

Item: Board of Governors Minutes, June 1982

Call Number: UA-1 27.1

Additional Notes:

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Minutes of a Meeting of the Executive Committee of the Board of Governors held on Thursday, June 24, 1982, in the Board and Senate Room at 4:00 p.m.

Dalhousie University
Halifax, Nova Scotia

PRESENT: Dr. A. Gordon Archibald, Chairman	Miss Zilpha Linkletter, Vice-Chairman
Mr. G. T. H. Cooper	Dr. W. A. MacKay
Mr. James S. Cowan	Mr. Peter Rans
Dr. Donna Curry	Dr. Edwin F. Ross, Honorary Secretary
Judge N. Green	

Also present were Messrs. G. A. Klassen (Vice-President, Academic & Research), L. R. Shaw (Vice-President, Administration and Finance), O. P. Kamra (President, Dalhousie Faculty Association), A. M. Sinclair (Chairman of Dalhousie Senate), D. M. Cameron (Executive Director, Policy & Planning), E. J. Nichols (Secretary, Investment Committee), J. G. Sykes (Director, Planning & Development), E. B. Mercer, who acted as Secretary, and R. G. Smith and H. D. Sperry, non-Executive Board Members.

Minutes

The minutes of the meeting of March 18, 1982, which had been circulated, were approved.

Board Matters

Appointment of Ombudsman and Assistant Ombudsman

The appointments of Mr. Richard Matthews as Ombudsman, and Ms. Kimberley Turner as Assistant Ombudsman for the 1982/83 term, recommended by Senate, were approved.

Academic Matters

Guidelines for Research Contracts

Guidelines for research contracts (copy attached to these minutes as Appendix A) were presented by Dr. Klassen.

Dr. Klassen explained that it is hoped the guidelines will result in more overhead money which will help support those parts of the university where the indirect costs of research are being felt.

Occupational Therapy

Dr. Klassen said that there are signs that funding by Government for the Occupational Therapy programme will be forthcoming. He noted, however, that assurances of continuation of the funding beyond one year have not yet been made. It is expected that information from Government will be known by next week.

Committee Reports

Staff Relations Committee

Judge N. Green reported for this Committee. A list of staff changes was circulated to those present at the meeting and was approved after certain changes were made. (These are incorporated in the copies distributed as approved for action.)

Investment Committee

A list of investment changes was circulated to those present. Following explanations by Mr. E. J. Nichols, Secretary of the Investment Committee, the report was approved.

Building and Grounds Committee

Vice-President Shaw reported on planned alterations to the Forrest Building designed to accommodate the Schools of Nursing, Physiotherapy and Occupational Therapy. A list of estimated costs was circulated to those present.

Mr. Shaw explained that the Province has approved support for up to 80% of the expenditures estimated at this stage. At risk is \$100,000.00 of the University's money required for a structural analysis before a final decision to proceed with the work can be made. However, he indicated that it is unlikely anything will be found to prevent the alterations. It is expected that the work will go out to tender in February, 1983, and that the building will be occupied by July, 1984.

Approval was then given to the recommendation that the demolition for the structural analysis proceed with a view to preparing working drawings, etc.

Finance and Budget Committee

A recommendation of the Academic Planning Committee of the Senate, approved by the Senate, that \$100,000.00 be reallocated to the Library system from non-academic or service functions, was approved.

Mr. Shaw reported that the 1981/82 deficit had proved to be about \$700,000.00 less than had been estimated previously. This result gives him confidence that the 1982/83 operations may be in balance.

The following motion concerning income from the Killam Residue Fund in 1981/82, after having been circulated, was approved:

Committee Reports
(continued)

Finance and Budget Committee (Continued)

"It is moved that, in view of the improvement in operating results compared to budget for 1981/82, and the current state of uncertainty on the income side of the 1982/83 budget, the University not take the Killam Residue Income into Operating Income in the fiscal year 1981/82."

Having noted a previously circulated legal opinion from the University's solicitors concerning the Endowment Funds and refinancing, a resolution was passed amending a resolution approved on September 24, 1981. (A copy of the revised resolution is attached to these minutes as Appendix B.)

The effect of the resolution is to allow the Board to borrow from the Trustees of the Endowment Fund money realized from the sale of part of the Endowment Fund portfolio, this to be used to reduce the bank loan. Repayment of the loan and the capital loss to the Trustees incurred by the sale is to be made over a period of twenty-three years, with a fixed rate of interest, estimated to be the average which the Trustees were receiving from the investments sold.

Mr. Charles Hutton, of the firm of Marks and Lundy, fund raising consultants to the University, was introduced to the members of the Executive by the President. Mr. Hutton said that he is currently engaged in a "market survey" of leading persons in the community to determine their views on the University and its future, academically and financially. This is in preparation for a major financial campaign.

Committee on Relations with Other Institutions

Dr. Klassen reviewed discussions with other local institutions concerning cooperation. A general agreement with Mount Saint Vincent University is ready and consultations for an agreement with the Technical University of Nova Scotia are proceeding well.

He said the possibility of establishing a primate colony at the Nova Scotia Agricultural College, in conjunction with Dalhousie, now seems unlikely since funding on part of the proposed project is not available from governments or foundation sources.

An agreement exists between Dalhousie and Saint Mary's University for the joint offering of certain History classes.

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Committee Reports
(continued)

Committee on Relations with Other Institutions (Continued)

Negotiations have started directed towards forming a single Faculty of Education within Dalhousie, Mount Saint Vincent, Saint Mary's University and the Nova Scotia College of Art and Design and the Atlantic Institute of Education.

