

Minutes
Library Council
November 16, 2017
Room 2902, Killam Library
10:00am-11:25am

Present: Mark Lewis (Chair), Karen Smith (Secretary), Carol Richardson (Recording Secretary), Alice Stover, Allison Fulford, Ann Barrett, Anne Matthewman, Brian Lesser, Courtney Boudreau, Dominic Silvio, Donna Bourne-Tyson, Elaine MacInnis, Erin MacPherson, Gail Fraser, Geoff Brown, Gwen MacNairn, Hannah Steeves, Heather MacFadyen, Helen Wojcik, Jan Pelley, Joe Wickens, Joyline Makani, Julie Marcoux, Karen Chandler, Lachlan MacLeod, Linda Aiken, Lindsay McNiff, Lucy Kiester, Marc Comeau, Margaret Vail, Marlo MacKay, Michelle Paon, Roger Gillis, Sandy Dwyer, Sarah Jane Dooley, Sarah Stevenson, Shelley McKibbon

Regrets: Amanda Sparks, Creighton Barrett, David Michels, Ian Colford, James Boxall, Janice Slauenwhite, Jennifer Adams, Leah Unicomb, Linda Bedwell, Melissa Helwig, Michael Moosberger, Mick Bottom, Robin Parker, Sai Chua

1. Adoption of Agenda

The Agenda was adopted as presented.
S. McKibbon/M. Vail
Carried

2. Approval of the Minutes from October 12, 2017

The Minutes from the October 12, 2017 meeting were approved with the following corrections sent in by email:

7. Senior Management Reports

- ~~Orchid~~ ORCID ID – Is there any formal, what we should be saying to people that we are liaison people, to encourage this.

Discussion:

We are officially part of ~~Orchid~~ ORCID CA.

9. Roundtable updates

Welcome new members of Council: Helen Wojcik, Joe Wickens, Jan Pelley, ~~Anne Marie White~~, Amanda Sparks, Leah Unicomb

Motion: To accept the Minutes of October 12, 2017 as presented.

L. McNiff/S. McKibbon
Carried

3. Business Arising from the Minutes

No business arising from the October 12, 2017 Minutes.

4. RDM Presentation – Erin and Sarah

- The PowerPoint slides for the presentation were sent to members of Council prior to today's meeting.
- The Team consists of Erin MacPherson, Sarah Stevenson, Jason Flynn, Margaret Vail, Lee Wilson, Dal Research Services, Senior Administrators within the Libraries and Dalhousie, plus several external

organizations eg. CAUL Digital Preservation and Stewardship group, The Portage DataVerse North Working Group and Preservation Expert Group as well as other universities.

- Portage falls under CARL and it brings together some communities and best practices for Data Management.
- There are several expert groups working on training modules.
- There are groups within Canada that already have a national network of expertise eg. University of British Columbia, University of Alberta, Queens University, University of New Brunswick.
- We are involved with both national and international initiatives.
- Lee Wilson has an office in the Computer Science building and has been seconded to Portage and a permanent guest on the Research Data Management Committee because of his expertise with projects at the national level. It is hoped, there will be better communications with the research office and senior administration.
- Journals are moving towards posting your datasets along with your published articles, institutional repositories as data repositories and we are also seeing funders requiring it as well.
- Tri-agency policy on Data Management was adopted in 2016. It's currently a policy and is not required yet but the requirement is coming. If you haven't seen the Tri-agency policy, please take a look at it. It outlines institutional, research and researcher's responsibilities along with information on data management planning, appropriate repositories for data etc.
- Over the past few months the group has been looking at developing some services such as data management tools. DMP Assistant is a tool developed by Portage. There are two data repositories: Dataverse (hosted at Dalhousie and a launch is coming soon) and Federated Research Data Repository (hosted elsewhere in Canada). This is a Portage initiative and great for big data. Other Information Resources that have been developed are video tutorials, RDM LibGuide and we will continue to do workshops and webinars (there was one from CAUL recently). Please play around with the DMP assistant from Portage.
- A number of staff from the group attended conferences and out of that came a work plan, project charter task list.
- A toolkit is being developed for liaison librarians with training materials such as a Dataverse PowerPoint, DMP Assistant Video, Dataverse handout, a LibGuide.
- Been putting Creative Commons Licenses on most things that are being created and used. Developing tools and resources to share data as a collaborative group and work together with the resources we have. There will be a subject liaison workshop and will develop ongoing workshops similar to the GIS brown bag lunch series as a model plus have campus wide sessions.
- If you are interested in learning more about data management, or if you know colleagues who want to learn more, contact Sarah or Erin.

