

Library Council Meeting
Killam Library Room 2902
16 December 2014
10:00-11:30am

Present: Dominic Silvio (Chair), Sarah Stevenson (Secretary), Jennifer Adams, Ann Barrett, Creighton Barrett, Linda Bedwell, Donna Bourne-Tyson, James Boxall, Geoff Brown, Michele Charlton, Sai Choi Chua, Marc Comeau, Sarah-Jane Dooley, Sandra Dwyer, Gail Fraser, Melissa Helwig, Jason MacDonald, Heather MacFadyen, Elaine MacInnis, Gwendolyn MacNairn, Joyline Makani, Anne Matthewman, Shelley McKibbin, David Michels, Michael Moosberger, Robin Parker, Phyllis Ross, Janice Slauenwhite (Recording Secretary), Karen Smith, Margaret Vail

Regrets: Linda Aiken, Karen Chandler, Ian Colford, Patrick Ellis, Allison Fulford, Erin MacPherson, Lindsay McNiff, Michelle Paon, Carol Richardson

Absent: Alice Stover, Oriel MacLennan, Mark Lewis, Phil O'Hara

Dominic Silvio welcomed everyone to the new term, and invited Donna Bourne-Tyson to introduce Michele Charlton. Michele is the Libraries' Communication Officer for the next year during Marlo MacKay's leave.

1. Adoption of the Agenda

(D. Michels/H. MacFadyen): Approved as presented.

2. Approval of the Minutes of 16 December 2014

(K Smith/D Michels): Accepted with one correction: Mike's report – 60,000 pages not 6,000 pages in the Borgese project.

3. Business Arising

a. Primo (Margaret Vail)

- New Primo has been branded by Novanet as Novanet. The old Novanet has been relabeled Novanet Classic. There is no longer a "please select" in the drop down menu rather it now says "basic search".
- Advanced search takes you to a native advanced search page rather than the previously used form.
- There is a feedback link on the bottom of the page as well as on the blog post created by Marlo MacKay. All feedback received goes to the Primo Implementation Group at Dal or to Novanet.
- Please take a look and submit feedback if you have any.
- David Michels asked what has happened to the marketing and training plan. The Dal representative on that committee (Ian Colford) was not in attendance to respond.
- New tutorials will be created once interface changes have been completed. There is a PowerPoint slide deck from the PIGlet but it does not reflect the instance being used by Dalhousie. Gwendolyn MacNairn will be updating these

slides for the Dal instance. This should be complete in the next few days and available on the tutorials page of the website.

- There is a Venn diagram of the search option on the sandbox site. This will be moved over to production. The same diagram is available on the blog post. Gwendolyn offered useful feedback for amendments to the Venn diagram.
- Ann Barrett asked where the Document Delivery links could be found. A short “walk-through” was done to show how to request an item through Document Delivery. (Link is under “more options” and on the resulting SFX screen.) It was noted that the SFX screen could be modified from its current display. Discussion took place on what customizations may be possible on this screen.

4. Presentation: Fiona Black Associate Vice-President Academic

5. SMT reports

5.1 AUL reports

5.1.1 Patrick Ellis - no report

5.1.2 Allison Fulford – no report

5.1.3 Elaine MacInnis

MacRae Library

- Erin MacPherson is on educational leave until late April. The position will be back-filled through a 10 week term posting with a start date of Feb 2, 2014. This posting is anticipated to be released tomorrow or Wednesday (Jan 14 or 15).
- The Master plan for Agricultural campus is back on track. It includes complete overhaul of top floor of the MacRae Library. One quarter of this space is occupied by Library staff with the rest of the space being occupied by tenants. The earliest this will be out is this summer. It is hoped that a learning commons will be created on this floor but Capital Campaign funds will need to be raised.
- Agriculture sandbox Cultiv8 will be launching this Friday with the Premier in attendance (approximately 100 attendees expected). All weekend long there will be projects being worked on (Library hours have been modified). Open invitation for all to attend.

Killam Library

- Another meeting of Killam Subject Liaisons will be taking place next week, as well as the FASS Library Advisory Committee. Elaine welcomed Linda Bedwell back from sabbatical and noted that Oriel MacLennan is currently on six month sabbatical.

AUL Access

- Another LibAnalytics meeting will be scheduled for early February. Service Point meeting coming up soon. The Access Services group is still working on common policies and procedures across all five libraries.

5.1.4 Anne Matthewman – no report

5.1.5 Michael Moosberger

Research Data Management

- The RDM group met in December. In conversations with the Research Office it has been discovered that the University does not have an overarching research policy. Mike is currently working on drafting such a policy.

