

## Minutes

Library Council

October 12, 2017

Room 2902, Killam Library

10:00am-11:30am

Present: Mark Lewis (Chair), Karen Smith (Secretary), Carol Richardson (Recording Secretary), Alice Stover, Allison Fulford, Anne Matthewman, Courtney Boudreau, David Michels, Donna Bourne-Tyson, Erin MacPherson, Gail Fraser, Geoff Brown, Gwen MacNairn, Hannah Steeves, Heather MacFadyen, Helen Wojcik, Jan Pelley, Jennifer Adams, JoAnn Watson (guest), Joe Wickens, Julie Marcoux, Lachlan MacLeod, Leah Unicomb, Linda Aiken, Lindsay McNiff, Lucy Kiester, Marc Comeau, Margaret Vail, Marlo MacKay, Melissa Helwig, Michael Moosberger, Mick Bottom, Robin Parker, Sai Chua, Sandra Toze (guest), Sandy Dwyer, Sarah Jane Dooley

Regrets: Amanda Sparks, Ann Barrett, Brian Lesser, Creighton Barrett, Dominic Silvio, Elaine MacInnis, Ian Colford, James Boxall, Janice Slauenwhite, Joyline Makani, Karen Chandler, Linda Bedwell, Roger Gillis, Sarah Stevenson, Shelley McKibbon

### 1. Adoption of Agenda

The agenda was adopted as presented.

### 2. Approval of the Minutes from September 14, 2017

The Minutes from the September 14, 2017 meeting were approved as presented.

H. MacFadyen/SJ. Dooley

Carried

### 3. Business Arising from the Minutes

#### February Library Council Meeting

The IWB Conference in February conflicts with the Library Council meeting on February 13. The attendance numbers will be looked at closer to the February meeting date.

### 4. Library Practicums (Sandra Toze and JoAnn Watson)

#### Highlights:

- Within both faculty, university and the School of Information Management (SIM), there is an increasing emphasis put on experiential learning.
- The practicums are a fabulous opportunity for the students to get that experiential learning.
- When the students go through the ALA accreditation process, one of the things they look at is where are they offering the practical experiences and how that is measured.
- SIM is incredibly fortunate to have the support from the Dalhousie Libraries.
- SIM wants to hear from the Dalhousie Libraries to know how to improve the relationship ie. practicums or any kind of partnerships.
- This is an opportunity to reflect on the competencies. There are a variety of these on the MLIS website. Please refer to these when thinking about projects for a practicum student.

- The profession is changing fast and we want to make sure our students have an opportunity to do projects that are new, up and coming and emerging eg. data, assessment. The projects do not necessarily have to be core traditional projects.
- The school recognizes it's a lot of work to potentially put together a practicum project and they want to work together as partners.
- The students can do reading courses as well. SIM faculty could work with the library and be a co-supervisor.
- There are 28 full-time students who will go out on a practicum; 14 part-time students who could also do a practicum. If you have tasks that need to be done, this would be a good year to develop a proposal.
- Work with Jo-Ann or Sarah Jane to see if your project would work for one of the students. Some students may not see themselves in the proposals because they are so new to the program. Making a pitch to the students to let them know the skills they will acquire and what they will learn during this practicum would be a positive component to the placement.
- Of the projects proposed, over 90% went forward. Prior years 100% up take.

#### Questions

- What's the requirement on the schools end for the reading courses.
  - It would be the equivalent to what you would do in a 3 hour credit course but there is a lot of flexibility in terms of what the assignment(s) would look like. Generally there is a lot of onus on the student to put together the proposal. Meet generally every 2 weeks to see how the student is getting along or sometimes they work independently. It is designed as an independent study.

Please contact the school if you have an idea and are not sure if it would work for the students.

#### 5. SIM Reading Course presentation: Librarian involvement in systematic reviews produced by Dalhousie authors (Robin Parker, Melissa Helwig, Brian Lesser)

Melissa Helwig and Robin Parker taught a reading course that transitioned from the Health Information online course called Librarian Involvement with Systematic Reviews at Dalhousie. The students did a lot of the readings that would have been done in the Health Information course but the main work of this project was based on a project that was inspired by a presentation Robin saw at the Medical Libraries Association meeting where folks from the University of California/San Francisco looked at systematic reviews of librarian involvement over a period of time produced from their institution. The students from the reading course did a similar project looking at systematic reviews at Dalhousie and librarian involvement. It was noted, systematic reviews are increasing and librarian involvement is documented and is part of the standards but still want to look at how much it is actually mapped out in a local context and whether there is any influence with librarian involvement on how the methods for the search are presented. Shelley McKibbin and Melissa recently joined the Joanna Briggs Institute of Systematic Reviews and struck an international committee looking at involvement in search strings and recording of methodologies.