Questions:

- *Some universities have their Dataverse accommodated official datasets and some do separate instances. There are pros and cons to do it one way or the other and not sure where we are potentially going to go with that?*
This issue hasn't been discussed at length yet. Anything put into Dataverse is automatically assigned a DOI. Dalhousie has close to the latest version and is given a DOI from but some other universities are being assigned "handles". As long as they are not already assigned a DOI from another institution or their issuing body, they could go in but we wouldn't want to have any duplicates. Erin noted she and others have requested Dataverse to be able to handle, "handles" & "DOIs" because of some duplication of DOI's so the intent is to have one unique identifier, not two. Harvard Developers knows this is desired.
- *If data is entered, can anyone go in and view it. Is it public?*
There is levels of permissions and the person putting the information in, is the administrator and you can assign different permissions to your files. You can limit the levels of permissions to only "see everything as the administrator", "read only" or "write only" giving different levels of permissions. You can still restrict the files to the public so they cannot download your files. There are data tags that are being worked on but that is in the future.
- *If a researcher has a dataset, and then wants to add on digital data, is there a version for that?*

You will be asked if this is a major or minor adjustment and if major it will automatically adjust to the correct version. Once it's published, the public can only view the latest version, but the Administrator can see all versions.

5. Senior Management Reports

Thanks to those who were able to send in their reports in such short notice.

University Librarian Monthly Report – Donna Bourne-Tyson

- Last week there were five days of meetings in Ottawa. Monday was a day-long event regarding the Truth & Reconciliation Report's Call to Action, considering how to Indigenize library services, organized by and held at Library and Archives Canada. A report will probably be coming out of that, if not Donna will share her notes. Tuesday was the CARL board meeting, then there were two days of CARL meetings, and Friday was a whole day organized by CARL called @Risk North, regarding print preservation and last print copy repositories, in conjunction with Library and Archives Canada, the Centre for Research Libraries and UofT. CAUL has started to work on a similar project to what they are doing with COPPUL; we are not building a central repository somewhere, but a coordinated distributed last print exercise. The new Libraries and Archives Canada union catalogue which has been migrated from Amicus to OCLC will help us identify last copies. The initiative will involve identifying last copies and making a coordinated commitment at an institutional level to keep them, and also digitizing some or all of them eventually.

Associate University Librarian, Library Services, and Head MacRae Library – Elaine MacInnis

- Reviewed the ARIS Resource Tool project at the Managers & Supervisors meeting of Access Services. There are decisions that need to be made before moving forward on this project around workload. Especially with the copyright management component.
- GIS and Data Services staff are coming to the Agricultural campus on November 21 for a GIS Agricultural campus day. They will be doing workshops and having drop in office hours.
- Organizing the Dalhousie Libraries Staff Led Conference is underway. Elaine encourages staff to take part in the workshops or if able, be a presenter.
- MacRae Library demolition is underway. The students are responding well and they know it is over by 4:30pm each day.
- Linda Bedwell's title will be changing slightly. She was previously the Assessment Librarian and will change to Coordinator of Library Assessment.

6. Senate Report (Robin Parker)

No report available.

7. Updates

• Gwen MacNairn

There is an exhibit in Killam Library for the Halifax Explosion. Michelle Paon set up the book display and James Boxall is working on a plot featuring the 3 color codes of devastation of buildings in the North End. It connects into the current exhibit at the Dalhousie Art Gallery. The staff in the GIS Center used GIS software to turn a 2 dimensional map into a 3 dimensional map and have it do a drone flyby so you can see the devastation from different aspects. The brochures for the art gallery are also on the display table. It was noted, Jock Murray is doing a talk that is connected to the Halifax Explosion.

