

Minutes of the Library Council Meeting  
Killam Library Room 2902  
December 13, 2016  
10:00am - 11:21am

Present: Mark Lewis (Chair), Karen Smith (Secretary), Carol Richardson (Recording Secretary), Alice Stover, Allison Fulford, Ann Barrett, Erin MacPherson, Gail Fraser, Geoff Brown, Gwen MacNairn, Hannah Steeves, Heather MacFadyen, Jackie Phinney, Jennifer Adams, Joyline Makani, Julie Marcoux, Karen Chandler, Linda Aiken, Lindsay McNiff, Lucy Kiester, Marc Comeau, Margaret Vail, Marlo MacKay, Michael Moosberger, Mick Bottom, Oriel MacLennan, Robin Parker, Roger Gillis, Sandy Dwyer, Sarah Stevenson, Shelley McKibbon

Regrets: Anne Matthewman, Brian Lesser, Creighton Barrett, David Michels, Dominic Silvio, Donna Bourne-Tyson, Elaine MacInnis, Ian Colford, James Boxall, Janice Slauenwhite, Linda Bedwell, Melissa Helwig, Michelle Paon, Sai Choi Chua, Sarah Jane Dooley

Invited Guests: Lori Ward

1. Adoption of the Agenda

The Agenda was adopted as presented.

2. Approval of the Minutes of November 17, 2016

**Motion:** Library Council approves the Minutes of the November 17, 2016 meeting as presented.

J. Marcoux/G. MacNairn

Carried

3. Business arising from the Minutes

Mark Lewis noted he hasn't finished writing the response to the Senate Review but hopes to finish it within the next week or so and will circulate it to members via the Library Council listserv.

4. Presentation from Lori Ward- Director of Development, University Libraries

- It's been an exciting 6 months of learning and productivity.
- Donations year to date are on track and are in par with other years. It will be mid-January before we have a true sense of where we stand.
- The donation online page (<https://alumniapps2.dal.ca/giving/index>) has been updated to make it easier for donors to navigate the page and donate to us. It was noted Margaret Vail added a Donate link on the libraries webpage that takes the donor directly to the form where they can donate to the libraries. Also the libraries are prominent in the drop down menu "browse funding areas". If you haven't seen this page yet, please take a look.
- The Video Difference collection was a big effort in a short timeline. Over \$12,000.00 in private donations was given for this collection. Dalhousie supplemented the difference with a donation

of \$25,000 to partner with the Halifax Public Libraries. It was noted, there has been positive feedback from the public.

- There was a small donor reception in the Kipling Collection room in conjunction with a FASS Alumni event. Thanks to Karen Smith for the work she put into this endeavour. Family members from the Stewart family, who made the original donation, were able to attend this celebratory event.
- Met with other donors, including the Boniuk family who were happy to hear how their donations has continued to support the Kellogg Library.
- The University Librarian attended a Professional Development session hosted by Advancement called "Development for Deans". This was a great opportunity to show Deans how they can help and reach out to donors. The session was well received.
- Programs and opportunities moving forward:
  - Met with Marlo MacKay to discuss Dal Reads as an opportunity. Brainstorming around possible corporate sponsors that might be able to be engaged.
  - Received information around electronic journal subscriptions. Will be talking to other colleagues in Advancement in specific areas and let them know this could be an opportunity for donors to consider.
  - Flagged to colleagues in Donor Relations area about the chairs on the Truro campus. They have reading pods of chairs and discuss with colleagues about the possibility of a naming opportunity if this went out to donors. This may be a way to engage donors.
  - Would like to look at opportunities to deeply engage donors by possibly holding more events in their honour in the libraries. If you have any event ideas, please contact Lori.
  - Would like to put more focus on identifying donors, either individually, corporations or private foundations that have interests in libraries. And then talk to the library community to put things forward. It needs to be more project focused.

#### Questions:

Comment: Lori has been a delight and great partner to work with and it is encouraged to get in touch with her if you have any ideas. It was also noted that Lori's work is much appreciated and the libraries look forward to great things to come.

