

Item: Senate Minutes, December 1988

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DALHOUSIE UNIVERSITY
MINUTES OF SENATE MEETING

Senate met in regular session in the Senate and Board Room on Monday, 12 December 1988 at 4:00 P.M.

Present with Mr. W.E. Jones in the chair were the following:

Barkow, Birdsall, Braybrooke, Breckenridge, Christie, B., Christie, I., Clark, Comeau, Curri, deBurger, Dykstra, Farmer, Graham, Greenfield, Haley, Hart, Imrie, James, Kerans, Kimmins, Klassen, Leffek, Lutley, MacDonald, M.D., Manning, Martin, M.J.C., McAllister, McKee, McNiven, Medioli, Miller, Morgan, Pross, Retallack, Ritchie, Ruiz-Salvador, Schenk, Shaw, Silvert, Smith, Stairs, Stewart, M., Stewart, P.N., Stuttard, Tamlyn, Taylor, Tindall, Vance, Walker, Wallace, Welch, Zentilli.

Regrets: Andrews, Belzer, Betts, Cameron, T.S., Forgay, Friedrich, Gold, Jones, J.V., Konok, Maloney, Tan, M.H.

88:136.

Minutes of Previous Meetings

The minutes of the meeting of 7 October 1988 were approved upon motion (de Burger/Imrie).

Mr. D. Braybrooke indicated he would like, in due course, to move approval of the record of the meeting held on November 14, 1988. He was, however, prepared to defer the question until the first meeting of 1989 and requested that the minutes be circulated. He pointed out that he had written some reflections on University Government in the University News which may be of interest to members. The Chair indicated that he had sought some advice on the legality of the November 14th meeting and would like the opportunity to seek external legal advice. Mr. Braybrooke said that legal advice cannot be wholly binding. Mr. Jones suggested that it would be useful to determine if the November 14th gathering was considered as a valid meeting prior to acceptance of the record of the gathering. He indicated that it is not his intention to prevent discussion of the record in due course. Mr. Braybrooke suggested that the minutes could be circulated through the DFA. The Chair again indicated that he would prefer a legal opinion before circulation of the record. Mr. Tindall suggested that the validity or otherwise of the minutes was purely within the purview of Senate. Mr. Stuttard reminded Senators that any minutes are "unofficial" until approved.

It was moved (Braybrooke/Brett)

that the November 14th minutes be circulated.

The Chair ruled the motion out of order.

Mr. Braybrooke moved, seconded by Mr. Brett

to appeal the decision of the chair.

The result of a show of hands vote indicated 18 in support and 22 opposed to the decision of the chair.

It was subsequently agreed that the record of the November 14, 1988 meeting would be circulated for discussion at the January 9, 1989 meeting of Senate.

At this point the Secretary was complimented on the accuracy and completeness of the minutes of the special Senate meeting held on 29 November 1988.

The minutes of the meeting of 29 November 1988 were approved upon motion (Braybrooke/Brett).

88:137.

Adjustment of Dates for Supplementals, etc., as a Result of
Motion #4 of November 29th Senate Meeting

The Registrar indicated that Motion # 4 of the 29 November Senate meeting necessitated certain adjustments to a number of deadlines and dates published in the University Calendar. This item had been discussed in the Senate Committee on Academic Administration and a document outlining the necessary changes was before Senate (copy attached).

It was moved and seconded (Clark/Curri)

that the proposed date for supplemental examinations be March 13 (item #5) and that the other proposed changes of dates be approved,

and

that the dates of withdrawal be extended to January 13, 1989, and that flexibility be applied in exceptional circumstances defined as those circumstances when students received their marks later than January 13, 1989.

Carried.

88:138.

Nominations from Senate Committee on Committee

At the request of Mr. P. Pross, Chair of the Committee on Committees, Senate agreed to alter the order of the agenda to accommodate introduction of this item at this point.