- Donna Bourne-Tyson

There was a vote at CRKN for the merger of Canadiana.org and CRKN. Those are both organizations that started as CARL initiatives, and the two organizations do completely different but complementary things; one is our national licensing consortium and the other digitizes Canadian cultural content. The merger will take place in the next year.

8. Any Other Business

There was no other business.

9. Mapping Big Deals to Faculties and Departments: Information and Training for Liaisons

Heather MacFadyen gave a presentation on Mapping Big Deals to Faculties and Departments: Information and Training for Liaisons.

A few highlights from Heather's presentation. For a complete summary, see Heather's PowerPoint presentation which she will circulate after the meeting:

- Trying to move away from and move toward a Fair Price Model
 - Trying to renegotiate a new deal.
- Big Deal Pricing
 - Current Model compared to Fair Price Model
- Unsustainable Scholarly Publishing Model
 - Costs at Dal have increased 38 to 48% over 7 years.
 - If nothing changes and we continue to have reduction in funding and costs rise, by 2024/25 there will be no money for monographs, just journals. The current model is not sustainable.
- Steps toward a fair price model
 - Use budget to purchase highest priority journals.
- What's been done so far
 - Prepare (July-December 2017) – Prepare data – Build database – Ready staff
- Current evidence base
 - Quantitative
 - Qualitative
- Potential future evidence base
 - Quantitative

It was noted, this represents hundreds of hours of work by many institutions and staff.

Questions:

Can you explain more about turnaway data and what happens if someone wants something we don't have?

There is a standard maintained by COUNTER. The COUNTER compliant vendors provide us with the ability to go to their platform and submit a query and this will give you full range of reports. JR1 – gives you how many downloads, JR2 – gives you the journals people tried to access that we don't subscribe to.

One thing that is hard to explain to users, is the Embargo's. It's confusing to the user because we get some material from the publishers with one date range and other content from vendors. It's hard to know when the embargo either starts or stops? When this data is generated how does it get accessed?

We are capturing how long the embargo periods are for each journal but it is difficult to explain embargos. We need a good analogy of how to explain the embargo.

Whether the students are researchers or not, they are looking for different things and they are not familiar with the concept. The word embargo is not familiar in our user community. It's an experience when doing reference that you encounter.

Heather is developing a communications plan and how to find a better way to explain embargo to our users, is in this plan.

One potential source of errors in the turnaway reports is sometimes the knowledge base is not up to date. We could be having our users going to content because our holdings suggest we have it and then they get turned away. So error rate in knowledge base is important. We could have people suggesting that our users want certain items but they only arrive there because they were mistaken in believing we had the item. Any one of these data points has errors and needs more analysis. None of the numbers can stand on their own. For example, some of our journals had very high and unusual download rates in 2016. The data has to be used with some sensitivity in knowing that there will be errors.

There is a possibility in the future more traffic will be coming from Document Delivery. We have to look at these numbers so we make the right choices.

Do you see any response from vendors. A number of institutions are going through this process. Are they showing any movement to acknowledge that this is happening or are they hoping everyone will go to them and the competitor will die out?

Vendors are starting to have discussions of how to better package the materials so they can offer better deals.

- Identifying high priority journals
 - Foundational assumptions.
 - High priority journals provide **either** 80% of the downloads **or** 80% of the citations **or** 80% of the survey mentions.
 - Account for differences in scholarly practices.
- Disciplinary thresholds - downloads and citations based on 5 year average.

Questions:

How do you rate .6 of a citation?

Average calculated over 5 years using a mathematical calculation with a cutoff.

What is a mention?

It's a survey mention by filling out the survey and they say they want that item.

- Priority Journals (Preliminary identification)

Questions:

Can you account why Oxford and Wiley have more priority journals than non-priority. Is it fields that they are in?

Possibly but it could be the content they have is more valuable. Or it could be the size of the packages.

Are those with big gaps amongst the cheaper of the packages?