Robin and Melissa presented some results of the project. If you get questions from faculty, please forward them to Robin. Please make faculty aware there is a LibGuide and videos available. Anyone who wants to get involved, Robin would be willing to help with training and is willing to share her knowledge with colleagues. More and more work is supported in systematic reviews but there is still quite a bit of work that can be done.

#### 6. Library Amazing Race (David Michels)

Gamification has been a consistent theme in the library literature, the way to engage with students. A game that has been popular in the last while is the Amazing Race.

The Law Library had an opportunity to participate in the mandatory Law School's orientation to do tours for first years students. The library could have 165 students for 45 minutes or 3 groups of 55 students for 30 minutes each. The goals of the tour were to introduce students to the learning space, staff and contribute positively. The library would offer 3-25 minute races with 6 teams competing, 7 people staffing the stations, and two staff did crowd control. The teams needed to travel to each of 7 stations but on a different pathway. Each clue would describe a location and an activity eg. taking selfies, shelving books, cheering for law, searching for journals, skyping for reference and cost playing a portrait. Teams would journey from the top, bottom and back again on every floor of the library. These were most likely the fastest tours the law library has ever done. The clues were straight forward. The activities could be libraryish or just for fun. The students needed to find the video conference suite and place a Skype a call to the reference office.

It was a nightmare, but was it worth it? 75% of 1st year students participated. There was lots of laughs and little bit of learning. The upper years want their own "Amazing Race". There are more first year students using the library and it made the Weldon Times. Hope to run this event again next year.

Questions:

Where were the pictures and photographs the students took go?

- Most of the students posted the pictures to the 20/20 Facebook Group.

It was noted, smaller teams had more fun.

If anyone wants to get involved in doing this at their library, contact David. Lindsay said a similar event happened at Kellogg where students would have a scavenger hunt, go to a location, take a picture of them in that location and then upload to Instagram and then the group would gather together at the end and look at the pictures. The whole event took 1 hour. The students love the gaming aspect of these events.

## 7. Senior Management Reports

Questions:

AUL Library Services & Head, MacRae Library - Elaine MacInnis

- A request from a patron for a "truly quiet" study environment with computers – Elaine asked Library Council for their input regarding how the Dalhousie Libraries might accomplish this.

### **Discussion:**

This was discussed at the Heads meeting and talked about noise cancelling headphones or ear plugs that could be on loan. It was noted, for exams, the Law Library gave out ear plugs. The natural clicking of keyboards makes it almost impossible to keep the noise down.

- Alumni cards

Alumni cards are being issued this year to Alumni. There is nothing new from the Libraries perspective, they are just repackaging of existing alumni benefits. The University Librarian has been receiving requests for Alumni services. It was noted, what we offer to Alumni, we offer to the general public. The only exception is Alumni get to keep their email forever. Nobody who is not a registered student, faculty or staff member gets off campus eResource access because of a contractual obligation with the license agreements. There is a great section on the University of New Brunswick (UNB) website for Alumni. It is hoped the Dalhousie Libraries will create a similar page.

Alumni Relations is where you would send Alumni to get an Alumni card but a barcode or banner number will not be put on the card. Alumni can also use their public library card. A Novanet card can be issued to Alumni at any Dalhousie Library rather than send them to the public library to get a public library card. It may be

possible for the Libraries to put a barcode on the Alumni card. This topic will be put on the Access Services Managers meeting agenda.

- ORCID ID – Is there any formal, what we should be saying to people that we are liaison people, to encourage this.

**Discussion:**

We are officially part of ORCID-CA. Not sure if we are showing up as a member yet. If individual Dal researchers sign up, Dalhousie doesn't show up in the list as an institution yet. Part of the problem is we have to host our own database but its still in the early stages on how to implement it. Dalhousie will only show up as an institution if the researchers say they are currently affiliated with Dalhousie. A draft LibGuide and press release will be released soon.

