9.1 Appendix 1 – Work Schedule

Working Schedule

Task	Responsible	Assigned Date	Target Date	Deliverable
Review of all HSU background material.	D	May 6	Continuous	- Research - Gain Understanding
Review HSU High Level Plan Outline. Provide recommendations and suggestions for current state.	D, AM	May 7	May 8	- Draft Document
Review of Survey Work. Find areas / work that jurisdictions / federal agencies have indicated specific work in data warehousing / business intelligence. Indicate interest in sharing – i.e. toolkits. Build a list of potential toolkits by jurisdiction / category or grouping. - Deployment Frameworks along with Governance and Implementation Guidance - Requirements Development - Data Quality - Analytics and Reporting - Data Loading - ETL - Reuse (Data routing, reporting)	D, AM	May 7	May 11	- PPT Slides - Jurisdictional table by category grouping

- Technology - Metadata - Data Concepts and Education				
Mapping demographic data for the Life of the Lamberts/family members.	D, CR	May 8	May 11	- Demographic table (spreadsheet)
Review work done by CIHI (Mark Fuller) on HSU. Incorporate survey work and build on list of toolkit items. Build slides for Board of Deputy Ministers presentation.	D, AM, MF	May 13	May 15	- PPT slides (1-2)
Update sections for the blueprint and standards governance.	D, AM	May 13	May 15	- Condense appropriate sections to (max 4-5 pages)
Research Synoptic Reporting (SR). Focus on its use as a tool for assisting providers to capture information easily at the user interface level and having background business rules / logic to capture codified / nomenclature for use in HSU. Explore options that are being considered for capturing this type of information.	D, AM	May 13	Continuous	- Research
Continue with research on SR. Look at other templating concepts for capturing data at the point of care easily and in a codified manner.	D, AM	May 15	Continuous	- Gain understanding

Review background material from Alex and HSU discussion thread.	D, AM	May 15	May 18	- Gain understanding
Set up change point account (view functionality)	D, CR	May 15	May 18	- Contact Laura and Joanne
Review eHealth Blueprint 2015 project plan. Review PPT slides on connection between HSU project and Blueprint.	D, AM	May 15	May 18	- Research
Use MP to map all PAQC project milestones / deliverables, in order to assess progress.	D, CR	May 19	June 6	- Gantt Chart
Explore Clinical Guidelines functionality as part of PAQC Phase 1. Review feedback documented from PAQC Phase 1 project. Provide feedback on PAQC requirements. Provide recommendations.	D, AM	May 19	May 21	- Word document
Review use cases from the HSU project. Figure out a way to take existing use cases and align new ones to some form of existing Lambert use case / scenario.	D, AM	May 22	Continuous	- Discussion, Word document
Review of the Health System Use principles. Provide your perspective from a clinician / provider perspective (stakeholder).	D, AM	May 22	May 25	- Word document
Review CIHI PHC indicators EMR	D, AM	May 22	May 25	- RFQ Assessment (Matrix)

content standards. Be prepared to discuss next week for EMR/CHI investment program.				
Look deeper into the concept of SR. Explore how this concept would impact the capture of data for health system use purposes at the EMR / physician level. Additionally, how the concept of templates and "concepts" can make v3 standards more stable. Assess impact for HSU.	D, AM, RP	May 26	Continuous	- Word document
Build a use case around capturing HSU information (indicators) at the EMR / physician workflow level. Consult with Ron Parker.	D, AM, RP	May 26	Continuous	- Use Case
Formulate and refine appendices package for the CIHI PHC indicators.	D, AM, MF	June 2	June 2	- Word document
Revise and complete documentation for Objective 1c Recommendations for Architecture and Objective 4ab Supporting Jurisdictions. Clean up English and add your own perspectives.	D, AM	June 5	June 9	- Word document
Put together some of your ideas around what needs to happen next to support the	D, AM	June 9	June 10	- Word document