No

- Priority journals by Domain (Distribution of priority journals)
- Consultation goals (Librarian led)
- Consultation process (build on what we learned in T&F consultation)
- Database sneak peek
 - Fair price voting system.

Questions:

How easy is it to navigate through the database from one faculty to another and from one library to another?

The toughest thing for faculty is using the subject menu. The plan is to publish the subject list to make it easier. You can only pick one subject list at a time and submit one at a time at the end.

Granularity is going to be an issue especially with the multidisciplinary aspect.

Having subject identifiers will help but not solve everything.

Are we attempting to capture context eg. research as opposed to teaching and learning. eReserves are accessed by many more people so if we are trying to reduce what goes through Document Delivery? Are we assuming the professors know what they are having the students read and they will submit with that in mind?

We will be encouraging faculty members to consider what students need (teaching support) when they make their recommendations.

Any chance the journals could be live so users could go in take a quick look at the content?

The database development has to be completed first, the beta testing has to be done, and then we have to launch it. Once the database is launched people will be able to navigate from the list to specific journals.

Does the live site go through the journal website or the proxy?

The database journal links will include the proxy prepend so people will be able to access journals off campus.

Just a thought, but when you click submit, a box could pop up to say "are you sure that you have completed..." because there is only one chance.

• Next steps

Each library has list of journals and needs to review the lists applicable to them.

- Confirm mapping of titles (December 6)
- Beta test database (Late November)
- Prepare communications (November/December)
- Launch communications and database (January 15)
- Close consultations (April 30)

Heather went through the spreadsheet that subject liaisons will be using to view the titles of the collection. There are caveats at the bottom of the spreadsheet asking that you do not update the ISSN's, change the titles, subjects. Please avoid using special characters eg. asterisk, question marks. Comments are welcome in the comments field. Filters will be added so you can easily manoeuvre through the spreadsheet.

There are plans to hold town halls, one per campus for both faculty and staff. Heather will be booking off time to meet with anyone who needs help. Consultations with faculty from subject liaisons can begin starting on January 15. There will be supporting materials to help with these consultations. If there is anything you need, or you just want more support, please contact Heather.

**Report to Library Council
Sandy Dwyer
Director, Libraries HR
November 2017**

Philip Laughler was the successful candidate for the Library Services Assistant C5 position. He will start work at the Libraries on November 27, 2017.

Video Conferencing Coordinator and the Records Manager postings have now closed and we are in the process of short-listing the candidates. Members of the search committee for the Video Conferencing Coordinator are Marc Comeau, Academic Technology Services, Ian Taylor, MedIT Technology Services, Mick Bottom, Academic Technology Services and Sandy Dwyer, Libraries HR and for the Records Manager they are Andrea Power, University Secretariat, Duane Jones, Faculty of Medicine, Creighton Barrett, Libraries; Sandy Dwyer, Libraries HR and Michael Moosberger, AUL and Chair.

Referencing training took place at the System wide Access Services meeting on Tuesday November 7, 2017. The session went very well and was well attended. Thank you to Melissa Helwig, Hannah Steeves, Michelle Paon, Erin MacPherson and Sarah Jane Dooley for providing a basic overview to reference resources in each of their home libraries.

On November 2, 2017 arrangements were made to have grief counsellor, Paul Jewers, on site to help staff cope with the sudden passing, on October 29, 2017, of our friend and colleague, Robert Higgins. Robert worked at the Access Services desk in the Killam Library for over seventeen years. This is the second sudden passing of a staff member in the Killam Access Services Department this year as Janet Larsen passed away on April 7, 2017. Janet worked at the Dalhousie Libraries for 32 years.

This grief counselling service was provided by Dalhousie's Employee & Family Assistance program.

**University of King's College Highlights
Library Council Report
November 2017 Updates**

Library People

We have launched a series of instruction sessions on research basics for students.

Alaina and Whitney have been active with library displays and promotion of the research sessions.

Alaina is hosting the Acquisitions meeting at King's.

Library Activities & Space

The Library hosted a King's Alumni Event for the Worldwide Alumni Celebration. It was well attended by many local King's alumni.

We hosted the Mobile Reporting Journalism Class to do live feeds from the library to practice their skills.