The slate of nominees for various committees was introduced by Mr. Pross. The nominations were moved and seconded (Pross/Imrie) as follows:

Senate Physical Planning Committee

J. Cummings (Social Work) - 1991

Committee on Affirmative Action in Education

J. Knockwood (Henson College) - 1991

Senate Academic Appeals Committee

R. Bannerman (Dentistry) - 1991

Senate Representatives on the Alumni Selection Committee for the Award of Excellence in Teaching for 1989

C. Helleiner (Biochemistry)

J. Wong (Nursing)

University Tenure (and Promotions) Panel

L. Barnes (Recreation, Physical & Health Education) - 1991 R. Boardman (Political Science) - 1991 P. Borwein (Math, Statistics & Computing Science) - 1991 D. Clairmont (Sociology & Social Anthropology) - 1991 T. Laidlaw (Education) - 1991 W. MacLaughlin (Law) - 1991 R. March (Physics) - 1991 D. Retallack (Engineering) - 1991 A. Ruiz-Salvador (Spanish) - 1991 J. Rutherford (Anatomy) - 1991 J. Yogis (Law) - 1991

All nominees for the University Tenure (and Promotions) Panel, had been approved earlier by the President of the University and the President of the DFA as is required.

All nominees were declared elected after the requisite three calls for further nominations from the floor resulted in no additional nominations. It was pointed out that D. Clairmont was in fact a member of the Department of Sociology and Social Anthropology. The original list had referred only to the Department of Sociology.

Mr. Pross informed Senate that vacancies will be arising for the positions of Chair and Secretary of Senate, the term of office of the incumbents being complete on May 31, 1989. He also indicated that a vacancy has arisen already for the position of Vice-Chair, formerly held by M. Cross. He informed Senate that the Committee on Committees would welcome any suggestions regarding the filling of these positions. He further indicated that the position of Secretary of Senate can be held by a "Non-Senator", whereas position of Chair and Vice-Chair must be filled by a Senator.

88: 139.

Report of the President

The President's Report was circulated to those present at the meeting and is attached to these minutes. In presenting his report, the President commented on the 1988-89 enrolment statistics. He also highlighted the recently released report of Dr. A. K. Adlington, the consultant to MPHEC on the MPHEC funding formula.

The President indicated that the report recommended that MPHEC deal immediately with the Equalization matter and that a "Fresh Start" be made in which all universities be given a basic operating grant which would be a first priority for allocation of available funds. The basic principle being that in future the funding mechanism provide stability based on quality and that funding be far less enrolment sensitive. He felt that the report recognized all of the points argued by Dalhousie over the past several years. He felt that there would be an opportunity to respond to the report. Following his report, the President responded to a number of questions.

Mr. Braybrooke asked if any further consideration had been given to an income driven system. In Sweden, if income rises above a certain level, there is a required payback. The President indicated he was not sure if the particular concept was considered. He emphasized that recommendations in the report stress quality of education and that there would be a decoupling of quality from enrolments, accessibility, etc. That each University must propose what its planned capacity is to be. If its enrolment fluctuated up or down within a certain range there would be no effect on funding. Items such as major increases in enrolment, accessibility etc., would be accommodated through envelopes designed specifically for these items.

Mr. Taylor inquired about the Board of Governor's committee to develop a five-year financial plan asking whether it would take effect by 1990-91 and what process it might use to develop the plan.

The President indicated that the plan should be in place for 1990-91. The committee would seek input from SFPC and SAPC. There was no intention by the Board of Governors to overlap or interfere with Senate's role in academic planning. He further pointed out that the Board of Governor's committee will be representative, having students and Senate representatives on the Board of Governors as members.

Mr. Welch asked what consideration the Board of Governors had given to the financial position and possible external support of ongoing operation of the Rebecca Cohn Auditorium. The President stated that a careful study was being given to this question.

Mr. Welch further asked if after consideration, if no external support to cover the deficit of the Rebecca Cohn was

forthcoming, would the Board of Governors consider closure, except for University activities, and would the President seek the view of the SFPC.

The President gave an affirmative answer to both questions.

Mr. Lewis inquired as to whether the student enrolment figures were Full Time or Full Time Equivalent students. Ms. Curri stated that the figures represented full time and part-time enrolment. The President further clarified by stating the figures were total enrolment, not full time equivalent.