Are there any new organizations or is it just the same groups?

Just getting a grip on the current donors has been a challenge simply because Lori's portfolio is not in this area so it's been a challenge and a slower process than she preferred. It will go quicker if there is engagement from the libraries.

It was noted, Lori will be asked back periodically for updates.

#### 5. Up-date from EAF Working Group re Taylor and Francis – Heather MacFadyen

The EAF Working Group consists of Sarah Stevenson, Linda Aiken, Ann Barrett, Lindsay McNiff, Erin MacPherson, Sarah Jane Dooley and Heather MacFadyen. The report outlined today is a report of the work that has been done over the last year. The goal of the group was to identify subscriptions that can be moved to other funds, cancel outright or if the Taylor & Francis package could be replaced by individual journal subscriptions. The goal was to implement a replacement or communication plan.

#### What is in the Taylor & Francis package?

- 2154 titles: Social Sciences & Humanities, Science & Technology, Medical.

- Spent \$289,000 Canadian on these three collections.

#### Taylor & Francis Assessment Factors

- Usage data
- Publication data
- Alternative access
- Community input

#### Average Usage - Over 3 years by title

- 60% of journals have 25 or fewer downloads per year based on 3 year averages.

#### Average use by Collection

- Lower use journals are clustered in Social Sciences & Humanities collection.

#### Journals with Dalhousie content

- 2013-2017: 91% of Taylor & Francis journals do not include Dalhousie authored content.
- Dalhousie authors published 297 articles in Taylor & Francis journals (2013-2017) - majority appeared in Science and Technology journals.

#### Alternative access to Taylor & Francis content

- 41% of content available in other Dalhousie subscriptions.
- It was noted, 1276 journals ordered through Document Delivery.

#### Survey participation by role

- Roughly 20% of faculty were surveyed, plus some grad students, staff and others affiliated with Dalhousie over a period of 2 months.

#### Survey participation

- 221 completed submissions.

#### Survey votes per journal

- 6% of package (123 journals) received 5 or more survey votes.

#### Analysis and selection process

- Each journal was scored.
- Used hypothetical budgets divided equally between Social Sciences & Humanities and Science & Technology to select journals based on scores.

#### Journal scores

- Maximum number of points a journal can get is 23.

#### 2017-2019 CRKN offer

- 2% annual increases if all 3 collections are purchased. If less than 3 collections are purchased the percentage rate rises.
- Opt out clause included in the deal.
- Forecast (all 3 collections): ~\$200,000.00 USD

#### Recommendation from the EAF Working Group

- Contrast between funds saved and titles retained.
- Will be unpalatable to the university as a whole.
- Renew all three collection for 2017.
- Consider leaving package in 2018 (if budget circumstances change, this would make the decision different).

It was noted, this was a learning curve for the group but the process should move more quickly the next time around because a better method has been developed.

Was there ever a discussion about a different pay model (pay per download)? No discussion of this but it was noted, a couple of years ago, the American Chemical Society cost of downloads would have tripled the cost of the subscription. This may work differently for Taylor & Francis packages.

The EAF Working Group will be recommending their decisions to the Heads and the Senior Leadership Team before Friday, December 16.

**Motion:** To endorse the recommendations put forward by the EAF Working Group.

O. MacLennan / S. McKibbon

Carried

A copy of the report and slides will be made available to Council Members. The Deans will be communicated to with these recommendations.

If one title or a group of titles transfer from one publisher to another, the title(s) automatically move into that package. They come in as new subscriptions, transferred titles. A reminder that some titles may have to be subscribed to separately if we break packages.

Thanks to the EAF Working Group for their efforts and to Heather for the presentation today.

#### 6. Senate Report (Robin Parker)

Deferred until January.

#### 7. Senior Management Reports – question period, written reports submitted in advance

Reports were submitted in advance and no questions asked.

#### 8. Roundtable

This item hasn't been on the agenda for a few months. The Chair would like to get input on roundtable updates and how this item can be done more efficiently. Please send Mark an email with your input.