- Uniweb is a Canadian product which is a lot like Pure (it is like your annual report, your CV and your research profile all rolled in together). For those who write an annual report as faculty members will be able to use this as a template. It's extractable and importable with the Canadian Common CV (CCV), it's seamless. If you already have a CCV or a Uniweb profile, you never have to do either one again. There is a section in it that covers teaching, service to the community, publications each year and it's populated automatically through other tools. We don't need to do a tender anymore, because we are already implementing Uniweb. There are benefits to the researcher and university in terms of finding research colleagues and getting a better picture of where more funding should be directed. It was noted, if we had more staff depositing in DalSpace that would help with the profiles.

8. Senate Report (Robin Parker)

No questions

9. Roundtable updates

Welcome new members of Council: Helen Wojcik, Joe Wickens, Jan Pelley, Amanda Sparks, Leah Unicomb

Linda Aiken

Document Delivery

- Happy to have Joe join Library Council.
- There is a flux in staffing because of a medical leave and one staff seconded to another department which impacts workflow.

Law

- Reviewing our biggest Loose Leaf subscriptions with the possibility of replacing a lot of print subscriptions with an online database called ProView.
- Waiting to hear back from colleagues about cancellation suggestions.
- Doing regular beginning of term stuff, making sure faculty have what they need eg. reserve items etc.

David Michels

- Busy with Research and Writing.
- Working with graduate students with their research class.

#### Michelle Paon

- Occupied with teaching workshops for undergrads and grad students plus meeting with these students for more intensive one-on-one sessions.

#### Sai Choi Chua

- Looking at the next stages of SPSS Statistics 25.
- Census 2016.

#### Lachlan MacLeod

- Doing presentations and answering questions.
- Doing department presentations, trying to nail down places and if you are the subject specialists for that department, you are welcome to join the copyright staff for the presentations.
- Please send any questions about copyright or licensing to the copyright office.

#### Lucy Keister

- Taken over the Nursing liaison duties now that Ann Barrett is officially Head of Kellogg Library.
- Busy teaching the nursing students 6 modules they need to learn and meeting with these students for their research projects now that term is starting to wind down.
- Received funding in the summer for a Young Canada Works Grant intern. The 6-month placement is being split between the Archives and the Kellogg Library.

#### Sandy Dwyer

- Invited as a guest speaker to the Nova Scotia Community College to talk to the students in the Introduction to Management class in the Library Tech Program. Talked about what it is like to work at Dalhousie, the organizational structure, what type of jobs are available for Library Techs within the libraries and the interview process.

#### Marlo MacKay

- Today is the 50<sup>th</sup> Anniversary event at the Kellogg Library.
- Dal Reads events on Thursday, October 19<sup>th</sup> and Monday October 23<sup>rd</sup> and an author reading on October 26<sup>th</sup>.

#### Alice Stover

- Involved in the interviews for the Killam Library C-5 position.
- Serial renewals, cancellations and ordering.

#### Heather MacFadyen

- Extremely busy so if you are expecting something from Heather and have not received it, please send Heather a reminder email.
- Assembling all the data that will be needed for the journal exercise; putting together the information about the holdings, what's in the packages, the cost of the title, the department it should be associated with and where we get access in other databases. This information is being gathered for Taylor and Francis, Wiley and Springer. Once all the data is collected, the librarians/subject specialists will be approached. Preliminary meetings about building a database for these titles has been discussed and it is hoped this will give Resources a better way to deal with the data.

#### Michael Moosberger

- The Archives staff are finished with the new exhibit in the cabinets on the 5th floor elevator foyer. It's all about Dalhousie memorabilia that's in the collection. There was a post on the Libraries Facebook page and

already 900 views. Please come up and take a look at memorabilia that is not normally taken out of the collection.

#### Julie Marcoux

- Almost completed the work on the game about Zombies and Boolean operators. Will share with colleagues for feedback and then final edits will be done before this will be shared with the wider community.

#### Hannah Steeves

- Busy with the Research and Writing.
- Putting in a conference proposal for the Canadian Association of Law Library Conference in Halifax happening in May 2018.
- Organizing tours for some Paralegal programs.