Archives & GIS

- The Borgese project continues but the high productivity has resulted in burning out both of the scanners which were purchased for this purpose. New equipment has had to be ordered. Existing equipment being sent back to vendor as it is under warranty.
- The Archives website has been upgraded.
- AtoM holdings database should be linked directly to the web page later today. There is some work remaining on the guides. Over 50,000 records in the catalogue. The Archives and LITS staff have been working Artefactual (Vancouver BC) to complete the migration.
- OJS website has been re-vamped by Geoff Brown. Geoff will send a note to Council providing the URL. It was suggested this service be promoted to faculty through the subject liaisons.
- Flooring in the Archives storage rooms will be removed due to flooding over the last few months. Some of the collection will need to be moved off-site during the renovations.
- Successful celebration of the West Novas 3rd re-printing of Thomas Raddall's book *The History of the West Novas*.
- Exploring the feasibility of Dalhousie Libraries becoming a member of the Haithi Trust. This would allow us to move our digital collections into another access point. We would be the second Canadian university who would hold membership. There are two levels of membership: 1) be a subscribing member which would give us access to materials held by the Trust; and 2) contributing member whereby we would submit all of our digital collections to the Trust which would make it available to other members of the Trust. We are investigating becoming a contributing member of the Trust. Gwendolyn advised that the Haithi Trust is also available through Primo. This feature can be turned on if and when we become a member of the Trust.

5.2 LITS Director: Marc Comeau

- Team has been working on getting background work done for AtoM.
- LMS Review is mostly wrapped up in terms of gathering information, now shifting into decision making stage.
 - Question: Is there anything coming up with the LMS that will allow people to take downloadable books into their systems? Marc says that there is nothing specifically for that, but we can likely leverage other tools in the system to meet the needs people have.
- Fairly minor hardware issue on one of our last physical server. DalSpace is the only product left on a server that is not a virtual server. This upgrade has been delayed by some of the details with DalSpace.

5.3 HR Director: Sandra Dwyer

- Updates from Health & Wellness Committee.

- Committee had worked with Marlo MacKay last Fall on a scent free program. Bookmarks have been handed out at the service points.
- The Committee nominated the Libraries for Health Workplace Award again this year but unfortunately we didn't win.
- Postcards have been printed up that will allow us to provide positive feedback to co-worker. These can be distributed anonymously, or with explanation.
- Skating on the Emera Oval will be promoted again. There are three dates coming up and notice going out soon.
- New positions:
 - Blackboard support for Systems (provisionally rated T8). Waiting for permission from Union to post internal to the Libraries.
 - Manager of Services, Support & Training: Waiting to hear from Debbie Parker re provisional rating.
 - Records Manager: Sandy and Mike Moosberger met with Debbie Parker and Sundari Pashupathinathan yesterday. We now need to wait to hear what the provisional rating for the position will be.
- Sandy attended the Top 100 Workplace Summit in Vancouver in November and accepted the Top 100 Workplace Award on behalf of the University.

5.4 University Librarian's Report

- In response to the issues that Dalhousie is addressing, coming out of the Faculty of Dentistry, there are issues and implications for the Libraries. Most importantly, we need to ensure that we do everything we can to create a healthy, respectful workplace. Incidents like that in Dentistry may be a trigger for anyone who has experienced trauma in the past and it is important that all staff know they have access to counselling, and are welcome to talk to me or others about the University processes to address the situation. This is also the case if we see a student in distress. It is also important that in this situation we don't react in a way that curtails people's rights. The University Librarian proposed that the next meeting of LC devote some time to a discussion about balancing patron rights to access information with our efforts to have a respectful workplace. This will be a discussion around why libraries do not censor, and the importance of supporting free inquiry and unfettered access to information. There was an excellent panel discussion of academics held at the public library last week organized by Dal professor Francoise Baylis and the Canadian Centre for Ethics in Public Affairs, articulating useful thoughts on the importance of a consent-based society, not censoring free expression by limiting access to legal pornography http://www.ccepa.ca/video_stream.html. Elaine MacInnis, as AUL Access Services, is researching the policies and practices at our sister institutions, and the various Access Service committees and all staff will discuss the related issues over the next few months. There are steps we can take to protect staff and other patrons while not reducing access to information.

6. Community updates

Shelley McKibbin (DFA Collective Agreement negotiating team) reminded DFA members that today was the last day for the ratification vote of the tentative Collective Agreement.

7. Other Business

None.

Meeting adjourned at 11:36 a.m.
Next Meeting: 10 February 2015