### Geoff Brown

- Have an article coming out. It is on monograph publishing in Canada in the Journal of Librarianship and Scholarly Communication. The article should be out within a year.
- Been working on a small data project with Mary Kennedy of Opus Canada who is affiliated with Fisheries & Oceans. Doing a short piece for the Proceedings of the Nova Scotian Institute of Science.

### Mick Bottom

- With the Novell decommissioning, staff have been working on the new image for the Learning Commons workstations. It's a new technology and it's a big change from how the workstations function and staff are working on tight timelines.

### Roger Gillis

- Busy time without a Copyright Services Coordinator position but this will be resolved soon.
- Did a FAQ for graduate students on copyright issues related to thesis.
- Added information on the Copyright Office website about protecting your own copyright for faculty in relation to things like Course Hero.
- Working on a digital exhibits platform with Karen Smith.
- Busy with Liaison work, course assessments and teaching.

### Hannah Steeves

- Supporting classes.
- Development surveys for a lightning talk for a conference taking place in the Spring.
- Trying to get feedback for program designs for next year. Developing reference tools to go along with that course.

### Michael Moosberger

- Received a call from the Librarian/Archivist of Canada inviting Michael to be the Atlantic Canadian representative on the Canadian National Heritage Digitization Strategy Steering Committee.
- Paper proposal submitted to the Association of Canadian Archivists conference in Ottawa in June, 2017 has been accepted.

### Alice Stover

- Shelf ready books has been fully implemented at all libraries except Law. A debrief will be held in January to see how things are going.

### Karen Chandler

- Chasing renewal offers and getting decisions from SRMG and signing off on CRKN deals.
- Talking to publishers about their annual percentage increases.
- Attended the Annual Meeting of the Novanet Acquisitions/Serials Service Group. Verna Mingo from the Truro campus will be retiring from this group and Dalhousie the end of January.

### Joyline Makani

- Busy teaching.
- A Master of Science in Business program is being developed. Joyline is working with the Dean who is donating two big financial databases for one year, EIKON and KLD.
- Completed 3 big research grants for SSHRC.

- Have two Insights grants with York University and University of Montreal faculty.
- Will be attending a conference on Big Data in Dallas. Joyline is a local committee member and encouraged everyone to submit papers.

#### Oriel MacLennan

- Geoff has been helpful to Oriel with the Marie Claire Blais Bibliography. Oriel presented this on November 9-11 in Quebec.
- A paper Oriel wrote some years ago will be sent to Quebec Studies. This will go ahead in the New Year.
- Going to MLA in Philadelphia the first week in January.
- Finishing the weeding in the "P" classification and is starting the "B"s in the New Year.
- New initiatives in the Sustainability 1001 program.

#### Marlo MacKay

- Two feedback team meetings from the former "Student Advisory Group". There was a session at the Sexton campus and one at the Carlton campus. Sessions for the Studley campus and the Agricultural campus will take place in January. The results will be presented at a final year meeting in 2017. A large number of students have been put on a mailing list to be contacted if more feedback is needed. Please contact Linda Bedwell if you have something you want feedback from students.
- DalReads event took place on November 23 with Jon Tattrie's book, *The Hermit of Africville*. Looking at having an event in Truro in January and starting to plan for DalReads 2017.
- Just finished revised food and noise signage for the Killam based on designs done at the CHEB. Contact Marlo if you need updated signage in your library.

#### Lindsay MacNiff

- CLT is drafting a new website and the libraries have a tab on it. Lindsay wrote the content with feedback from Julie Marcoux. The website will be launched in the early part of the Winter Term.
- Will be presenting at WILU in May in Edmonton on teaching with Wikipedia.

#### Shelley McKibbin

- Moved back into the Kellogg Libraries newly renovated space. Over 20 consults since moving back so students are not having any trouble finding the new space. Recently, most of the students have been 1<sup>st</sup> year physio therapy.
- On a number of different committees.
- Search committee is being formed for the Dal Med NB maternity leave position.
- Preliminary meetings are being organized for the DFA Bargaining Team.