#### Geoff Brown

- Wrapping up the digital exhibit for the Lives of Dalhousie. Marlo will be sending out a message to the Dalhousie community. Omeka is the software being used for this project.
- Working with Chris Simms from the School of Health Administration on a Global Health eBook. Probably will install Open Monograph Press for some of the eBook solutions. If you have any eBook projects with faculty, let Geoff know.
- Michael Moosberger and Geoff met with the Child and Youth Refugee Coalition. This is a huge research project following children of refugee families and seeing how they do in Canada. Approached Dalhousie and interested in archiving their web presence. Working with the people who are developing their website.

#### Robin Parker

- Will be attending the fall meeting of the Maritimes Health Libraries Association on October 13 as an executive member of the association.
- Jennifer Grek Martin is teaching a session on data visualization at the School of Information Management on October 13. All are welcome to attend.
- The publication "evaluating online systematic review training resources" was accepted to JMLA for the April 2018 issue.
- Robin and her colleagues from the hospital library and the public library put together a little blurb for the APLA bulletin about the project around LGBTQ health LibGuide.

#### Leah Unicomb

- Renovation project starting in a couple of weeks with the addition of a new student Learning Commons at the MacRae Library.

#### Erin MacPherson

- Lots of teaching in September.
- Live Help has started with 26 Dalhousie Libraries staff involved.

#### Karen Smith

- Working on a library assessment for the English Unit Review.

#### Courtney Boudreau

- Here in the city participating in lots of events.
- Doing regular library activities like ordering books, meeting with students, updating LibGuides, etc.
- The "Welcome to the Kellogg Library" tutorial is now online.

Jan Pelley

- Busy September with eReserve, new students and staff.

Gail Fraser

- When you do a database search, it now goes to the LibGuides A-Z not DELI. This happened in August. Thanks to Lindsay and Margaret and the eResources staff for helping make this happen. The ownership of the database links are now with Gail so please contact her if you see any issues with the page.

Melissa Helwig

- Was successful with Dr. Jennifer Isenor, receiving a grant from the Dalhousie Pharmacy Endowment Fund for almost \$15,000 over a 2 year period for their project titled "Information Seeking Behaviours of Pharmacists and Pharmacy Students in the Maritimes".
- A systematic review "The impact of transitional care programs on health services utilization among community-dwelling older adults and their caregivers: a systematic review protocol of quantitative evidence" will be published soon.

10. Any Other Business

Open Access Week - Monday, October 23, 4–6 p.m., Great Hall, University Club.

Public Lecture: *The Future of Open Access to Research and Scholarship: Lessons from the Medieval to the Early Modern Era*. Speaker: Dr. John Willinsky, Stanford University.

Reminder people can attend the CAUL Directors meeting around "Big Deals" in Room 2902, Killam Library on October 26 from 1pm-5pm.

**AUL Library Services & Head, MacRae Library  
Highlights for Library Council  
October 2017**

**AUL Library Services**

**Heads Meeting** - A meeting of the Heads was held on October 2<sup>nd</sup>. In addition to roundtable updates, we discussed a request from a patron for a “truly quiet” study environment with computers. This is a challenging request and we welcome input from Library Council regarding how we might accomplish this. We are also working on assembling information for the creation of a “Library Services for Alumni” page that is in development in conjunction with a new Alumni Card that is being launched. I will be meeting with my fellow AUL/Heads at least once a term to touch base regarding Library Services at their particular libraries.

**Library Services Team** - A meeting of the Library Services Team was held on October 3<sup>rd</sup>. A few highlights of that meeting include:

- **Access Services/eReserves** – at the next meeting of the Managers & Supervisors of Access Services we will have a demo of the ARES Reserve tool, which is in use by a number of institutions across Canada and is quite useful from a copyright management perspective.
- **Document Delivery** – with Shirley Vail’s one-year secondment to the position of Digitization Coordinator, Johnelle has moved into the Document Delivery unit.
- **GIS and Data Services** – Jenn’s Lunchless Learn series is underway on the Studley and Sexton campuses. Preparations are underway for the next edition of the newsletter, Layers 03. The Preparations are also underway to mark GIS Day on Wednesday, November 15<sup>th</sup>. A meeting of the GIS Advisory Committee meeting has been set for December.
- **LIPCC** – We had another successful Summer Shine event, highlighting the projects of our interns over the course of the summer. Practicum Proposals are now being assembled and Sarah Jane has invited Sandra Toze and JoAnn Watson to talk to us about practicums at this week’s Library Council. Lindsay McNiff and Melissa Helwig have kindly offered to co-chair LIPCC while Sarah Jane is on sabbatical starting in January.
- **LiveHelp** – we have 26 staff involved in providing LiveHelp service this fall!