Dr. MacKay mentioned that the Nova Scotia Agricultural College has asked Dalhousie to consider arrangements to assist them in developing a degree programme, with the possibility of conferring of the degree by Dalhousie.

Adjournment

The meeting adjourned at approximately 5:15 p.m.

Edwin F. Ross, M.D.,
Honorary Secretary

A. Gordon Archibald, LL.D.,
Chairman

APPENDIX A

Minutes of June 24, 1982
(Executive)



DALHOUSIE UNIVERSITY
HALIFAX, N.S.
B3H 4H6


VICE-PRESIDENT (ACADEMIC AND RESEARCH)

June 7, 1982

Submission to Board of Governors - re - Guidelines for Research Contracts

Purpose of Guidelines:

Dalhousie is receiving an increasing number of contracts from government and other sources to carry out applied research. In April of 1975 guidelines were adopted by the Board of Governors regarding such contract work. The enclosed guidelines are to further describe the process and to introduce the concept that the overhead money should be distributed in part to the departments in which the work originated and in part to the central administration. The 50% division represents an approximation as to where the costs are generated. It is hoped that by providing this form of distribution, a sense of responsibility for the control of costs can be achieved. As well, it is perceived that such a policy will emphasize the role of the department in making decisions concerning such contracts.


G. A. Klassen, MD, FRCP(C)
Vice-President
(Academic & Research)

GAK:lm

Minutes of the Meeting
of June 24, 1982 (Executive)

GUIDELINES - RESEARCH CONTRACTS

I would like to remind all investigators that all contracts which involve a commitment of Dalhousie University's employees or facilities require the approval of a signing officer of the University. Requests for approval and signatures should be directed to the Office of the Vice-President (Academic & Research).

Research Contract Overhead

Every research contract should include a charge for university overhead, based on the policy approved by the Board of Governors in 1975. Exceptions to this policy should be negotiated with the Vice-President (Academic & Research). When research is to be performed in another institution, i.e., in a hospital or at another university, the procedures for recovery and disposal of overhead will be negotiated by the Dean conjointly with the Office of the Vice-President (Academic & Research).

The purpose of overhead on research contracts is to reimburse the University for the indirect costs of research. Since these costs are borne at several levels within the University, I suggest that overhead revenues be divided in the following way: Fifty percent shall be allocated to the Department, Centre or Institute initiating the contract and fifty percent to the University.

The fifty percent distributed to the Department, Centre or Institute should be used to offset the costs of contract research and/or to encourage new research ideas. Decisions concerning such allocations shall be made by the Chairperson or Department Head and should have the concurrence of the Dean and/or Vice-President. Overhead funds should not normally be used for entertainment or to supplement the salaries of university paid employees.

The fifty percent of overhead reserved for the University will be used to defray the indirect costs of research and for general support of research within the University.

Minutes of a Joint Meeting of the
Executive Committee of the Board of
Governors and Senate Representatives
held on June 24, 1982 in the Board and
Senate Room at 5:00 p.m.

Dalhousie University

PRESENT: Dr. A. Gordon Archibald, Chairman	Dr. H. W. King
Dr. T. Stanley Cameron	Miss Zilpha Linkletter, Vice-Chairman
Mr. G. T. H. Cooper	Dr. W. A. MacKay
Mr. James S. Cowan	Mr. Peter Rans
Dr. Donna Curry	Edwin F. Ross, M.D., Honorary Secretary
Judge N. Green	Dr. A. M. Sinclair
Dr. W. E. Jones	

Also present were Messrs. G. A. Klassen (Vice-President, Academic & Research), L. R. Shaw (Vice-President, Administration and Finance), O. P. Kamra (President, Dalhousie Faculty Association), D. M. Cameron (Executive Director, Policy and Planning), E. B. Mercer, who acted as Secretary, and R. G. Smith and H. D. Sperry, non-Executive Board Members.

Space Consultants'
Report

Before the meeting a summary of the report of the Space Consultants on the Studley Campus prepared by Mr. Shaw had been circulated. (A copy is attached to these minutes as an Appendix.) Mr. Shaw reviewed the report briefly, mentioning that it has been well received in general. The main difficulty would appear to be the fitting of the Geology Department into the proposed area. He noted that the first priority is additional space for the Chemistry Department, which, however, will require major construction, with the consequent problem of finding the funds. Professor T. S. Cameron, representing Dr. Chaytor, the Chairman of the Physical Planning Committee, said that he had sent copies of the report to all departments of Arts and Science for their comments.

Dr. Sinclair noted that in order to make the consultants' report fully effective, there will need to be changes of laboratory and class times which will clash with the vested interests of professors. Vice-President Shaw acknowledged this may be a problem, but noted that the report was not to be implemented until 1983/84, which gave plenty of time for discussion of the problems that may arise.

Letter re
Modern Cleaners

Members of the Board had received a letter from the President of the Faculty Association, Dr. O. P. Kamra, expressing dissatisfaction with the supervision of cleaning by the firm Modern Cleaners, employed by the University to perform this function.

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Letter re
Modern Cleaners
(Continued)

There was a brief discussion in which Dr. Cameron participated and Mr. Rans suggested that if the supervision were not being properly done, the problem should be raised in negotiations with the union of the cleaners. The Chairman closed the discussion with the comment that the problem should go through management first, and only then come to the Board if a satisfactory solution had not been found.

Adjournment

The meeting adjourned at approximately 6:00 p.m.

Edwin F. Ross, M.D.,
Honorary Secretary

A. Gordon Archibald, LL.D.,
Chairman