88:140

Question Period

There were no questions raised.

88:141

Result of Mail Ballot on Changes to Senate Membership

The Secretary reported the results of the recent mail ballot whereby the proposed changes to the 'Constitutional Provisions Governing the Operations of Senate' were voted upon favourably.

Elected Representation on Senate from Faculties:

Arts		6
Science	7	
Education		1
Dentistry		2
Health Professions	6	
Management Studies	3	
Law		1
Medicine		<u>6</u>
	<u>TOTAL</u>	<u>32</u>

This represents an increase in total elected representation from 27 to 32.

Student Members

Arts		1
Science	1	
Dentistry		1
Health Professions	1	
Management Studies	1	
Law		1
Medicine		1
Graduate Studies	1	
President of DSU	1	
Vice-President (Academic)	1	

Total 10

This represents an increase in total student representation on Senate from 5 to 10.

Ex Officio Membership of the University Librarian

The Constitutional Provisions, page 2, will be amended to include the University Librarian as an ex officio member of Senate.

88:142.

Error in Presentation of Names of Two Students for Degrees at the Fall Convocation

Mr. Leffek indicated that the names of two students who had not completed their Masters degrees had appeared on the Fall Convocation program. He felt that in order to avoid any misunderstanding, the two degrees should be rescinded if they had been deemed to have been awarded, or that Senate should officially remove the names from the convocation list if it deemed that the students had not received their degrees.

After some deliberation, it was generally agreed that since the names had been placed on the graduation list in error, and since neither student had actually received their degree, that Senate should simply remove the names from the graduation list.

It was agreed on motion (Leffek/Imrie)

that the names of Sukhvinder S. Goraya (M.Sc.) and Ronald G. Muir (M.Ed.) which appeared in error in the 15th October 1988 Convocation program, but who did not actually receive the degrees, be removed from the list.

Carried.

88:143.

Nomination to Senate Committee on Committees from Senate Steering Committee

It was moved and seconded (Dykstra/Stuttard)

that Mr. A. Cohen be elected to the Senate Committee on Committees.

The Chair indicated that this nomination was to fill a vacancy left by the resignation of Ms. S. McFarlane. After the usual call for nominations from the floor, Mr. Cohen was declared elected.

88:144.

Recommendation of Hearing Panel on Sexual Harassment Case

The Chair indicated that he had received a letter from President Clark, seeking, on the basis of an unanimous recommendation from a hearing panel, Senate approval for the President to alter the grade of a student.

It was moved (Dykstra/Imrie)

that Senate assign the authority to the Steering Committee to review the request of the President in his October 3, 1988 correspondence concerning the sexual harassment case discussed in his letter and to approve the appropriate action.

The President indicated that following the University procedures on Sexual Harassment, a Hearing Panel had been established and had presented a recommendation to the President. According to Article 28 of the Collective Agreement between the Board of Governors and the Dalhousie Faculty Association, decisions of Hearing Panels on Sexual **Harassment** are presented to the President who is required to take the appropriate action and report to the Hearing Panel on that action. In this case, the President perceived a procedural complication in that the action involved an academic matter under the purview of Senate.

The motion carried.

88:145.

Continuation of Discussion of Senate Library Committee

The Chair indicated that the Senate Library Committee report had been discussed at a previous meeting (7 October 1988) but that members of Senate had requested that the report be placed on this agenda for further discussion. Since the 7 October meeting, Mr. Grossert, Chair of the Senate Library Committee, had written to Mr. Jones regarding certain points raised at the 7 October meeting. The letter had been circulated to members of Senate.

Ms. Ritchie indicated that some members felt there was some confusion regarding the roles of the two committees (Senate

Library Committee and the University Library Committee).

Mr. Birdsall agreed there was often confusion about the roles of the two committees but that the roles were quite distinct. He indicated that the Chairs of the two committees have discussed the roles of the two committees, and that the committees exchanged minutes. He felt there was a need for both committees.