This group also discussed services for Alumni and will be forwarding details regarding any specific services from their respective areas to the AUL for inclusion in the new web page.



Senate Report 2017-09-25

Starting statement: Dalhousie University sits on the unceded traditional territory of Mi'qmaq People.

Next meeting: Oct 2017

3:00 1. Approval of Agenda

3:01 2. Matters Arising from the September 11, 2017 Senate Meeting Minutes

3:05 3. Steps to Make Diversity and Inclusion a Reality\*

**Presenter:** Eddy Ng, Professor and F.C. Manning Chair in Economics and Business, Faculty of Management

*Re: Strategic Priority 5.2 Foster a collegial culture grounded in diversity and inclusiveness*

**FOR DISCUSSION**

3:45 5. Presentation: Dalhousie University Strategic Update

**Presenter:** Richard Florizone, President

**FOR APPROVAL**

3:10

4. Senate Learning and Teaching Committee:

3:30

4.1 Academic Calendar Regulation: Missed or Late Academic Requirements due to Student Absence\*

**Presenters:** Verity Turpin, Assistant Vice-Provost, Student Affairs

Emily Huner, Director of Operations, Student Wellness

*Re: Strategic Priority 1.1 Increase retention and degree completion*

4.2 Academic Calendar Regulation: Challenge for Credit\*

**Presenter:** Mike McAllister, Registrar

*Re: Strategic Priority 1.1 Increase retention and degree completion*

6. Reports:

4:15 6.1 Chair of Senate's Report

4:20 6.2 Provost's Report – will report at next meeting (time to allocate to strategic priority discussion)

4:30 6.3 DSU President's Report – deferred to Oct

4:35 6.4 Questions for Reports

4:40 7. Question Period

4:55 8. Other Business

3. Three points: 1) avoid reinforcing stereotypes and status differences

2) Weaken the fault lines – don't allow divisions based on "natural" groups.

3) Pay attention to that "someone" – try to change one person (especially minority students), not necessarily all of the class

5. Update on Strategic Priorities

Strategic Direction 2014-2018

5 Strategic Areas (see plan)

1. Teaching and Learning – full accreditation in all programs (that get accredited); new programs; awards to faculty (3 out of last 4 years top science prize); overall stable enrollment (18,824 this year); slight improvement to overall and international student retention; athletics successes; student awards (eg. 90<sup>th</sup> Rhodes scholar)
2. Research – Vice President Aikens, new research VP: largest single federal grant (Oceans frontiers institute); indigenous health funding
3. Service – internal to department, faculty, university; professions/disciplines; to the community; 100% of students have access to experiential learning – 87% students participate; student-led health clinic; Senator Wanda Bernard's appointment (1<sup>st</sup> African NS woman)

*October 12, 2017*

#### AUL Resources & Discovery

1. Meetings with vendors have taken place/are planned: Springer, Cambridge University Press, McIntyre Media (Oct. 23), EBSCO (Nov. 7).
2. Please remember Heather's email to the Library Council listserv, September 20<sup>th</sup>, about the short trial of Films on Demand, a streaming video service offering a range of content. We have access to the World Cinema Collection and to the Master Academic Package from September 17 to October 18. Feedback to Heather on this product is requested by October 18.
3. All of the Dalhousie Libraries' Primo comments/feedback are still with the Novanet Discovery Operations Group.

#### Sexton Library

1. Five new student assistants were hired in September for the Service Desk. All are now trained for evening and weekend work.
2. We also have a new first-year SIM intern hired to work with our continuing second-year intern. A third SIM intern (first year) will begin November 20 to start training and to help fill-in behind Sarah Jane Dooley's sabbatical leave, January to December 2018.
3. Amanda Sparks has completed her six-month probationary period as Manager of Library Services for Sexton Library. We couldn't be happier for, and prouder of, Amanda.