The Archives has been working with many student societies to uncover some historical research.

We will be hosting a tour for students from the School of Information Management.

King's

There was a large tour of students here for an EduNova event.

Recruiting events are being held across the country with a lecture tour called "The Education of Odysseus: The Art of Storytelling from Ancient Greece to Contemporary Journalism." Neil Robertson, Director of the Foundation Year Program and Tim Currie, Director of Journalism, are giving the talks.

W.K. Kellogg Health Sciences Library | AUL Scholarly Communications
Highlights for Library Council
November 2017

Kellogg Health Sciences Library:

- 1) **Staffing:** Carol Pottie, Administrative Assistant at the Kellogg will be retiring the end of this year. Her last day of work is November 20.
- 2) **Collaborative activities:** Dalhousie Libraries, NSHA, MSSU with support from MHLA are offering a Lunch & Learn Series to fill identified mutual information gaps for people from across these organizations involved in searching, evaluating, and synthesizing knowledge to create guidelines, policies, pamphlets, or research articles. Melissa Helwig and Robin Parker are speakers, moderators with colleagues from NSHA and MSSU.
- 3) **Faculty of Medicine:** received a full 8 year accreditation.
- 4) **CAUL-CBUA Virtual Forum on Big Deals:** Several Kellogg staff attended part or all this session remotely.
- 5) **AFMC Network of Libraries meeting:** The AFMC Library directors attend meetings twice a year by teleconference and one a year in person usually at the CHLA Conference. The fall meeting was held in October.
- 6) **CHLA ABSC Conference 2022:** The Maritime Health Libraries Association (MHLA) will be hosting the Canadian Health Libraries Association (CHLA) Conference in Halifax in 2022.

Scholarly Communications:

- 1) **ORCID:** An ORCID Working Group has been set up and includes: Margaret Vail, Brian Lesser, Roger Gillis, David Michels, Jennifer Adams, Erin MacPherson, Michelle Paon, Marlo MacKay. Thanks to everyone for coming forward to participate.
- 2) **Research Impact LibGuide:** Questions about impact of a journal, an article or a researcher are becoming more frequent for our reference and liaison staff. To help with these types of queries a new LibGuide has just been published. The guide was originally developed by Melissa Rothfus (Past Kellogg Intern and Research Assistant for Ingrid Sketris) but it had never been published. With the help and advice of the librarians across the Dalhousie Libraries that original guide has been refreshed and updated and is now available at:
<http://dal.ca.libguides.com/researchimpact>

Thanks to Melissa Helwig, David Michaels, Joyline Makani, Gwen MacNairn, Robin Parker, Geoff Brown, Roger Gillis, Interns Alicia Widden and Caroline Korbel for advice and assistance.
- 3) **Digital Initiatives WebPage:** A meeting is planned to discuss the new Digital Initiative webpage which has been developed to raise the profile of these activities. Discussion will take place to plan integration with the scholarly communications webpage and LibGuides.

Respectfully submitted,
Ann Barrett

Library Council Report – November 2017

I returned to work from medical leave on October 19th. Thank you everyone for your well-wishes and patience as I sifted through and prioritized the approximately 700 messages that were waiting for me when I got back. Many thanks also to Elaine MacInnis for serving as Acting Head of Killam during that time, and to Donna Bourne-Tyson as Acting AUL Research Services. As you'll see in today's meeting, Erin MacPherson has done a stellar job of keeping the Research Data Management portfolio moving ahead this fall.

People and Changes:

Since my last appearance at Library Council, Oriel MacLennan submitted her resignation and retired from the Libraries on August 31, after a 40 year career at Dalhousie. Oriel did not want a formal send-off and we respected her wishes. Jennifer Lambert has taken on collection responsibilities for Philosophy and Religious Studies, at least for the time being. Dominic Silvio is serving as the interim liaison for Sustainability, and I am coordinating requests from French and Spanish.

Also at the end of August, Lindsay McNiff took on liaison duties for the English department and Creighton Barrett has taken on Music. Both of these departments were previously served by Karen Smith. This gives Karen more time to devote to enhancing the profile of our Special Collections. Additionally, Karen's expertise in conservation of materials will greatly assist with the development of a libraries-wide disaster management plan.