The Chair noted that Mr. Grossert's term as Chair of the Senate Library Committee was completed, and expressed thanks to Mr. Grossert for his contributions as Chair of this committee.

It was agreed that the Senate Library Committee report be received with thanks to the Chair and members of the committee.

88:146.

Interim Report of Committee on Instructional Development

An interim report of the Committee on Instructional Development had been circulated with the agenda. It was agreed that the report be received.

88:147.

Matters of Information

The following items were noted and had been previously circulated to Senate for information:

- Minutes of the Meeting of the "Six and Six"
- Board approval of Education Program for Development of Indian and Inuit Health Personnel
- Board Approval of Senate Representatives to Board of Governors
- Correspondence received from Minister of Justice re Bill C-54

88:148.

Special Meeting of Senate

It was agreed that Senate would meet again on Monday, 19 December 1988 at 4:00 P.M.

88:149

Adjournment

The meeting adjourned at 5:45 P.M.

The following item was inadvertently omitted from the minutes and should be inserted: (Amended by Senate Min. 89:001)

Change in the name of the Faculty of Management Studies

President Clark moved, seconded by S. Imrie

that senate approve the change in name of the Faculty of Management Studies to the Faculty of Management.

Mr. Braybrooke asked what might be accomplished by this change. Brief discussion followed during which Dean McNiven explained that this title was more appropriate to the activities of the Faculty and more in line with similar units at other universities.

The motion **carried.**

DALHOUSIE UNIVERSITY
MINUTES OF SENATE MEETING

SENATE met in regular session in the Senate and Board Room on Monday, 19 December at 4:00 p.m.

Present with Mr. W.E. Jones in the chair were the following:

Angelopoulos, Atherton, Barkow, Betts, Birdsall, Braybrooke, Breckenridge, T. S. Cameron, Carter, Clark, de Burger, Dykstra, Easterbrook, Farmer, Fraser, Hart, Gass, Graham, Gratwick, Imrie, Kemp, Kimmins, Klassen, E. Klein, Kwak, Lutley, Manning, Mason, McAllister, McNiven, Miller, O'Shea, Ozier, Pross, Ravindra, Retallack, Ritchie, Shaw, Shires, Silvert, Smith, Stairs, Storey, Stuttard, Walker.

Observers: Christie, Gray,

Regrets: Casey, J.V. Jones, Konok, Maloney, Tamlyn, Writer, Zakariasen.

In the absence of the Secretary of Senate there was agreement to have Ms. Taylor from the Senate Office act as recording secretary for this meeting.

88:150

1989-90 Budget

A document on the 1989-90 budget (attached to these minutes) was circulated at the beginning of the meeting and the President proceeded to review the information presented in the document. He explained that preparation of the 1989-90 budget began some time ago, however progress was delayed as a result of the strike and therefore is behind schedule. He reviewed the basic assumptions presented in the document which included the following: no immediate change to the MPHEC funding formula, a modest overall funding increase, and a gap between revenue and expenditures representing a shortfall of approximately 4.5%. It was recognized that budget envelopes would not be able to sustain a 4.5% reduction in one year on top of the reductions of previous years. It was also recognized that there are considerable uncertainties involved, one of which would be a change to the allocation formula, which could improve the budget situation for 1989-90. In light of this information the Finance and Budget Committee of the Board agreed to a \$1.9 million deficit for the year. This would increase Dalhousie's total cumulative operating deficit to approximately \$10.5 million, an amount well in excess of the MPHEC limit. As well, a 2.5% reduction (through routine budgetary measures) in budget envelopes will be necessary for the upcoming year. The President advised Senate that it will be necessary to reduce the complement of faculty by a range of 1625 positions through non-replacement. It was pointed out that reductions not achieved in the current year will be carried forward to the next year until they are achieved. An exact number and possible distribution will be recommended to SAPC for discussion in the near future.

Mr. Jones reported that although SFPC has discussed the above information it has not had time to prepare a report for Senate but hopes to report to Senate in January.