#### Jackie Phinney

- Jackie and David Michels did a professional development session for library staff on using video conferencing.
- Been working closely with the Research and Medicine Program, helping out with consulting medical students and lending a hand with tutorial sessions.
- Working on a project with Amanda Horseman, a librarian at the Université de Moncton. The project is a survey which closes next week. It looks at the work environment for satellite Health Sciences librarians at satellite campuses.

- In February there will be a piece in the Partnership Journal as part of a call out for how do you explain to your family what you do as a librarian.
- Getting ready for maternity leave.

#### Erin MacPherson

- Live Help scheduling. If anyone would like or needs Live Help training, please let Erin know.
- Finished up teaching and course assessments for this semester.
- Working on the DataVerse component of Research Data Management. Setting up training with the company itself and attending online webinars.
- Working on the procurement project for Ethiopia. Three staff are working on the pieces.
- MacRae Library Space Assessment was just completed and now working on the coding. Great feedback has been received.

#### Linda Aiken

- Was on the EAF Working Group.
- Worked with Roger Gillis and Lindsay McNiff on a program assessment for the proposed new bachelor program in Law Justice and Society.
- Document Delivery is still grappling with some systems issues with Relais.
- Hope to bring Joe Wickens to Library Council in the New Year as a guest.

#### Margaret Vail

- Attended two days of meetings in November on the future of Institutional Repositories in Canada with Geoff Brown and Roger Gillis.
- Successfully hired a coop Computer Science student to work with Margaret in the Winter Term.

#### Julie Marcoux

- GIS and Data have become better friends.
- Julie took a GIS course this term. Her final exam will be on Friday 7pm-10pm.
- Did a Cephalonian presentation to the Centre for Learning & Teaching.
- Still have to do Excel workshops at the Sexton Library.
- Joined the CARL Continuing Education Working Group about assessment.
- Working on the Atlantic DLI Training workshops. The workshops will take place at Acadia in April 2017.
- Answered 141 questions from students since August.

#### Gwen MacNairn

- GIS and Data have formed a service term (James Boxall & Jennifer Strang for GIS and Julie Marcoux and Sai Choi Chua for Data). Cross training has been encouraged so staff know about both areas. This resulted in the first newsletter being created. The newsletter was sent across campus and positive feedback has been received from different researchers.
- At present, the group are dealing with the new release of the 2016 census coming out in different pieces. ArcGIS is coming out with a new version that is quite different than the previous versions and the group is trying to get through the challenges of having three different versions running at once.
- In the New Year, creating a better web presence so that GIS and Data are easier to find each other and the users can have more knowledge about the licenses.

- Gwen is working to create a LibGuide for the Medical Sciences but harvest what currently exists in the specialty medial guide. It will look different but have the same resources.

#### Robin Parker

- The Senate Report will be given in January.
- Continuing to make sure everything is covered for Melissa Helwigs sabbatical.

#### Lucy Kiester

- Invigilated the Pharmacy 2<sup>nd</sup> year exam.
- Met with a student who will be starting their practicum in April. The student will be working on LibGuides for the Health Sciences, updating and doing some layout modifications and possibly adding some content.
- Getting ready for next semester, a lot of classes to teach in Dentistry.

#### Mark Lewis

- Been busy in the Fall semester as an instructor in Legal Research & Writing along with David Michels, Anne Matthewman and Hannah Steeves.
- Currently a tester along with Hannah for a new legal database called Compass.
- Doing some work with the Law School Tech Committee.
- On the DFA Bargaining Committee with Shelley McKibbon.
- Doing surveys with some faculty members.
- Chair of Library Council.
- Invigilating the electronic exams at the Law School.
- Started preliminary work with Geoff Brown on a couple of projects on developing eBooks.

#### 9. Any Other Business

Reminder to bring your DalCard to the next Library Council meeting in order to get into the room leading from the 2<sup>nd</sup> floor Reading Room to the Room 2902. It is now a DalCard reader only entry door.

The next meeting will be on January 19 at 10:00am.