## **Report to Library Council**

**Sandy Dwyer**  
**Director, Libraries HR**  
**October 2017**

There were 54 applicants for C5 position. We have a short list of seven candidates that we will be interviewing the week of October 16 -20, 2017. The search committee members are Helen Wojcik, Alice Stover and Sandy Dwyer.

The employment requisitions and the draft postings for the Video Conferencing Coordinator and the Records Manager positions have been approved and the postings will be on Career Beacon very soon.

The Digital Exhibit Assistant position has been put on hold due to insufficient funding. The project will rest until the next fiscal year when hopefully a new plan can be devised to fund the completion of the work.

Form 1A has been approved for both the Collections Analysis Librarian and the Research Data Management Librarian positions. Search Committees are in the process of being formed.

**W.K. Kellogg Health Sciences Library | AUL Scholarly Communications**  
**Highlights for Library Council**  
**October 2017**

**Kellogg Health Sciences Library:**

- 1) **Staffing:** N/A
- 2) **Collaborative activities:** Kellogg Access Services staff have begun working on projects involving DalSpace (upgrade of Medical Bulletin of Nova Scotia records) and Archives (cataloguing medical imaging collection).
- 3) **Kellogg 50<sup>th</sup> Anniversary:** Planning meetings are under way and the date of the event is scheduled during Homecoming week Thursday October 12, 2017. Vivian Boniuk and her husband and son will be in from New York for the event. The Boniuk family have been great supporters of the Kellogg since 1989.
- 4) **Collection assessments:** Several class assessments were completed for Undergraduate Medical Sciences.

**Scholarly Communications:**

- 1) **Research Impact Evaluation Forum:** Four Dalhousie Librarians attended the all-day *Research Impact Evaluation Forum* which was organized by Dalhousie, NSHA and NSHRF.
- 2) **ORCID:** ORCID-CA set up a webinar *ORCID-CA: Getting started with your ORCID integration* that a number of Dalhousie Staff signed up. Gloria Booth-Morrison is the new ORCID-CA Member Support Specialist
- 3) **Open Access Week:** OA week events are coming up:
  - a. Dr. John Willinsky will visit Dalhousie for Open Access Week Monday October 23.
  - b. Erin MacPherson, Lee Wilson (Portage/ACENET) and Maggie Neilson (Acadia) will present on *Current trends in Open Access for Research Data*
  - c. Gaeten Landry, Lindsay McNiff, & Margaret Vail will present and facilitate: *Wikipedia Edit-a-Thon & Discussion with Gaetan Landry*
- 4) **Internet Archive:** Several planning meetings were held to help progress the Dalhousie Libraries presence on the Internet Archive and develop a workflow for content contribution.
- 5) **Research Impact LibGuide:** A meeting is planned later this month to review an existing but unpublished LibGuide on Research Impact. The guide was originally developed by past Intern and past RA Melissa Rothfus.
- 6) **DalSpace:** Plans for a review of DalSpace will be starting later this fall.

Respectfully submitted,

Ann Barrett

**University of King's College Highlights**  
**Library Council Report**  
**October 2017 Updates**

**Library People**

Alaina has launched and is maintaining our social media accounts for the Library.

We have completed all of our student training and they are settling in.

Alaina MacKenzie and Whitney have been busy planning events and displays for the upcoming academic year.

**Library Activities & Space**

The Library hosted a Poetry Night for Orientation week and we're piloting further poetry readings on some Friday evenings.

The recently hired writing tutor for King's will be working out of Library space.

We held the Matriculation ceremony for all incoming students on September 26<sup>th</sup>.

**King's**

"Classics in the Quad" will be held on October 14 at 5:00 p.m. The King's Theatrical Society is performing *Antigone*.

The King's Open House will be held on October 20<sup>th</sup> and the Library will be participating.

President Bill Lahey, in his capacity of Chair of the Board of Directors of Efficiency One, has been named a recipient of the 2018 Clean50 Award – one of 50 Canadians to be honoured.

## **Report to Library Council**

**Anne Matthewman – October 2017**

### **AUL Team**

Members of the team (with set-up assistance from Marlo MacKay) attended the TA Day on September 12<sup>th</sup>. They provided information on libraries' services and collections. We had hoped to be able to give a presentation to TAs on research services but that was not possible. The TA day table was coordinated by Lindsay McNiff in her role as liaison to the CLT.