Mr. Brett questioned how many non-replacements would be carried forward from last year. Mr. Mason responded that there was no turnover in Henson College, which needed a reduction of 1; the Library, which needed a reduction of 2; and the Faculty of Science had not yet achieved their full reduction. Mr. Betts clarified that the Faculty of Arts and Science were required to have a reduction of 9 in the past year. Of that 9, 6.5 were from the Faculty of Science and 2.5 were from the Faculty of Arts.

Mr. Atherton queried whether exceeding the MPHEC deficit limit would bring penalty. The President commented that Dalhousie is already over the MPHEC limit, however no action has been taken in the past. He indicated that MPHEC has the ability to reduce Dalhousie's grant by the appropriate amount over the deficit limit. It was hoped that by next year a new funding formula would be in place which would eliminate the possibility of penalty.

Mr. Braybrooke questioned the decrease in investment income by \$150,000. Mr. Mason responded that for the last three years the university has been taking \$900,000 out of the Killam Residue Fund in order to balance the budget. In 1989/90 only \$750,000 will be available for this purpose because the residue has been depleted, hence the \$150,000 reduction in investment income.

Mr. Brett wondered what measures were being taken to reduce administrative costs. Mr. Clark reported that over the years the administrative units have taken as large a budget reduction as other units. As well, as a result of the Ritchie process, \$1 million per year is saved. It was felt that very little more could be saved in this area while still operating an efficient university.

Mr. Pross requested clarification of the SAPC and SFPC process to review the budget projections and possible proposals for dealing with them. Mr. Jones indicated that SAPC will ask SFPC for its opinion on both the budget and the distribution of non-replacements. As well, Deans will be asked for their views on the distribution. This information will be considered by SAPC which has 30 days to make a response after the President's recommendation is received by SAPC.

Ms Ozier questioned the criteria used to determine the distribution of non-replacements. Mr. Clark cited the following as some of the criteria which will be used: size of the complement in each Faculty; shifts in enrolment; total enrolment, and the likely pattern of retirements and vacancies over the next year.

Mr. Braybrooke expressed his concern about the expenses incurred in administration, through recommendations of Senate committees, and whether the machinery of consultation is set up in such a way that Senate is made mindful, at each stage, of increases in administrative expenses. Mr. Jones pointed out that in terms of the planning process it was clear which things would lead to a cost, i.e. the Director of Instructional Development. He felt that Senate is generally aware of the cost of things of this nature. It was reported that SAPC has been considering the issue of the development of new programs and costs involved, and is in the process of formulating a policy for more critical examination of program costs and needs.

Mr. Pross expressed concern about difficulties the past Vice Chair of Senate had in obtaining information from the administration. He wondered if Senate was getting the guidance it needed from SFPC and whether SFPC was getting the support it needed to guide Senate. Mr. Clark pointed out that there is nothing secret about the university's

financial position. The administration is prepared to provide as much information as is required within reason. It was noted, however that resources are not always available to provide information which takes time to compile. Mr. Jones added that it is difficult for members of SFPC to find the time necessary to build up expertise so as to know what information should be obtained.

Ms. Ozier again requested information on the costs of telephones before and after M.T.&T. made major changes. The information she had been sent was unsatisfactory. Mr. Jones suggested this be referred to SFPC again because they had looked at the issue. Ms. Ozier was agreeable to this suggestion.

Mr. Braybrooke stressed the importance of relating underfunding with proposals for new programs. He wondered if the present process had anything which approximated a current list of shortfalls which could be matched against new proposals. Mr. Jones replied that in terms of academic programs the costs are requested when the proposals are submitted and invariably SAPC is told there are no costs. Recently 3-4 programs have been sent back to the Faculties to find out where the proposal falls priority wise in an attempt to relate them to current programs.

Mr. McNiven found it odd to discuss new programs in light of the current financial picture. He felt that if extra resources were available they should be put into existing programs and not new programs. Mr. Clark expressed the view that when one looks at all the figures it is difficult to avoid the conclusion that Dalhousie has to decide what its priorities are for the future.