HSU project moving forward. For each of the strategy actions / plan, start putting together a list of activities (1-2 lines each).				
Review and provide thoughts on sample master glossary for Phase 0/1 PAQC Architecture and Standards Business Requirements Report.	D, CR	June 10	June 12	- Feedback
Review Statement of Work for the eHealth Blueprint Business Requirements. Work with the project team and research what is out there currently for standards use cases. Assess what we should incorporate in to the business requirements, and work with the team to link the relevant use cases in to the Life of the Lamberts framework.	D, CR, AM	June 15	Continuous	- Research - Set up meeting with Standards working group
Obtain access to Maintenance Release Specifications 2009 (MR 2009). Familiarize yourself with this document.	D, RP, SY	June 16	Continuous	- Research assessment
Assess relevance of MR 2009 to the Life of the Lamberts framework (LoL).	D, RP, AK	June 16	Continuous	- Spreadsheet
Begin mapping EHR IPs to the messaging standards in the form of a traceability matrix (functional	D, AK, RP, CR	June 18	Continuous	- Traceability Matrix - Single consolidated framework for

requirements).				- reference
Look at open source tools, assess their relevance to BI and HSU (as potential toolkits) and assess their architecture against Cognos (IBM / Business Objects (SAP) / Oracle and the latest blueprint HSU architecture slide.	D, AM	June 18	June 22	- Word document
Research Knowledge Exchange Networks (KEN) in Canada. How it is organized, technology used, number of people, what does it do, etc. Does a model exist in terms of the toolkit proposed as part of the strategy – across all jurisdictions, electronic / automated, etc.	D, AM	June 22	Continuous	- Word document
Consult with Angus King (Standards SME), and generate a list of questions for Service Orchestration Specification Review.	D, AK	June 23	Continuous	- Feedback
Prepare SR Reporting presentation for Ron Parker and Alex Mair. HSU discussion.	D, AM, RP	-	June 30	- PPT presentation
Assess Infoway Blueprint with the help of Angus King. Add to current list of Pan-Canadian standards. Assess existing gaps, major categories / domains	D, AK	July 7	Continuous	- Build draft blueprint (template outline for matrix)

of pCSs (ideally tied to MR 2009 volume numbers and names) and associated with major components (content topics).				
Assess MR 2009 "Read Me" section. Familiarize yourself to see what it specifically identifies.	D, AK	July 8	July 8	- Research
Formulate and create SR use cases. One with an EMR use case with closed loop reporting, using the concept of completing a synoptic report. Develop another use case around Primary Health Care (PHC) indicators data capture and how HSU plays or should play.	D, AM	July 8	Continuous	- Develop use cases
Continue with KEN research. Research those outside of health care or within the research community. Are there appropriate models to consider? Connect with CIHI, Stats Canada, and other national organizations. Look internationally.	D, AM	July 9	Continuous	- Research document
Register and attend the Jaspersoft / Vertica session on "Putting Analytics to Work For You".	D, AM	July 13	July 15	- Register and attend session
Provide a synopsis of the July Webinar, "Agile Analytics".	D, AM	July 13	July 20	- Synopsis
Follow up with CIHI and get some	D, MF	July 15	Continuous	- Research

feedback on CIHI HSU approaches.				
Review traceability matrix with Angus King and Colleen Rogers. Provide clarification.	D, CR, AK	July 16	July 20	- Meeting
Research Nova Scotia and Ontario on research community models. Assess how HSU requirements are addressed. Do research around what exists and is being done around de-identification, anonymization, pseudonymization, etc. Find standards and defacto standards for the above. Also, look into Dalhousie, Waterloo, Queens U, U of Calgary and Ottawa U. Assess how specific vendor have adopted these standards (Cognos, Business Objects, SAS, Oracle).	D, AM	July 17	July 31	- Research document

Legend	
D	David Rampaul
AM	Alex Mair
CR	Colleen Rogers
RP	Ron Parker
AK	Angus King
MF	Mark Fuller
SY	Simon Yan