Geoff Brown has moved into Oriel's former office. This is in part a reflection of the transfer of the scholarly communications portfolio from Michael Moosberger to Ann Barrett. We're pleased to have him resident on the third floor.

Over the next few months I will be meeting with the Dean, Associate Deans Research & Academic, and department chairs in the Faculties served by the Killam Library to get a sense of their perceptions of the libraries and library services. The initial conversation with the Associate Deans in FASS took place on Tuesday and was very helpful and informative. FASS is currently undergoing a Senate Review, so I'm starting there and will then move to Computer Science, Management, and finally, Science.

Activities in the area of Research Data Management will be covered by the presentation scheduled in the agenda.

Sarah Stevenson

Report to Library Council
Anne Matthewman – November 2017

AUL Team

An ALA webinar will be held on Nov 15th in the Law School Video Conference Room. The topic is “How to Improve Your Library Instruction: Assessment in Five Minutes”. We will have access to the 90 minute recorded version for three months following the presentation.

We held an interesting and well-attended all-staff meeting on November 8th. Thanks to everyone who participated. Anne Forrestall has forwarded me her slides which we can make available.

ADAC:

The group is currently reviewing the Draft Senate Policy for Faculty Reviews of Academic Programs. The policy outlines the framework and timetable for academic reviews.

Dunn Law Library

Librarians participated in the interview process for 9 candidates for 4 faculty positions at the Law School. The School will be hiring in the areas of civil law, law and technology, and labour law.

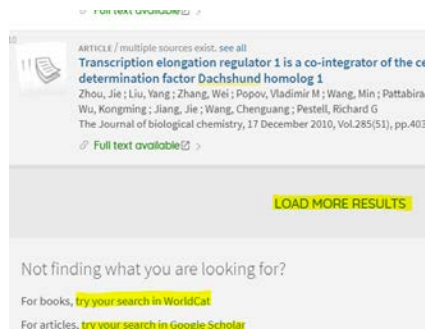
Dal Law Dogs has been a successful programme so far and we have had two “Law Library dogs”. During the week prior to exams there will be dogs here everyday. The school has also initiated a number of other wellness events for that week including yoga, chair massage and nutritional training.

Library staff have conducted law library tours for a number of career college and community college programs. Hannah Steeves presented on legal research at the access services staff meeting.

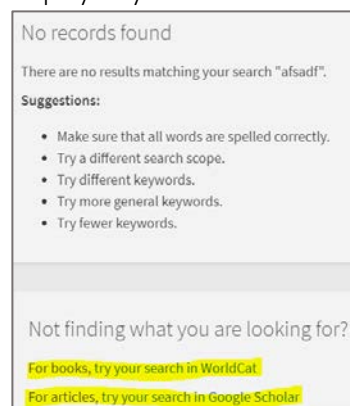
November 16, 2017

AUL Resources & Discovery

1. WorldCat and Google Scholar links are back in Primo. Because of space restrictions in the new interface, the links are in a different position from last time. The links will appear at the end of a page of search results, after Load More Results, like this:



And you will also see these WorldCat and Google Scholar links on the page that displays if your search returns no records at all:



2. Resources' staff have met with vendors: McIntyre Media, October 23; Proquest, November 6.

3. New Resources/Access Services C5, Philip Laughner, begins work November 27.

4. Work on our 'Big Deal' subscriptions is a priority – next step is further information for liaison librarians on data collection, at November 16 Library Council.

Sexton Library

1. Ian Colford has left the Dal Libraries – he is using vacation days until his official retirement date at the end of December 2017.

2. Phase 2 of Sexton Library's Serials Weeding Project will begin soon – as many serials as possible will move from the Mezzanine level down to the first floor. We will do more full-time moving after the December exam period ends. Our goal is to have more study space available on the Mezzanine level.

3. Allison attended the CAUL Forum on the Future of the 'Big Deal' at Acadia, October 26.

4. Allison attended an online conference, Innovating with Metadata, November 9.