88:151

Implementation of M.A. in International Development Studies

Mr. Jones reported that this proposal was approved by Senate some time ago and has gone to the Board of Governors and MPHEC. It was before Senate again for Implementation. It was noted that a small amount of money for library resources would be necessary to run this program.

Mr. Shaw briefly reviewed the program indicating that it was originally proposed in 1984. Since that time SMU has approved the same sort of program and theirs is already in operation. The program requires no new courses. It was hoped that the necessary library resources could be obtained through the Redistribution or Development Funds.

It was moved and seconded (Shaw/Leffek)

that Senate agree to Implementation of the M.A. in International Development Studies.

Mr. Leffek explained that a number of students have completed studies in the area of International Development Studies. This program would allow students at the Master's level to select classes from a variety of departments to suit their individual program. Classes are selected from those already existing, however the library is lacking in this area.

Mr. Mason reminded Senate of motions passed earlier in the Fall regarding the granting of further resources for new programs. He question whether it could be assumed that SAPC would grant Redistribution and Development Funds to this program. Mr. Jones responded

that the one time grant of \$2400 could be applied for through the Development Fund, however he could not comment at this point on whether funds would be granted or not, he believed that SAPC would look favourably on this proposal.

Mr. Barkow pointed out that the Pearson Institute was established years ago and part of the debate was that it would add to the academic programs in the university. He questioned what the Pearson Institute would contribute to this program. Mr. Shaw explained that the Pearson Institute has not been solicited for the extra funds but it was hoped that as the program attracts funding there will be provision for library funds.

Ms. Ritchie expressed confusion that library acquisitions were needed for courses already being offered. Mr. Leffek responded that the only explanation would be that the library is underfunded for the existing courses. He pointed out that students can complete this program currently, but have to register in one department. He felt that if this program was refused because of a shortfall in the library collection then all the other related programs should be dropped because they have a shortfall as well. Mr. Shaw added that the additional library resources are not essential to the program, in fact he felt that some of the journals may already be held in non-library sources.

Mr. de Burger observed that he has not seen a program yet that doesn't cost money, ie. 5 minutes for a secretary to set up a file. He urged Senate to face the real problem of underfunding and come to the point at which they say "no more programs until we get our house in order". He believed that support should be given to the current programs to make sure they are running well before additional loads are taken on.

Ms. Ozier objected to drawing the line on this program in particular, unless a clear cut policy of no further program approvals were to be implemented.

Mr. McAllister pointed out that this program has been discussed in the past and he saw no need to resurrect these issues again. Presently the main stumbling block is the lack of library resources. Mr. Leffek reminded Senators that Pearson Institute was thoroughly reviewed two years ago and at that time the university committed itself to the concept of international development studies. He believed it would be a mistake to turn back at this point. He asked for approval of this program even if the library resources weren't forthcoming. Mr. Shaw added that if the program wasn't approved, students would go to SMU but still use the Dalhousie library.

The motion carried.

88:152

Approval of Faculty of Medicine Residency Programs and Approval of Implementation

Ms. Gray briefly reviewed the residency program proposals explaining that it was an oversight that they had not been brought forward sooner. She reported that all of the programs are already in existence, utilizing existing resources and funded from a variety of sources external to Dalhousie.

Upon motion (Imrie/Klassen) it was agreed

that Senate agree to the approval and Implementation of the following residency programs in the Faculty of Medicine: Dermatology, Infectious Diseases, Endocrinology, Pediatric Nephrology, Neonatal/Perinatal Medicine, and Pediatric Surgery.

Mr. de Burger suggested that it would be useful in the future if all proposals could be accompanied by an in fact statement prepared by SAPC. Mr. Jones commented that all relevant information was provided to the SAPC and is available in the Senate Office.

Mr. Shaw questioned whether any of the programs took place outside Dalhousie. Ms. Gray responded that the residency programs encompass New Brunswick and Nova Scotia but no farther. In response to a question Ms. Gray indicated that journals are purchased to support these programs, however they come from clinical revenues.

88:153

Adjournment

The meeting adjourned at 5:35 p.m.