ADAC: The Council met on September 13<sup>th</sup> and 27<sup>th</sup>. The Council is concentrating on student enrollment management and retention particularly in regard to program planning which integrates academic and career development. Examples include priorities for undergraduate research, curriculum mapping, experiential learning, and faculty reviews. These all relate to the Strategic Initiatives. Additionally, there is a focus on international students at Dalhousie (there are 3917 international students this year) and on programs that send Dal students abroad. Legal and academic staff are developing guidelines for travel abroad including standards of behaviour and ensuring student safety. With the appointment of new staff at the International Centre I believe there are new opportunities for the Learning and Teaching team to provide orientation to the libraries.

The planning for the November 8<sup>th</sup> All-staff meeting is wrapping up. We will begin with a short presentation on PechaKucha, then hear about the upcoming staff-led conference. The main presentation will focus on student retention and the role our libraries' play in assisting students. Our guest will be Anne Forestall from Student Academic Success Services. Finally, we will have a short update on the Dalhousie records management project given by Mike Moosberger and Julie Morris.

### **Dunn Law Library**

We are undergoing an extensive collection rationalization as we deal with requests for materials from new faculty members, availability of a new platform (Proview) for many of our loose-leaf textbooks, and the migration of Maritime Law Book, now known as Compass to the V-Lex platform. Much of this is also budget driven.

In September we reconfigured our service and reference desks. The service desk at the entrance of the library now has circulation services and IT assistance. The reference desk has been relocated within the information commons. Reasons for the change include that the single service desk was not setup properly for convenient or confidential reference and research inquiries.

The Director of Student Services and Engagement at the Law School has initiated "Dal Law Dogs". This is a wellness program for law students. Four faculty and staff members will bring in their dogs to the Law School twice a month on Tuesdays and for the entire week before exams. We are happy to feature two law library dogs – Mya (Darlene Taylor) and Pepperoni (Hannah Steeves).

## ATS Report

- Most of the past month has been spent working with start of term operational support.
- We have been working on analyzing the login time situation and have been finding some improvements. Images handled by the Library (Not Sexton or MacRae) seem to be down to slightly under 2 minutes for a login.
- Craig Power attended the Access 2017 Conference.
- Video Conferencing Coordinator position has been posted.
- There is ongoing work on the classroom technologies service model.
- All teams in ATS are now in the same tickets system which was the bulk of strategic initiative 5.3.c. We also have added the new classroom technologies team as well.

Marc R. Comeau  
Director, Academic Technology Services  
Dalhousie Libraries

Michael Moosberger

AUL Archives, Special Collections and Records Management & University Archivist LC Report

15 June – 6 October 2017

#### AUL Archives, Special Collections and Records Management

- Participated in conference calls of the National Heritage Digitization Strategy Steering Committee, the Portage Preservation Experts Group (PEG) and the CARL Digital Preservation Working Group (DPWG). Have agreed to draft the Executive Summary and Recommendations for the PEG's white paper, Research Data Preservation in Canada.
- Assisted in the planning of the joint Libraries, SIM and LAC "Right to Know" symposium on 28 September. Met with Creighton and Tom Smyth from LAC prior to during the symposium to discuss digital forensics and digital preservation approaches being undertaken by our respective institutions.
- Attended the Information Governance Steering Committee in place of Donna and then several subsequent meetings with Donna and members of ATS on the development of the University's Cloud Data Management guidelines and how the guidelines would mesh with the University Records Management Policy.
- Attended Heads, SLT meetings and Archives staff meetings.
- Attended a number of meetings and information sessions related to the establishment of the National Truth and Reconciliation Centre Hub in the Killam Library.
- Prepared and was successful in receiving a YCW Internship grant for \$9,980.00 to continue the work started by this year's Intern Co-Lab project to create a social media calendar highlighting individuals and events for the 200th anniversary. Met with Marlo and C & M staff to plan a strategy for the delivery of this content over the coming year.
- Attended a variety of 200th Anniversary meetings related to both internal Libraries and university-wide projects. Along with other Archives and C & M staff helped coordinate the photo shoots for Mona Holmlund and Cheryl Avery for artifacts and archival material to be used in the pictorial history that they are writing for the 200th anniversary.
- Along with Geoff Brown and Erin MacPherson attended a meeting with Simone Chia-Kangata related to possible Library data management support and the use of DalSpace as a project repository (DalSpace) for Child and Youth Refugee Research Coalition.

