she will send to Helen but indicated the form(s), along with a policy statement, need to be reviewed by the University’s Legal Counsel.
 - Systems major projects:
 - DalSpace – Law, Grad Studies and Sexton all have material to be deposited
 - issues re keeping content where it needs to be on the web site, e.g. have information in one location only rather than multiple locations
 - tools for Circulation, e.g. Reserve form
 - deployment of 200+ new computers in Killam, Kellogg and Law

Next meeting: Wednesday, October 22nd @ 9:15 in Room G62

Meeting adjourned at 10:50 a.m.