#### University Archivist

- Continued to work with Donna and records management consultant Julie Morris on the development and implementation of the University Records Management Program including the ongoing buildout of our records database Dal CLASS. Also met with Margaret, Julie, and



## University Librarian Highlights – To October 12<sup>th</sup>, 2017

External Activities: I moderated the morning session at CARL's Portage and Research Data Management Day during the international RDA conference in Montreal, September 18<sup>th</sup>, and the event received very positive reviews from the approximately 100 librarians, researchers and data managers in attendance. CARL and CFLA submitted briefs on the Copyright Board review which you can see here: <http://www.carl-abrc.ca/news/carls-submission-consultation-options-reform-copyright-board-canada/>. The CAUL Board is planning a 'directors plus one' session on academic journal pricing and unbundling strategies on October 26<sup>th</sup>, and Heather MacFadyen has set up access via video conferencing for any interested staff. Allison Fulford and Heather MacFadyen will be attending with me.

Dal Libraries Events: Our Annual Summer Shines and SIM September reception on September 14<sup>th</sup> was very well attended and the presentations by SIM interns were excellent. Thanks to Sarah Jane Dooley, Carol Richardson, Nellie Renzelli and Marlo MacKay for organizing the event. On September 21-22<sup>nd</sup> we had two colleagues from the University of Manitoba's National Centre for Truth and Reconciliation at Dal providing training for our NCTR Hub; thanks to Julie Marcoux for organizing the two days (as committee co-chair with Sarah Stevenson), and to committee members Marlo MacKay, Michelle MacDonald, Michelle Paon, Mick Bottom, Michael Moosberger, Elaine MacInnis, Janice Slauenwhite and Marc Comeau and many other Dal Libraries colleagues for devoting time to this important training. The Right to Know Day on September 28<sup>th</sup>, co-hosted with SIM and Library & Archives Canada was over-subscribed with a waiting list, and the day was a success in spite of torrential rain and a leak in University Hall. Michael Moosberger was instrumental as part of the organizing committee, and also moderated a panel including Creighton Barrett. Also on September 28<sup>th</sup>, I attended a wonderful author reading by Ian Colford and Karen Smythe, ably organized and hosted by Marlo MacKay. Today (October 12<sup>th</sup>) Ann Barrett and Elaine MacInnis, are providing a tour of the Kellogg Library and CHEB Learning Commons to the Boniuk family, longtime supporters of the Kellogg Library, and we are also celebrating the 50<sup>th</sup> anniversary of the Kellogg, with a reception this afternoon at 2:30.

Dalhousie University Activities: I am serving on the search committees for the Assistant Vice-President ITS / CIO, and for the Executive Director for Dal Analytics. Both searchers should wrap up in December or January. I presented at the Senate Academic Programs and Research Committee on Research Data Management and the recently announced Tri-Agency draft proposal for RDM plans, institutional policies and dataset deposits on October 2<sup>nd</sup>. On September 22<sup>nd</sup>, Heather MacFadyen and I attended a half-day session on process mapping for academic program proposals, which is reviewing the entire process for the development and approval of programs at Dalhousie. I attended the SIM Outstanding Alumni Award reception on September 27<sup>th</sup>, and this year's OAA winner is Heather Berringer, AUL at UBC and Chief Librarian for the Okanagan Campus. September 29<sup>th</sup> there was a half-day Development for Deans session which focused on ways to engage donors and alumni, and there were several ideas presented that we can adapt for the Libraries. I attended two convocation ceremonies on October 2<sup>nd</sup> and there was an impressive increase in the number of PhDs awarded. During a meeting with Dal's new Vice-President Research Alice Aiken and AVPR Ian Hill, we discussed closer collaboration between the Libraries and the Research Office to deliver RDM services to researchers, and the VPR agreed to add the University Librarian to the Dalhousie Research Advisory Committee (DRAC) as recommended in our Senate Review. This was confirmed by a vote at DRAC on October 10<sup>th</sup> and I will be a voting member at the monthly meetings.